



# CITY OF ATASCADERO CITY COUNCIL

## MINUTES

Tuesday, September 27, 2022

City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Present: Council Members Bourbeau, Dariz and Funk, Mayor Pro Tem Newsom, and Mayor Moreno

Absent: None

Others Present: Treasurer Gere Sibbach

Staff Present: City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Acting Police Chief Jason Carr, Public Works Director Nick DeBar, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, Deputy Director of Economic and Community Development Loreli Cappel, Senior Planner Kelly Gleason, and Deputy City Manager – IT Luke Knight

### APPROVAL OF AGENDA:

**MOTION:** By Council Member Bourbeau and seconded by Council Member Funk to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

*Motion passed 5:0 by a roll-call vote.*

### A. CONSENT CALENDAR:

1. City Council Draft Action Minutes – September 13, 2022

- Recommendation: Council approve the September 13, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]
- 2. August 2022 Accounts Payable and Payroll**
- Fiscal Impact: \$5,542,928.81.
  - Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for August 2022. [Administrative Services]
- 3. June 2022 Investment Report**
- Fiscal Impact: None.
  - Recommendation: Council receive and file the City Treasurer's report for quarter ending June 30, 2022. [City Treasurer]

Council Member Dariz and Council Council Member Bourbeau removed Items #4 and #5, respectively, from the Consent Calendar for separate discussion and vote.

**MOTION: By Council Member Bourbeau and seconded by Mayor Pro Tem Newsom to approve Consent Calendar Items #1-3.**  
***Motion passed 5:0 by a roll-call vote.***

- 4. Ordinance Adopting Standards for the Implementation of SB 9: Urban Dwelling Lots and Urban Lot Splits**
- Fiscal Impact: It is estimated that this State-required action will have a significant negative fiscal impact on the City. For any applications submitted, standard fees will be charged, and the State recognizes that this law imposes an unfunded State-mandated local program.
  - Recommendation: Council:
    1. Adopt, on second reading, by title only, Draft Ordinance A amending Title 9: Planning and Zoning, to add Chapter 18: Urban Dwelling Units; and
    2. Adopt, on second reading, by title only, Draft Ordinance B amending Title 11: Subdivisions, establishing standards for Urban Lot Splits. [Community Development]

Council Member Dariz noted that he had recused himself, for a potential conflict, from the discussion of Consent Calendar Item #4 when it came before Council on September 13, 2022, and would recuse himself again for this action.

**MOTION: By Council Member Bourbeau and seconded by Mayor Pro Tem Newsom to:**

1. Adopt, on second reading, by title only, Ordinance No. 657 amending Title 9: Planning and Zoning, to add Chapter 18: Urban Dwelling Units; and
2. Adopt, on second reading, by title only, Ordinance No. 658 amending Title 11: Subdivisions, establishing standards for Urban Lot Splits.

***Motion passed 4:0 by a roll-call vote. Dariz recused.***

- 5. Contract for Animal Care and Control Services for Fiscal Years 2022-2025**
- Fiscal Impact: \$368,054.
  - Recommendation: Council authorize the City Manager to execute a three-year contract with the County of San Luis Obispo for the continued provision of

Animal Control Services from July 1, 2022 to June 30, 2025, in the amount of \$368,054 for the first year, with annual adjustments based on the service levels provided to the City for each year thereafter. [City Manager]

Council Member Bourbeau noted attending the opening of the new Animal Shelter with Mayor Moreno and Council Member Dariz. He inquired regarding the County Title 9 Ordinance update and the City's ability to adopt additional regulations. City Manager Rickard responded to his questions.

**MOTION: By Council Member Funk and seconded by Mayor Pro Tem Newsom to authorize the City Manager to execute a three-year contract with the County of San Luis Obispo for the continued provision of Animal Control Services from July 1, 2022 to June 30, 2025, in the amount of \$368,054 for the first year, with annual adjustments based on the service levels provided to the City for each year thereafter. (Contract No. 2022-015)**  
***Motion passed 5:0 by a roll-call vote.***

**UPDATES FROM THE CITY MANAGER:**

City Manager Rickard gave an update on projects and issues within the City.

**COMMUNITY FORUM:**

The following persons spoke in-person, by telephone or through the webinar: Sierra Steele

***Mayor Moreno closed the COMMUNITY FORUM period.***

**B. PUBLIC HEARINGS: None.**

**C. MANAGEMENT REPORTS:**

**1. Objective Design Standards Project Update**

- Fiscal Impact: State funding from the Local Early Action Planning (LEAP) and Regional Early Action Planning (REAP) will assist in funding this effort; further funding will need to be identified for an additional study session and consultant participation in the adoption process.
- Recommendations: Council to provide direction on key Objective Design Standard policy items. [Community Development]

Community Development Director Dunsmore briefed the Council on the report and turned the presentation over to the Consultant, Genevieve Sharrow with MIG, who led the Council through an exercise to provide direction on key Objective Design Standards.

**PUBLIC COMMENT:**

The following persons spoke on this item: None

**Mayor Moreno closed the Public Comment period.**

**The City Council discussed and provided feedback to staff and the Consultant on key Objective Design Standards policy items.**

*Mayor Moreno recessed the Meeting at 8:16 p.m.*

*Mayor Moreno reconvened the Meeting at 8:26 p.m. with all present.*

**2. Contract Award for North County Broadband Strategic Plan Project**

- Fiscal Impact: \$100,000 of SB 1090 funds previously allocated by Council.
- Recommendations: Council:
  1. Authorize the City Manager to execute a contract for \$200,000 with Teleworx to provide consultant services for the preparation of the North County Broadband Strategic Plan Project; and
  2. Authorize the City Manager to draft and sign a Side Letter Agreement between the City of Atascadero and the City of El Paso de Robles to formalize the process for the cities to collaborate, share cost, and co-manage the North County Broadband Strategic Plan Project. [Community Development]

Deputy Director of Economic and Community Development Cappel gave the presentation and answered questions from the Council.

**PUBLIC COMMENT:**

The following persons spoke on this item: Maria Kelly

**Mayor Moreno closed the Public Comment period.**

**MOTION: By Council Member Funk and seconded by Mayor Pro Tem Newsom to authorize the City Manager to draft and sign a Side Letter Agreement No. 2022-017 between the City of Atascadero and the City of El Paso de Robles to formalize the process for the cities to collaborate, share cost, and co-manage the North County Broadband Strategic Plan Project.  
*Motion passed 5:0 by a roll-call vote.***

**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:**

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. County Mayors Round Table
2. Regional Economic Action Coalition (REACH)

Mayor Pro Tem Newsom

1. City / Schools Committee
2. Design Review Committee
3. Central Coast Community Energy Policy Committee

Mayor Pro Tem Newsom also reported attending the Elk's 35<sup>th</sup> Anniversary Dinner.

Council Member Bourbeau

1. City of Atascadero Finance Committee

Council Member Dariz

1. Air Pollution Control District
2. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Homeless Services Oversight Council

**E. INDIVIDUAL DETERMINATION AND / OR ACTION: None**

**F. ADJOURN**

Mayor Moreno recessed the Meeting at 9:53 p.m.

**MINUTES PREPARED BY:**



Lara K. Christensen  
City Clerk

**APPROVED: October 11, 2022**