



**City of Atascadero
Community Development Department**

PUBLIC INFORMATION - BUILDING SERVICES

Community Development Department 6500 Palma Avenue Atascadero, CA 93422 (805) 461-5035 fax (805) 461-7612

SEPTIC TANKS & LEACH FIELDS SUBMITTAL CHECKLIST

SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 85 M.P.H - EXPOSURE ZONE "B" OR "C"
ZONING ORDINANCE - NATIVE TREE ORDINANCE - ATASCADERO MUNICIPAL CODE - 2019 CBC - 2019 CRC - 2019 CEC
2019 CPC - 2019 CMC - 2019 CGBC - ENGINEERING STANDARDS - CALIFORNIA STATE ENERGY COMPLIANCE (TITLE 24)

PERMIT SUBMITTALS ACCEPTED MONDAY – FRIDAY BETWEEN 8:30 A.M. - 4:30 P.M.

Incomplete submittals will not be accepted at the permit counter

Septic Tank (ONLY) Replacement:

- Over the Counter Permit Application:** signed by Property Owner, Agent (with written authorization), or licensed contractor (C-42 Septic Contractor; C-36 Plumbing Contractor; or A Engineering Contractor)
- Site Plan** 2 copies: Indicating location of all structures, easements, existing and proposed tank locations
- Permit Fee:** \$315.75 cash/check only

Septic Tank and/or Leach Field Replacement/Repair:

- Standard Building Permit Application:** signed by Property Owner, Agent (with written authorization), or licensed contractor (C-42 Septic Contractor; C-36 Plumbing Contractor; or A Engineering Contractor)
- Site Plan** 2 copies: Include topography; site drainage; rear, front, and side setbacks; fully dimensioned property lines; location of existing septic tank and leach fields; proposed location for septic tank and leach field to be installed; location of all structures, easements and native trees.
 - Sedimentation and erosion control must be incorporated into the plan and must be in place during construction from October 15th through April 15th
 - Trees: A tree protection plan is required for all construction within 20' of the dripline of any native tree. An arborist report from a certified arborist is required for all construction within the dripline of any native tree. A separate tree removal permit is required if any native tree is proposed for removal. If there are no native trees on the site, please note so on the site plan
 - A separate permit will be required if any native tree is proposed for removal
- Septic and Leach Field Calculations** 2 copies: May be included on Site Plan or as a separate document. For percolation rates of 30 minutes per inch or greater, the system must be designed by a licensed Civil Engineer
- Percolation Reports** 2 copies
- Submittal Fee:** \$438.09 cash/check only. Payment must be made at submittal

** Information on connecting to City sewer is available on the Abandon Septic Connect to Sewer handout