

Atascadero Police Department
Standard Operating Procedure
In Car Video System-Event Type
Section #16

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Statement of Purpose:

This procedure outlines the protocol on selecting the correct Event Type for videos associated with the In Car Video System (ICVS)

Lexipol Policy:

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Definitions:

- The following Event Types are available:
 - Case Number Issued/Arrest: Incidents when a case number has been assigned.
 - No Incident/CFS: Calls for service when a case number is not assigned
 - Traffic Stop No Citation: All traffic stops when a citation is not issued and no case number is assigned
 - Traffic Stop Citation: All traffic stops when a citation is issue and no case number is assigned
 - Code 3: Responding Code 3 to an incident and no case number is assigned
 - Error: ICVS activated in error

Procedure:

- Once an incident has concluded you can only stop the ICVS recording from your Mobile Data Computer (MDT).
- After the recording has been stopped the ICVS software will prompt you to select an Event Type for the video. The Event Type determines how long the video will be retained.
- Select the appropriate Event Type that meets criteria outlined above.
- If you select the Event Type: Case Number Issued/Arrest, input the associated case number in to case number field
- If you select the Event Type: Traffic Stop Citation, input the associated citation number into the citation field
- If you select the wrong Event Definition, case number or citation number it can be corrected utilizing the ICVS software installed on the MDT or a computer at the Department

This Standard Operating Procedure was approved and distributed for training by:



Joe Allen
Commander



Jerel Haley
Chief of Police

Attachments: None