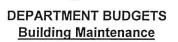


FUND 615							SECTION E
ACCOUNT NUMBER	REVENUE DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 PROJECTED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
BUILDING M	AINTENANCE FUND (615)						
	Charges for Services						
44910.7150	Building Maintenance Charges	\$ 604,960	\$ 667,740	\$ 702,390	\$ 702,390	\$ 750,160	\$ 778,150
44920.7150	Building Replacement Charges	-	250,000	250,000	250,000	250,000	250,000
	Revenue from Use of Money						
46110.0000	Investment Earnings	56,549	47,851	91,570	98,260	179,420	202,240
46111.0000	Investment Earnings-GASB31	(49,250)	(172,760)	-	_	-	
	Other Sources						
49401.1000	Contribution from General Fund for Fund Balance	-	-	-	1,000,000	200,000	200,000
	Total Building Maintenance Fund	\$ 612,259	\$ 792,831	\$ 1,043,960	\$ 2,050,650	\$ 1,379,580	\$ 1,430,390



FUND	FUNCTION	CODE
615	Public Works	815

DESCRIPTION

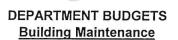
Building Maintenance is a division of the Public Works Department. The Division is responsible for routine custodial maintenance and repairs at City Hall, the Pavilion, the Public Works Corporate Yard, the Wastewater Treatment Plant, and Colony Park Community Center. In addition, the Division is responsible for all repairs and minor capital improvement projects at all City buildings. The Division also provides technical assistance to all departments for construction related issues and provides management and maintenance support for minor Parks, Fire Department and Police Department related capital improvement projects. The Building Maintenance staff responds to all facility-related work requests for all departments that are above and beyond the normal scheduled duties, responding to over 300 requests from employees and the public.

GOALS AND OBJECTIVES

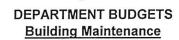
- * Create and maintain lists and calendars of building maintenance activities and projects
- * Create an electronic maintenance request form and tracking system
- Implement a facility-wide safety inspection program
- * Implement a facility maintenance inspection program
- Consistently provide quality customer service

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS Building Maintenance Total	\$ 567,020 \$ 567,020	\$ 580,230 \$ 580,230	\$ 702,390 \$ 702,390	\$ 660,260 \$ 660,260	\$ 785,160 \$ 785,160	\$ 803,150 \$ 803,150
· · · · · · · · · · · · · · · · · · ·						· · · · · · · · · · · · · · · · · · ·
SUMMARY OF POSITIONS Maintenance Leadworker Series Building Mointenance Specialist	-	-	1.00	1.00	1.00	1.00
Senior Building Maintenance Specialist Maintenance Worker II Maintenance Worker I	1.00	1.00 - -	1.00 1.00	1.00 1.00	1.00 1.00	1.00 1.00
Building Maintenance Specialist Total	2.00 3.00	2.00 3.00	3.00	3.00	3.00	3.00

05/25/23 Finance Committee Special Meeting Supplemental Material



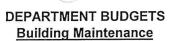
FUND 615		FUNCTION Public Works				CODE 815
*	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Number of buildings maintained	12	12	12	12	12	12
Number of Trouble Tickets/Work Requests completed	292	305	300	302	300	300
Number of meeting set-ups completed	27	26	30	30	30	30
Square foot of building space maintained	114,800	114,800	114,800	114,800	114,800	114,800
Number of minor repair projects completed	312	326	320	324	320	320



FUND 615			UNCTION Iblic Works								CODE 815
OBJECT NUMBER	EXPENSE CLASSIFICATION	020-2021 ACTUAL	021-2022 ACTUAL		022-2023 JDGETED			2023-2024 REQUESTED		2024-2025 REQUESTED	
EMPLOYEE	SERVICES										
5100000	Salaries	\$ 143,676	\$ 129,511	\$	173,760	\$	163,170	\$	182,820	\$	190,860
5300000	Overtime	285	831		1,230		360		1,180		1,220
5400000	Other	(4,359)	(3,669)		1,820		1,360		2,050		2,110
5800000	Benefits, Insurance & Taxes	135,601	130,167		177,040		148,500		162,530		168,210
	Total Employee Services	 275,203	256,840		353,850		313,390		348,580	19	362,400
OPERATION	NS										
6100000	Computer Maintenance &	3,370	3,700		3,890		3,890		4,240		4,310
	Replacement			*							
6200000	Insurance	68,679	84,154		92,460		83,800		88,680		97,220
6300000	Utilities	90,338	90,319		80,250		82,670		118,170		121,500
6350000	Communications	2,406	2,007		2,800		2,800		2,800		2,800
6400000	Operating Supplies	24,038	18,871		21,880		21,880		21,880		21,880
6450000	Vehicle & Equipment Operating Costs	11,347	13,239		13,900		13,900		15,900		15,900
6500000	Contract Services	39,559	36,411		48,030		48,030		48,030		48,030
6600000	Professional Development	=	=		3,990		3,990		3,990		3,990
6650000	Recruitment	-	249		350		350		350		350
6900000	Department Service Allocation	52,080	67,960		70,990		70,990		87,540		89,770
6990000	Contingency	=	_		10,000		-		10,000	·	10,000
	Total Operations	291,817	316,910		348,540	1	332,300		401,580		415,750

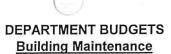
DEPARTMENT BUDGETS Building Maintenance

FUND 615				UNCTION iblic Works		¥					CODE 815
OBJECT NUMBER	EXPENSE CLASSIFICATION	 20-2021 CTUAL	1	021-2022 ACTUAL		022-2023 JDGETED	_	022-2023 STIMATED	 023-2024 QUESTED	_	024-2025 QUESTED
SPECIAL P	ROJECTS										
7101013	Tables	\$ -	\$		\$	-	\$	-	\$ 10,000	\$	-
7101081	Minor Replacement-Windows	-		6,480		_		2,870	-		
	Total Special Projects			6,480		_		2,870	 10,000	-	
CAPITAL O	UTLAY										
8105011	HVAC Units	 		-				11,700	25,000	_	25,000
	Total Capital Outlay	 			-			11,700	25,000		25,000
ACTIVITY T	OTAL	\$ 567,020	\$	580,230	\$	702,390	\$	660,260	\$ 785,160	\$	803,150

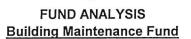


FUND 615		FUNCTION Public Works			CODE 815
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 182,820	\$ 190,860
5300000	Overtime	Overtime	Estimated	1,180	1,220
5400000	Other	Standby pay, call-outs and leave payoffs	Estimated	2,050	2,110
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	162,530	168,210
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	4,240	4,310
6200000	Insurance	Allocated portion of liability coverage and property insurance	Allocated	88,680	97,220
6300000	Utilities	Water, electricity and natural gas	Estimated	118,170	121,500
6350000	Communications	Telephone and cell phone services and batteries	Estimated	2,800	2,800
6400000	Operating Supplies	Building maintenance and landscape supplies, uniforms and personal safety supplies, tools, janitorial supplies and other operating supplies	Estimated .	21,880	21,880
6450000	Vehicle & Equipment Operating Costs	Equipment parts and repairs, vehicle parts and repairs, gas, oil and vehicle replacement	Estimated	15,900	15,900
6500000	Contract Services	Heating and air conditioning repairs, alarm services, electrician services, equipment rental and other contract services	Estimated	48,030	48,030
6600000	Professional Development	Seminars, conferences, memberships, subscriptions, books and other training materials	Estimated	3,990	3,990
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals, and other processing charges	Estimated	350	350
6900000	Department Service Allocation	Allocation of services provided by the Public Works Administration division to this division	Allocated	87,540	89,770
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated	10,000	10,000

05/25/23
Finance Committee
Special Meeting
Supplemental Material



FUND 615				CODE 815		
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	 2023-2024 AMOUNT		24-2025 IOUNT
7101013	Tables	Deodar Cedar tables fabricated from City Hall Deodar trees	Estimated	\$ 10,000	\$	=
8105011	HVAC Units	Replacement of HVAC units at various locations as needed	Estimated	25,000		25,000



FUND 615						TYPE Internal Service
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
REVENUES						
Charges for Services	\$ 604,960	\$ 917,740	\$ 952,390	\$ 952,390	\$ 1,000,160	\$ 1,028,150
Revenue from Use of Money	7,299	(124,909)	91,570	98,260	179,420	202,240
Other Sources			-	1,000,000	200,000	200,000
Total Revenues	612,259	792,831	1,043,960	2,050,650	1,379,580	1,430,390
EXPENSES						
Employee Services	(275,203) (256,840)	(353,850)	(313,390)	(348,580)	(362,400)
Operations	(291,817		(348,540)	(332,300)	(401,580)	(415,750)
Special Projects		(6,480)	-	(2,870)	(10,000)	=
Capital Outlay	-	-		(11,700)	(25,000)	(25,000)
Total Expenses	(567,020	(580,230)	(702,390)	(660,260)	(785,160)	(803,150)
Net Income	45,239	212,601	341,570	1,390,390	594,420	627,240
OTHER CASH SOURCES / (USES) Increase / (Decrease) in Leave Liability	(6,809)	(2,381)	-	-	-	<u>-</u>
BEGINNING AVAILABLE BALANCE	3,969,350	4,007,780	4,407,630	4,218,000	5,608,390	6,202,810
ENDING AVAILABLE BALANCE	\$ 4,007,780	\$ 4,218,000	\$ 4,749,200	\$ 5,608,390	\$ 6,202,810	\$ 6,830,050

SUMMARY OF REVENUES <u>Gas Tax Fund</u>

FUND 260					**************************************	,	SECTION E
ACCOUNT NUMBER	REVENUE DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 PROJECTED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
GAS TAX FU	ND (260)						
	Revenues from Other Agencies					a.	
43413.0000	Section 2103 Streets	\$ 200,532	\$ 234,748	\$ 235,560	\$ 193,750	\$ 231,620	\$ 235,560
43415.0000	Section 2105 Streets	153,130	164,897	173,040	156,450	170,150	173,040
43416.0000	Section 2106 Construction	116,363	128,249	128,430	110,080	126,040	128,430
43417.0000	Section 2107 Maintenance	207,211	197,252	220,080	198,400	216,400	220,080
43418.0000	Section 2107.5 Engineering	6,000	6,000	6,000	6,000	6,000	6,000
43419.0000	Section 2031 Road Maintenance and Rehabilitation	557,213	602,956	594,140	667,590	760,910	813,410
43412.0000	FEMA Revenue - 2017 Storms	(427)	-	-		*	, -
w.	Revenue from Use of Money						
46110.0000	Investment Earnings	10,962	(6,966)	3,110	3,070	17,920	7,080
	Other Revenues						
47210.0000	Workers' Compensation Reimbursements	29,987	-	-	-		-
47830.8160	Insurance Reimbursements	5,000	-	-	=	-	
49500.0000	Transfers In Transfer in From General Fund for Operations	251,817	208,033	453,310	450,000	680,000	710,000
	Total Gas Tax Fund	\$ 1,537,788	\$ 1,535,169	\$ 1,813,670	\$ 1,785,340	\$ 2,209,040	\$ 2,293,600



FUND	FUNCTION	CODE
260	Public Works	816

DESCRIPTION

The Streets Division is part of the Public Works Department. The Streets Division is responsible for the maintenance of 150 lane miles of paved roads and shoulders, 2,700 signs, 19,800 linear feet of painted curbs, 1,400 painted traffic markings, 50 painted cross walks, 62,000 linear feet of culverts, City ditches and drainage structures, tree trimming, brush cutting and weed abatement, 50 pieces of equipment, 14 vehicles and 20 bridges. The Streets Division also provides pick-up and disposal of dead animals, responds to all emergency situations, provides 24 hour stand-by coverage and performs over 70 different activities.

GOALS AND OBJECTIVES

- * Continue emphasis on road maintenance
- * Optimize staffing and workloads to maximize the efficiency of the division
- * Continue to maintain safe and effective paths of travel within the City

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS	×					
Streets Maintenance Services	\$ 1,048,305	\$ 2,362,084	\$ 1,703,340	\$ 1,142,630	\$ 2,500,170	\$ 2,724,820
Total	\$ 1,048,305	\$ 2,362,084	\$ 1,703,340	\$ 1,142,630	\$ 2,500,170	\$ 2,724,820
8						
SUMMARY OF POSITIONS						
Maintenance Leadworker	-	-	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	-	-	-	-
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	1.60	1.60	1.60	1.60	1.60_	1.60
Total	4.60	4.60	4.60	4.60	4.60	4.60

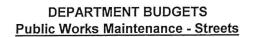


FUNDFUNCTIONCODE260Public Works816

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Customer Inquiries - Hours	900	900	350	900	900	900
Asphalt Patching - Tons	300	300	160	325	350	375
Grading - Tons	50	100	250	300	250	250
Concrete - Cubic Yards	10	15	30	25	25	25
Drainage - Linear Feet	1,250	1,250	2,500	1,250	1,250	1,250
Drainage (Basins/Culverts) - Each	100	100	375	110	120	130
Trees & Bushes - Hours	950	1,100	1,250	1,750	1,250	1,250
Dead Deer - Each	110	120	100	150	125	125
Signs & Posts:						
New/Replaced	250	250	280	260	270	280
Painting:						
Pavement Marking - Each	1,925	1,925	1,925	1,925	1,925	1,925
Crosswalks - Each	54	54	54	54	54	54
Curbs - Linear Feet	22,500	22,500	22,500	22,500	22,500	22,500
Special Events:						
Hours	200	200	-	200	200	200

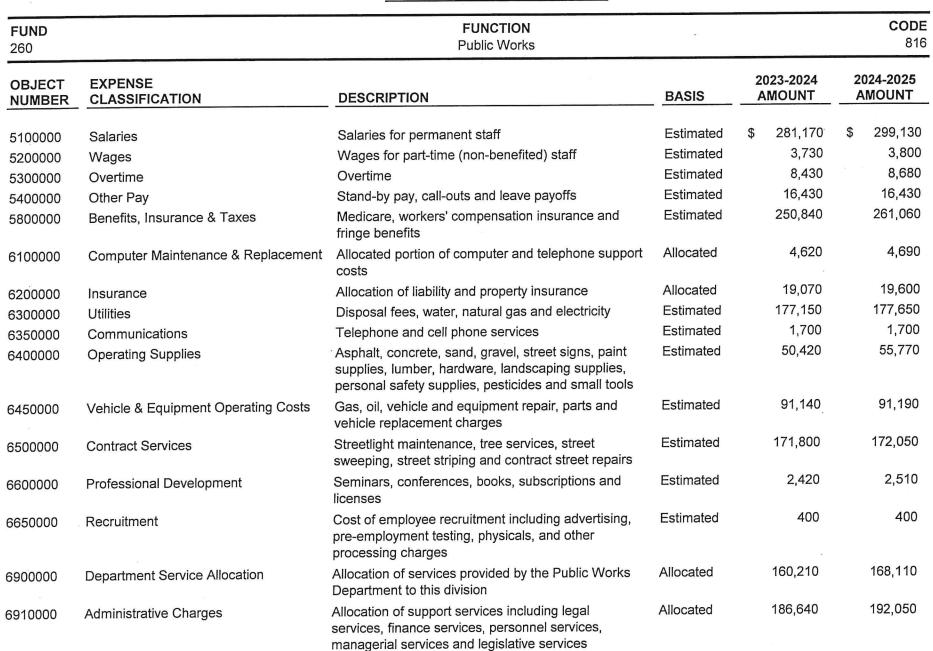
DEPARTMENT BUDGETS <u>Public Works Maintenance - Streets</u>

FUND 260				NCTION lic Works								CODE 816
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL		021-2022 ACTUAL	2022-2023 BUDGETED		2022-2023 ESTIMATED			023-2024 QUESTED		024-2025 QUESTED
EMPLOYE	E SERVICES											
5100000	Salaries	\$	212,905	\$ 170,985	\$	263,620	\$	195,390	\$	281,170	\$	299,130
5200000	Wages		-	-		3,550		-		3,730		3,800
5300000	Overtime		1,045	1,132		9,420		2,930		8,430		8,680
5400000	Other Pay		19,650	28,121		16,300		19,880		16,430		16,430
5800000	Benefits, Insurance & Taxes		172,501	 168,870		229,520		204,180		250,840		261,060
	Total Employee Services	406,101		369,108	522,410		422,380		560,600		589,100	
OPERATIO	DNS_					Sas						
6050000	Office Expense		-	125				100				-
6100000	Computer Maintenance & Replacement		3,690	4,040		4,240		4,240		4,620		4,690
6200000	Insurance		16,511	23,246		25,390		26,500		19,070		19,600
6300000	Utilities		115,635	121,895		119,650		131,150		177,150	9	177,650
6350000	Communications		1,442	1,395		1,500		1,700		1,700		1,700
6400000	Operating Supplies		20,318	35,749		45,120		46,820		50,420		55,770
6450000	Vehicle & Equipment Operating Costs		42,135	57,281		72,340		72,340		91,140		91,190
6500000	Contract Services		91,355	54,281		134,800		136,800		171,800		172,050
6600000	Professional Development		1,500	1,741		2,000		2,320		2,420		2,510
6650000	Recruitment		-	612		300		300		400		400
6900000	Department Service Allocation		109,840	111,540		118,490		118,490		160,210		168,110
6910000	Administrative Charges		140,570	163,870		173,290		173,290	7	186,640		192,050
	Total Operations		542,996	575,775		697,120		714,050		865,570		885,720



FUND 260			FUNCTION Public Works				CODE 816
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL F 7102501 7161497	PROJECTS Portable Generator Traffic Signal Back-up Battery Repair Total Special Projects	\$ 620 - 620	\$ - - -	\$ - 	\$ - 	\$ - 9,000 9,000	\$ -
CAPITAL C 8103023	DUTLAY Dump Trailer Total Capital Outlay		<u></u>		<u>-</u>	15,000 15,000	<u> </u>
OTHER US T 9505012 9505279 9505279	Fransfers out for: El Camino Real Rehabilitation - South Traffic Way Rehabilitation- North Santa Lucia Road Rehabilitation- Segments B and C	98,588	1,417,201	333,810 150,000 	6,200	800,000 250,000	1,250,000
ACTIVITY 1	Total Other Uses	98,588 \$ 1,048,305	1,417,201 \$ 2,362,084	\$ 1,703,340	6,200 \$ 1,142,630	1,050,000 \$ 2,500,170	1,250,000 \$ 2,724,820







FUND 260			,		CODE 816				
OBJECT NUMBER			EXPENSE DESCRIPTION		BASIS	2023-20 AMOUN		2024-2025 AMOUNT	
7161497	Traffic Signal Back-up Battery Repair	Battery backup systems for three intersections and one signal controller to use as backup	Estimated	\$ 9,0	000	\$	-		
8103023	Dump Trailer	Purchase dump trailer to add to fleet	Estimated	15,0	000		-		
9505279	Traffic Way Rehabilitation- North	Transfer SB1 funds to the Local Transportation Fund for completion of the Traffic Way Rehabilitation-North	Estimated	800,0	000		- '		
9505279	Santa Lucia Road Rehabilitation- Segments B and C	Transfer SB1 funds to the Local Transportation Fund for completion of the Santa Lucia Rehabilitation-Segments B and C	Estimated	250,0	000	1,2	50,000		



FUND TYPE 260 Special Revenue 2020-2021 2021-2022 2022-2023 2022-2023 2023-2024 2024-2025 **ACTUAL ACTUAL BUDGETED ESTIMATED** REQUESTED REQUESTED **REVENUES** \$ 1,334,102 \$ 1,576,520 Revenues from Other Agencies \$ 1,240,022 \$ 1,357,250 \$ 1,332,270 \$ 1,511,120 Revenue from Use of Money 10,962 3,070 (6,966)3,110 17,920 7,080 Other Revenues 34,987 Transfers In 208,033 453,310 710,000 251,817 450,000 680,000 **Total Revenues** 1,537,788 1,535,169 1,813,670 1,785,340 2,209,040 2,293,600 **EXPENSES Employee Services** (406, 101)(369,108)(522,410)(422,380)(560,600)(589,100)Operations (542,996)(575,775)(697, 120)(714,050)(865,570)(885,720)Special Projects (620)(9,000)Capital Outlay (15,000)Transfers Out (1,417,201)(483,810)(6,200)(98,588)(1,050,000)(1,250,000)**Total Expenses** (1,048,305)(2,362,084)(1.703,340)(1.142.630)(2.500.170)(2,724,820)Net Income 489,483 (826, 915)110,330 642,710 (291,130)(431,220)OTHER CASH SOURCES / (USES) (Increase) / Decrease in SB1 Funds (458,625)814,245 (257,490)(661,390)289,000 436,590 14,084 1,410 **BEGINNING AVAILABLE BALANCE** (16,774)(17,270)(19,400)**ENDING AVAILABLE BALANCE** 14,084 1,414 (147, 160)(17,270)(19,400)(14,030)RECONCILIATION TO FUND BALANCE 14,084 ENDING AVAILABLE BALANCE 1,414 (147, 160)(17,270)(19,400)(14,030)SB 1 Funds Balance 1,028,966 214,721 (257,490)876,110 587,110 150,520 ENDING FUND BALANCE 1,043,050 216,135 (404,650)858,840 567,710 136,490

SUMMARY OF REVENUES <u>Technology Services and Replacement Fund</u>

FUND 690						4	SECTION E
ACCOUNT NUMBER	REVENUE DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 PROJECTED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
TECHNOLOG	GY SERVICES AND REPLACEMENT FL	IND (690)		ő s			
44910.2900 44920.2900	Charges for Services Computer Maintenance Charges Annual Computer Replacement Charges	\$ 921,340 71,690	\$ 1,054,530 83,340	\$ 1,113,170 83,340	\$ 1,113,170 83,340	\$ 1,285,840 114,370	\$ 1,307,870 114,370
46110.0000 46111.0000	Revenue from Use of Money Investment Earnings Investment Earnings-GASB31	22,348 (14,832)	22,174 (81,275)	37,440 -	27,040	36,430 -	37,380 -
49401.0000	Other Sources One-time Contribution from General Fund for Council Chambers Audio/Visual Technology Update	220,000	-	· · ·		-	-
49401.0000	One-time Contribution from General Fund for Council Chambers Remote Conference Capabilities	30,000		-	-	-	-
49401.0000	One-time Contribution from General Fund for Laserfiche Licenses	27,400	-	-	-	-	-
49401.0000	One-time Contribution from General Fund for Replacement Generators	=	12,160	-	-	-	-
49401.0000	One-time Contribution from General Fund for Conference Room Technology Upgrades	. <u>.</u>				66,000	, - <u>-</u> ,
	Total Technology Services and Replacement Fund	\$ 1,277,946	\$ 1,090,929	\$ 1,233,950	\$ 1,223,550	\$ 1,502,640	\$ 1,459,620



FUND	CODE
690	290

DESCRIPTION

Information Technology provides for management, planning, service and support for all computers, servers, network systems, mobile data terminals and phones within the City. It also maintains the City's databases, geographic information system (GIS), and web site. This fund is also used to set aside money for the repair and replacement of the City's computers and software.

GOALS AND OBJECTIVES

Continue to:

- * Standardize infrastructure and services
- Increase utility of City systems and services
- * Foster partnerships with City departments
- * Make City services more efficient and accessible
- * Maintain a safe and secure computing environment

Focus on:

- Enabling a safe and efficient workforce
- * Reducing workflow redundancy in IT and citywide

*	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS Technology Services Total	\$ 991,740 \$ 991,740	\$ 933,426 \$ 933,426	\$ 1,604,970 \$ 1,604,970	\$ 1,577,740 \$ 1,577,740	\$ 1,282,510 \$ 1,282,510	\$ 1,341,240 \$ 1,341,240
SUMMARY OF POSITIONS	8					
Deputy City Manager	-	_	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	-	-	_* -	-
Systems Administrator III	1.00	1.00	1.00	1.00	1.00	1.00
Network Analyst	-	.=	1.00	1.00	1.00	1.00
Senior Technical Support Specialist	1.00	1.00	-	-	-	-
Technical Support Specialist II	1.00	1.00	1.00	1.00	1.00	1.00
Website/Social Media Technician		-	0.50	0.50	0.50	0.50
Total	4.00	4.00	4.50	4.50	4.50	4.50

DEPARTMENT BUDGETS <u>Technology</u>

FUND 690 290

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Servers and Desktop/Laptop Computers	185	190	190	190	193	195
Mobile Data Terminals/Devices	56	58	58	60	60	62
Total Number of Supported Computers	241	248	248	250	253	257
Number of Users	193	210	210	210	212	214
Number of Printers	50	52	52	52	52	52
Number of Work Requests	1,092	1,200	1,250	1250	1,300	1,350
Number of Databases	35	35	35	35	26	26
Web site Custom Components	19	19	19	19	5	5
Installed Network Components	126	135	145	150	155	160
Major Software Upgrades	4	4	4	4	3	2
Major Hardware Upgrades	4	4	4	4	2	2

DEPARTMENT BUDGETS <u>Technology</u>

FUND 690							CODE 290
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	SERVICES						
5100000	Salaries	\$ 304,512	\$ 349,639	\$ 380,700	\$ 390,760	\$ 437,750	\$ 454,150
5200000	Wages	-	-	25,450		26,130	27,230
5300000	Overtime	6,044	6,067	21,890	10,160	21,040	21,680
5400000	Other Pay	20,448	33,228	17,110	24,690	19,190	19,270
5800000	Benefits, Insurance & Taxes	182,263	205,929	244,830	262,290	243,430	250,380
	Total Employee Services	513,267	594,863	689,980	687,900	747,540	772,710
OPERATION	NS .						
6050000	Office Expense	441	1,131	1,110	1,760	430	540
6250000	Occupancy	43,190	55,010	57,040	57,040	60,120	62,180
6350000	Communications	69,132	71,990	74,830	70,250	94,000	92,500
6400000	Operating Supplies	19,421	28,379	16,040	20,550	21,550	24,450
6450000	Vehicle & Equipment Operating Costs	124	285	830	1,830	1,130	1,130
6500000	Contract Services	108,045	96,247	149,880	133,740	209,930	202,980
6600000	Professional Development	3,273	2,838	10,850	6,300	19,300	19,300
6650000	Recruitment	_	53	-	-	-	<u>-</u>
6900000	Department Service Allocation	21,770	6,410	6,690	6,690	6,410	6,650
	Total Operations	265,396	262,343	317,270	298,160	412,870	409,730
SPECIAL PR	OJECTS						
7101011	Desks	_	2,075	₩	-	-	-
7102055	Monitors	1,409	265			-	
7102057	Wireless Networks	1,102	-	_	-	5,000	
	Total Special Projects	2,511	2,340		_	5,000	_

DEPARTMENT BUDGETS <u>Technology</u>

FUND 690												CODE 290
OBJECT NUMBER	EXPENSE CLASSIFICATION		020-2021 ACTUAL	2021-2022 ACTUAL		2022-2023 UDGETED		022-2023 TIMATED		2023-2024 REQUESTED		2025 STED
CAPITAL O	UTLAY									e		
7102033	Tablet Computers	\$	681	\$ 2,667	\$	-	\$	1,700	\$	-	\$	-
7109019	Backup Power System for City Hall		-	12,160		=		-				-
7102058	Network Redesign 2022		-	14,014		-		-		_		-
8102011	Computers- New		1,854	-		-		Η.		_		-
8102013	Computers- Replacement		7,649	16,820		5,400		5,400		28,800	28	3,800
8102017	Server Replacement		16,262	22,897		5,840		5,840		36,000		-
8102021	New Printers/Scanners		2,345	y -		_		_		-		-
8102080	Permitting Software Replacement			-		119,600		119,600		-		_
8102023	Printers- Replacement		708	1,422		6,580		6,580		8,000		-
8102044	Laserfiche Upgrade Project		27,000	-		_		=		=		_
8xxxxxx	Projector Replacement		-	-		-		-		8,000		-
8102057	Storage Hardware		5,500	-		-		-		-		-
8102074	Channel 20 Equipment Upgrade		-	-		19,460		19,460		-		
8102052	Security Enhancement Project		65,219	-		-		=				-
8102082	Phone System Replacement		2,760	,_		-		-		_		-
8xxxxxx	Financial Software Replacement		-	-		=		=		<i>=</i>	100	,000
8102037	Electronic Timecard Software		_	_		12,240		12,240		-		-
8102088	Website Enhancement Project		-	3,900		111,100		103,360		_		-
8102018	Council Chambers Audio/Visual Update		_	-		220,000		220,000		-		-
8102019	Council Chambers Remote Conference Capability		-	-		30,000		30,000		-		-
8104509	Mobile Data Computers- Replacement		80,588	-		67,500		67,500		36,300	30	000
	Total Capital Outlay	-	210,566	73,880		597,720		591,680	1	17,100	158,	800
ACTIVITY TO	DTAL	\$	991,740	 933,426	\$ 1	1,604,970	\$ 1,	577,740	\$ 1,2	82,510	\$ 1,341,	240



 FUND
 CODE

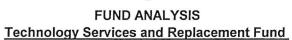
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OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 437,750	\$ 454,150
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	26,130	27,230
5300000	Overtime	Overtime	Estimated	21,040	21,680
5400000	Other Pay	Standby, call-outs and leave payoffs	Estimated	19,190	19,270
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	243,430	250,380
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	430	540
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	60,120	62,180
6350000	Communications	Internet service, phones and radio repairs	Estimated	94,000	92,500
6400000	Operating Supplies	Software, computer parts, cabling, small tools and other operating supplies	Estimated	21,550	24,450
6450000	Vehicle & Equipment Operating Costs	Gasoline, oil, vehicle repairs, vehicle replacement and car allowance	Estimated	1,130	1,130
6500000	Contract Services	Computer and network consulting services, Microsoft Software licensing fees, and software maintenance agreements	Estimated	209,930	202,980
6600000	Professional Development	Seminars, memberships, subscriptions, books and other training materials for staff	Estimated	19,300	19,300
6900000	Department Service Allocation	Allocation of services provided by the City Manager's Office to this division	Allocated	6,410	6,650
7102057	Wireless Networks	City Hall WiFi improvements	Estimated	5,000	-
8102013	Computers- Replacement	Replacement of desktop and laptop computers as necessary	Estimated	28,800	28,800
8102017	Server Replacement	Replacement of Disaster Recovery server	Estimated	36,000	-
8102023	Printers- Replacement	Replacement of 4 printers/scanners	Estimated	8,000	
8104509	Mobile Data Computers- Replacement	Replacement of Mobile Data Computers for the Police and Fire Departments	Estimated	36,300	30,000

05/25/23 Finance Committee Special Meeting Supplemental Material



FUND 690							CODE 290
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	,	23-2024 MOUNT	1000	4-2025 OUNT
8xxxxxx	Projector Replacement	Printer replacement for one video projector for the Emergency Operations Center and two mobile projectors	Estimated	\$	8,000	\$	-
8xxxxxx	Financial Software Replacement	Eden financial software replacement to take place in fiscal year 2025-2026	Estimated		=	1	100,000



FUND 690						TYPE Internal Service
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
REVENUES .	7.010/12			LOTHINCTED	TEROLOTED :	NEGOLO 1 ED
Charges for Services	\$ 993,030	\$ 1,137,870	\$ 1,196,510	\$ 1,196,510	\$ 1,400,210	\$ 1,422,240
Revenue from Use of Money	7,516	(59,101)	37,440	27,040	36,430	37,380
Other Sources	277,400	12,160	-	-	66,000	-
Total Revenues	1,277,946	1,090,929	1,233,950	1,223,550	1,502,640	1,459,620
EXPENSES .						
Employee Services	(513,267)	(594,863)	(689,980)	(687,900)	(747,540)	(772,710)
Operations	(265,396)	(262,343)	(317,270)	(298,160)	(412,870)	(409,730)
Special Projects	(2,511)	(2,340)	=	=	(5,000)	-
Capital Outlay	(210,566)	(73,880)	(597,720)	(591,680)	(117,100)	(158,800)
Total Expenses	(991,740)	(933,426)	(1,604,970)	(1,577,740)	(1,282,510)	(1,341,240)
Net Income	286,206	157,503	(371,020)	(354,190)	220,130	118,380
OTHER CASH SOURCES / (USES) Increase / (Decrease) in Leave Liability	(4,048)	9,144	-	-		-
BEGINNING AVAILABLE BALANCE	1,528,910	1,811,068	2,328,620	1,977,720	1,623,530	1,843,660
ENDING AVAILABLE BALANCE	\$ 1,811,068	\$ 1,977,715	\$ 1,957,600	\$ 1,623,530	\$ 1,843,660	\$ 1,962,040

SUMMARY OF REVENUES <u>Vehicle and Equipment Replacement Fund</u>

FUND 680							SECTION E	
ACCOUNT NUMBER	REVENUE DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 PROJECTED	2023-2024 ESTIMATED	2024-2025 ESTIMATED	
VEHICLE AN	ID EQUIPMENT REPLACEMENT FUND (6	<u>880)</u>						
	Charges for Services							
44920.2800	Annual Vehicle Replacement Charges	\$ 222,110	\$ 544,285	\$ 544,290	\$ 544,290	\$ 804,700	\$ 804,700	
44920.2801	Annual Equipment Replacement	·	225,000	225,000	225,000	225,000	225,000	
46110.0000	Revenue from Use of Money Investment Earnings	48,518	52,018	98,890	123,990	230,570	242 700	
46110.0000	Investment Earnings Investment Earnings-GASB31	(33,907)	(186,644)	90,090	123,990	230,570	242,790 -	
	Other Revenues							
49101.0000	Proceeds from Sale of Fixed Assets	5,940	28,400	_	<u>.</u>	-	-	
	Other Sources							
49401.1000	One-time Cash Contribution from General Fund for Fund Deficit	158,120	-	-	2,050,000	-	-	
49401.1000	One-time Cash Contribution from General Fund for Repeater and Other Equipment- Fire	645,010	4,470	159,940	159,940	-	-	
49401.1000	One-time Cash Contribution from General Fund for Repeater and Other Equipment- Police	-	-	162,740	162,740		-	
49401.1000	One-time Cash Contribution from General Fund for Repeater and Other Equipment-Parks	47,000	59,580	118,240	118,240	-	-	
49401.1000	One-time Cash Contribution from General Fund for Repeater Equipment- Public Works	-	, -	20,850	20,850	-	-	
49401.1000	One-time Cash Contribution from General Fund for Heart Monitors and AEDs- Fire		-	94,450	94,450	-	-	

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05/25/23 Finance Committee Special Meeting Supplemental Material

SUMMARY OF REVENUES Vehicle and Equipment Replacement Fund

FUND 680									S	SECTION E
ACCOUNT NUMBER	REVENUE DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL		2-2023 GETED	 022-2023 OJECTED	0	23-2024 IMATED		4-2025 IMATED
VEHICLE AN	D EQUIPMENT REPLACEMENT FUND (6	80)								
49401.1000	Other Sources (continued) One-time Cash Contribution from General Fund for Type 1 Engine- Fire	\$ -	\$ -	\$	-	\$ 329,190	\$	-	\$, -
49401.1000	One-time Cash Contribution from General Fund for Turnouts- Fire Protective Equipment	-	 -		-	· · ·		74,400		-
	Total Vehicle & Equipment Replacement Fund	\$ 1,092,791	\$ 727,109	\$ 1,4	24,400	\$ 3,828,690	\$ 1,	334,670	\$ 1,2	272,490

DEPARTMENT BUDGETS Vehicle and Equipment Replacement

FUND	CODE
FUND 680	890

DESCRIPTION

The Vehicle and Equipment Replacement Fund is intended to eventually account for all vehicle and equipment replacement costs. Individual departments are charged an annual fee for vehicle replacement. The fee is based on the estimated replacement cost of the vehicles used by the department and the estimated useful life of the vehicles.

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Vehicle Replacement	\$ 436,746	\$ 61,729	\$ 1,414,450	\$ 843,930	\$ 1,347,420	\$ 445,100
Total	\$ 436,746	\$ 61,729	\$ 1,414,450	\$ 843,930	\$ 1,347,420	\$ 445,100
					,	
•						
9	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	ESTIMATED	ESTIMATED
PERFORMANCE/WORKLOAD MEASURES	v					
Vehicles Purchased	10	1	5	5	12	6
Number of Vehicles Being Reserved	43	66	66	66	66	66

DEPARTMENT BUDGETS Vehicle and Equipment Replacement

FUND 680													CODE 890
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED			024-2025 QUESTED
											¥		
CAPITAL OL						_		_	100 500	•	0.40.000	•	0.40.000
8103011	Police Vehicles	\$	302,607	\$	23,333	\$	422,500	\$	422,500	\$	340,000	\$	340,000
8103011	Fire Vehicles- Replacements *		37,351		12,111		450,000		_		450,000		-
8103011	Community Development Vehicles		=		-		24,000		-		30,000		
8103011	Recreation Vehicles		-		26,285		-		-		-		-
8103011	Streets Vehicles		=		-		-		-		192,500		-
8103011	Parks Vehicles		96,788				-		-		* -		50,000
8103011	Public Works Vehicles		-		-		-		-		45,000		-
8103011	Zoo Vehicles		:-		=		48,000		-		60,000		-
8103011	Building Maintenance Vehicles		-		1-0		24,000		-		45,000		,=
8104001	Generator				-		16,500		16,180		25,000		-
8xxxxxx	Swift Water Rescue PPE		-		-		-		-		13,920		-
8xxxxxx	Fire Turnout Personal Protective Equipment Replacements		-		-		-		-		146,000		-
8xxxxxx	Thermal Imaging Cameras		_		=		-		=		-		55,100
8104530	Jaws of Life Equipment		_		-		180,000		155,800		-		_
8104552	Heart Monitor and Automated External Defibrillator Replacement		-		-		249,450		249,450		-		-
	Total Capital Outlay		436,746		61,729	1	,414,450		843,930	-	,347,420		445,100
ACTIVITY TO	DTAL	\$	436,746	\$	61,729	\$ 1	,414,450	\$	843,930	\$ 1	,347,420	\$	445,100

^{*} A Type I fire engine is scheduled to be ordered in fiscal year 2022-2023, and expected to arrive and be paid for in fiscal year 2025-2026 (24-36 month lead time on production.) Adoption of this budget includes request to order the Type I engine in fiscal year 2023-2024, and complete the purchase in fiscal year 2025-2026, with a budget of \$1,055,000.

FUND

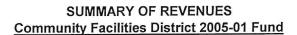


* CODE 890

680					890
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
8103011	Police Vehicles	Replacement of vehicles budgeted in prior budget cycle that have exceeded their useful lives: 3 vehicles to be replaced in 2023-2024	Estimate	\$ 340,000	\$ 340,000
8103011	Fire Vehicles	Replacement of vehicles budgeted in prior budget cycle that have exceeded their useful lives: a type 1 engine will be replaced in 2023-2024	Estimate	450,000	-
8103011	Community Development Vehicles	Replacement of vehicles that have exceeded their useful lives: a vehicle will be replaced in 2023-2024	Estimate	30,000	-
8103011	Streets Vehicles	Replacement of vehicles that have exceeded their useful lives: 2 vehicles and a paving machine will be replaced in 2023-2024	Estimate	192,500	-
8103011	Parks Vehicles	Replacement of vehicles that have exceeded their useful lives: a vehicle will be replaced in 2024-2025	Estimate	-	50,000
8103011	Public Works Vehicles	Replacement of vehicles that have exceeded their useful lives: a vehicle will be replaced in 2023-2024	Estimate	45,000	-
8103011	Zoo Vehicles	Replacement of vehicles that have exceeded their useful lives: 2 vehicles will be replaced in 2023-2024	Estimate	60,000	-
8103011	Building Maintenance Vehicles	Replacement of vehicles that have exceeded their useful lives: a vehicle will be replaced in 2023-2024	Estimate	45,000	-
8104001	Generator	Replacement of a generator at Rojo/Castlerock	Estimate	25,000	-
8xxxxxx	Swift Water Rescue PPE	Replacement of swift water rescue Personal Protective Equipment	Estimate	13,920	
8xxxxxx	Fire Turnout Personal Protective Equipment Replacements	Replacement of fire turnout Personal Protective Equipment	Estimate	146,000	-
8xxxxxx	Thermal Imaging Cameras	Replacement of four thermal imaging cameras	Estimate		55,100

FUND ANALYSIS Vehicle and Equipment Replacement Fund

FUND 680		-				TYPE Internal Service
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
REVENUES						
Charges for Services	\$ 222,110	\$ 769,285	\$ 769,290	\$ 769,290	\$ 1,029,700	\$ 1,029,700
Revenue from Use of Money	14,611	(134,626)	98,890	123,990	230,570	242,790
Other Revenues	5,940	28,400	-	-	-	-
Other Sources	850,130	64,050	556,220	2,935,410	74,400	
Total Revenues	1,092,791	727,109	1,424,400	3,828,690	1,334,670	1,272,490
EXPENSES						
Capital Outlay	(436,746)	(61,729)	(1,414,450)	(843,930)	(1,347,420)	(445,100)
Total Expenses	(436,746)	(61,729)	(1,414,450)	(843,930)	(1,347,420)	(445,100)
Net Income	656,045	665,380	9,950	2,984,760	(12,750)	827,390
BEGINNING AVAILABLE BALANCE	3,404,087	4,060,132	5,009,190	4,725,510	7,710,270	7,697,520
ENDING AVAILABLE BALANCE	\$ 4,060,132	\$ 4,725,512	\$ 5,019,140	\$ 7,710,270	\$ 7,697,520	\$ 8,524,910



FUND 201						2					SECTION H
ACCOUNT NUMBER	REVENUE DESCRIPTION		20-2021 CTUAL	_	021-2022 ACTUAL	_	022-2023 JDGETED	022-2023 OJECTED	 023-2024 TIMATED		024-2025 STIMATED
COMMUNITY	FACILITIES DISTRICT 2005-01 FUND	(201)									
41161.0000	Taxes and Assessments Assessment Fees	\$	625,724	\$	681,909	\$	714,230	\$ 719,120	\$ 766,380	\$	789,370
	Revenue from Use of Money										
46110.0000	Investment Earnings		303		-		370	210	-		-
46111.0000	Investment Earnings-GASB 31		(2,747)		(1,305)		-	 -			
	Total Community Facilities District 2005-01 Fund	\$	623,280	\$	680,604	\$	714,600	\$ 719,330	\$ 766,380	_\$_	789,370

OTHER FUNDS Community Facilities District 2005-1 Fund

FUND	TYPE
FUND	
201	Special Revenue
201	

DESCRIPTION

In July 2004, as a key part of the adoption of the City's Comprehensive Financial Strategy, the Council addressed the need to recover all costs associated with new residential development by directing the formation of a Community Facilities District (CFD). California law allows the formation of such districts for the purpose of recovering the cost of such development. CFDs ensure that new homeowners pay in taxes an amount equal to the actual cost of the City services they are expected to receive. Without such taxes in place, new residential units have a negative impact on the General Fund. Community Facilities District 2005-1 was created for police, fire and parks services. The fees are deposited into this fund and then used for expanded/new public use facilities and to hire new employees and their related equipment, and cannot be used to support existing services.

ACTIVITY DETAIL

OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
OPERATIO 6500000	Contract Services Total Operations	\$ 5,150 5,150	\$ 4,938 4,938	\$ 5,300 5,300	\$ 5,340 5,340	\$ 5,500 5,500	\$ 5,670 5,670	
TRANSFER 9505010	To General Fund for Personnel Costs Total Transfers Out	698,950 698,950	703,570	746,460 746,460	738,120 738,120	760,880 760,880	783,700 783,700	
DETAIL BA		\$ 704,100	\$ 708,508	\$ 751,760	\$ 743,460	\$ 766,380 2023-2024	\$ 789,370 2024-2025	
NUMBER	CLASSIFICATION	DESCRIPTION			BASIS	AMOUNT	AMOUNT	
6500000 9505010	Contract Services Transfer Out to General Fund for Personnel Costs	of a portion of the	ation Seneral Fund to rei e additional persor creases in the pop	nel hired to	Estimated Estimated	\$ 5,500 760,880	\$ 5,670 783,700	



FUND 201					,	TYPE Special Revenue
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
REVENUES						
Taxes and Assessments	\$ 625,724	\$ 681,909	\$ 714,230	\$ 719,120	\$ 766,380	\$ 789,370
Revenue from Use of Money	(2,444)	(1,305)	370	210	=	
Total Revenues	623,280	680,604	714,600	719,330	766,380	789,370
EXPENSES					*1	
Operations	(5,150)	(4,938)	(5,300)	(5,340)	(5,500)	(5,670)
Transfers Out	(698,950)	(703,570)	(746,460)	(738,120)	(760,880)	(783,700)
Total Expenses	(704,100)	(708,508)	(751,760)	(743,460)	(766,380)	(789,370)
Net Income	(80,820)	(27,904)	(37,160)	(24,130)	-	-
BEGINNING AVAILABLE BALANCE	137,652	56,832	37,160	28,930	4,800	4,800
ENDING AVAILABLE BALANCE	\$ 56,832	\$ 28,928	\$ -	\$ 4,800	\$ 4,800	\$ 4,800