

## **Public Facility/Housing Project Applications**

- City of Atascadero -Santa Rosa Project
- Peoples' Self Help Housing – Del Rio Ridge



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County of San Luis Obispo

2022 Public Facilities and Improvements (CDBG, PLHA)

Deadline: 11/1/2021

City of Atascadero

2022 Santa Rosa CDBG Sidewalk Barrier Removal Project

Jump to: Eligibility Application Questions Budget Documents

USD\$ 95,000.00 Requested

Submitted: 10/29/2021 4:55:34 PM (Pacific)

Project Contact

Ryan Hayes

DPatterson@atascadero.org

Tel: 8054703424

Additional Contacts

none entered

City of Atascadero

6500 Palma Avenue
Atascadero, CA 93422

Telephone 8054703180

Fax 8054703181

Web www.atascadero.org

City Manager

Rachelle Rickard

RRickard@atascadero.org

Eligibility top

CDBG National Objectives

1. Please select the CDBG national objective that best applies to the proposed project. (Skip question for PLHA)

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding CDBG national objectives.

- Low/Moderate Income
Slums or Blight
Urgent Need

2. IF LOW/MODERATE INCOME WAS SELECTED - Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective. (Skip question for PLHA)

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding CDBG national objectives.

- Area Benefit
Limited Clientele
N/A - Low/Moderate Income NOT selected

3. IF SLUM OR BLIGHT WAS SELECTED - Select which criteria the proposed project intends to qualify under to meet the Slums or Blight objective. (Skip question for PLHA)

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding the Slums or Blight national objective.

- Area Basis
- Spot Basis
- N/A - Slums or Blight NOT selected

**4. Please explain how the proposed project meets the selected National Objective. (Skip question for PLHA)**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab.

This project will meet National Objective One, benefiting the low/moderate income clientele by improving pedestrian pathways for the nearby Social Services office, senior mobile home community and senior assisted living complex, homeless persons, Motel 6 and Santa Rosa elementary school. The elementary school reports an enrollment of 60.8% socioeconomically disadvantaged children.

### Beneficiary Documentation

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**5. How will you document and maintain income status or presumed benefit status of each beneficiary in compliance with regulations?**

Please provide a sample of your Client Intake Form under the Documents Requested section below.

As an infrastructure project there is no direct means of income status verification.

**6. How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)?**

Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of CDBG funds, the agency must collect race and ethnicity information from all clients.

As an infrastructure project there is no direct means of income status verification.

### Eligible Activities

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**7. Identify all eligible activities that apply to the proposed project**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding CDBG eligible activities. Please refer to "PLHA Guidelines and Regulations" in the Library tab.

- Public Facilities and Improvements
- Privately-Owned Utilities
- Shelter

**Documents Requested \***

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
(Please download the template below and upload an initialed document here)

[download template](#)

General Liability Insurance

Required? **Attached Documents \***

[Map for Area Benefit Santa Rosa](#)

[Requirements and Acknowledgements](#)

### Application Questions [top](#)

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#### Project Summary

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**1. Project Address(es):**

If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab  
9500 El Camino Real (closest physical address) Location map uploaded.

**2. Jurisdiction(s)/Area(s) Served:**

Select all that apply

- Arroyo Grande

- Atascadero
- Morro Bay
- Paso Robles
- Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo

**3. What is the project structure type?**

- Residential
- Commercial
- Public Facility or Shelter
- Public right-of-way

**4. Brief Project Description:**

*You will have the chance to expand on your project description further in the application. Please upload any maps, photos, drawings or plans under the Documents tab*

This project will replace section of non-compliant sidewalk that benefits the residents of nearby senior and low income housing, and Santa Rosa elementary school, providing significantly increased opportunities for pedestrian usage of public facilities and public transportation.

**5. Please answer the following:**

<input type="text" value="95,000"/>	CDBG funding requested
<input type="text"/>	PLHA funding requested
<input type="text" value="95,000.00"/>	<b>TOTAL</b>

**Agency Details, Capacity, and Experience**

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**6. Type of agency:**

- 501(c)(3)
- For Profit
- Gov't/Public
- Other:

**7. Is the organization faith-based?**

- Yes
- No

**8. Please answer the following:**

*If this is your first time applying to the County for funds, please upload your organizations' incorporation documents in the Documents tab*

<input type="text" value="7/2/1979"/>	Date of incorporation
<input type="text" value="26,989,900"/>	Annual operating budget
<input type="text" value="160"/>	Number of paid staff
<input type="text" value="25"/>	Number of volunteers
<input type="text" value="26,990,085.00"/>	<b>TOTAL</b>

**9. Agency Mission Statement:**

The City of Atascadero is committed to building community by fostering an outstanding quality of life with excellent public service, stewardship of the environment, preservation of our heritage , and promotion of economic prosperity.

**10. Please describe the services your organization is CURRENTLY providing (regarding public facilities and improvements).**

Sidewalks and ADA ramps on El Camino Real and Santa Rosa, bike paths and access to regional public transit on El Camino Real.

**11. Please describe the services your organization PROPOSES to provide (regarding public facilities and**

improvements).

Rehabilitation of existing sidewalk and ramps to meet current ADA requirements.

**12. How does the project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

This section of sidewalk serves to connect a public transit stop on the east side of Highway 101 and residential/low income housing to Santa Rosa Elementary school on the west side of Highway 101.

**13. If the proposed project will serve homeless persons, please describe how the project will coordinates with other homeless service providers to connect homeless individuals and families to resources.**

*If this question is not applicable, write N/A in the box below.*

N/A

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

City staff in the Public Works department and Administrative Services will work together to provide oversight, prepare staff reports and provide quarterly reporting to San Luis Obispo County. The Deputy Public Works Director and Public Works Inspector will be responsible for the oversight of design and construction.

Similar Completed Projects:

CDBG South El Camino Real Sidewalk Infill  
CDBG Atascadero Mall Sidewalk Infill  
CDBG Traffic Way Architectural Barrier Removal

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

*Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.*

The City of Atascadero administers its CDBG program in conformance with 2 CFR 200 (e)(f), adhering to the accounting principles and procedures, utilizing adequate internal controls and maintaining required source documentation for all costs incurred.

All staff members involved with this CDBG project will track/log their CDBG activities and time spent. Our Administrative Services department keeps copies of the time tracking sheets and payroll records.

**16. Will the services offered by your organization increase or expand as a result of CDBG and/or PLHA assistance?**

Yes

No

**17. IF YES TO ABOVE - What new programs or services will be provided?**

*If this question is not applicable, write N/A in the box below.*

N/A

**18. IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.**

*If this question is not applicable, write N/A in the box below.*

N/A

## Project Details

**19. Please describe the proposed project in detail. What activities are to be undertaken?**

*Please attach a timeline of the project milestones under the Documents tab.*

Construction will include the replacement of approximately 400' of existing non-compliant sidewalk, ADA curb ramp (NW corner of El Camino Real/Santa Rosa Road), installation of a small (3'-5') retaining wall and handrail at the back of sidewalk, associated curb & gutter, asphalt paveback, and grading and excavation.

**20. Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.**

*Please refer to the Library for HUD Income Limits and information on Presumed Benefit populations. Please enter any presumed benefit persons as low-income.*

TOTAL number of persons (p) or households (hh), regardless of income

<input type="text" value=""/>	P 80	Of the total number of persons (p) or households (hh) above, how many will be LOW-INCOME (earning 51% - 80% or less of the County median-income)(CDBG Only)
<input type="text" value=""/>	P 20	Of the total number of persons (p) or households (hh) above, how many will be VERY LOW-INCOME (earning 50% or less of the County median-income)(CDBG Only)
<input type="text" value=""/>		Of the total number of persons (p) or households (hh) above, how many will be earning 60% or less of the County median-income (PLHA Only)
<input type="text" value="0.00"/>		<b>TOTAL</b>

**21. If the project serves any of the presumed benefit populations under the Low/Moderate Income national objective, please describe how the project will directly benefit the populations identified.(Skip question for PLHA) If this question is not applicable, write N/A in the box below.**

Santa Rosa Road serves as the only overcrossing of Highway 101 between Santa Barbara Road (1.75 miles south) and Curbaril Avenue (.085 miles north). Subsequently, Santa Rosa Road is the only viable pedestrian route across the freeway for the majority of residents within the southeast quadrant of the City. The southeast quadrant of the City also has the highest density of Low/Moderate Income residents, due to the high number of apartment complexes and the Atascadero State Hospital. Services to Low/Moderate Income residents within close proximity to the overcrossing include Regional Transit stops, SLO County Social Services (9416 El Camino Real), and Santa Rosa Academic Academy (K-6 Elementary School). As of the 2017-2018 school year, Santa Rosa Academic Academy's student population is comprised of 60.8% Socioeconomically Disadvantaged students, with nearly all of these students required to access the school via the Santa Rosa Road overcrossing. Providing safe and accessible pedestrian access for Low/Moderate income residents and students will benefit these population by providing an alternative to vehicular transportation, particularly during high-volume traffic times (school drop-off and pickup).

**22. Identify the projected target population your proposed project will serve (including age, race, residency, handicap status, income level or other unit characteristics or subgroup information) and how that population will benefit from the project.**

This project provides benefits to residents of nearby senior and low income housing, and elementary school, providing significantly increased opportunities for pedestrian usage of public facilities. Currently, these older existing sidewalk facilities do not meet current ADA standards, and gaps exist which make traversing the route difficult. If this project is not funded, the exact consequences are unknown. Access for the elderly and mobility impaired traveling along this path is currently extremely difficult. The condition will remain unchanged if the project is not funded. Subsequently, the elderly and mobility impaired will continue to have limited transportation options, which has financial, health and efficiency impacts.

**23. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed
- No - CEQA review not completed
- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**24. Please answer yes or no to the following:**

*If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.*

<input type="text" value=""/>	No	Has a Phase I or Phase II environmental assessment been conducted for the property?
<input type="text" value=""/>	No	Are there any known hazards on or around the site (e.g. asbestos, storage tanks – underground, aboveground)?
<input type="text" value=""/>	No	Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?
<input type="text" value=""/>	No	Are the building(s)/structure(s) located on a Historic Site or within a Historic District?
<input type="text" value=""/>	No	Is the project located within a 100-year flood plain?
<input type="text" value=""/>		IF YES TO ABOVE, does your agency have flood insurance?
<input type="text" value=""/>	Yes	Will there be demolition required?
<input type="text" value="0.00"/>		<b>TOTAL</b>

**25. Are there any existing buildings on the project property that were constructed prior to 1978?**

- Yes
- No

**26. IF YES TO ABOVE, please answer the following questions:**

If this question is not applicable, write N/A in the boxes below. Please upload a copy of the asbestos risk assessment report (s) and/or lead hazard risk assessment report(s) under the Documents tab, if applicable.

<input type="text" value="N/A"/>	Have asbestos risk assessment reports been prepared for the building(s)?
<input type="text" value="N/A"/>	Have the building(s) been abated for asbestos?
<input type="text" value="N/A"/>	Have lead hazard risk assessment reports been prepared for the building(s)?
<input type="text" value="N/A"/>	Have the building(s) been abated for lead paint?
<input type="text" value="N/A"/>	Will children occupy the building(s)?
<input type="text" value="N/A"/>	IF CHILDREN WILL OCCUPY THE BUILDING, indicate the age range of the children
<input type="text" value="0.00"/>	TOTAL

**27. Identify all permits necessary for the project (local, state or federal).**

A Caltrans Encroachment Permit will be necessary.

**28. State whether or not the necessary permits have been issued. If permits are required but not yet obtained, when will the permits be applied for or issued?**

Please provide proof of permit issuance under the Documents tab.

The Caltrans Encroachment Permit has not been issued. The City of Atascadero will apply for the Encroachment Permit with Caltrans District 5 permit Office prior to construction. Permits are issued locally by the Caltrans Permit Office.

### Financial

**29. Briefly describe your agency's auditing requirements, including those for the proposed project.**

Please upload a copy of your most recent audit under the Documents tab.

An independent auditing firm conducts an annual audit of all City funds, including the Community Development Block Grant (CDBG) fund. An independent audit firm also conducts the Single Audit per OMB Circular A-133, Schedule of Expenditures of Federal Awards, which includes all CDBG funding information.

See attached copy of the most recent City audit which includes the CDBG fund for year ending June 30, 2020. Also attached is a copy of the most recent single audit for year ending June 30, 2020.

**30. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

Operation and maintenance of public facilities are included in the City budget for Public Works facilities and infrastructure.

**31. Identify whether or not the project is required to pay a prevailing wage. If not, briefly explain.**

Yes, this project will be subject to Davis Bacon prevailing wages and all Federal requirements.

**32. Do you have any CDBG/HOME/ESG funds remaining from prior Fiscal Year allocations?**

Yes

No

**33. IF YES TO ABOVE, please answer the following:**

If this question is not applicable, write N/A in the boxes below.

<input type="text" value="2018"/>	What fiscal year(s) did you receive the funding?
<input type="text" value="Traffic Wy"/>	What project did you receive the funding for?
<input type="text" value="24,847"/>	How much is remaining?
<input type="text" value="26,865.00"/>	TOTAL

**34. Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction**

Write N/A for any jurisdiction not applied to for CDBG funding. Note: Any project being recommended less than \$8,000 total will not be funded per the Cooperation Agreement between the County and participating cities of the Urban County.

<input type="text"/>	City of Arroyo Grande
<input type="text" value="95,000"/>	City of Atascadero
<input type="text"/>	City of Morro Bay
<input type="text"/>	City of Paso Robles

	City of Pismo Beach
	City of San Luis Obispo
	County of San Luis Obispo
95,000.00	<b>TOTAL</b>

**Budget** [top](#)

<b>Funding Sources/Revenues</b>	Committed	Conditional	Proposed
CDBG Funding (this request)			USD\$ 95,000.00
CDBG Funding (previous years)	USD\$ 114,566.00		USD\$ 24,847.00
Other Federal Funds			
State			
County			
Local/City (non-federal)(please sepcify which jurisdiction):			
In-kind			
Other (please specify):			
<b>Total</b>	<b>USD\$ 114,566.00</b>	<b>USD\$ 0.00</b>	<b>USD\$ 119,847.00</b>

<b>Funding Uses/Expenses</b>	CDBG Amount
Personnel Costs	
Operating Costs	
Professional Services	
Construction Costs	USD\$ 215,000.00
Capital Outlay	
Relocation Expenses	
Permits, Development Fees	
Appraisal Fees	
Property Aquisition	
Legal and Public Notices	USD\$ 300.00
Topographic Survey	USD\$ 3,000.00
Engineering Design	USD\$ 40,000.00
Construction Management/Admin	USD\$ 20,000.00
<b>Total</b>	<b>USD\$ 278,300.00</b>

**Budget Narrative**

The City proposes to reimburse any budget shortfall with 2023 CDBG grand funds.

**Documents** [top](#)

<b>Documents Requested *</b>	Required?	<b>Attached Documents *</b>
Incorporation Documents (if applicable)		
Timeline of Project Milestones	✓	<a href="#">Timeline of Milestones Santa Rosa</a>
Proof of Permit Issuance (if applicable)		
Asbestos Risk Assessment (if applicable)		
Lead Hazard Risk Assessment (if applicable)		
Phase I or II Environmental Assessment (if applicable)		
Map of Multiple Project Locations (if applicable)		<a href="#">2022 Santa Rosa Project Location Map</a>
Project Photos/Plans/Drawings (if applicable)		<a href="#">2022 Santa Rosa Engineers Estimate</a> <a href="#">Santa Rosa 2022 Project Plans</a> <a href="#">2022 Santa Rosa Site Photos</a>



[Santa Rosa Site Photo](#)

[Santa Rosa Site Photos](#)

Most Recent Audit



[2020 Atascadero Audit](#)

Commitment Letters for funds (if available)

Timeline of Expenditures



[Timeline of Expenditures Santa Rosa](#)

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 375072

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County of San Luis Obispo

**2022 Housing (CDBG, HOME, HOME-ARP, PLHA, Title 29)**

Deadline: 11/1/2021

**People's Self-Help Housing Corporation  
Del Rio Ridge**

Jump to: [Eligibility](#) [Application Questions](#) [Budget](#) [Tables](#) [Documents](#)

**\$ 969,165.00** Requested

Submitted: 11/1/2021 2:18:50 PM (Pacific)

**Project Contact**

Forrest Eastham

[grants@pshhc.org](mailto:grants@pshhc.org)

Tel: 8055482345

**Additional Contacts**

[jimmys@pshhc.org](mailto:jimmys@pshhc.org)

**People's Self-Help Housing Corporation**

1060 Kendall Road  
San Luis Obispo, CA 93401  
United States

**CEO & President**

Kenneth Trigueiro

[ceo@pshhc.org](mailto:ceo@pshhc.org)

Telephone(805) 781-3088

Fax (805) 544-1901

Web [www.pshhc.org](http://www.pshhc.org)

**Eligibility** [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

**1. Please identify the funding sources being requested:**

*This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.*

- CDBG only
- HOME only
- Title 29 only
- PLHA only
- HOME-ARP only
- HOME and HOME-ARP
- CDBG and HOME
- CDBG and Title 29
- HOME and Title 29
- CDBG, HOME, and Title 29

## CDBG National Objectives

2. CDBG ONLY - Please select the CDBG national objective that best applies to the proposed project.  
*-answer not presented because of the answer to #1-*

3. CDBG ONLY - IF LOW/MODERATE INCOME WAS SELECTED - Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective.  
*-answer not presented because of the answer to #1-*

4. CDBG ONLY - IF SLUMS OR BLIGHT WAS SELECTED - Select which criteria the proposed project intends to qualify under to meet the Slums or Blight national objective.  
*-answer not presented because of the answer to #1-*

## Beneficiary Documentation

5. CDBG ONLY - Please explain how the proposed project meets the selected CDBG National Objective.  
*-answer not presented because of the answer to #1-*

6. CDBG/HOME/PLHA ONLY - How will you document and maintain income status or presumed benefit status of each beneficiary in compliance with regulations?

*Please provide a sample of your Client Intake Form under the Documents Requested section below. Income verification for beneficiaries must be provided in accordance with the respective funding requested (links are provided in the Library). Income and assets are verified and calculated in accordance with TCAC regulations at initial move-in and annually thereafter. This is handled by several Property Management staff members who are certified in income compliance procedures annually.*

We will use the attached Tenant Income Certification (TIC) form to document the household.

## Eligible Activities

7. CDBG/HOME/PLHA ONLY - How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)?

*Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of CDBG/HOME/PLHA funds, the agency must collect race and ethnicity information from all clients. People's Self-Help Housing uses form HUD 27061-H to collect Race & Ethnicity data. An attached copy of the form we use to collect the data is provided below.*

In addition, our application requests data such as date of birth and other data points.

8. CDBG ONLY - Identify all eligible activities that apply to the proposed project.  
*-answer not presented because of the answer to #1-*

9. HOME and HOME-ARP - Indicate either "own" if the units will be owned or "rent" if the units will be rentals next to all activities included in the proposed project.

*HOME-ARP information: - Up to 5 HOME-ARP units for total project size of less than 20 units - Up to 8 HOME-ARP units for total project size of 20 units or more*

<input type="text" value="Rent"/>	Development of new housing units
<input type="text" value="N/A"/>	Rehabilitation of existing housing units
<input type="text" value="N/A"/>	Property acquisition
<input type="text" value="N/A"/>	Acquisition of existing housing units
<input type="text" value=""/>	How many units are planned for HOME and HOME-ARP assistance
<input type="text" value="0.00"/>	TOTAL

10. TITLE 29 ONLY - Indicate either "own" if the units will be owned or "rent" if the units will be rentals next to all activities included in the proposed project.

*Write "N/A" for those activities that are not applicable. Refer to the Title 29 Ordinance in the Library for more information.*

<input type="text" value="Rent"/>	Development of new housing units
<input type="text" value="N/A"/>	Rehabilitation of existing housing units
<input type="text" value="0.00"/>	TOTAL

## Additional Requirements

**11. CDBG/HOME ONLY -** If the project includes temporary or permanent relocation of occupants, it is subject to the Uniform Relocation Act (URA). Initial in the box below to signify that you have read and understand this requirement.

*If this question is not applicable, write N/A in the box below. If applicable, upload a completed Relocation Plan under the Documents Requested section below.*

Permanent relocation has already taken place. Please see plan provided below.

**12. HOME and HOME-ARP - CONSTRUCTION/REHABILITATION ONLY -** Describe how the project will meet ADA and Section 504 standards for accessibility by the disabled. Describe the methods, funding and timetable to be utilized to address the problems.

*Section 504 (24 CFR Part 8) applies to new construction of multifamily housing with five or more units, or substantial rehabilitation of multifamily housing projects that have 15 or more units. Please refer to the Library for more information.*

The project will meet ADA and Section 504 standards for accessibility by the disabled at the time of construction completion. The project is also designed to meet these standards and will be verified by the approving jurisdiction prior to final occupancy to determine compliance.

**13. HOME ONLY -** Please see "Notice to Affordable Housing Projects Receiving HOME Funding" in the Library and initial in the box below that you have read and understand this notice.

JS

**14. PLHA ONLY -** Identify what type of homeownership activities in which you are applying for.

*-answer not presented because of the answer to #1-*

### Documents Requested \*

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
(Please download the template below and upload an initialed document here)

[download template](#)

General Liability Insurance

Relocation Plan - Residential

Relocation Plan - Business

Other miscellaneous docs

### Required? Attached Documents \*

[Client Intake Form](#)

[CDBG Requirements & Acknowledgements](#)

[General Liability Insurance](#)

[Residential Relocation Study](#)

[Purchase & Sale Agreement](#)

[Tenant Income Certification \(TIC\) form](#)

## Application Questions [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

### 1. Please identify the funding sources being requested:

*This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.*

- CDBG only
- HOME only
- Title 29 only
- PLHA only
- ARPA only
- HOME-ARP only
- CDBG and HOME
- CDBG and Title 29

- HOME and Title 29
- CDBG, HOME and Title 29

## Project Summary

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### 2. Project Address(es):

If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab  
2455 El Camino Real Atascadero, CA 93422

### 3. Jurisdiction(s)/Area(s) Served:

Select all that apply. For Title 29 requests, please refer to the Title 29 Market Areas map in the Library.

- Arroyo Grande
- Atascadero
- Morro Bay
- Paso Robles
- Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo
- TITLE 29 ONLY - North Coast
- TITLE 29 ONLY - North County
- TITLE 29 ONLY - South County
- TITLE 29 ONLY - Central County

### 4. Brief Project Description:

You will have the chance to expand on your project description further in the application (question 19). Please upload any maps, photos, drawings or plans under the Documents tab

The 1.95-acre project site is located just east of Highway 101 and accessed off El Camino Real (2455 El Camino Real / APN 049-151-056) in the City of Atascadero. The property currently has a General Plan Designation of High Density Residential. The property is zoned Residential Multiple-Family (Min 20 – Max 24 units / ac) (RMF-20). The applicant, People's Self-Help Housing (PSHH), is proposing to develop an affordable multi-family residential apartment project.

### 5. Please answer the following:

Please mark N/A for all questions not applicable.

<input type="text" value="\$139,465"/>	CDBG funding amount requested
<input type="text"/>	HOME funding amount requested
<input type="text" value="\$229,700"/>	Title 29 funding amount requested
<input type="text"/>	PLHA funding amount requested
<input type="text" value="\$600,000"/>	HOME-ARP funding amount requested
<input type="text"/>	ARPA funding amount requested
<input type="text"/>	"
<input type="text" value="969,165.00"/>	<b>SUBTOTAL</b>
<input type="text" value="10/2022"/>	Anticipated start date
<input type="text" value="03/2024"/>	Anticipated end date
<input type="text" value="969,165.00"/>	<b>TOTAL</b>

### 6. Type of agency:

- 501(c)(3)
- For Profit
- Gov't/Public
- Other:

## Agency Details, Capacity, and Experience

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### 7. Is the organization faith-based?

Yes

No

**8. Please answer the following:**

*If this is your first time applying to the County for funds, please upload your organizations' incorporation documents (including certification for nonprofit organizations) in the Documents tab.*

Date of incorporation

Annual operating budget

Number of paid staff

Number of volunteers

TOTAL

**9. Agency Mission Statement:**

We build affordable homes with site-based services that offer opportunities to change lives and strengthen communities on the Central Coast of California.

**10. Briefly describe the services provided and development projects your organization is CURRENTLY working on (regardless of funding source).**

People's Self-Help Housing has an extensive track record in 25 different California jurisdictions: acquiring land; processing entitlements including density bonuses, rezoning and general plan amendments (agriculture to residential); construction of multifamily housing on leased land; proven ability to obtain construction and permanent financing from a variety of private, federal, state and local resources to create over 1,900 units of affordable rental housing similar to this project.

PSHH has its own in house supportive services. The Supportive Housing Program (SHP) is a clinically-based case management and social services program that has been providing services to People's Self-Help Housing (PSHH) residents since 2004. SHP provides cost-free, voluntary, and confidential services that are available to all PSHH residents. The program is designed to assist residents in achieving and maintaining independent functioning and self-sufficiency. This is achieved by providing direct services that include crisis intervention, case management, counseling, homeless prevention, homeless placement, employment/education, home management, preventive education, financial management, advocacy, benefits/entitlements, etc. SHP staff utilizes qualified, trauma-informed and culturally competent skills to work with vulnerable low-income residential populations (including veterans, seniors, and individuals with physical and mental disabilities). Over the years, the SHP has been immensely successful in not only preventing residents from losing their housing but also with placing homeless individuals and families into PSHH housing. In fact, more than 98% of residents who have received these services have been able to stabilize their housing and avoid homelessness and displacement.

For this project, the in-house development team will consist of Ken Trigueiro (CEO & President), Veronica Garcia (Chief Real Estate Development Officer) John Day (Director of Development), Jimmy Summer (Project Manager), and Colleen Plevel (Project Coordinator). The in-house construction team will consist of Todd Broussard (Director of Construction), Bill Loar (Senior Construction Manager), Darrell Chubon (Construction Manager) and hired contractors and subcontractors. The in-house property management team consists of Anna Miller (Chief Operating Officer, Property Management), Jane Renahan (Director of Property Management), and an on-site manager that is to be determined. We have hired IBI Group as the architect and will hire other agencies and consultants as needed.

PSHH has 3 projects in SLO County currently in construction:  
Templeton Place II, Templeton - 36 units, Senior Affordable Housing  
Broad Street Place, SLO - 40 units, Veteran and Multi-family Housing  
Pismo Terrace, Pismo Beach - 50 units, Special Needs and Multi-family Housing

**11. Briefly describe the services and development projects your organization is PROPOSING (regardless of funding source).**

PSHH has 6 proposed development projects in SLO County. These include:

1. Cambria Pines, 33 units located in Cambria - target population families
2. Cleaver Commons, 53 units located in Grover Beach - target population families
3. Del Rio Ridge, 42 units located in Atascadero - target population families & veterans
4. Rolling Hills III, 28 units located in Templeton - target population families
5. San Luis Ranch, 71 units located in San Luis Obispo - target population families
6. Tiburon Place, 68 units located in San Luis Obispo- target population families & special needs

PSHH will be using our in house supportive services for all proposed projects.

**12. How does the proposed project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

This project will provide safe and affordable housing for families in Atascadero. Del Rio Ridge will strengthen Atascadero and San Luis Obispo County communities by providing on-site services to the 42 families it will serve.

Our team has close connections to a variety of groups, we are members of many community organizations and are well known in the San Luis Obispo County community. Some of our community partners and collaborations include American Red Cross, Cal Poly-Family Health Research, Cal Poly-STRIDE, CAPSLO, City of Arroyo Grande-Recreation Services, Community Health Centers of the Central Coast, Cuesta: San Luis Obispo Community College, Food Bank Coalition of San Luis Obispo,

Planned Parenthood, San Luis Obispo Council of Governments, San Luis Obispo Office of Education, San Luis Obispo County Public Health Department - Health Promotion, SLO NOOR Foundation, South Coast SAFE Family Resource Center, Sports Warehouse, Tolosa Children's Dental Center, University of California Cooperative Extension San Luis Obispo County, the YMCA, and more.

PSHH has also partnered with HASLO in the development of a 42 unit multi-family development in Grover Beach. Construction is forecasted to start in January of 2023.

**13. If the proposed project will serve homeless households, please describe how the project will coordinate with other homeless service providers to connect homeless individuals and families to resources.**

*If this question is not applicable, write N/A in the box below.*

For Supportive Housing units, case managers at CES entry points shall apply the developed Coordinated Assessment tools to clients seeking services. In order to address the large volume of clients requesting assistance, the CES has adopted a two-part standardized screening and assessment process:

Pre-screening - Prevention and Diversion: Case managers at the three SLO County CES entry points, which are operated by Community Action Partnership of San Luis Obispo County (CAPSLO), 5 Cities Homeless Coalition, and El Camino Homeless Organization (ECHO) Shelter, shall conduct an initial screening using the standardized Prevention and Diversion tool adopted by the three agencies. This tool is used to determine whether clients will need a greater intensity of services and/or housing, or whether the provision of available services will be the only action necessary to assist the client with self-resolution.

VI-SPDAT: If, after the initial Prevention and Diversion tool has been applied, the client is deemed to require more intensive services and/or housing, the case manager will then utilize the standardized VI-SPDAT tool to determine the vulnerability of the client and their household. Upon completion of the assessment tool, the case manager will enter the information into the CES database software. The VI-SPDAT score of the clients, along with regular case management conferences, will assist in the determination of the ranking of clients in the order in which they receive housing.

PSHH will provide full services, this will include, but is not limited to:

1. On-site case management (operating out of the social services offices)
2. Implementing evidence-based practices to engage and assist tenants in addressing behaviors that may make housing stability challenging
3. Offering extensive mental and physical services, recreational and social activities, educational services, employment services, food and clothing, or civil legal services.

On-site social workers will utilize the Homeless Management Information System (HMIS). This system will share information with multiple community organizations that are working with the homeless in SLO County. This system has a robust reporting system that we will be able to utilize to evaluate service utilization.

In addition, our resident services coordinator will work in collaboration with the homeless tenants and tenants to assist them with gathering the services they require if not offered onsite.

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

PSHH has an extensive track record as a successful full-service housing developer; processing entitlements including density bonuses, rezoning and general plan amendments (agriculture to residential); construction of multifamily housing on leased land; proven ability to obtain construction and permanent financing from a variety of private, federal, state and local resources to create over 1,900 units of affordable rental housing similar to this project.

PSHH has over 200 employees dedicated to the Mission of building affordable homes and providing site-based services. For this project, the in-house development team will consist of, Ken Trigueiro (CEO & President), Veronica Garcia (Chief Real Estate Development Officer) John Day (Director of Development), Jimmy Summer (Project Manager), and Colleen Plevel (Project Coordinator). The in-house construction team will consist of Todd Broussard (Director of Construction), Bill Loar (Senior Construction Manager), Darrell Chubon (Construction Manager) and hired contractors and subcontractors. The in-house property management team consists of Anna Miller (Chief Operating Officer, Property Management), Jane Renahan (Director of Property Management), and an on-site manager that is to be determined. Supportive services will be led by Rick Gulino (Director of Neighborhood Development & Resident Services).

Similar Projects Completed:

Casas at Los Carneros (Goleta) - 70 rental units for families  
Los Adobes de Maria III (Santa Maria) - 34 rental units for families and farmworkers  
Jardin De Las Rosas (Santa Barbara) - 40 rental units for families  
Rolling Hills II (Templeton) - 30 rental units for families

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

*Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.*

People's Self-Help Housing Corporation (PSHHC) Corporate accounting system is SAGE 100 ERP. PSHHC close our books every month according to GAAP and report to the board revenue and expense variances to budget. As an additional note, we report each program and grant separately.

The Duncan Group (TDG) is the in-house property management company. TDG uses Yardi for Property Management Accounting. Yardi records all tenant charges, receipts, accounts payable, accounts receivable and all General Ledger transactions as well as all documentation for Affordable program compliance (HOME, USDA, HUD, etc). Yardi is able to produce all property financials and contains the budgets as well. TDG maintains historical electronic copies and hard copies of receipts, payables, and vendor back-up etc. for 7 years.

16. CDBG ONLY - Will the services offered by your organization increase or expand as a result of CDBG assistance?

*-answer not presented because of the answer to #1-*

17. CDBG ONLY - IF YES TO ABOVE - What new programs or services will be provided?

*-answer not presented because of the answer to #1-*

18. CDBG ONLY - IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.

*-answer not presented because of the answer to #1-*

**19. Please describe the proposed project in detail. What activities are to be undertaken?**

*Please attach a timeline of the project milestones under the Documents tab.*

The 1.95-acre project site is located just east of Highway 101 and accessed off El Camino Real (2455 El Camino Real / APN 049-151-056) in the City of Atascadero. The property currently has a General Plan Designation of High Density Residential.

The property is zoned Residential Multiple-Family (Min 20 – Max 24 units / ac) (RMF-20). The applicant, People's Self-Help Housing (PSHH), is proposing to develop an affordable multi-family residential apartment project. PSHH will be applying for 9% tax credits in January 2022 to assist with funding the project.

**Affordability**

The project will provide 42 units, which will be 100% affordable. The unit mixtures will range from 1-bedroom, 2-bedroom and 3-bedroom units. The project will target income levels of extremely low, to low income. The Area Medium Income (AMI) targets will range between 30% AMI – 60% AMI. A table providing affordability statics has been provided below.

**Onsite Amenities**

A 3,865 square foot community room will be located on the western half of the lot visible from El Camino Real. The community room will contain a kitchen, multipurpose room, laundry facilities, restrooms, and office space for the onsite manager and resident supportive services. The community center will only be available for the onsite residence. Other amenities will include a courtyard with children's play equipment and a basketball court. Walking paths will also connect each of the buildings.

**Project Details**

20. CDBG/HOME ONLY - FOR AQUISIONS ONLY - Identify the following:

*-answer not presented because of the answer to #1-*

21. CDBG/HOME/PLHA ONLY - Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.

*-answer not presented because of the answer to #1-*

22. CDBG ONLY - If the project serves any of the presumed benefit populations under the Low/Moderate income national objective, please describe how the project will directly benefit the populations identified.

*-answer not presented because of the answer to #1-*

23. TITLE 29 ONLY - Please estimate the number of households within each eligible income level to benefit from



the proposed project.

-answer not presented because of the answer to #1-

**24. Identify the projected target population your proposed project will serve (including age, race, residency, disability status, income level or other unit characteristics or subgroup information) and how that population will benefit from the project.**

PSHH plans to target homeless individuals, veterans, and families who might be at risk of homelessness.

The project will provide housing units for the populations mentioned above that qualify between who are between 30% AMI and 60% AMI. This will provide more affordable housing, for those in need, in the city of Atascadero. Residents will be able to receive many services from our Supportive Housing Staff including, but not limited to: employment, financial stability, various counseling services, access to food supplies, and community activities.

A total of 41 units will be made available for these populations. 6 of the 1-bedroom units will be reserved for formerly homeless veterans and 5 of the 2-bedroom units will be reserved for veterans. A unit will also be provided for the onsite full-time property manager.

**25. Identify whether or not the site is owned or leased by the applicant. If optioned or owned by another entity, provide their name and contact information.**

Owned - Peoples' Self-Help Housing Corporation, 1060 Kendall Road, San Luis Obispo, CA 93401

26. CDBG/HOME ONLY - ACQUISITIONS ONLY - Please answer the following:

-answer not presented because of the answer to #1-

**27. What is the current zoning of the project site? Is the project site zoned correctly for the proposed activity?**

If zoning information is not known, contact the local municipality to request assistance.

Residential Multi-Family (RMF-20)

**28. If the project is NOT zoned correctly for the proposed activity, provide an explanation of efforts and a timetable to change the zoning or obtain a variance.**

If this question is not applicable, write N/A in the box below.

N/A

**29. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed
- No - CEQA review not completed
- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**30. Please answer yes or no to the following:**

If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.

<input type="checkbox"/> Yes	Has a Phase I or Phase II environmental assessment been conducted for the property?
<input type="checkbox"/> Yes	Are there any known hazards on or around the site (e.g. asbestos, storage tanks – underground, aboveground)?
<input type="checkbox"/> No	Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?
<input type="checkbox"/> No	Are there any building(s)/structure(s) located on a Historic Site or within a Historic District?
<input type="checkbox"/> No	Is the project site located within a 100-year flood plain?
<input type="checkbox"/>	IF YES TO ABOVE, does your agency have flood insurance?
<input type="checkbox"/> Yes	Will there be demolition required?
<input type="text" value="0.00"/>	TOTAL

**31. Are there any existing buildings on the project property that were constructed prior to 1978?**

- Yes
- No

**32. IF YES TO ABOVE, please answer the following questions:**

If this question is not applicable, write N/A in the boxes below. Please upload a copy of the asbestos risk assessment report

(s) and/or lead hazard risk assessment report(s) under the Documents tab, if applicable.

Yes Has an asbestos risk assessment report(s) been prepared for the building(s)?

No Has the building(s) been abated for asbestos?

Yes Has a lead hazard risk assessment report(s) been prepared for the building(s)?

No Has the building(s) been abated for lead paint?

No Will children occupy the building(s)?

IF CHILDREN WILL OCCUPY THE BUILDING, indicate the age range of the children. If no children will occupy the building, write N/A.

TOTAL

**33. Identify all permits necessary for the project (local, state or federal).**

Local - City of Atascadero:

- Design Review Commission - Complete
- Demolition Permit - Will be applying for in Summer 2022
- Building Permits - Currently in 2nd round corrections. Should have the building permits complete by spring of 2022

**34. State whether or not the necessary permits have been issued. If a permit has not yet been issued, indicate when the permit(s) will be applied for or issued.**

*Please provide proof of permit issuance under the Documents tab.*

Local - City of Atascadero:

- Design Review Commission - Complete
- Demolition Permit - Will apply in Summer 2022
- Building Permits - Applied and review in progress

Local-Regional - County of San Luis Obispo:

- NEPA Clearance - Will apply in Spring 2022

**35. Briefly describe your agency's auditing requirements, including those for the proposed project.**

*Please upload a copy of your most recent audit (prepared by an independent CPA or accounting firm) under the Documents tab.*

PSHH financial records are audited once a year. Our annual audit is in accordance with Government Auditing Standards issued by the Comptroller General of the United States. The Duncan Group is audited separately each year. Most of our properties are subject to annual audit, however the others are rolled up into PSHH audits. Audits are performed by an independent CPA firm as in compliance with GAAP. An attached copy of our audited financials is included with the submittal of this application.

## Financial

**36. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

Operation and maintenance costs will be covered by resident rents.

**37. Identify whether or not the project is required to pay a prevailing wage. If not, briefly explain.**

This project will not be required to pay a prevailing wage because we are not utilizing state or federal funding sources that require it.

**38. CONSTRUCTION/REHABILITATION ONLY - The following asks about tax credits.**

*If this question is not applicable, write N/A in the boxes below.*

If the proposed project will be applying for tax credits, to which round will it be applying for? (1st round/2nd round)

Yes If applying for 1st round, if your project is identified to receive funds, will your project require a Reservation Letter for the state tax creditors? (YES/NO)

TOTAL

39. Do you have any CDBG/HOME/T-29 funds remaining from prior Fiscal Year allocations?

*-answer not presented because of the answer to #1-*

**40. IF YES TO ABOVE, please answer the following:**

*If this question is not applicable, write N/A in the boxes below.*

What fiscal year(s) did you receive the funding?

What project did you receive the funding for?

How much is remaining?

**TOTAL**

41. CDBG ONLY - Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction.

-answer not presented because of the answer to #1-

42. CONSTRUCTION/REHABILITATION ONLY - Please upload a pro forma (20 year pro forma for rental housing projects) under the Documents tab.

If this question is not applicable, write N/A in the box below. If applicable, write "uploaded" below once the pro forma has been uploaded under the Documents tab.

A 20 year proforma has been uploaded.

### Budget [top](#)

Funding Sources/Revenues	Committed	Conditional	Proposed
CDBG (this years' request and previous awards)			\$ 139,465.00
HOME funding (this years' request and previous awards)			\$ 600,000.00
Title 29 funding (this years' request and previous awards)			\$ 229,700.00
PLHA funding (this years' request and previous awards)			
Other Federal Funds (please specify which source):			
State (please specify which source): Veteran's Housing and Homeless Prevention Program			\$ 1,758,900.00
In-kind			
Local/County (non-federal)(please specify which jurisdiction):	\$ 0.00		
Local/City (non-federal)(please specify which jurisdiction):	\$ 400,000.00		
City of Atascadero			
SLO Housing Trust Fund	\$ 800,000.00		
<b>Total</b>	<b>\$ 1,200,000.00</b>	<b>\$ 0.00</b>	<b>\$ 2,728,065.00</b>

Funding Uses/Expenses	CDBG	HOME	Title 29	PLHA
Personnel Costs				
Operating Costs				
Professional Services				
Construction Costs	\$ 0.00	\$ 0.00	\$ 229,700.00	
Capital Outlay				
Relocation Expenses				
Permits, Development Fees				
Appraisal Fees				
Property Acquisition	\$ 139,465.00	\$ 600,000.00		
Legal and Public Notices				
Other:				
<b>Total</b>	<b>\$ 139,465.00</b>	<b>\$ 600,000.00</b>	<b>\$ 229,700.00</b>	<b>\$ 0.00</b>

### Budget Narrative

CDBG funds of \$139,465 and HOME-ARP funds of \$600,000 will assist in repaying the acquisition costs for Del Rio Ridge. Title 29 funds of \$229,700, City of Atascadero in-lieu funds of \$400,000 and SLO Housing Trust Fund funds of \$800,000 will assist with the construction of new units.

### Tables [top](#)

## Sources

Amount

\$  
\$  
\$  
\$  
\$  
\$  
\$  
\$ 0

Total

Documents [top](#)

## Documents Requested \*

Incorporation Documents (if applicable)

## Required? Attached Documents \*

[Articles of Incorporation](#)[Board of Directors](#)[Bylaws](#)[Certificate of Good Standing](#)[Entity Status Letter](#)[Organizational Chart](#)[Statement of Information](#)

Timeline of Project Milestones

✓

[Timeline of Project Milestones](#)

Proof of Permit Issuance (if applicable)

[Permit Application Approval Letter](#)

Asbestos Risk Assessment (if applicable)

[Asbestos Survey Report](#)

Lead Hazard Risk Assessment (if applicable)

[Lead Paint Sampling Report](#)

Phase I or II Environmental Assessment (if applicable)

[Phase I ESA](#)

Map of Multiple Project Locations (if applicable)

Project Photos/Plans/Drawings (if applicable)

[Drawings](#)

Most Recent Audit

✓

[Audited Financial Statements](#)

Commitment Letters for funds (if available)

[NeighborWorks Commitment Letter](#)[City of Atascadero In-Lieu](#)[SLO Housing Trust Fund Commitment Letter](#)

Timeline of Expenditures

✓

[Timeline of Project Expenditures](#)

20 year pro forma for rental housing projects

[20 Year Proforma](#)

\* ZoomGrants™ is not responsible for the content of uploaded documents.

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## **Public Service Applications**

- City of Atascadero - Youth Activities Scholarships
- El Camino Homeless Shelter (ECHO) – Homeless Shelter
- 5 Cities Homeless Coalition- Homeless Services
- Peoples' Self Help Housing – Supportive Housing Program



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County of San Luis Obispo

2022 Public Services and Economic Development (CDBG, ESG, HOME, General Fund, PLHA)

Deadline: 11/1/2021

City of Atascadero
CITY OF ATASCADERO CDBG PROGRAM YEAR 2021 APPLICATION

Jump to: Eligibility Application Questions Budget Tables Documents

\$ 12,500.00 Requested

Submitted: 10/29/2021 9:30:01 AM (Pacific)

Project Contact

Bonnie Williams
bwilliams@atascadero.org
Tel: 805-470-3478

Additional Contacts

JRANGEL@ATASCADERO.ORG,
CCHAVEZ@ATASCADERO.ORG,
JFANNING@ATASCADERO.ORG

City of Atascadero

6500 Palma Ave.
Atascadero, CA 93422
United States

Telephone 805-470-3478
Fax 805-470-3479
Web cityofatascadero.org

Administrative Director

Jeri Rangel
jrangel@atascadero.org

Eligibility top

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

1. Please identify all funding sources being requested:

This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.

- Checked: CDBG only
Unchecked: ESG only, ESG-CV only, HOME only, General Funds only, PLHA only, Select this for any combination of grant funding requests(CDBG, ESG/ESG-CV, HOME, PLHA, and General Funds)

National Objectives

**2. CDBG ONLY - Please select the national objective that best applies to the proposed project**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding CDBG national objectives.

- Low/Moderate Income
- Slums or Blight
- Urgent Need

**3. CDBG ONLY - IF LOW/MODERATE INCOME WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding the Low/Moderate Income national objective.

- Area Benefit
- Clientele
- Housing
- Jobs
- N/A - Low/Moderate Income NOT selected

**4. CDBG ONLY - IF SLUM OR BLIGHT WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Slums or Blight objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding the Slums or Blight national objective.

- Area Basis
- Spot Basis
- N/A - Slums or Blight NOT selected

**5. CDBG ONLY - Please explain how the proposed project meets the selected National Objective.**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab.

Most youth serving organization in Atascadero have received requests for assistance in paying registrations or enrollment fees for their activities. Many families are unable to afford fees that usually range from \$35 per child to \$300 per child. Applications have grown dramatically over the past several years, but the need has been more acute in the last few years. These children would not be able to participate in the activities that promote self esteem, feelings of community, friendships, health, etc. if they are not provided with financial aid.

6. ESG/ESG-CV ONLY - Please select all objectives applicable to the proposed project, as established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness" or the CARE Act.

-answer not presented because of the answer to #1-

7. ESG/ESG-CV ONLY - Please explain how the proposed project supports the selected objective(s).

-answer not presented because of the answer to #1-

## Beneficiary Documentation

**8. How will you document and maintain income status or presumed benefit status for CDBG?**

Please provide a sample of your Client Intake Form under the Documents Requested section below. Income verification for CDBG beneficiaries must be provided in accordance with 24 CFR Part 5; a link is provided in the Library.

See uploaded document. Scholarship Application

**9. How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)? (General Fund requests are exempt from this requirement)**

Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of Federal and State funds, the agency must collect race and ethnicity information from all clients.

See uploaded document. Scholarship Application

## Eligible Activities

**10. CDBG ONLY - Identify all eligible activities that apply to the proposed project**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding CDBG eligible activities.

- Public Services (General)
- Operating Costs of Homeless/AIDS patients programs

- Senior Services
- Handicapped Services
- Legal Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Services for Battered and Abused Spouses
- Crime Awareness or Neighborhood Cleanups
- Fair Housing Activities
- Tenant/Landlord/Housing Counseling
- Child Care Services
- Health Services
- Services for Abused and Neglected Children
- Mental Health Services
- Subsistence Payments, Homeless Assistance, Rental Housing Subsidies or Security Deposits
- Job training and job placement services
- Assistance to microenterprises (technical assistance, business support services, and other similar services to owners of microenterprises or persons developing microenterprises)

11. ESG ONLY - Identify all eligible activities that apply to the proposed project

*-answer not presented because of the answer to #1-*

12. GENERAL FUND ONLY - Identify all eligible activities that apply to the proposed project

*-answer not presented because of the answer to #1-*

13. ESG-CV ONLY - Identify all eligible activities that apply to the proposed project

*-answer not presented because of the answer to #1-*

14. HOME ONLY - The only activity under the public service application for HOME is Tenant Based Rental Assistance (TBRA)

*-answer not presented because of the answer to #1-*

15. PLHA ONLY - Identify all eligible activities that apply to the proposed project

*-answer not presented because of the answer to #1-*

**Documents Requested \***

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
(Please download the template below and upload an initialed document here)

[download template](#)

General Liability Insurance

Required? **Attached Documents \***

[Scholarship Application](#)

[Scholarship Application](#)

**Application Questions** [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

**1. Please identify the funding sources being requested:**

*This question will be used to branch only those questions related to the funding sources requested in this application - so don't worry if your application has skipped question numbers.*

- CDBG only
- ESG only
- HOME only



- General Funds only
- PLHA only
- Select this for any combination of grant funding requests (CDBG, ESG, HOME, General Funds, PLHA)

**Project Summary**

---

**2. Project Address(es):**

*If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab*

City of Atascadero  
 6500 Palma Ave.  
 Atascadero, CA 93422

**3. Jurisdiction(s)/Area(s) Served:**

*Select all that apply*

- Arroyo Grande
- Atascadero
- Morro Bay
- Paso Robles
- Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo

**4. Brief Project Description:**

*You will have the chance to expand on your project description further in the application. Please upload any maps, photos, drawings or plans under the Documents tab*

The City of Atascadero has established a youth scholarship fund designed to assist low income families to allow children to participate in organized recreation, social and cultural activities. The population served would be otherwise unable to afford the activity fees to participate in the activities of choice without the scholarship. The city applies the income guideline published by HUD adjusted for family size, as qualifying criteria to decide scholarship awards.

**5. Please answer the following:**

*Please write N/A for any questions that are not applicable.*

<input type="text" value="12,500"/>	CDBG funding requested
<input type="text"/>	ESG funding requested
<input type="text"/>	HOME funding requested
<input type="text"/>	General Funds requested
<input type="text"/>	PLHA funding requested "
<input type="text" value="12,500.00"/>	<b>SUBTOTAL</b>
<input type="text"/>	Anticipated start date
<input type="text"/>	Anticipated end date
<input type="text" value="12,500.00"/>	<b>TOTAL</b>

**6. Type of agency:**

- 501(c)(3)
- For Profit
- Gov't/Public
- Other:

**Agency Details, Capacity, and Experience**

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**7. Is the organization faith-based?**

- Yes
- No

**8. Please answer the following:**

If this is your first time applying to the County for funds, please upload your organizations' incorporation documents in the Documents tab.

7/2/1979 Date of incorporation

26,989,900 Annual operating budget

160 Number of paid staff

25 Number of volunteers

26,990,085.00 TOTAL

**9. Agency Mission Statement:**

The City of Atascadero is committed to building community by fostering an outstanding quality of life with excellent public service, stewardship of the environment, preservation of our heritage and promotion of economic prosperity.

**10. Please describe the services your organization is CURRENTLY providing (regardless of funding source).**

The Recreation Division includes the Colony Park Community Center and Recreation Division Programs, which include community classes, sports leagues, special events, teen center programming, facility management, etc.

**11. Please describe the services your organization PROPOSES to provide (regardless of funding source).**

The City proposes to provide new opportunities for participation in recreational activities and programs.

**12. How does the project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

The City partners with outside businesses for support such as non-profits and service groups, as well as contracted instructors to teach classes.

**13. If the proposed project will serve homeless households, please describe how the project will coordinates with other homeless service providers to connect homeless individuals and families to resources.**

If this question is not applicable, write N/A in the box below.

N/A

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

2016 Youth Scholarships

2017 Youth Scholarships

2018 Youth Scholarships

2019 Youth Scholarships

2020 Youth Scholarships

2021 Youth Scholarships reallocated to ECHO

City employees, including recreation and administrative services, will implement this program.

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.

Please see attached documents.

**16. CDBG/ESG ONLY - Will the services offered by your organization increase or expand as a result of CDBG/ESG assistance?**

Yes

No

**17. CDBG/ESG ONLY - IF YES TO ABOVE - What new programs or services will be provided?**

If this question is not applicable, write N/A in the box below.

New opportunities for participation in recreational activities and programs.

**18. CDBG/ESG ONLY - IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.**

If this question is not applicable, write N/A in the box below.

The number of participants in our recreational programs will increase due to more affordability for our lower income families.

**19. Please describe the proposed project in detail (i.e. What activities are to be undertaken? What are the projects' goals?).**

Please attach a timeline of the project milestones under the Documents tab.

Most youth serving organization in Atascadero has received requests for assistance in paying registrations or enrollment fees for their activities. Many families are unable to afford fees that usually range from \$35 per child to \$300 per child. Applications

have grown dramatically over the past several years, but the need has been more acute in the last few years. These children would not be able to participate in the activities that promote self esteem, feelings of community, friendships, health etc. if they are not provided with financial aid.

## Project Details

**20. Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.**

*Please refer to the Library for HUD Income Limits and information on CDBG Presumed Low/Mod Income populations. Please enter any presumed benefit persons as low-income.*

<input type="text" value="150-200"/>	TOTAL number of persons (p) or households (hh) regardless of income
<input type="text" value="30%"/>	Of the total number of persons (p) or households (hh) entered above, how many will be LOW-INCOME (earning 51% - 80% or less of the County median-income)(HUD funding only)
<input type="text" value="70%"/>	Of the total number of persons (p) or households (hh) entered above, how many will be VERY LOW-INCOME (earning 50% or less of the County median-income)(HUD funding only)
<input type="text"/>	Of the total number of persons (p) or households (hh) entered above, how many will be earning 60% or less of County median-income(PLHA only)
<input type="text"/>	TOTAL

**21. CDBG ONLY - If the project serves any of the presumed benefit populations under the Low/Moderate Income national objective, please describe how the project will directly benefit the populations identified.**

*If this question is not applicable, write N/A in the box below.*

This project would benefit the extremely low, low, and moderate income families by allowing children to participate in organized recreation, social and cultural activities who otherwise would be unable to afford the activity fees.

**22. ESG ONLY - FOR EMERGENCY SHELTER ONLY:** Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

**23. ESG ONLY - FOR STREET OUTREACH ONLY:** Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

**24. ESG ONLY - RAPID RE-HOUSING ONLY -** Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

**25. ESG ONLY - FOR HOMELESSNESS PREVENTION ONLY:** Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

**26. ESG ONLY - FOR HMIS ONLY:** Please identify the portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

**27. GENERAL FUND ONLY - OVERNIGHT SHELTERS ONLY -** Please answer the following:

*-answer not presented because of the answer to #1-*

**28. GENERAL FUND ONLY -** Please identify the following projected accomplishments:

*-answer not presented because of the answer to #1-*

**29. Identify the projected target population(s) your proposed project and activities will serve (including age, race, residency, handicap status, income level or other unit characteristics or subgroup information) and how those populations will benefit**

The program will be serving children who are 2.5 years old up to 18 years old and are considered extremely low to moderately low income households. It would allow children to participate in organized recreation, social and cultural activities. It would promote self esteem, feelings of community, friendships, health etc.

**30. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed  
 No - CEQA review not completed

- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**31. Please answer yes or no to the following:**

*If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.*

Has a Phase I or Phase II environmental assessment been conducted for the property?

List and describe any known hazards (e.g. asbestos, storage tanks – underground, aboveground)

Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?

Are the building(s)/structure(s) located on a Historic Site or within a Historic District?

Is the project located within a 100-year flood plain?

IF YES TO ABOVE, does your agency have flood insurance?

Will there be demolition required?

**TOTAL**

**32. Identify all permits necessary for the project (local, state or federal).**

None

**33. State whether or not the necessary permits have been issued. If a permit has not yet been issued, indicate when the permit(s) will be applied for or issued.**

*Please provide proof of permit issuance under the Documents tab.*

N/A

**34. Briefly describe your agency's auditing requirements, including those for the proposed project.**

*Please upload a copy of your most recent audit under the Documents tab.*

An independent auditing firm conducts an annual audit of all City funds, including the CDBG fund. An independent audit firm also conducts the Single Audit per OMB Circular A-133, Schedule of Expenditures of Federal Awards, which includes all CDBG funding information.

**Financial**

**35. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

City staff salaries are paid by City funds; no CDBG funds are expended for overhead. All CDBG funds are dedicated to youth scholarships only.

**36. Do you have any grant funds remaining from prior Fiscal Year allocations?**

- Yes
- No

**37. IF YES TO ABOVE, please answer the following:**

*If this question is not applicable, write N/A in the boxes below.*

What fiscal year(s) did you receive the funding?

What project did you receive the funding for?

How much is remaining?

**TOTAL**

**38. CDBG ONLY - Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction.**

*Write N/A for jurisdictions not being applied to for CDBG funds. Note: Any project/program being recommended less than \$8,000 total will not be funded per the Cooperation Agreement between the County and participating cities of the Urban County.*

City of Arroyo Grande

City of Atascadero



Total

\$ 0

Documents [top](#)

**Documents Requested \***

Required? **Attached Documents \***

Incorporation Documents (if applicable)

Timeline of Project Milestones



[Funds will be expended within 4 quarters.](#)

Proof of Permit Issuance (if applicable)

Map of Multiple Project Locations (if applicable)

Most Recent Audit



[FY 20 CDBG audit page.](#)

Commitment Letters for funds (if available)

Timeline of Expenditures



[Funds will be expended within 4 quarters.](#)

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 371981

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County of San Luis Obispo

2022 Public Services and Economic Development (CDBG, ESG, HOME, General Fund, PLHA)

Deadline: 11/1/2021

El Camino Homeless Organization
ECHO Navigation Centers CDBG

Jump to: Eligibility Application Questions Budget Tables Documents

\$ 85,000.00 Requested
Submitted: 10/29/2021 4:07:09 PM (Pacific)
Project Contact
Mimi Rodriguez
mrodriquez@echoshelter.org
Tel: 805-462-3663
Additional Contacts
becca@carselgroup.com,
wlewis@echoshelter.org

El Camino Homeless Organization

P.O. Box 2077
Atascadero, CA 93423
United States

CEO
Wendy Lewis
wlewis@echoshelter.org

Telephone 8054623663
Fax
Web echoshelter.org

Eligibility top

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

1. Please identify all funding sources being requested:

This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.

- Checked: CDBG only
Unchecked: ESG only, ESG-CV only, HOME only, General Funds only, PLHA only, Select this for any combination of grant funding requests(CDBG, ESG/ESG-CV, HOME, PLHA, and General Funds)

National Objectives

2. CDBG ONLY - Please select the national objective that best applies to the proposed project

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding CDBG national objectives.

- Low/Moderate Income
- Slums or Blight
- Urgent Need

**3. CDBG ONLY - IF LOW/MODERATE INCOME WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding the Low/Moderate Income national objective.

- Area Benefit
- Clientele
- Housing
- Jobs
- N/A - Low/Moderate Income NOT selected

**4. CDBG ONLY - IF SLUM OR BLIGHT WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Slums or Blight objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding the Slums or Blight national objective.

- Area Basis
- Spot Basis
- N/A - Slums or Blight NOT selected

**5. CDBG ONLY - Please explain how the proposed project meets the selected National Objective.**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab. ECHO Navigation Center services solely benefit clients who are homeless. This meets Objective One because a specific group of people are benefited who are all low/moderate income.

6. ESG/ESG-CV ONLY - Please select all objectives applicable to the proposed project, as established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness" or the CARE Act.

-answer not presented because of the answer to #1-

7. ESG/ESG-CV ONLY - Please explain how the proposed project supports the selected objective(s).

-answer not presented because of the answer to #1-

## Beneficiary Documentation

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**8. How will you document and maintain income status or presumed benefit status for CDBG?**

Please provide a sample of your Client Intake Form under the Documents Requested section below. Income verification for CDBG beneficiaries must be provided in accordance with 24 CFR Part 5; a link is provided in the Library.

ECHO Case Managers use HMIS and ClientTrack (intake) interview documents to determine income status. Following case management meetings, they document any income changes in HMIS. Please see attached client intake form.

**9. How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)? (General Fund requests are exempt from this requirement)**

Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of Federal and State funds, the agency must collect race and ethnicity information from all clients.

The Coordinated Entry Case Manager conducts an interview with any client looking for services (shelter and dinner clients) using ClientTrack. An HMIS interview is given by an ECHO Case Manager with all shelter resident clients on their first night in the shelter. Both of these interviews collect demographic data. Please see attached client intake form.

## Eligible Activities

---

**10. CDBG ONLY - Identify all eligible activities that apply to the proposed project**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding CDBG eligible activities.

- Public Services (General)
- Operating Costs of Homeless/AIDS patients programs.
- Senior Services



- Handicapped Services
- Legal Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Services for Battered and Abused Spouses
- Crime Awareness or Neighborhood Cleanups
- Fair Housing Activities
- Tenant/Landlord/Housing Counseling
- Child Care Services
- Health Services
- Services for Abused and Neglected Children
- Mental Health Services
- Subsistence Payments, Homeless Assistance, Rental Housing Subsidies or Security Deposits
- Job training and job placement services
- Assistance to microenterprises (technical assistance, business support services, and other similar services to owners of microenterprises or persons developing microenterprises)

11. ESG ONLY - Identify all eligible activities that apply to the proposed project  
*-answer not presented because of the answer to #1-*

12. GENERAL FUND ONLY - Identify all eligible activities that apply to the proposed project  
*-answer not presented because of the answer to #1-*

13. ESG-CV ONLY - Identify all eligible activities that apply to the proposed project  
*-answer not presented because of the answer to #1-*

14. HOME ONLY - The only activity under the public service application for HOME is Tenant Based Rental Assistance (TBRA)  
*-answer not presented because of the answer to #1-*

15. PLHA ONLY - Identify all eligible activities that apply to the proposed project  
*-answer not presented because of the answer to #1-*

**Documents Requested \***

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
 (Please download the template below and upload an initialed document here)  
[download template](#)

General Liability Insurance

Required? **Attached Documents \***

[Client Intake Forms](#)

[CDBG Acknowledgements](#)

**Application Questions** [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

**1. Please identify the funding sources being requested:**

*This question will be used to branch only those questions related to the funding sources requested in this application - so don't worry if your application has skipped question numbers.*

- CDBG only
- ESG only
- HOME only
- General Funds only

PLHA only

Select this for any combination of grant funding requests (CDBG, ESG, HOME, General Funds, PLHA)

## Project Summary

### 2. Project Address(es):

*If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab*

1) ECHO Atascadero: 6370 Atascadero Avenue, Atascadero CA 93422

2) ECHO Paso Robles: 1134 Black Oak Drive, Paso Robles CA 93446

3) Winter shelter: Community Church of Atascadero, 5850 Rosario Ave, Atascadero, CA 93422

### 3. Jurisdiction(s)/Area(s) Served:

*Select all that apply*

Arroyo Grande

Atascadero

Morro Bay

Paso Robles

Pismo Beach

City of San Luis Obispo

County of San Luis Obispo

### 4. Brief Project Description:

*You will have the chance to expand on your project description further in the application. Please upload any maps, photos, drawings or plans under the Documents tab*

El Camino Homeless Organization (ECHO) maintains two Navigation Centers with overnight shelters, ECHO Atascadero and ECHO Paso Robles, and a winter shelter in Atascadero, housing residents from throughout San Luis Obispo County.

Requested funds from CDBG, ESG, GFS, and PLHA will support activities at all three sites, including case management, shelter coordination, street outreach, volunteer coordination, and meal programs.

During the pandemic, ECHO added the new ECHO Paso Robles site, leveraging Project HomeKey funding to convert motel space. ECHO also took on the operation of a 20-bed winter shelter in Atascadero from TFS in order to continue providing this important resource. ECHO has increased total year-round beds available in the North County from 50 to 120 and assumed the financial responsibility for the winter shelter beds that serves 90 unduplicated people each season. ECHO Atascadero is a 24/7 Navigation Center and ECHO Paso Robles is expanding to 24/7 hours.

### 5. Please answer the following:

*Please write N/A for any questions that are not applicable.*

CDBG funding requested

ESG funding requested

HOME funding requested

General Funds requested

PLHA funding requested "

SUBTOTAL

Anticipated start date

Anticipated end date

TOTAL

### 6. Type of agency:

501(c)(3)

For Profit

Gov't/Public

Other:

## Agency Details, Capacity, and Experience

**7. Is the organization faith-based?**

- Yes
- No

**8. Please answer the following:**

*If this is your first time applying to the County for funds, please upload your organizations' incorporation documents in the Documents tab.*

Date of incorporation

Annual operating budget

Number of paid staff

Number of volunteers

TOTAL

**9. Agency Mission Statement:**

To empower people in San Luis Obispo County to make positive changes by providing food, shelter, and supportive services

**10. Please describe the services your organization is CURRENTLY providing (regardless of funding source).**

ECHO has been supporting homeless residents for 20 years and is a three-facility, 140-bed homeless organization. ECHO operates Navigation Centers with overnight shelters in Atascadero and Paso Robles, a winter shelter in Atascadero, outreach to community members who are unhoused, and support for those in danger of being evicted from housing. Twenty-one staff members and 2,000 volunteers help individuals and families to achieve income stability and permanent housing.

The mission of ECHO is to empower people in San Luis Obispo County to make positive changes by providing food, shelter, and supportive services. During the pandemic, ECHO's priorities have been to keep existing clients safe while rapidly adding capacity to allow more people to safely shelter.

At the beginning of the pandemic, ECHO ran a Navigator Center with a 50-bed shelter located in Atascadero and serving all county residents. Renovations at this site expanded capacity by 10 beds and added the ability to care for medically fragile clients, while staffing increases allowed for 24/7 services. To address continuing needs, ECHO added 60 more beds in 2020 through a partnership with People's Self-Help Housing and Housing Authority SLO, purchasing a Motel 6 property in Paso Robles with a state Project Homekey grant. The project created ECHO Paso Robles, the first permanent homeless services site in Paso Robles and the only emergency shelter beds available year-round in the city. ECHO has also begun operating a winter shelter site in Atascadero formerly run by TFS. And ECHO has greatly increased street outreach to help the chronically homeless with COVID-19 safety and hygiene while encouraging the use of shelter programs. In addition, ECHO works closely with local donors and agencies to raise funds for eviction prevention (emergency rent payments, etc.) to prevent families from becoming homeless during this difficult time.

At the Navigation Centers, shelter clients and the unsheltered access case management, employment and benefits resources, and housing resources. Staff also help clients to connect with agencies providing health and mental health services, recovery programs, educational assistance, and other services that will help clients reach their goals of stable housing and physical and mental well-being. In addition to overnight shelter services, nightly dinner meal programs serve up to 160 residents and community members in need each evening with take-out meals during the pandemic, and our expanded public shower program provides access to showers and donated clothing five times weekly for those not staying in a shelter.

**11. Please describe the services your organization PROPOSES to provide (regardless of funding source).**

The CDBG, ESG, GFS, and PHLA funding requested will allow ECHO to continue to provide greatly expanded levels of service at Navigation Centers and twice the number of shelter beds – 120 beds – than ECHO had at this point last year. ECHO has successfully added two new shelters with one new Navigation Center, daytime hours at the ECHO Atascadero Navigation Center, new case management and referral services in Paso Robles, and a new street outreach team for the North County and North Coast. With the support of requested funding, ECHO's strong response to the pandemic and housing challenges will be sustained.

At both ECHO Atascadero and ECHO Paso Robles, services will continue that include case management for both shelter residents and the unsheltered, a daytime program coordinator, overnight shelter supervision, and a volunteer coordinator to recruit, train, and supervise 2,000 volunteers per year who serve as over-night chaperones, dinner preparers, tutors, laundry angels, shower monitors, and food shoppers. Funds will also assist with food and meal supplies at these sites. Outreach services will be supported, helping the chronically homeless with COVID-19 safety and hygiene while encouraging the use of shelter programs and case management to move toward permanent housing.

GFS funds will support ECHO having taken on the operation of the winter shelter in Atascadero, serving approximately 90

people each season, along with ECHO Paso Robles overnight staffing and ECHO Atascadero volunteer coordination. PLHA and other funds will support the new ECHO Paso Robles Navigation Center that includes a 60-bed shelter. CDBG funds will support case management and daytime services at ECHO Atascadero and ECHO Paso Robles. And ESG funds will also support ECHO Paso Robles overnight staffing as well as street outreach case management.

**12. How does the project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

ECHO accepts referrals from a wide range of organizations and case managers and management staff work closely with other homeless services providers and other agencies to ensure that clients access the resources available in the community. They also advocate for clients as needed to obtain services. These agencies include: T-MHA, Community Health Centers, Loaves and Fishes, Twin Cities Community Hospital, The Link, Center for Family Strengthening, 5 Cities Homeless Coalition, CAPSLO, the Housing Authorities, Eckerd/America's Jobs, the Department of Rehabilitation, Veteran Affairs Supportive Housing, Social Security Administration, North County Connection, Womenade – North SLO County, and the County Office of Education Homeless Program. Through collaborative efforts we are able, collectively, to give our clients the greatest success and opportunity to succeed.

To expand resources and avoid duplication of services, ECHO's CEO attends the Homeless Services Oversight Council, while both the CEO and staff coordinate directly with county-wide homeless service providers. ECHO collaborates with CAPSLO and 5CHC to plan and implement homeless services funded through the County by federal and state funds, including a current joint PLHA application for eviction prevention and rapid rehousing services. ECHO also collaborates with People's Self-Help Housing and Housing Authority SLO to administer the new Paso Robles site.

ECHO actively seeks out community partners who can be of support to our clients. For example, T-MHA's Homeless Outreach Clinic-on-Wheels visits ECHO weekly to provide mental health services. The San Luis Obispo County Office of Education offers a family literacy/read-aloud program and PRGN partners to provide gardening classes for shelter children. The Access Support Network conducts periodic Hepatitis C testing. In addition, ECHO has expanded its employment program, working with a multitude of employers to place clients in jobs.

**13. If the proposed project will serve homeless households, please describe how the project will coordinate with other homeless service providers to connect homeless individuals and families to resources.**

*If this question is not applicable, write N/A in the box below.*

As described above, ECHO coordinates with other homeless service providers, both to accept referrals and to refer clients to community resources. Case managers and management staff work to develop relationships with various organizations within the community to knit a network of support for clients. Homeless service providers who ECHO staff coordinate with include: T-MHA, The Link, 5 Cities Homeless Coalition, CAPSLO, the Housing Authorities, and Veteran Affairs Supportive Housing. The ECHO CEO participates in the SLO Supportive Housing Consortium and HSOC. ECHO is an HMIS participant and partners with CAPSLO and 5CHC to use ClientTrack for standardized Coordinated Entry county-wide.

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

For twenty years, ECHO has demonstrated the ability to successfully operate homeless services. ECHO is led by an experienced CEO, 21 full-time staff, and an 13-member Board of Directors with extensive experience in nonprofit governance. Two thousand community volunteers support operations. CEO Wendy Lewis will oversee the project, with support from Mimi Rodriguez, the Associate Director.

ECHO has successfully sought, received, and managed grants and contracts from all levels of government and the private sector, including current CDBG and General Fund grants through the County and many years of County CBO grants. ECHO is a sub-contractor on CAPSLO and 5CHC grants through the County, including California ESG-CV-2, CDBG-CV, HCFC-CV, ESG-CV-2, and CESH, and a sub-contractor through HASLO on HHAP and Project HomeKey grants.

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

*Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.*

ECHO has a financial control process in place to assure accuracy and compliance. The CEO reviews all expenditures, which are then coded by the Program/Administrative Manager and sent to the bookkeeper for payment. The bookkeeper uses QuickBooks to track and reconcile all income and expenditures. The budget is reviewed by the Treasurer and reported to the Board of Directors on a monthly basis. ECHO has the necessary staff capacity to assure accurate and timely reporting. The CEO is responsible for all financial reporting, working with the bookkeeper. The Program/Administrative Manager is responsible for program reporting, with oversight by the CEO.

For client record keeping, ECHO participates in the HUD Coordinated Entry process used by homeless-serving agencies county-wide. Through this process, an intake staff evaluates each person who presents for services and determines their need. Coordinated Entry utilizes the ClientTrack system, a county-wide system to track homeless and income status and to avoid duplication of services. ECHO also uses the HUD HMIS database system to track demographics and case

management outcomes, and to report on progress. In addition, we use client files to document progress toward goals while at the shelter. This data allows us to identify client needs, improve our internal processes, and report on client and program-level outcomes.

**16. CDBG/ESG ONLY - Will the services offered by your organization increase or expand as a result of CDBG/ESG assistance?**

- Yes  
 No

**17. CDBG/ESG ONLY - IF YES TO ABOVE - What new programs or services will be provided?**

*If this question is not applicable, write N/A in the box below.*

N/A

**18. CDBG/ESG ONLY - IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.**

*If this question is not applicable, write N/A in the box below.*

N/A

**19. Please describe the proposed project in detail (i.e. What activities are to be undertaken? What are the projects' goals?).**

*Please attach a timeline of the project milestones under the Documents tab.*

The goal of the project is engage with 850 people at ECHO's three sites over the 2022-23 year, connecting them to resources and services that help them to move out of homelessness. This includes providing shelter to at least 615 people annually and street outreach, dinner meals, and showers to 235 unsheltered homeless annually.

This project, including requested CDBG, ESG, GFS, and PLHA support, will provide funding to maintain staffing of the new ECHO Paso Robles Navigation Center and winter shelter and to maintain the ECHO Atascadero Navigation Center. This will allow for a continued response to high levels of homelessness, providing shelter and outreach services while assisting people experiencing homelessness with navigating systems to obtain income and housing. This expanded funding request takes into consideration the 60 new beds at ECHO Paso Robles and the Atascadero winter shelter which was previously not run by ECHO.

The project will sustain funding for all or a portion of the salary of two outreach case managers, two shelter case managers, overnight shelter coordinator, overnight shelter chaperone, volunteer coordinator, and program manager, as well as winter shelter staffing and food for the meal programs. The shelter Case Managers focus on working with shelter clients to secure employment or, when appropriate, disability benefits, and obtain housing. They identify barriers to self-sufficiency and community services that could support clients, helping clients to access resources in physical and mental health care, budgeting and credit repair, transportation, and other areas to secure employment and housing. The Outreach Case Managers provide similar services for the unsheltered population throughout the North County, seeking out residents experiencing homelessness and helping them move toward housing while connecting with vital services.

The Overnight Shelter Coordinator at ECHO Paso Robles is responsible for maintaining safety and operations throughout the nighttime hours. The Overnight Shelter Chaperone assists the 60+ people staying at the shelter each night. The Atascadero Volunteer Coordinator works with various community groups to recruit and manage volunteers throughout the organization. These 1,500 volunteers annually enable ECHO Atascadero to operate, staffing it overnight; operating the meal, laundry, and shower programs; and working with the Children's Program to provide enrichment opportunities for the many children who stay at the shelter and come for dinner meals. The Atascadero Program Manager supervises daytime operations and coordinates evening activities for shelter residents.

Winter shelter staffing will allow ECHO to keep open the winter shelter in Atascadero that was formerly operated by TFS. This shelter has 20 beds for unsheltered residents to access over the winter months. Funds requested will also provide food for shelter clients' breakfast and lunch meals, as well as supplies for all meals.

## Project Details

**20. Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.**

*Please refer to the Library for HUD Income Limits and information on CDBG Presumed Low/Mod Income populations. Please enter any presumed benefit persons as low-income.*

TOTAL number of persons (p) or households (hh) regardless of income

<input type="text" value="0"/>	Of the total number of persons (p) or households (hh) entered above, how many will be LOW-INCOME (earning 51% - 80% or less of the County median-income)(HUD funding only)
<input type="text" value="850"/>	Of the total number of persons (p) or households (hh) entered above, how many will be VERY LOW-INCOME (earning 50% or less of the County median-income)(HUD funding only)
<input type="text"/>	Of the total number of persons (p) or households (hh) entered above, how many will be earning 60% or less of County median-income(PLHA only)
<input type="text" value="1,700.00"/>	TOTAL

**21. CDBG ONLY - If the project serves any of the presumed benefit populations under the Low/Moderate Income national objective, please describe how the project will directly benefit the populations identified.**

*If this question is not applicable, write N/A in the box below.*

ECHO Navigation Centers and winter shelter services solely benefit clients who are homeless, a presumed benefit population. The project will directly benefit the homeless population by providing shelter, food, showers, case management, and supportive services to assist clients in obtaining permanent housing.

22. ESG ONLY - FOR EMERGENCY SHELTER ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

23. ESG ONLY - FOR STREET OUTREACH ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

24. ESG ONLY - RAPID RE-HOUSING ONLY - Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

25. ESG ONLY - FOR HOMELESSNESS PREVENTION ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

26. ESG ONLY - FOR HMIS ONLY: Please identify the portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

27. GENERAL FUND ONLY - OVERNIGHT SHELTERS ONLY - Please answer the following:

*-answer not presented because of the answer to #1-*

28. GENERAL FUND ONLY - Please identify the following projected accomplishments:

*-answer not presented because of the answer to #1-*

**29. Identify the projected target population(s) your proposed project and activities will serve (including age, race, residency, handicap status, income level or other unit characteristics or subgroup information) and how those populations will benefit**

The target population who will be served by ECHO are homeless residents of San Luis Obispo County. They are all low income. We serve homeless clients of all ages, races, and gender, including those who are handicapped. For FY 2020-2021, 33% of clients were ages 0-17, 45% were ages 18-44, and 22% were over 45 years old. Twenty-seven percent were disabled. Our clients were 42% female and 58% male; 85% were White, 3% American Indian, 8% Black, 3% multiple race, <1% Asian, and <1% Native Hawaiian/Pacific Islander, and 1% unknown. Over one-quarter (27%) were Latino and 73% were non-Hispanic or Latino.

Target populations benefit by accessing shelter, case management, food, and other supportive services to increase income and obtain permanent housing.

**30. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed
- No - CEQA review not completed
- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**31. Please answer yes or no to the following:**

*If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.*

- NA Has a Phase I or Phase II environmental assessment been conducted for the property?
- NA List and describe any known hazards (e.g. asbestos, storage tanks – underground, aboveground)
- NA Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?
- NA Are the building(s)/structure(s) located on a Historic Site or within a Historic District?
- NA Is the project located within a 100-year flood plain?
- NA IF YES TO ABOVE, does your agency have flood insurance?
- NA Will there be demolition required?
- TOTAL

**32. Identify all permits necessary for the project (local, state or federal).**

N/A

**33. State whether or not the necessary permits have been issued. If a permit has not yet been issued, indicate when the permit(s) will be applied for or issued.**

*Please provide proof of permit issuance under the Documents tab.*

N/A

**34. Briefly describe your agency's auditing requirements, including those for the proposed project.**

*Please upload a copy of your most recent audit under the Documents tab.*

ECHO conducts an annual financial review with an external CPA. ECHO complies with GAAP and has financial control policies in place. An audit was not required for 2021 or previous years and is scheduled for 2022.

**Financial**

**35. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

Funds to operate ECHO services in 2022-2023 will be raised through fundraising events, community donations, and grants from the government, foundation, and corporate sectors. Currently, donations comprise 24% of income, fundraisers comprise 8%, and grants comprise 68%. Funds will be available prior to expenditures taking place.

**36. Do you have any grant funds remaining from prior Fiscal Year allocations?**

- Yes
- No

**37. IF YES TO ABOVE, please answer the following:**

*If this question is not applicable, write N/A in the boxes below.*

- What fiscal year(s) did you receive the funding?
- What project did you receive the funding for?
- How much is remaining?
- TOTAL

**38. CDBG ONLY - Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction.**

*Write N/A for jurisdictions not being applied to for CDBG funds. Note: Any project/program being recommended less than \$8,000 total will not be funded per the Cooperation Agreement between the County and participating cities of the Urban County.*

- City of Arroyo Grande
- City of Atascadero
- City of Morro Bay
- City of Paso Robles
- City of Pismo Beach

City of San Luis Obispo  
 County of San Luis Obispo  
 **TOTAL**

39. GENERAL FUND ONLY - Please indicate the estimated portion of funding to go towards the following activities:  
 -answer not presented because of the answer to #1-

40. HOME Only - TBRA Only - Please indicate the amounts to be spent for rental assistance, deposit assistance, and project administration?  
 -answer not presented because of the answer to #1-

**Budget** [top](#)

Funding Sources/Revenues	Committed	Conditional	Proposed
CDBG Funding (this request)			\$ 85,000.00
ESG Funding (this request)			
General Funds (this request)			
ESG-CV Funding (this request)			
HOME Funds (this request):			
PLHA Funds (this request):			
Local/County (non-federal)(please specify):			
Local/City (non-federal)(please specify):			
In-kind			
Other (please specify):			
<b>Total</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,000.00</b>

Funding Uses/Expenses	CDBG	ESG & ESG-CV	General Fund	HOME	PLHA
Personnel Costs	\$ 74,944.00				
Operating Costs					
Professional Services					
Capital Outlay					
Permits, Development Fees					
Legal and Public Notices					
Other (please specify): Food/meal supplies	\$ 10,056.00				
<b>Total</b>	<b>\$ 85,000.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

**Budget Narrative**

\$28,000: 0.32 FTE Program Manager at ECHO Atascadero (\$35/hr, 22% benefits) to supervise daytime operations and coordinate evening activities.  
 \$46,944: 1 FTE Case Manager (0.5 FTE Paso Robles, 0.5 FTE Atascadero) (\$18.50/hr, 22% benefits), to support shelter clients in securing housing and increased income.  
 \$5,056: Shelter food for clients' daily breakfast and lunch meals at ECHO Paso Robles and ECHO Atascadero.  
 \$5,000: Meal Program supplies for daily breakfast, lunch, and dinners, including plates, bowls, cups, napkins, and utensils, at both sites.

**Tables** [top](#)

**ESG Matching Funds**

Sources	Amount
	\$
	\$
	\$
	\$



**Total**

\$  
\$  
\$  
\$ 0

**Documents** [top](#)

**Documents Requested \***

Incorporation Documents (if applicable)

Timeline of Project Milestones

Proof of Permit Issuance (if applicable)

Map of Multiple Project Locations (if applicable)

Most Recent Audit

Commitment Letters for funds (if available)

Timeline of Expenditures

Required? **Attached Documents \***

✓ [Timeline of Project Milestones](#)

[ECHO Project Address Map](#)

✓ [ECHO Financial Statements 2020](#)

✓ [Timeline of Expenditures](#)

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 373367

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County of San Luis Obispo

2022 Public Services and Economic Development (CDBG, ESG, HOME, General Fund, PLHA)

Deadline: 11/1/2021

5CITIES HOMELESS COALITION
22-23 Homeless Services: Shelter, Outreach, RRH and HP Services,

Jump to: Eligibility Application Questions Budget Tables Documents

\$ 229,000.00 Requested

Submitted: 11/1/2021 3:07:44 PM (Pacific)

Project Contact

Janna Nichols
janna.nichols@5chc.org
Tel: 805-574-1638

Additional Contacts

none entered

5CITIES HOMELESS COALITION

P.O. Box 558
GROVER BEACH, CA 93483
United States

Telephone 805-574-1638
Fax 805-668-2380
Web 5chc.org

Executive Director

Janna Nichols
janna.nichols@5chc.org

Eligibility top

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

1. Please identify all funding sources being requested:

This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.

- Input fields for funding sources: CDBG only, ESG only, ESG-CV only, HOME only, General Funds only, PLHA only, and a checked option for any combination of grant funding requests.

National Objectives

2. CDBG ONLY - Please select the national objective that best applies to the proposed project

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more

information regarding CDBG national objectives.

- Low/Moderate Income
- Slums or Blight
- Urgent Need

**3. CDBG ONLY - IF LOW/MODERATE INCOME WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding the Low/Moderate Income national objective.

- Area Benefit
- Clientele
- Housing
- Jobs
- N/A - Low/Moderate Income NOT selected

**4. CDBG ONLY - IF SLUM OR BLIGHT WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Slums or Blight objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding the Slums or Blight national objective.

- Area Basis
- Spot Basis
- N/A - Slums or Blight NOT selected

**5. CDBG ONLY - Please explain how the proposed project meets the selected National Objective.**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab.

5CHC's Shelter and Outreach Services will be provided to benefit a clientele who are generally presumed by HUD to be principally L/M income persons - those who are homeless. This population is among those who are currently presumed by HUD to be made up principally of L/M income persons: Reference: §570.208(a)(2)(i)(A).

5CHC's Housing Program targets financial assistance and services to individuals and families based on income and anticipated need, following a coordinated entry assessment and progressive engagement model. Those who receive emergency grants for subsistence payments (rental assistance, 05Q) or for deposit assistance (05T Assistance will be provided to benefit a clientele who are generally presumed by HUD to be principally L/M income persons - those who are homeless. This population is among those who are currently presumed by HUD to be made up principally of L/M income persons: Reference: §570.208(a)(2)(i)(A). Additionally, as some assistance will be provided to those of imminent threat of homelessness, 5CHC's program additionally requires information on family size and income so that it is evident that at least 51% of the clientele are persons whose family income does not exceed the L/M income limit. Reference: §570.208(a)(2)(i)(B) and (C)

**6. ESG/ESG-CV ONLY - Please select all objectives applicable to the proposed project, as established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness" or the CARE Act.**

- Finish the job of ending chronic homelessness in five years
- Prevent and end homelessness among veterans in five years
- Prevent and end homelessness for families, youth, and children in ten years
- Set a path to ending all types of homelessness
- Prevent, prepare for, and respond to COVID-19 outbreak among individuals and families who are homeless or receiving homeless assistance
- Support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19

**7. ESG/ESG-CV ONLY - Please explain how the proposed project supports the selected objective(s).**

The Federal Strategic Plan to Prevent and End Homelessness focuses on collaboration and strategic action; education and service improvements; utilization of affordable housing; targeting the needs of families and children; recognizing that health is a determinant of housing stability; and the role of other supportive services.

Collaboration/Strategic Action: 5CHC Homeless Services program is integrated in the local Continuum of Care, focusing on collaboration and strategic action. 5CHC is a key participant in the Coordinated Entry System receiving referrals community partners throughout the compendium of services. Additionally, 5CHC staff participate in HSOC at all levels, with the Executive Director currently serving as chair of Data and Finance; a member of the Executive Committee; and on the ad-hoc Ten-Year Plan update.

Service Improvements: 5CHC staff participate in HSOC's Services Coordinating Committee, which is focused on improving the integration of services and regularly participate in evidence-based trainings (Mental Health First Aid, etc.) 5CHC also has a program of providing staff trainings monthly with other service professionals and partner agencies.

Access and Utilization of Affordable Housing: 5CHC's Housing Program couples short-term financial assistance with housing stabilization services which have been documented to be cost-effective in both preventing the occurrence of homelessness, and ensuring that homelessness is brief and a one-time occurrence. With our partnership with the SSVF program we are able to serve Veterans, including those who may not qualify for the SSVF program. We also maximize use of affordable housing and supports with People's Self-Help Housing and HASLO. 5CHC has aggressively works with current and existing clients to complete applications and offer needed financial assistance.

Families and Children: 5CHC provides housing services working with family programs such as SAFE, FIT, and the Family Resource Centers. 5CHC also has a program specifically targeted to Transitional Age Youth experiencing homelessness.

Health and Supportive Services: Through our work with Dignity Health, 5CHC's outreach case managers and benefits acquisition advocate work to connect clients to health resources, as well as provide assistance post-hospitalization. 5CHC's coordinated entry and outreach staff are regularly offering support for services needed such as one-time financial assistance, family reunification, acquisition of public benefits, identification, health-care navigation and the role that other supportive services can play. 5CHC regularly offers vaccination options and provides needed ppe to those experiencing homelessness.

## Beneficiary Documentation

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### 8. How will you document and maintain income status or presumed benefit status for CDBG?

*Please provide a sample of your Client Intake Form under the Documents Requested section below. Income verification for CDBG beneficiaries must be provided in accordance with 24 CFR Part 5; a link is provided in the Library.*

Attached are our current policies regarding income verification. A household's income is any money that goes to, or on behalf of, the head of household or spouse (even if temporarily absent) or to any other household member. When calculating income for eligibility, annual income includes the current gross income of all adult household members and unearned income attributable to a minor (e.g., child support, TANF payments, SSI payment, and other benefits paid on behalf of a minor). Gross income is the amount of income earned before any deductions (such as taxes and health premiums) are made. Current Gross Income is the income that the household is currently receiving at the time of application for assistance. Income recently terminated should not be included. The attached calculation form is used to determine the applicant's income eligibility.

### 9. How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)? (General Fund requests are exempt from this requirement)

*Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of Federal and State funds, the agency must collect race and ethnicity information from all clients.*

Utilizing the attached Enrollment Packet, including Coordinated Intake assessment, applicants are asked to self-disclose their demographic data, including race and ethnicity, age range and disability. This data is collected and entered into the County Homeless Management Information System.

## Eligible Activities

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### 10. CDBG ONLY - Identify all eligible activities that apply to the proposed project

*Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding CDBG eligible activities.*

- Public Services (General)
- Operating Costs of Homeless/AIDS patients programs
- Senior Services
- Handicapped Services
- Legal Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Services for Battered and Abused Spouses
- Crime Awareness or Neighborhood Cleanups
- Fair Housing Activities
- Tenant/Landlord/Housing Counseling

- Child Care Services
- Health Services
- Services for Abused and Neglected Children
- Mental Health Services
- Subsistence Payments, Homeless Assistance, Rental Housing Subsidies or Security Deposits
- Job training and job placement services
- Assistance to microenterprises (technical assistance, business support services, and other similar services to owners of microenterprises or persons developing microenterprises)

**11. ESG ONLY - Identify all eligible activities that apply to the proposed project**

- Emergency Shelter
- Street Outreach
- Rapid Re-Housing
- Homelessness Prevention
- HMIS

**12. GENERAL FUND ONLY - Identify all eligible activities that apply to the proposed project**

*General Funds activities are limited to those regarding emergency/homeless shelters and warming centers*

- Operations (e.g. maintenance, repair, utilities)
- Services (e.g. case management, child care, education services, employment assistance, outpatient health services, legal services, life skills training, mental health services, and substance abuse treatment)
- Administration
- HMIS

**13. ESG-CV ONLY - Identify all eligible activities that apply to the proposed project**

- Emergency Shelter
- Street Outreach
- Rapid Re-Housing
- Homelessness Prevention
- HMIS

**14. HOME ONLY - The only activity under the public service application for HOME is Tenant Based Rental Assistance (TBRA)**

- TBRA

**15. PLHA ONLY - Identify all eligible activities that apply to the proposed project**

*Eligible activities must assist persons who are experiencing or At risk of homelessness and can include, but are not limited providing rapid rehousing, rental assistance, supportive/case management services, and operating costs.*

*-no answer-*

**Documents Requested \***

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
(Please download the template below and upload an initialed document here)

[download template](#)

General Liability Insurance

Required? **Attached Documents \***

[5chc Housing Packet](#)

[5CHC Intake](#)

[5chc Housing Packet Spanish](#)

[5chc Privacy Notice](#)

[5CHC ESG Policies and Procedures](#)

[Subrecipient Acknowledgement](#)

[5CHC General Liability Umbrella Policy](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

**1. Please identify the funding sources being requested:**

*This question will be used to branch only those questions related to the funding sources requested in this application - so don't worry if your application has skipped question numbers.*

- CDBG only
- ESG only
- HOME only
- General Funds only
- PLHA only
- Select this for any combination of grant funding requests (CDBG, ESG, HOME, General Funds, PLHA)

**Project Summary**

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**2. Project Address(es):**

*If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab*

100 S. 4th Street, Grover Beach - Housing Navigation Center, Outreach Services, Admin.

800 W. Branch Street, Arroyo Grande - Warming Center

216 S. 16th Street, Grover Beach - Non-Congregate Shelter

P.O. Box 558, Grover Beach, CA 93483 - Mailing

Services are provided county-wide (with the exception of Grover Beach for purposes of this CDBG/ESG application). As the City of Grover Beach is not a participating jurisdiction of the Urban County of San Luis Obispo, CDBG regulations do not allow the expenditure of CDBG funds to benefit residents of, nor expend these funds within, the City of Grover Beach. Therefore, the 5CHC shall not use CDBG or ESG funds to benefit clients from the City of Grover Beach nor use CDBG funds for subsistence payments within the City of Grover Beach.

**3. Jurisdiction(s)/Area(s) Served:**

*Select all that apply*

- Arroyo Grande
- Atascadero
- Morro Bay
- Paso Robles
- Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo

**4. Brief Project Description:**

*You will have the chance to expand on your project description further in the application. Please upload any maps, photos, drawings or plans under the Documents tab*

5CHC proposes both continued and expanded comprehensive homeless services including coordinated entry, street outreach, emergency shelter, and housing navigation services. With a focus on helping clients to secure and maintain stable housing, 5CHC will conduct outreach, sheltering, coordinated assessment, and case management to provide rapid re-housing and homeless prevention services to residents of San Luis Obispo County, utilizing Housing First principles of providing housing support coupled with supportive services.

With the support and guidance of case management, those who are experiencing homelessness will be supported with their immediate needs (including food and shelter) while also receive coaching, financial literacy, advice on credit repair, and life and job skill guidance coupled with short-term financial assistance for move-in expenses or homeless prevention rental assistance.

**5. Please answer the following:**

*Please write N/A for any questions that are not applicable.*

CDBG funding requested

ESG funding requested

HOME funding requested

General Funds requested

	PLHA funding requested "
229,000.00	SUBTOTAL
7/1/2022	Anticipated start date
6/30/2022	Anticipated end date
229,000.00	TOTAL

**6. Type of agency:**

- 501(c)(3)
- For Profit
- Gov't/Public
- Other:

**Agency Details, Capacity, and Experience**

---

**7. Is the organization faith-based?**

- Yes
- No

**8. Please answer the following:**

*If this is your first time applying to the County for funds, please upload your organizations' incorporation documents in the Documents tab.*

3/3/2009	Date of incorporation
1,300,000	Annual operating budget
16	Number of paid staff
75	Number of volunteers
1,300,000.00	TOTAL

**9. Agency Mission Statement:**

5CHC's Guiding Principles

**I. Housing First**

For 5Cities Homeless Coalition "Housing First" means that we seek to provide housing as a means to recovery, rather than a reward. Our overarching goal is to connect homeless people to permanent housing as quickly as possible. Meeting the client "where they're at," our work is focused on the development of a case plan that is oriented toward their success in obtaining or maintaining housing, which is predicated by consumer choice and self-determination. Our services support the client in identifying the barriers to stable housing that they are experiencing, and assisting them with services to address these fundamental challenges.

Through this Housing First lens, we progressively engage clients through engagement, assessment, diversion, and addressing immediate needs (such as food and sheltering) as we work with the client with housing stabilization planning, including financial management.

5Cities Homeless Coalition offers services as needed and requested on a voluntary basis and does not make housing contingent on participation in services. Within the Housing First framework, our approach with clients is based on the following principles: Trauma Informed; Housing Focused; Recovery Oriented; Person Centered; and Strengths Based.

**II. Personal and Professional Integrity**

All staff, board members, and volunteers of 5CHC and its partners act with honesty, integrity, and openness in all their dealings as representatives of the organization. The organization promotes a working environment that values Respect, Integrity, Teamwork, and Excellence through its RITE Values.

**III. Mission**

5Cities Homeless Coalition strengthens our community by mobilizing resources, fostering hope, and advocating for those who are homeless and facing homelessness. Through collaboration and leadership, the Coalition is building an engaged community that fully understands the complexities of homelessness and actively shares the responsibility of creating and implementing solutions to eliminate it.

**IV. Governance**

5CHC has an active governing body, representative of our community, responsible for setting the mission and strategic direction; and oversight of the finances, operations, and policies of 5CHC.

#### VIII. Program Evaluation

5CHC regularly reviews program effectiveness and has mechanisms to incorporate lessons learned into future programs. The organization is committed to improving program and organizational effectiveness and develops mechanisms to promote learning from its activities and the field. 5CHC is responsive to changes in its field of activity and is responsive to the needs of its constituencies.

IX. Inclusiveness and Diversity 5CHC has a policy of promoting inclusiveness and its staff, board, and volunteers reflect diversity in order to enrich its programmatic effectiveness. 5CHC takes meaningful steps to promote inclusiveness in its hiring, retention, promotion, board recruitment, and constit

#### **10. Please describe the services your organization is CURRENTLY providing (regardless of funding source).**

5Cities Homeless Coalition provides wrap-around services including case management and direct financial assistance - with a special emphasis on our housing support program.

5CHC's housing support program serves clients throughout San Luis Obispo County who are either homeless or facing homelessness. These programs include Street Outreach; Emergency Shelter; Coordinated Entry; Immediate Needs Assistance; Housing Navigation and Stabilization (including the enrollment support for the California Covid Rental Relief Program); Transition Age Youth Targeted Services; Financial Literacy Training; Benefits Acquisition; HMIS data management; Special Projects (Census; Point In Time Count, etc.) and referral services to other appropriate community resources.

5CHC's Programs align with 25 CCR § 8409 Core Practices and are targeted to individuals and families who "without" these programs will become or will remain homeless. These programs target area residents with the most urgent and severe needs including Families with Children; Chronically Homeless; Veterans; Unaccompanied Youth; Victims of Domestic Violence.

Following local coordinated entry protocols, we seek to identify and serve people who:

- Are unsheltered and living in places not designed for human habitation;
- Have experienced the longest amount of time homeless;
- Have multiple and severe service needs that inhibit their ability to secure housing on their own; and
- Through homelessness prevention activities, are at greatest risk of becoming literally homeless without an intervention and are at greatest risk of experiencing a longer time in shelter or on the street should they become homeless.

With these activities we will work to ensure services are low-barrier and accessible; help participants identify and resolve barriers to housing; assist them to resolve their housing crisis before focusing on other non-housing related services; allow participants to choose the services and housing that meets their needs; connect participants to appropriate services and offer financial assistance initially at a minimum level and adding as needed through progressive engagement.

In 2020, 5CHC fielded over 4,500 calls for assistance in 2020 and provided direct assistance to 310 households countywide, including 76 single parents, 30 seniors, 117 who are disabled, and 65 transition age youth. 5CHC helped 65 households obtain housing and an additional 51 households avoid homelessness. 5CHC also provided basic needs assistance to 737 (utilities, relocation costs, gasoline, bus passes, auto repairs, clothing, employment readiness, detox/sober living, emergency food, rental and application fees) and offered an emergency shelter on cold and rainy nights through the winter.

#### **11. Please describe the services your organization PROPOSES to provide (regardless of funding source).**

5Cities Homeless Coalition proposes to continue to provide these same wrap-around services, with the addition of a non-congregate emergency shelter that is currently being developed on the County's health services campus in Grover Beach.

5CHC's will continue services for Street Outreach; Emergency Shelter (warming center and non-congregate emergency shelter); Coordinated Entry; Immediate Needs Assistance; Housing Navigation and Stabilization (including homeless prevention); Transition Age Youth Targeted Services; Financial Literacy Training; Benefits Acquisition; HMIS data management; and referral services to other appropriate community resources.

#### Information & Referral / Coordinated Entry:

Assistance begins with general information and referral to community services coupled with a comprehensive assessment of needs, identification of barriers and development of an immediate action plan. Access to computer, internet, phone, mailing address, food, clothing and hygiene supplies.

#### Rapid Re-Housing and Homeless Prevention Program:

Case management and financial assistance for deposit, rent and immediate needs for those who are homeless or facing homelessness. Services provided Countywide. Partnership with Good Samaritan includes Veteran Services.

#### Immediate Needs:

5CHC assists homeless and low-income families and individuals in South County with limited funds to address their immediate needs, and move them to self-sufficiency. Examples of assistance are utilities, gasoline, bus voucher, auto



repairs, clothing, employment readiness, detox/sober living, basic needs, emergency food etc.

#### Benefits Advocacy:

5CHC clients are offered additional guidance and advocacy for obtaining and retaining public benefits, including SSI, SSDI, Medicare, along with financial literacy and budgeting training.

#### Outreach

5CHC Street Outreach team works with those living on the street and in camps throughout southern San Luis Obispo County to connect them to services and resources including food, transportation, public benefits, identification and family relocation. Additionally working to improve discharge planning with Arroyo Grande Community Hospital, and County Jail, the program serves those who are patients or inmates who are homeless by working to develop a post-release discharge plan.

#### Homeless Youth:

Outreach and case management targeting homeless youth age 16-24, providing support for immediate needs, education and job development, and housing assistance. 5CHC has master-leased several housing units, and is initiating a housing support Host Home program. It is anticipated that new housing units targeted to TAY will come online during this grant, in partnership with People's Self-Help Housing.

Emergency Shelter: 5CHC will continue to offer an emergency winter warming center for drop in shelter needs and will provide a non-congregate shelter including intensive case management targeted at securing housing for those who are chronically home

#### **12. How does the project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

5CHC engages with a broad spectrum of community partners to assist those needing assistance. In particular 5CHC, ECHO and CAPSLO have, as part of the coordinated entry system, worked to geographically distribute responsibilities in order to provide enhanced services without duplication. These agencies have been meeting regularly to coordinate outreach activities countywide, and have recently been joined by Salvation Army. T-MHA (in partnership with Public Health) has also begun working with our outreach teams as we begin planning for COVID-19 vaccinations in the field.

5CHC is currently working in partnership with the City of Grover Beach and Integrated Waste Management to provide trash bags and regular dumpster service at one key camp in order to minimize trash and improve hygiene. 5CHC is also expanding its partnership with SLO Bangers to provide sharps containers, clean-up and wound care supplies to those living in camps in South County These are just a few examples of how 5CHC seeks out partners in addressing the needs of those chronically homeless in South County.

5CHC also works closely with grass-roots services providers and the faith community in South County. 5CHC staff regularly connect with Arroyo Grande Community Hospital, Community Health Centers of the Central Coast, Lucia Mar Unified School District Families In Transition Program; SAFE System of Care, Family Resource Centers, County Drug and Alcohol, County Jail, Dept. of Social Services, State Rangers, Law Enforcement, City Government, business and other community stakeholders.

As mentioned earlier, 5CHC endeavors to be a collaborative and strategic partner in service delivery and development throughout San Luis Obispo County. The agency dedicates substantial staffing resources to participation in HSOC and the evaluation and refinement of the area's services, from piloting new initiatives to evaluation and review of client outcomes.

Known for being "nimble," 5CHC has often times sought to pilot new services in the County such as its Youth Program and impending Non-Congregate Shelter Program. That said, when asked, 5CHC has also shared its expertise or offered to partner with others. Most recently 5CHC joined with Lumina Alliance in an effort to expand DV services in South County; has been asked to provide Housing Navigation training to Salvation Army staff; and worked to identify potential board volunteers and provide mentorship to Shower The People.

#### **13. If the proposed project will serve homeless households, please describe how the project will coordinate with other homeless service providers to connect homeless individuals and families to resources.**

*If this question is not applicable, write N/A in the box below.*

In 2016, CAPSLO, 5Cities Homeless Coalition (5CHC) and El Camino Homeless Organization (ECHO) partnered together to develop a Coordinated Entry System (CES) to provide screening, diversion, and case management services to homeless individuals and families throughout the county. Together with county staff, the partners developed an integrated system that avoids duplication of services and streamlines access to the most appropriate service providers to meet client needs.

Through the CES, each agency covers a different region of the county. 5CHC operates in South County and coastal areas south of Avila. This program provides a foundation for prioritizing services for those who are unsheltered, have experienced homelessness the longest amount of time, and who have multiple and severe services needs that inhibit their ability to quickly

identify and secure housing on their own. Individuals at risk of homelessness can also find resources to assist them in stabilizing their situation in order to remain in their housing.

5CHC's case managers regularly participate in county-wide case management meetings to assess client needs, review the County's service priority list. 5CHC participates in the SAFE system of care targeting children and youth and their families. As mentioned previously we are regularly meeting with clients in the Jail, and participate in the Jail to Community case plan meetings.

Recently a family of 14 adults and 20 children (from seven households) arrived in SLO County, fleeing targeted extreme violence in Mexico. 5CHC is working with more than 20 agencies, and government service providers to coordinate needed services for these families, including mental health, physical health, education, employment, legal services and more. 5CHC's role is in assisting with housing navigation services and providing financial assistance for immediate needs not covered by other services - for example telephone and email for each household.

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

5CHC has been providing these same services for several years. As mentioned in 2016 5CHC joined the Coordinated Entry collaborative with CAPSLO and ECHO. 5CHC has been the lead Rapid Re-Housing and Homeless Prevention provider in the County since 2017, providing these housing services countywide. Since 2015 the agency has operated a Winter Warming Center. In 2019 the agency initiated a targeted Youth program; and expanded its Street Outreach Efforts.

5CHC staff include those with lived experience homeless. 5CHC staff include 6 who are bilingual/bicultural speaking both English and Spanish; additionally the agency has access to support those who are mono-lingual Mixteco. 5CHC staff have extensive training and relationships with those in the LBTGQ community

At present the agency is managing more than 50 grants for services similar to those requested here, from federal, state, local government, and private business. Of these current grants many are targeted to respond to the impacts of COVID, which will conclude within three months of the beginning of this grant period.

Current grants include:

- Emergency Solutions Grants, annual and CV restricted
- Community Development Block Grants - Urban County and Grover Beach, annual and CV restricted
- County of San Luis Obispo General Fund
- County of San Luis Obispo CBO/Preventative Health
- Continuum of Care - Coordinated Entry services
- CESH – Coordinated Entry, Homeless Outreach Service

Several additional contracts are pending including HHAP 1.

5CHC employs a dedicated HMIS Data Manager to ensure quality compliance and track client outcomes. This position is supported with three finance employees, including one charged with Grants Management for accountability of expenses and fulfillment of grant commitments. The agency's Associate Director is responsible for authorizing all funding requests and reporting on program outcomes. With each program (Street Outreach, Shelter, Coordinated Entry, Housing Navigation) staff are dedicated to client outreach, engagement, and case management, with program supervision and oversight. The agency's Executive Director is directly engaged in initial program development, and efforts to address services on a regional basis.

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

*Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.*

Programmatically:

Clients initially are asked to complete a coordinated intake that is documented through ClientTrack. Referrals and client files are formatted in specific order to ensure all forms are completed and accounted for, detailing client housing stability plan, income verification, etc.

Lastly all enrolled clients are tracked through the County's Homeless Management Information System (HMIS), both at intake and program exit.

Administratively:

All funding requests are dual tracked through the agency's financial accounting process by class and grant and a program-based master assistance file. All expenditures for the program are verified for eligibility against program budget and HUD requirements and CDBG regulations with appropriate back-up documentation, copies of which are maintained separately for review and monitoring. Matching responsibilities are tracked concurrently against grant expenditures.

5CHC staff have received training in the requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200), Community Development Block Grants (24 CFR Part 570) and 24 CFR Part 576 - Emergency Solutions Grant Program.

16. CDBG/ESG ONLY - Will the services offered by your organization increase or expand as a result of CDBG/ESG assistance?

-answer not presented because of the answer to #1-

17. CDBG/ESG ONLY - IF YES TO ABOVE - What new programs or services will be provided?

-answer not presented because of the answer to #1-

18. CDBG/ESG ONLY - IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.

-answer not presented because of the answer to #1-

**19. Please describe the proposed project in detail (i.e. What activities are to be undertaken? What are the projects' goals?).**

*Please attach a timeline of the project milestones under the Documents tab.*

Working through a model of progressive engagement, 5CHC services will be offered to "meet the client where they're at" and assist them to develop and execute a plan to housing stability.

Street Outreach - Daily outreach throughout South County, with special focus on known encampments, and coordination with local law enforcement and rangers.

Coordinated Entry - daily intake and assessment, estimated 1 hr per assessment

Diversion - Reunification - helping people avoid homelessness or divert from use of SLO County resources by providing reunification services and transportation

Immediate Needs - Providing assistance as needed for one-time support for immediate needs - especially targeted to homeless prevention and immediate needs to facilitate housing search and employment.

Housing Navigation & Case Management - On-going case management and housing search support for income-qualified clients (homeless prevention) and those experiencing homelessness.

Non-Congregate Shelter - schedule to open in early 2022 providing wrap-around intensive services (shelter, food, basic needs, benefits acquisition, housing search, and supportive services) for up to 40 residents in 90-180 program. Funding secured through Sept. 2022.

Warming Center - drop in shelter on cold and rainy nights Nov 22-March 23.

Client Training (i.e. Financial Literacy) - on-going part of case management for all interested clients.

HMIS - daily capturing of client touchpoints and demographic from intake to exit.

Grants Management - on-going management of expenditure documentation and reporting.

## Project Details

**20. Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.**

*Please refer to the Library for HUD Income Limits and information on CDBG Presumed Low/Mod Income populations. Please enter any presumed benefit persons as low-income.*

TOTAL number of persons (p) or households (hh) regardless of income

Of the total number of persons (p) or households (hh) entered above, how many will be LOW-INCOME (earning 51% - 80% or less of the County median-income)(HUD funding only)

Of the total number of persons (p) or households (hh) entered above, how many will be VERY LOW-INCOME (earning 50% or less of the County median-income)(HUD funding only)

Of the total number of persons (p) or households (hh) entered above, how many will be earning 60% or less of County median-income(PLHA only)

TOTAL

21. CDBG ONLY - If the project serves any of the presumed benefit populations under the Low/Moderate Income national objective, please describe how the project will directly benefit the populations identified.

-answer not presented because of the answer to #1-

22. ESG ONLY - FOR EMERGENCY SHELTER ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

-answer not presented because of the answer to #1-

23. ESG ONLY - FOR STREET OUTREACH ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

-answer not presented because of the answer to #1-

24. ESG ONLY - RAPID RE-HOUSING ONLY - Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

-answer not presented because of the answer to #1-

25. ESG ONLY - FOR HOMELESSNESS PREVENTION ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

-answer not presented because of the answer to #1-

26. ESG ONLY - FOR HMIS ONLY: Please identify the portion of funding requested to go towards each service type for the 12-month contract period.

-answer not presented because of the answer to #1-

27. GENERAL FUND ONLY - OVERNIGHT SHELTERS ONLY - Please answer the following:

-answer not presented because of the answer to #1-

28. GENERAL FUND ONLY - Please identify the following projected accomplishments:

-answer not presented because of the answer to #1-

**29. Identify the projected target population(s) your proposed project and activities will serve (including age, race, residency, handicap status, income level or other unit characteristics or subgroup information) and how those populations will benefit**

5CHC's programs are targeted to individuals and families who "without" these programs will become or will remain homeless. These programs target area residents with the most urgent and severe needs including Families with Children; Chronically Homeless; Veterans; Unaccompanied Youth; Victims of Domestic Violence.

Following local coordinated entry protocols, we seek to identify and serve people who:

- Are unsheltered and living in places not designed for human habitation;
- Have experienced the longest amount of time homeless;
- Have multiple and severe service needs that inhibit their ability to secure housing on their own; and
- Through homelessness prevention activities, are at greatest risk of becoming literally homeless without an intervention and are at greatest risk of experiencing a longer time in shelter or on the street should they become homeless.

5CHC's Coordinated Entry and Street Outreach services will be targeted to those experiencing homelessness or at-risk of homelessness living in South County, unless requested by other service partners - for example, due to COVID some partners were required to shut their facilities and 5CHC was asked to assist with added coordinated entries.

All other services will be provided County-wide, or be open to anyone living in the County (shelter services) and will meet the demographic breakdown of the County (including age, race, residency, handicap status, income level). All financial services provided through this grant will be provided based on income verification and homeless status as required. Utilizing the attached Coordinated Intake Form, applicants are asked to self-disclose their demographic data, including race and ethnicity.

Additionally 5CHC's website, facebook page, and outreach materials all provide logos for Fair Housing and Accessibility and are provided in both English and Spanish. 5CHC has added a translation tab to its website, and is working to expand bilingual communications through social media.

**30. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed
- No - CEQA review not completed
- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**31. Please answer yes or no to the following:**

*If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.*

Has a Phase I or Phase II environmental assessment been conducted for the property?

List and describe any known hazards (e.g. asbestos, storage tanks – underground, aboveground)

<input type="text" value="n/a"/>	Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?
<input type="text" value="n/a"/>	Are the building(s)/structure(s) located on a Historic Site or within a Historic District?
<input type="text" value="n/a"/>	Is the project located within a 100-year flood plain?
<input type="text" value="n/a"/>	IF YES TO ABOVE, does your agency have flood insurance?
<input type="text" value="n/a"/>	Will there be demolition required?
<input type="text" value="0.00"/>	<b>TOTAL</b>

**32. Identify all permits necessary for the project (local, state or federal).**

n/a

**33. State whether or not the necessary permits have been issued. If a permit has not yet been issued, indicate when the permit(s) will be applied for or issued.**

*Please provide proof of permit issuance under the Documents tab.*

n/a

**34. Briefly describe your agency's auditing requirements, including those for the proposed project.**

*Please upload a copy of your most recent audit under the Documents tab.*

5CHC engages an independent auditor annually to review the financial records of the organization. The last one completed, attached, represents calendar year ending Dec. 31, 2020. The level of federal grants currently administered by 5CHC does not require a "single audit," however 5CHC has engaged an auditor to conduct such an audit for 2021, due to an increase in federal assistance in our current fiscal year.

## Financial

**35. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

General maintenance and occupancy expenses are funded through other grants and direct donations. 5CHC's does not carry a debt for its Housing Navigation Center located at 100 S. 4th Street. Funding for the location of the 5CHC winter warming center is anticipated to be partially funded through a grant that has been awarded with the City of Grover Beach (GB- CDBG) and partially through this application. The location of the Non-Congregate Shelter Program at 216 16th Street is expected to be leased to 5CHC by the County at no cost. Funds for the operation of the shelter program has been partially secured through September 2022. Additional funds will be needed for continued operation, and 5CHC is working to solicit support through other grants (HHAP 2; HOME-ARP, ARPA and private donations).

**36. Do you have any grant funds remaining from prior Fiscal Year allocations?**

Yes

No

**37. IF YES TO ABOVE, please answer the following:**

*If this question is not applicable, write N/A in the boxes below.*

<input type="text" value="2021-22"/>	What fiscal year(s) did you receive the funding?
<input type="text" value="ESG/CDBG/G"/>	What project did you receive the funding for?
<input type="text" value="\$109,013"/>	How much is remaining?
<input type="text" value="109,013.00"/>	<b>TOTAL</b>

38. CDBG ONLY - Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction.

*-answer not presented because of the answer to #1-*

39. GENERAL FUND ONLY - Please indicate the estimated portion of funding to go towards the following activities:

*-answer not presented because of the answer to #1-*

40. HOME Only - TBRA Only - Please indicate the amounts to be spent for rental assistance, deposit assistance, and project administration?

*-answer not presented because of the answer to #1-*

**Budget** [top](#)

**Funding Sources/Revenues**

	Committed	Conditional	Proposed
CDBG Funding (this request)			\$ 89,000.00
ESG Funding (this request)			\$ 65,000.00
General Funds (this request)			\$ 75,000.00
ESG-CV Funding (this request)			
HOME Funds (this request):			
PLHA Funds (this request):			
Local/County (non-federal)(please specify): State ESG 22-23, \$100,000, CoC Coordinated Entry \$54,000, CESH 22-23 \$91,000, \$ 100,000.00 \$ 175,000.00 CBO \$30,000			
Local/City (non-federal)(please specify):			
In-kind (Private Contributions, Office Space)	\$ 150,000.00	\$ 135,000.00	
Other (please specify): GB CDBG Warming Center 22-23 - \$50,000, Serving GB Residents at Warming Center	\$ 50,000.00		
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>300,000.00</b>	<b>310,000.00</b>	<b>229,000.00</b>

**Funding Uses/Expenses**

	CDBG	ESG & ESG-CV	General Fund	HOME	PLHA
Personnel Costs	\$ 28,000.00	\$ 35,000.00	\$ 55,000.00		
Operating Costs			\$ 20,000.00		
Professional Services					
Capital Outlay					
Permits, Development Fees					
Legal and Public Notices					
Other (please specify):					
CDBG Subsistence Rent 05Q	\$ 36,000.00				
CDBG Deposit 05T	\$ 25,000.00				
ESG Housing Stabilization (Deposits)		\$ 20,000.00			
ESG Rent		\$ 10,000.00			
<b>Total</b>	<b>\$ 89,000.00</b>	<b>\$ 65,000.00</b>	<b>\$ 75,000.00</b>	<b>\$</b>	<b>\$</b>
				<b>0.00</b>	<b>0.00</b>

**Budget Narrative**

**CDBG:**

Rental Assistance at \$3,600 Avg/Household = \$36,000  
 Deposits Assistance at \$2,500 Avg/Household = \$25,000  
 Client Intake Assessment \$100/Household = \$2,000 Case Manager @\$27/hr x 35 hours/Household = \$19,000  
 Primary Activity Delivery Cost (Grant Management Specialists) \$23.50/hr X 298 Hours = \$7,000

**ESG:**

Short and long-term rental assistance (avg \$2,600/hh)  
 Case Manager, HMIS & Grant Admin @\$27/hr x 85 hours/Household = \$35,000  
 Deposits \$2,250 per HH Avg.

**General Fund:**

Operating Costs - Maintenance, Utilities of Warming center, Insurance, Facility Rental  
 Personnel Costs - .5 FTE Benefit Advocate, .1 FTE supervision, .25FTE Coordinated Entry, .15 HMIS, .2 FTE Outreach

**Tables** [top](#)

**ESG Matching Funds**

Sources	Amount
County CBO	\$ 10,000

Local Cities (GB, PB, AG)	\$ 30,000
Private Donations	\$ 25,000
	\$
	\$
	\$
	\$
<b>Total</b>	<b>\$ 65,000</b>

**Documents** [top](#)

<b>Documents Requested *</b>	Required?	<b>Attached Documents *</b>
Incorporation Documents (if applicable)		<a href="#">Article of Incorporation</a>
Timeline of Project Milestones	✓	<a href="#">Timeline and Milestones</a>
Proof of Permit Issuance (if applicable)		
Map of Multiple Project Locations (if applicable)		
Most Recent Audit	✓	<a href="#">5CHC Audit 2020</a>
Commitment Letters for funds (if available)		
Timeline of Expenditures	✓	<a href="#">Expenditure Timeline</a>

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 375816

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County of San Luis Obispo

2022 Public Services and Economic Development (CDBG, ESG, HOME, General Fund, PLHA)

Deadline: 11/1/2021

People's Self-Help Housing Corporation
Supportive Housing Services to Residents in Danger of Homelessness

Jump to: Eligibility Application Questions Budget Tables Documents

\$ 149,821.00 Requested

Submitted: 10/29/2021 12:08:16 PM (Pacific)

Project Contact

Forrest Eastham

grants@pshhc.org

Tel: 8055482345

Additional Contacts

adrianas@pshhc.org

People's Self-Help Housing Corporation

1060 Kendall Road
San Luis Obispo, CA 93401
United States

Telephone(805) 781-3088

Fax (805) 544-1901

Web www.pshhc.org

CEO & President

Kenneth Trigueiro

ceo@pshhc.org

Eligibility top

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

1. Please identify all funding sources being requested:

This question will be used to branch only those questions related to the funding sources requested in this application, so don't worry if your application has skipped question numbers.

- Checked: CDBG only
Unchecked: ESG only, ESG-CV only, HOME only, General Funds only, PLHA only, Select this for any combination of grant funding requests(CDBG, ESG/ESG-CV, HOME, PLHA, and General Funds)

National Objectives

2. CDBG ONLY - Please select the national objective that best applies to the proposed project

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more



information regarding CDBG national objectives.

- Low/Moderate Income
- Slums or Blight
- Urgent Need

**3. CDBG ONLY - IF LOW/MODERATE INCOME WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Low/Moderate Income objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library for more information regarding the Low/Moderate Income national objective.

- Area Benefit
- Clientele
- Housing
- Jobs
- N/A - Low/Moderate Income NOT selected

**4. CDBG ONLY - IF SLUM OR BLIGHT WAS SELECTED: Select which criteria the proposed project intends to qualify under to meet the Slums or Blight objective**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding the Slums or Blight national objective.

- Area Basis
- Spot Basis
- N/A - Slums or Blight NOT selected

**5. CDBG ONLY - Please explain how the proposed project meets the selected National Objective.**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab.

This project qualifies as a low/moderate income limited clientele activity. Among program clientele, 96% are low/moderate income persons from low/moderate income households, and all are residents at PSHH's affordable, supportive rental properties throughout San Luis Obispo County. The rate of low/moderate income persons served is well above the 51% threshold established in the "CDBG Guide to National Objectives and Eligible Activities."

6. ESG/ESG-CV ONLY - Please select all objectives applicable to the proposed project, as established in "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness" or the CARE Act.

-answer not presented because of the answer to #1-

7. ESG/ESG-CV ONLY - Please explain how the proposed project supports the selected objective(s).

-answer not presented because of the answer to #1-

## Beneficiary Documentation

**8. How will you document and maintain income status or presumed benefit status for CDBG?**

Please provide a sample of your Client Intake Form under the Documents Requested section below. Income verification for CDBG beneficiaries must be provided in accordance with 24 CFR Part 5; a link is provided in the Library.

Receiving HUD and USDA funds to build housing for low-income households, PSHH collects and verifies information on family size, income, disability, and senior status in accordance with federal HUD and USDA regulations as part of a household's application process prior to move in at a PSHH property. Once residing at a PSHH rental property, every household's income and size is recertified annually. PSHH retains data on the size and annual income of all families and households living at our properties, including those receiving services through Supportive Housing Program (SHP), for which grant funding is sought. In most cases, household income may not exceed 50% of the Area Median Income (AMI) at move-in. Household size, income, disability, and senior status information is stored in PSHH's resident database, which is easily cross referenced with the client database maintained by the Supportive Housing Program, the program for which funds are sought.

**9. How will you collect demographic data on the beneficiaries of the proposed project (i.e. racial/ethnic characteristics)? (General Fund requests are exempt from this requirement)**

Please provide a sample of your Client Intake Form under the Documents Requested section below. To qualify for an award of Federal and State funds, the agency must collect race and ethnicity information from all clients.

Race and ethnicity data is reported by residents during the tenant application process and is stored in PSHH's resident database, in accordance with HUD and USDA regulations. Application forms for potential residents of rental properties as well as the intake form for new SHP clients are attached.

## Eligible Activities

**10. CDBG ONLY - Identify all eligible activities that apply to the proposed project**

Please refer to "Basically CDBG" or the "CDBG Guide to National Objectives and Eligible Activities" in the Library tab for information regarding CDBG eligible activities.

- Public Services (General)
- Operating Costs of Homeless/AIDS patients programs
- Senior Services
- Handicapped Services
- Legal Services
- Youth Services
- Transportation Services
- Substance Abuse Services
- Services for Battered and Abused Spouses
- Crime Awareness or Neighborhood Cleanups
- Fair Housing Activities
- Tenant/Landlord/Housing Counseling
- Child Care Services
- Health Services
- Services for Abused and Neglected Children
- Mental Health Services
- Subsistence Payments, Homeless Assistance, Rental Housing Subsidies or Security Deposits
- Job training and job placement services
- Assistance to microenterprises (technical assistance, business support services, and other similar services to owners of microenterprises or persons developing microenterprises)

11. ESG ONLY - Identify all eligible activities that apply to the proposed project

-answer not presented because of the answer to #1-

12. GENERAL FUND ONLY - Identify all eligible activities that apply to the proposed project

-answer not presented because of the answer to #1-

13. ESG-CV ONLY - Identify all eligible activities that apply to the proposed project

-answer not presented because of the answer to #1-

14. HOME ONLY - The only activity under the public service application for HOME is Tenant Based Rental Assistance (TBRA)

-answer not presented because of the answer to #1-

15. PLHA ONLY - Identify all eligible activities that apply to the proposed project

-answer not presented because of the answer to #1-

**Documents Requested \***

Client Intake Form(s) for Limited Clientele (if applicable)

Map for Area Benefit (if applicable)

CDBG Requirements and Acknowledgements  
(Please download the template below and upload an initialed document here)

[download template](#)

General Liability Insurance

Required? **Attached Documents \***

[FYE23 SHP new client intake form](#)

[FYE23 Tenant Application](#)

[PSHH FYE23 Subrecipient Agreement](#)

[FYE23 PSHH SLO Co Insurance](#)

**Application Questions** [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

**1. Please identify the funding sources being requested:**

*This question will be used to branch only those questions related to the funding sources requested in this application - so don't worry if your application has skipped question numbers.*

- CDBG only
- ESG only
- HOME only
- General Funds only
- PLHA only
- Select this for any combination of grant funding requests (CDBG, ESG, HOME, General Funds, PLHA)

**Project Summary**

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**2. Project Address(es):**

*If the proposed project has multiple addresses, please upload a map of the specific locations under the Documents tab*

Arroyo Grande:

163 S Elm St.

351 S Elm St.

119 Juniper St.

150 S Courtland St.

Atascadero:

7480 Santa Ysabel

Avila Beach:

240 Ocean Oaks Ln.

Cambria:

2835 Schoolhouse Ln.

Los Osos:

1251 Los Olivos Ave.

1351 Los Olivos Ave.

Morro Bay:

2612 Elm St.

495 Main St.

456 Elena St.

375 Sequoia St.

Oceano:

1261 Belridge St

1720 17th St.

Paso Robles:

400 Oak Hill Rd.

401 Oak Hill Rd.

1255 Creston Rd.

2940 Spring St.

Pismo Beach:

360 Park Ave.

211 to 251 Addie St.

San Luis Obispo:

537 Brizzolara St.

3071 S Higuera St.

Templeton:

999 Las Tablas Rd. (Rolling Hills I)

999 Las Tablas Road (Rolling Hills II)

1009 Petersen Ranch Rd.

**3. Jurisdiction(s)/Area(s) Served:**

Select all that apply

- Arroyo Grande
- Atascadero
- Morro Bay
- Paso Robles
- Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo

**4. Brief Project Description:**

You will have the chance to expand on your project description further in the application. Please upload any maps, photos, drawings or plans under the Documents tab

PSHH will provide clinical social services and case management of the Supportive Housing Program (SHP) to residents of PSHH's 26 affordable rental properties in San Luis Obispo County. The vast majority of households are classified as very-low-income, earning 50% or less AMI. Services are being held virtually and onsite at the properties where residents live, weekdays between 9 am and 6 pm. Services are free, confidential, and always optional, and are provided by licensed and associate clinical social workers (LCSWs and ACSWs) with a master's degree in counseling or social services. Services prevent homelessness among some of the region's most vulnerable residents while enhancing housing stability and resiliency.

**5. Please answer the following:**

Please write N/A for any questions that are not applicable.

<input type="text" value="149,821"/>	CDBG funding requested
<input type="text"/>	ESG funding requested
<input type="text"/>	HOME funding requested
<input type="text"/>	General Funds requested
<input type="text"/>	PLHA funding requested "
<input type="text" value="149,821.00"/>	<b>SUBTOTAL</b>
<input type="text"/>	Anticipated start date
<input type="text"/>	Anticipated end date
<input type="text" value="149,821.00"/>	<b>TOTAL</b>

**6. Type of agency:**

- 501(c)(3)
- For Profit
- Gov't/Public
- Other:

**Agency Details, Capacity, and Experience**

**7. Is the organization faith-based?**

- Yes
- No

**8. Please answer the following:**

If this is your first time applying to the County for funds, please upload your organizations' incorporation documents in the Documents tab.

<input type="text" value="1971"/>	Date of incorporation
<input type="text" value="10,029,919"/>	Annual operating budget
<input type="text" value="202"/>	Number of paid staff
<input type="text" value="53"/>	Number of volunteers
<input type="text" value="10,032,145.00"/>	<b>TOTAL</b>

**9. Agency Mission Statement:**

The mission of People's Self-Help Housing is to build affordable homes with site-base services that offer opportunities to change lives and strengthen communities on the Central Coast of California.

**10. Please describe the services your organization is CURRENTLY providing (regardless of funding source).**

The Central Coast's longest-serving nonprofit affordable housing developer, PSHH builds, owns, rents and manages sliding scale, affordable, permanent supportive housing throughout San Luis Obispo, Santa Barbara, and Ventura counties. A natural extension of our mission to create opportunities and change the lives of the residents we serve, each of the 53 affordable housing properties we compassionately maintain is enriched with onsite supportive health, education, and housing retention services designed to promote long-term resiliency.

Primarily serving low-income families, veterans, seniors, persons living with disabilities, farmworkers, and those transitioning out of homelessness, PSHH has, to date, assisted over 1,200 households in becoming first-time homeowners through its "sweat equity" path to homeownership program, in which low-income families build their own homes over an 18-month period. In addition to its onsite education program, Camino Scholars, which advances equity in education for under-resourced and low-income students, and its attentive onsite property management division, PSHH's Supportive Housing Program (SHP) provides clinical case management and social services onsite where residents live. As with all services PSHH provides, these are provided at no cost to residents, and without restriction or barrier.

Through SHP, the program for which funding is being requested, residents gain access to PSHH's staff of ten onsite licensed clinical social workers and case managers, who provide service coordination to connect residents to a broad network of organizational and community resources. Services provided include: preventive health screenings, mobile vaccination clinics, behavioral health counseling and referrals, food assistance, wellness checks for seniors and housebound residents, medical transportation, eviction prevention, financial literacy coaching, and administrative assistance, such as securing disability accommodations, medical insurance, or adaptive technology support. SHP also helps residents experiencing temporary challenges in accessing emergency rental, utility, and critical transportation assistance when no other resources are available.

PSHH social workers work with residents of PSHH's 26 San Luis Obispo County properties at intake to complete a needs assessment and co-develop ongoing case management plans to establish and maintain household stability. Most program staff are bilingual and all are trained in trauma-informed care frameworks. Services are inclusive, culturally relevant, and tailored to meet individual needs. PSHH works directly with each household from the outset to identify unique challenges faced, developing comprehensive services and crisis intervention strategies designed to prevent common threats to household security. Clinical staff establish contact early in the timeline, helping secure resources and intervening wherever families are experiencing temporary difficulties.

**11. Please describe the services your organization PROPOSES to provide (regardless of funding source).**

PSHH will provide clinical social services and case management through the San Luis Obispo County SHP, developing personalized wraparound services for those living at PSHH's 26 affordable, sliding-scale rental properties in the County. Households are certified as very-low-income at time of move-in, which typically means they earn 50% or less of Area Median Income. Most services are provided weekdays between 9 am and 6 pm, and always by a licensed or associate clinical social worker.

Services are provided in English and Spanish to any of the 733 households and 1,656 individuals in residence at PSHH properties in the County. SHP services are free, confidential, completely optional, and available to all PSHH residents. Residents are never placed on a waiting list, and are provided immediate assistance to ensure that those at risk of homelessness remain stably housed. Social workers provide free and confidential assistance with coordinating medical appointments and mobility, linking residents to community resources, enhancing budgeting skills, assisting with job placement and retention, providing crisis intervention, addressing mental health issues, accessing emergency financial assistance for basic needs, and more. SHP helps residents maintain critical transportation, enhance financial and family stability, and access PSHH's resident emergency assistance fund when no other resources are available. Social workers maintain records of all client services, outcomes, and resources utilized in the HIPPA-compliant SHP client database.

SHP staff is certified in trauma-informed care, a treatment framework that allows providers to understand, recognize, and respond to the effects of all types of trauma while emphasizing physical, psychological and emotional safety for both patients and providers. These practices assist survivors in rebuilding control and empowerment. After 18 months of living under the effects of the pandemic, residents' need for our behavioral health support services is at an all-time high, and the scope of our social workers' role has broadened vastly in response.

**Municipalities:**

- 70 of 98 households in Arroyo Grande, including all 28 households at properties for seniors & disabled
- 18 of 18 households in Atascadero
- 99 of 99 households in Morro Bay, including all 61 households at properties for seniors & disabled
- 133 of 197 households in Paso Robles, including all 69 households at properties for seniors & disabled
- 20 of 26 households in Pismo Beach
- 33 of 33 households in San Luis Obispo

**Unincorporated areas:**

- 83 of 104 households in Los Osos
- 19 of 28 households in Oceano
- 29 of 29 households in Avila Beach
- 10 of 24 households in Cambria
- 95 of 112 in Templeton, including all 29 households at properties for seniors & disabled
- 236 of 297 total households in unincorporated SLO County.

**12. How does the project complement and collaborate with existing efforts? Does your organization partner with other organizations?**

SHP complements and collaborates with existing efforts by connecting PSHH residents with community partnerships and programs that augment onsite services and promote health and housing stability. We continually strive to forge new partnerships and deepen existing relationships with public agencies, such as SLO County Public Health, the Department of Social Services, and the Housing Authority of SLO. Our clinical case managers and social workers routinely coordinate appointments for our residents, assist them with intake processes, and accompany them at appointments as necessary, providing mediation, language support, and service navigation assistance to ensure more equitable and seamless service provision. SHP staff remain apprised of emerging regulations, updates to income restrictions, and eligibility requirements at these public agencies. Our program also complements DHHS services by helping PSHH residents anticipate and mitigate challenges before they occur, thereby reducing staff time and program resources invested by DHHS.

An integral component of our service provision is establishing partnerships with a diverse range of public and private agencies to ensure that residents have access to a range of community resources that improve their health, safety, and resiliency. Within San Luis Obispo County, some of the agencies we work with include:

- 5 Cities Homeless Coalition for rental and deposit assistance
- SLO County public health for mobile vaccination clinics
- Cuesta Community College for English as a Second Language classes
- Housing Authority of the City of San Luis Obispo for Housing Choice Vouchers and Rental and Security Deposit Assistance
- The Department of Housing and Urban Development's Veterans Affairs Supportive Housing for vouchers for homeless veterans, who in turn are prioritized on our waiting lists and receive a waived background check fee
- Noor Clinic SLO for senior dental care and preventive health screenings
- SLO County Social Service Administration enhancing access to benefits such as Cal Fresh, Cash Assistance and In-Home Supportive Services
- SLO Food Bank and the Salvation Army for food distribution
- Catholic Charities for emergency assistance with rental and utility payments
- CAPSLO for utility assistance and the Supportive Services for Veteran Families to provide access to financial and legal assistance and employment counseling
- SLO Safe Ride for medical transportation
- Transitions Mental Health and County Behavioral Health for behavioral health support
- Community Health Centers for resident health care
- Ride-On for senior shuttle, veterans express, and access shuttle for low-income residents
- SLO County Community Garden Network for community garden spaces at properties for seniors and those living with disabilities

While this list provides some of the most significant examples of PSHH's cooperative relationships with outside agencies in San Luis Obispo County, it is by no means

**13. If the proposed project will serve homeless households, please describe how the project will coordinate with other homeless service providers to connect homeless individuals and families to resources.**

*If this question is not applicable, write N/A in the box below.*

In Ventura and Santa Barbara Counties, PSHH manages three permanent, supportive housing, Single Room Occupancy properties primarily dedicated to serving those who transitioned out of homelessness upon moving into a PSHH home, where residents have access to SHP services. Residents of these three properties have an exceptional rate of moving on to other stable housing, which led to PSHH's decision, in alignment with a focus of its 5-year strategic plan, to dedicate 10% of units at all new properties we develop to housing those who are transitioning out of homelessness.

Today, 14% of households who live at PSHH properties transitioned out of homelessness upon moving into a PSHH home. While this transition to permanent supportive housing means that our residents are no longer served by homelessness service providers, we recognize that the unique needs and challenges faced by this population means these households tend to require a higher level of service and assistance to prevent recidivism. We draw on nearly 20 years of providing SHP services to the recently homeless to ensure their transition is successful and permanent.

SHP administers a needs assessment to new clients and then works with residents to co-develop a case management plan to meet their personal resiliency goals. Residents stabilize by meeting their immediate needs, such as personal care items, food, health screenings, prescriptions, and a telephone. Next, they are assisted in obtaining resources that will sustain these, such as employment, nutritional security, health insurance, and critical transportation. When they are ready, SHP helps

these residents with more personalized needs, such as seeking legal aid, physical and mental health care, education, personal finance coaching, and help reconnecting with family, friends and support networks.

While SHP provides these services whenever possible, coordination with outside agencies is required to stabilize these households and help them reach a point at which they can thrive independently. Residents are connected to local food banks, SNAP and MediCal offices, GED testing at the California Department of Education, college counselors, medical practices accepting new MediCal patients, legal clinics, and to many other service providers. With 98% of formerly homeless households continuing on to other stable housing, SHP's connecting residents to these resources helps them to reach a point where they are thriving and able to contribute to their community in ways that are personally meaningful.

**14. Please describe your organization's capacity to implement the proposed project. Who will be involved? List projects of similar size and type that your organization has completed.**

SHP has been an ongoing program at PSHH for 20 years. Agency-wide 98% of SHP clients maintain stable housing for six months after initiating program services, meeting the requirement for housing stability as established by HUD, which provides CDBG funding. SHP is open to each of the 5,500+ resident of our 53 affordable rental properties in San Luis Obispo, Santa Barbara and Ventura counties, ensuring that every household is given the opportunity to create a safe, healthy, and secure home. Last year, SHP served 1,239 households, 63% of all PSHH households, across three counties through nearly 20,000 hours of service, with 676 referrals to partnering agencies. Case managers also helped distribute emergency assistance funds to over 100 families with pressing rental and utility relief needs.

SHP is housed in the Department of Neighborhood Development and Resident Services, headed by Rick Gulino, a Licensed Clinical Social Worker, and is staffed by two Clinical Supervisors, six Bilingual Social Workers, and two Social Workers, all licensed or associate clinical social workers. PSHH also partners with regional universities and colleges to provide internships to social work graduate students.

**15. Briefly describe your agency's record keeping system with relevance to the proposed project.**

*Refer to Chapter 13 of "Basically CDBG" in the Library for more information on record keeping for CDBG.*

PSHH uses two databases that are relevant to the project. The first is the organization's resident database, which stores information on every PSHH household, including household members, ages, race and ethnicity, income at move-in, and income at the most recent recertification. This database is maintained by the Property Management Department.

The second database is the SHP program database, which is used to store case management records, and is maintained by PSHH clinical social workers. This database includes case files and notes, which are tagged for specific services provided during instances of service, and it is easily cross referenced with the resident database. These tags are relevant to various outcomes, outputs, and funder reports. Examples of service tags include crisis intervention, healthcare services, food assistance, transportation, counseling services, and legal issues.

**16. CDBG/ESG ONLY - Will the services offered by your organization increase or expand as a result of CDBG/ESG assistance?**

Yes

No

**17. CDBG/ESG ONLY - IF YES TO ABOVE - What new programs or services will be provided?**

*If this question is not applicable, write N/A in the box below.*

N/A

**18. CDBG/ESG ONLY - IF YES TO QUESTION 16 - Describe how existing programs or services will be expanded and what percentage of an increase is expected.**

*If this question is not applicable, write N/A in the box below.*

During the grant period, PSHH is bringing on two ACSW interns who are completing intern hours toward becoming LCSWs. These two interns will add an additional 30 hours per week of capacity to the program. This represents an increase in person-hours of 22%.

**19. Please describe the proposed project in detail (i.e. What activities are to be undertaken? What are the projects' goals?).**

*Please attach a timeline of the project milestones under the Documents tab.*

PSHH proposes the continuation of SHP services at PSHH properties throughout San Luis Obispo County. SHP will serve approximately 500 households through over 3,500 hours of clinical social work and case management. Services are provided in English and Spanish to any members of any of the households residing at PSHH's affordable supportive housing properties in the County. These include:

- 98 households in Arroyo Grande, including 28 for seniors and disabled
- 18 in Atascadero

- 99 in Morro Bay, including 61 for seniors and disabled
- 197 in Paso Robles, including 69 for seniors and disabled
- 26 in Pismo Beach
- 33 in San Luis Obispo
- 104 in Los Osos
- 28 in Oceano
- 29 in Avila Beach
- 24 in Cambria
- 112 in Templeton, including 29 for seniors and disabled

Based on SHP services provided over the previous year and the expectation that low-income households will continue to experience devastating secondary effects from the pandemic, we estimate that we will assist the following number of households in jurisdictions throughout San Luis Obispo County:

- 52 households (114 individuals) in Arroyo Grande
- 18 households (39 individuals) in Atascadero
- 97 households (213 individuals) in Morro Bay
- 109 households (239 individuals) Paso Robles
- 13 households (28 individuals) in Pismo Beach
- 22 households (48 individuals) in the City of San Luis Obispo
- 182 households (400 individuals) in unincorporated San Luis Obispo

During the grant period, 98% of SHP clients will maintain stable housing for six months after initiating program services, meeting the requirement for reaching housing stability as established by HUD, which provides CDBG funding.

Our approach recognizes that just providing affordable housing is not enough. It must be healthy housing which includes easy access to transportation hubs, good paying jobs, healthy activities, and food systems, all of which support a life full of opportunity for vulnerable populations. Our priority is to assist residents in meeting their most basic needs of food, housing, income security, and health. To help residents achieve stability, our social workers provide free and confidential assistance with coordinating medical appointments and mobility, linking residents to community resources, enhancing budgeting skills, assisting with job searches, providing crisis intervention, addressing mental health issues, accessing emergency financial assistance for basic needs, and more.

During the grant period, SHP will continue to evaluate emerging resident needs, including those stemming from the economic impact of COVID-19 on low-income households, in order to better assist residents in addressing household challenges. Evaluation of emerging needs not only guides SHP services, but provides insight for PSHH as a whole, guiding organizational policy development and the establishment of new services.

## Project Details

**20. Please estimate the number of unduplicated persons or households to benefit from the proposed project. Write "p" for persons or "hh" for households.**

*Please refer to the Library for HUD Income Limits and information on CDBG Presumed Low/Mod Income populations. Please enter any presumed benefit persons as low-income.*

500	TOTAL number of persons (p) or households (hh) regardless of income
69	Of the total number of persons (p) or households (hh) entered above, how many will be LOW-INCOME (earning 51% - 80% or less of the County median-income)(HUD funding only)
406	Of the total number of persons (p) or households (hh) entered above, how many will be VERY LOW-INCOME (earning 50% or less of the County median-income)(HUD funding only)
	Of the total number of persons (p) or households (hh) entered above, how many will be earning 60% or less of County median-income(PLHA only)
975.00	<b>TOTAL</b>

**21. CDBG ONLY - If the project serves any of the presumed benefit populations under the Low/Moderate Income national objective, please describe how the project will directly benefit the populations identified.**

*If this question is not applicable, write N/A in the box below.*

PSHH's Supportive Housing Program primarily serves households classified as low- to very-low income, with residents being certified upon move-in as earning between 50% and 80% of Area Median Income. This project will directly benefit the aforementioned population through provision of free onsite supportive health and homelessness prevention services designed to enhance health outcomes and foster long-term resiliency.

**22. ESG ONLY - FOR EMERGENCY SHELTER ONLY: Please identify the following projected accomplishments and**



portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

23. ESG ONLY - FOR STREET OUTREACH ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

24. ESG ONLY - RAPID RE-HOUSING ONLY - Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

25. ESG ONLY - FOR HOMELESSNESS PREVENTION ONLY: Please identify the following projected accomplishments and portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

26. ESG ONLY - FOR HMIS ONLY: Please identify the portion of funding requested to go towards each service type for the 12-month contract period.

*-answer not presented because of the answer to #1-*

27. GENERAL FUND ONLY - OVERNIGHT SHELTERS ONLY - Please answer the following:

*-answer not presented because of the answer to #1-*

28. GENERAL FUND ONLY - Please identify the following projected accomplishments:

*-answer not presented because of the answer to #1-*

**29. Identify the projected target population(s) your proposed project and activities will serve (including age, race, residency, handicap status, income level or other unit characteristics or subgroup information) and how those populations will benefit**

The project and activities will serve seniors, veterans, persons living with disabilities, farmworker families, those transitioning out of homelessness, and individuals from historically under-resourced racial and ethnic demographics, all of whom are low-income. Within the County's geographic footprint, over 80% of our residents are Latino, 17% of heads of household are living with a disability, 11% are veterans, 57% are female, over one-third are seniors, and 17% were previously homeless. Many of our households are also classified as English Language Learners.

These populations will benefit from access to onsite clinical social services and preventive health care. Seniors will benefit from services that enable them to age in place and with dignity, and will receive regular wellness checks, health screenings, assistance with medical appointment coordination and transportation, and nutrition assistance. Veterans and those living with disabilities will benefit from access to onsite clinical case management, assistance securing accommodations and adaptive technology, and safe, thoughtfully-designed ADA-accessible housing which promotes dignified, independent living. Residents making the transition out of homelessness will benefit from financial coaching, career access services, behavioral health counseling and homelessness prevention programming. English Language Learners also benefit from culturally-relevant social services, mediation and language support provided by social workers, and access to PSHH's Camino Scholars Education Program, which provides free afterschool support in literacy and math to families of students residing at PSHH properties.

As the socio-emotional effects of the pandemic have deepened, and many of our residents are facing disproportionate impacts as a result, demand for our behavioral health services has been on the incline, and addressing the pandemic's lingering impacts on mental health will be a focus of recovery efforts.

**30. Has environmental review been completed (CEQA and/or NEPA)?**

- Yes - CEQA review completed
- No - CEQA review not completed
- N/A - CEQA not required
- Yes - NEPA review completed
- No - NEPA review not completed
- N/A - NEPA not required

**31. Please answer yes or no to the following:**

*If applicable, please upload a copy of the Phase I or II environmental assessment under the Documents tab.*

- no Has a Phase I or Phase II environmental assessment been conducted for the property?
- no List and describe any known hazards (e.g. asbestos, storage tanks – underground, aboveground)
- no Is the project on a property designated or been determined to be potentially eligible for designation as a local, state, or national historic site?

<input type="text" value=""/>	no	Are the building(s)/structure(s) located on a Historic Site or within a Historic District?
<input type="text" value=""/>	no	Is the project located within a 100-year flood plain?
<input type="text" value=""/>	no	IF YES TO ABOVE, does your agency have flood insurance?
<input type="text" value=""/>	no	Will there be demolition required?
<input type="text" value="0.00"/>		<b>TOTAL</b>

**32. Identify all permits necessary for the project (local, state or federal).**

No permits are necessary for this project.

**33. State whether or not the necessary permits have been issued. If a permit has not yet been issued, indicate when the permit(s) will be applied for or issued.**

*Please provide proof of permit issuance under the Documents tab.*

PSHH is required to have an independent financial audit referred to as a "Single Audit." The annual financials are audited by a third party CPA firm according to OMB uniform practice. The independent Auditor reports annually to the Executive Management Team and the Board's four member Audit Committee on the results of their audit. With a licensed CPA serving as CEO and President, and as a steward of HUD, USDA, and VA funds, PSHH has built a comprehensive and robust fiscal oversight system. The PSHH accounting manual governs the policies and procedures of our accounting department to ensure appropriate segregation of duties and handling of the organization's accounting transactions.

**34. Briefly describe your agency's auditing requirements, including those for the proposed project.**

*Please upload a copy of your most recent audit under the Documents tab.*

PSHH is required to have an independent financial audit referred to as a "Single Audit." The annual financials are audited by a third party CPA firm according to OMB uniform practice. The independent Auditor reports annually to the Executive Management Team and the Board's four member Audit Committee on the results of their audit. With a licensed CPA serving as CEO and President, and as a steward of HUD, USDA, and VA funds, PSHH has built a comprehensive and robust fiscal oversight system. The PSHH accounting manual governs the policies and procedures of our accounting department to ensure appropriate segregation of duties and handling of the organization's accounting transactions.

**Financial**

**35. How do you plan to fund the operation and maintenance costs (if any) associated with this project? Are these funds available now? If not, when will they be available?**

PSHH funds our programming through various revenue streams, which include rental fees, development and construction fees, individual donations, and grants from public and private grantors. A portion of funds from each of these categories is currently available. The remaining funds will become available on a case-by-case basis throughout the remainder of the current fiscal year as well as the grant period.

**36. Do you have any grant funds remaining from prior Fiscal Year allocations?**

- Yes
- No

**37. IF YES TO ABOVE, please answer the following:**

*If this question is not applicable, write N/A in the boxes below.*

<input type="text" value="N/A"/>	What fiscal year(s) did you receive the funding?
<input type="text" value="N/A"/>	What project did you receive the funding for?
<input type="text" value="N/A"/>	How much is remaining?
<input type="text" value="0.00"/>	<b>TOTAL</b>

**38. CDBG ONLY - Identify all jurisdictions you are applying to for CDBG funds by indicating the amount applied for at each jurisdiction.**

*Write N/A for jurisdictions not being applied to for CDBG funds. Note: Any project/program being recommended less than \$8,000 total will not be funded per the Cooperation Agreement between the County and participating cities of the Urban County.*

<input type="text" value=""/>	City of Arroyo Grande
<input type="text" value="21383"/>	City of Atascadero
<input type="text" value="34911"/>	City of Morro Bay
<input type="text" value="10590"/>	City of Paso Robles

8925	City of Pismo Beach
28362	City of San Luis Obispo
45650	County of San Luis Obispo
149,821.00	<b>TOTAL</b>

39. GENERAL FUND ONLY - Please indicate the estimated portion of funding to go towards the following activities:  
*-answer not presented because of the answer to #1-*

40. HOME Only - TBRA Only - Please indicate the amounts to be spent for rental assistance, deposit assistance, and project administration?  
*-answer not presented because of the answer to #1-*

**Budget** [top](#)

<b>Funding Sources/Revenues</b>	<b>Committed</b>	<b>Conditional</b>	<b>Proposed</b>
CDBG Funding (this request)		\$ 0.00	\$ 149,821.00
HUD	\$ 0.00	\$ 0.00	\$ 86,257.00
NeighborWorks		\$ 0.00	\$ 16,071.00
City of Pismo Beach		\$ 0.00	\$ 5,000.00
City of San Luis Obispo	\$ 0.00		\$ 5,850.00
County of San Luis Obispo (PHG)		\$ 0.00	\$ 21,739.00
Avila Beach Community Foundation		\$ 0.00	\$ 2,000.00
Wells Fargo Foundation		\$ 0.00	\$ 7,143.00
Other Grants		\$ 0.00	\$ 79,948.00
Property Service and Program Revenue		\$ 0.00	\$ 175,390.00
<b>Total</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 549,219.00</b>

<b>Funding Uses/Expenses</b>	<b>CDBG</b>	<b>ESG &amp; ESG-CV</b>	<b>General Fund</b>	<b>HOME</b>	<b>PLHA</b>
Personnel Costs, County Unincorporated Areas	\$ 113,623.00				
Personnel Costs, Atascadero	\$ 31,827.00				
Personnel Costs, Morro Bay	\$ 92,796.00				
Personnel Costs, Paso Robles	\$ 81,208.00				
Personnel Costs, Pismo Beach	\$ 28,273.00				
Personnel Costs, City of San Luis Obispo	\$ 37,418.00				
Professional Services	\$ 1,161.00				
Travel/Training/Meals	\$ 6,335.00				
Office Expenses	\$ 14,495.00				
Indirect	\$ 135,947.00				
Depreciation	\$ 6,136.00				
<b>Total</b>	<b>\$ 549,219.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

**Budget Narrative**

PSHH is requesting funding exclusively for salary expenses from each jurisdiction.

**UNINCORPORATED SAN LUIS OBISPO COUNTY**

**INCOME**

NeighborWorks, \$2,679  
 County of SLO Preventative Health Grant, \$6,413  
 SLO Community Foundation, \$1,277  
 Avila Beach Community Foundation, \$2,000  
 Other grants, \$13,669  
 Property Service Revenue, \$90,595

TOTAL INCOME (less CDBG): \$116,376

UNINCORPORATED SAN LUIS OBISPO COUNTY  
EXPENSES

Program Salaries and Benefits: \$113,623  
Non-Salary Operating Expenses: \$6,487  
Indirect Costs: \$40,016  
Depreciation: \$1,810

TOTAL EXPENSES: \$162,026  
COUNTY OF SAN LUIS OBISPO CDBG REQUEST: \$45,650

ATASCADERO  
INCOME

NeighborWorks, \$2,679  
County of SLO Preventative Health Grant, \$1,796  
SLO Community Foundation, \$1,437  
Other Private Grants, \$9,558  
Property Service Revenue, \$8,532

TOTAL INCOME (less CDBG): \$ 24,003

ATASCADERO  
EXPENSES

Program Salaries and Benefits: \$31,827  
Non-Salary Operating Expenses: \$1,815  
Indirect Costs: \$11,234  
Depreciation: \$507  
TOTAL EXPENSES: \$45,386

ATASCADERO CDBG REQUEST: \$21,383

MORRO BAY  
INCOME

HUD Service Coordinator Grant, \$43,128  
NeighborWorks, \$2,679  
County of SLO Preventative Health Grant, \$5,238  
SLO Community Foundation, \$4,190  
Other grants, \$18,195  
Property Service Revenue, \$23,985

TOTAL INCOME (less CDBG): \$ 97,416

MORRO BAY  
EXPENSES

Program Salaries and Benefits: \$92,796  
Non-Salary Operating Expenses: \$5,300  
Indirect Costs: \$32,754  
Depreciation: \$1,478

TOTAL EXPENSES: \$132,326  
MORRO BAY CDBG REQUEST: \$34,911

PASO ROBLES  
INCOME

HUD, \$43,128  
NeighborWorks, \$2,679  
Count of SLO Preventative Health Grant, \$4,584  
SLO Community Foundation, \$3,667  
Other grants, \$13,265  
Property Service Revenue, \$37,890

TOTAL INCOME (less CDBG): \$ 105,213

PASO ROBLES

EXPENSES

Program Salaries and Benefits: \$81,208  
Non-Salary Operating Expenses: \$4,637  
Indirect Costs: \$28,664  
Depreciation: \$1,294

TOTAL EXPENSES: \$115,803  
PASO ROBLES CDBG REQUEST: \$10,590

PISMO BEACH

INCOME

NeighborWorks, \$2,679  
City of Pismo Beach, \$5,000  
County of SLO Preventative Health Grant, \$1,596  
SLO Community Foundation, \$1,277  
Other grants, \$9,558  
Property Service Revenue, \$ 11,282

TOTAL INCOME (less CDBG): \$ 31,392

PISMO BEACH

EXPENSES

Program Salaries and Benefits: \$28,273  
Non-Salary Operating Expenses: \$  
Indirect Costs: \$9,980  
Depreciation: \$450

TOTAL EXPENSES: \$40,317  
PISMO BEACH CDBG REQUEST: \$8,925

CITY OF SAN LUIS OBISPO

INCOME

NeighborWorks, \$2,679  
City of San Luis Obispo GIA, \$5,850  
County of SLO Preventative Health Grant, \$2,112  
SLO Community Foundation, \$1,690  
Wells Fargo Foundation, \$1,020  
Other grants, \$11,654

TOTAL INCOME (less CDBG): \$ 24,996

CITY OF SAN LUIS OBISPO

EXPENSES

Program Salaries and Benefits: \$37,418  
Non-Salary Operating Expenses: \$2,134  
Indirect Costs: \$13,208  
Depreciation: \$596

TOTAL EXPENSES: \$53,358  
CITY OF SAN LUIS OBISPO CDBG REQUEST: \$28,362

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ESG Matching Funds

Sources

Amount

\$  
\$  
\$  
\$

Total

\$  
\$  
\$  
\$ 0

Documents [top](#)

**Documents Requested \***

Incorporation Documents (if applicable)

Timeline of Project Milestones

Proof of Permit Issuance (if applicable)

Map of Multiple Project Locations (if applicable)

Most Recent Audit

Commitment Letters for funds (if available)

Timeline of Expenditures

Required? **Attached Documents \***

[PSHH Articles of Incorporation & Bylaws](#)

[Certificate of Good Standing](#)

[501\(c\)3 letter](#)

[CA State Determination Letter](#)



[FYE23 Pub Svcs Project Milestones](#)



[FYE23 Map of SLO Co SHP project locations](#)



[PSHH FYE20 Completed Audit Statement](#)

[PSHH Pub Svcs FYE23 Timeline of Expenditures](#)

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Application ID: 373799

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## **Application Spreadsheets**

<b>CDBG 2022</b>	<b>Application Amount</b>	<b>Consensus</b>	<b>Mayor Moreno</b>	<b>Council Member Bourbeau</b>	<b>Council Member Dariz</b>	<b>Council Member Funk</b>	<b>Council Member Newsom</b>
<b>Public Facilities (PF) and Housing Projects (HP) \$90,652</b>							
City of Atascadero Accessibility & Barrier Removal Project Santa Rosa(PF)	\$ 95,000						
Peoples' Self Help Housing Del Rio Ridge (HP)	\$ 139,465						
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 234,465</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Public Services</b> <i>Limited to 15% of 2022 Allocation (\$20,920)</i>							
City of Atascadero Youth Activities Scholarships	\$ 12,500						
El Camino Homeless Organization (ECHO) Operation of Homeless Shelter	\$ 13,000						
5 Cities Homeless Coalition Subsistence Payments, Homeless Asst & Security Deposits	\$ 2,100						
Peoples' Self Help Housing SLO County Supportive Housing Program	\$ 21,383						
<b>TOTAL PUBLIC SERVICES</b>	<b>\$ 48,983</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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<b>Administration</b> <i>Limited to 20% of 2022 Allocation (\$27,893)</i>							
City Program Administration Costs	\$ 9,763						
County Program Administration Costs	\$ 18,130						
<b>TOTAL ADMINISTRATION</b>	<b>\$ 27,893</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Estimated 2022 Total Funding Available</b>	<b>\$ 139,465</b>						

<b>Administrative Reallocations</b>							
2018 Traffic Way Accessibility Reallocation to 2022 Santa Rosa	\$ 24,847						
2020 Youth Scholarship Reallocation to 2022 Santa Rosa	\$ 277						
<b>Total Administrative Reallocations</b>	<b>\$ 25,124</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* There is a minimum award threshold of \$8,000 per project, meaning the City can only allocate less than \$8,000 for a particular public service activity if another agency in the County commits to programming the remainder to equal a Countywide cumulative total of at least \$8,000.



<b>Countywide CDBG Applications 2022</b>	<b>Atascadero Application Amount</b>	<b>City of Arroyo Grande</b>	<b>City of Morro Bay</b>	<b>City of Paso Robles</b>	<b>City of Pismo Beach</b>	<b>City of San Luis Obispo</b>	<b>County of San Luis Obispo</b>
<b>Public Facilities (PF) and Housing Projects (HP)</b>							
City of Atascadero Accessibility & Barrier Removal Project Santa Rosa (PF)	\$ 110,000						
Peoples' Self Help Housing Del Rio Ridge (HP)	\$ 139,465						\$ 229,700 (Title 29) + \$600,000 (HOME-ARP)
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 249,465</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Public Services</b> <i>Limited to 15% of 2021 Allocation (\$21,719)</i>							
City of Atascadero Youth Activities Scholarships	\$ 12,500						
El Camino Homeless Organization (ECHO) Operation of Homeless Shelter	\$ 13,000			\$ 13,000			\$ 59,000
5 Cities Homeless Coalition Subsistence Payments, Homeless Asst & Security Deposits	\$ 2,100	\$ 13,000	\$ 900	\$ 3,500	\$ 5,245	\$ 7,500	\$ 57,655
Peoples' Self Help Housing SLO County Supportive Housing Program	\$ 31,827		\$ 92,796	\$ 81,208	\$ 28,273	\$ 37,418	\$ 113,623
<b>TOTAL PUBLIC SERVICES</b>	<b>\$ 59,427</b>	<b>\$ 13,000</b>	<b>\$ 93,696</b>	<b>\$ 97,708</b>	<b>\$ 33,518</b>	<b>\$ 44,918</b>	<b>\$ 230,278</b>

\* There is a minimum award threshold of \$8,000 per project, meaning the City can only allocate less than \$8,000 for a particular public service activity if another agency in the County commits to programming the remainder to equal a Countywide cumulative total of at least \$8,000.