



## Colony Park Community Center Non-Profit Rental Rates

Room	Capacity	Days/Times	Rate
Dance Room	50	Weekday	\$49.00/hr (+\$25/hr add'l staff as needed)
Dance Room	50	Evening/Sat/Sun	\$66.00/hr (+\$25/hr add'l staff as needed)
Conference Room	24	Weekday	\$30.00/hr (+\$25/hr add'l staff as needed)
Conference Room	24	Evening/Sat/Sun	\$49.00/hr (+\$25/hr add'l staff as needed)
Gymnasium	400 sports/ 600 banquets	Weekday	\$63.00/hr (+\$25/hr add'l staff as needed)
Gymnasium	400 sports/ 600 banquets	Evening/Sat/Sun	\$81.00/hr (+\$25/hr add'l staff as needed)
Arts and Crafts Room	39	Weekday	\$36.00/hr (+\$25/hr add'l staff as needed)
Arts and Crafts Room	39	Evening/Sat/Sun	\$55.00/hr (+\$25/hr add'l staff as needed)

**Reservation Deposit: 50% of the Total Estimated Due**

All bookings require a 50% **Non-Refundable** reservation deposit and a completed application to hold the date. This amount will be applied to the total amount due. Cancellations will forfeit the reservation deposit.

**Security Deposit: \$500**

All special events require a \$500 security deposit (refundable after event if no damages/extra charges apply)

**Cleaning Fee: \$26 + contract cleaning charge + any repairs costs for damage to the facility + fully allocated hourly rate of City personnel.**

All special events where food and/or beverages are served will be charged a mandatory cleaning fee. Please see the application for more information on cleaning.

**Security Guards: \$26 + actual cost of security service (required for events selling or serving alcohol)**

Requirement is 1 guard per 100 people attending the event. Guards must be there from the time the alcohol is served, until the last person leaves the building. The City hires the licensed Security Guard Company

**Equipment Rental:**

Scoreboard	\$32
TV/DVD	\$32
Portable Sound System	\$128/day
Stage (4X8 piece)	\$12 each
Portable screen	\$26
Podium	\$32
Tables & Chairs Set-Up Charge	\$51 (groups of 50 or more)