## **Business License Renewals**



## PAY YOUR RENEWAL ONLINE

Follow these steps:

- 1. Go to permits.atascadero.org/eTrakit.
- 2. Log in.
  - a. If you don't have an account yet, refer to the eTrakit home page for more info.
- 3. Near the top of your Dashboard, click the button labeled 'Link to Licenses'.
- 4. Enter your license number (e.g.: 19184, BL25-0354).
  - a. You can link multiple licenses to your account.
- 5. Your license will now show up under the 'My Active Licenses' section.
- 6. Click the amount due in the 'Fees Due' column.
- 7. Proceed through the screens to pay by credit card.

Working together to serve, build community and enhance quality of life.