



HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

To observe and/or participate in the Finance Committee Special Meeting, residents can attend the meeting and provide public comment in Room 106 in City Hall.

HOW TO SUBMIT PUBLIC COMMENT:

Individuals who wish to provide public comment may attend the meeting in Room 106 in City Hall. Individuals who wish to comment but not in-person may email public comments to cityclerk@atascadero.org. The comments will be forwarded to the Finance Committee, posted on the City's website, and made a part of the administrative record.

To ensure distribution to the Finance Committee prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Finance Committee agendas and minutes may be viewed on the City's website: www.atascadero.org/agendas.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the Finance Committee. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Finance Committee meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO FINANCE COMMITTEE Special Meeting

AGENDA

Thursday, May 25, 2023
4:00 p.m.

Atascadero City Hall – Room 106
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

ROLL CALL:

Chairperson:	Charles Bourbeau
Vice-Chairperson:	Heather Newsom
Committee Member:	Gere Sibbach
Committee Member:	Rachelle Rickard
Committee Member:	Jeri Rangel

A. CONSENT CALENDAR:

1. **Finance Committee Special Meeting Draft Action Minutes – May 18, 2023**

- Recommendation: Committee approve the Draft Action Minutes of the May 18, 2023 Special Meeting of the Finance Committee. [City Clerk]

PUBLIC COMMENT: At this time members of the public may address the Committee regarding any items within the subject matter jurisdiction of the Committee whether or not the item appears on the agenda. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation. Following Public Comment, the floor will be closed to public participation and open for business.

B. BUSINESS: This portion of the agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation.

1. **Review of General Fund – Part II of II**
2. **Review of Internal Service Funds**
3. **Review of Gas Tax Fund**
4. **Review of Community Facilities District Fund**

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

ADJOURN



CITY OF ATASCADERO FINANCE COMMITTEE SPECIAL MEETING

DRAFT MINUTES

Thursday, May 18, 2023, 4:00 P.M.

Atascadero City Hall – Room 106
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

Chairperson Charles Bourbeau called the meeting to order at 4:02 P.M.

ROLL CALL:

PRESENT:

Chairperson Charles Bourbeau
Vice Chairperson Heather Newsom
Committee Member Gere Sibbach
Committee Member Rachelle Rickard
Committee Member Jeri Rangel

ABSENT:

None

STAFF PRESENT:

Fire Chief Casey Bryson
Community Development Director Phil Dunsmore
Deputy City Manager – Outreach, Promotions & Events
Terrie Banish
Deputy City Manager/City Clerk Lara Christensen
Deputy City Manager – Information Technology
Luke Knight
Deputy Administrative Services Director Cindy Chavez
Deputy Director of Economic & Community Development
Loreli Cappel
Deputy Public Works Director – Operations Matt Pigeon
Administrative Assistant/Deputy City Clerk Dillon James

A. CONSENT CALENDAR

1. Finance Committee Special Meeting Draft Action Minutes – May 11, 2023

- Recommendation: Committee approve the Draft Action Minutes of the May 11, 2023 Special Meeting of the Finance Committee. [City Clerk]

MOTION:

**By Committee Member Sibbach and seconded by Vice Chairperson Newsom to approve the Consent Calendar.
*Motion passed 4:0 by a roll call vote.
[Bourbeau abstained]***

PUBLIC COMMENT: This portion of the meeting is reserved for persons wanting to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Board may take-action to direct the staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Board.

Chairperson Bourbeau opened the Public Comment period.

The following citizens provided public comment: None.

Chairperson Bourbeau closed the Public Comment period.

B. BUSINESS:

1. Review of General Fund – Part I of II

Committee Member Rangel gave the presentation for this item and answered questions from the Committee. Committee Member Rickard, Fire Chief Bryson, Community Development Director Dunsmore, Deputy City Manager Banish, Deputy City Manager/City Clerk Christensen, Deputy City Manager Knight, and Deputy Director of Economic & Community Development Cappel also answered questions from the Committee about their respective departments.

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

D. ADJOURNMENT

Chairperson Bourbeau adjourned the meeting at 5:22 P.M.

MINUTES PREPARED BY:

Dillon Dean James
Deputy City Clerk

APPROVED: