* Sales Tax Measure F-14 funds are not included

Seven Yea. rojection *

General Fund

(excluding Sales Tax Measure F-14 Activity) Adopted Actual Actual Budget **Estimated Estimated** Estimated Estimated Estimated Estimated Estimated Estimated 2020/2021 2021/2022 2022/2023 2022/2023 2023/2024 2024/2025 2025/2026 2026/2027 2027/2028 2028/2029 2029/2030 Taxes Property Tax (Current Secured \$ 9.857.013 \$ 10.282.677 \$ 10.619.020 \$ 11,003,030 \$ 11,497,000 \$ 12.014.790 \$ 12,438,350 \$ 12.876,740 \$ 13,329,510 \$ 13,798,430 \$ 14,310,450 & VLF) **RDA Dissolution Distributions** 527,383 497,884 527,500 436,050 566,220 604,330 642,160 682,390 721,060 682,700 720,980 Other Property Taxes 408,113 433,071 443,970 501,600 508.450 511,330 514,240 521,780 524,750 527,750 530,780 4,728,862 5,169,751 4,654,950 5,244,780 5,221,860 5,338,370 5,498,520 5,663,480 5,833,380 6,008,380 6,188,630 Sales Tax * 1,415,443 6,239,847 5,430,000 6,495,300 6,464,900 6,626,500 6,825,300 7,030,060 7,240,960 7,494,390 7,719,220 Sales Tax - Measure D-20 1,528,840 Franchise Fees 1,232,615 1,301,298 1,255,480 1,374,450 1,440,230 1,464,650 1,481,140 1,496,850 1,512,750 1,545,100 Transient Occupancy Tax 1,385,896 2,049,160 1,490,830 2,060,000 2,015,800 2,056,100 2,097,200 2,139,100 2,181,900 2,225,500 2,270,000 Other Taxes 433,722 454,656 368,620 403,000 405,840 408,720 411,640 414,590 417,590 420,630 423,710 951,130 Permits 754,420 787,086 700,550 948,250 910,210 914,500 918,830 923,400 932,580 970,040 557,292 3,829,655 211,540 3,820,660 226,900 190,800 195,730 200,840 206,130 Intergovernmental 225,230 231,440 155,648 385,669 386.010 614,770 488,780 10,000 Grants Service Fees 233.544 230.548 219,340 228,200 225.020 228,610 231.570 237,680 240,820 244,010 Safety Fees 234,600 250,000 1,442,644 693.598 250,000 375,000 250,000 250,000 250,000 250,000 250,000 250,000 Mutual Aid 689,401 643,780 614,670 913,830 903,150 910,590 915,120 919,180 926,540 940,610 954,950 **Development Fees** 77,986 309,725 305,780 330,600 339,490 349,110 359,020 369,200 379,680 390,450 401,550 Recreation Fees 70,945 60.200 115,350 108.220 109.020 109.770 110,510 111,570 113,250 114,940 Administrative Fees 65,619 148.810 152.530 Pavilion & Other Rental Fees 19,991 132,591 128.610 128,300 131.520 134,810 138,180 141.640 145.180 9.860 48.852 26,160 48,800 50,410 51,680 52,980 54,310 55,670 57,070 58,500 Parks Fees Zoo Fees 682,418 746,188 463,450 547,450 689,860 695,620 705,750 716,330 727,070 737,980 749,050 49,312 58,580 61,600 74,220 55,750 56,530 57,320 58,130 58,950 59,790 60,640 Fines 333,580 236,620 257,630 279,640 Interest Income 95,125 (525, 334)61,000 181,170 322,690 289,600 215,610 Other 1,491,240 1,538,310 Interfund Charges 1,214,010 1,363,975 1,337,410 1,378,040 1,325,670 1,368,670 1,404,270 1,450,710 1,564,610 55.071 65.390 62,400 80.770 49.500 49.500 50.460 50.460 51,440 52,440 53,460 Donations 115,634 125,419 24,960 77,970 37,740 27,240 27,380 27,520 27,670 27,820 27,970 Other 703,570 746,460 719,120 752,530 779,000 802,370 826,440 851,230 876,770 903,070 Transfers 698,950 Total Revenues 26,905,972 36,098,581 30,450,510 38,100,710 34,996,960 35,509,260 36,452,610 37,363,830 38,440,750 39,530,340 40,699,960 (16,722,868) (18,665,393) (20,631,090) (19,729,440) (22,723,420)(23,600,670) (24,160,180)(25,080,770) (26,012,830)(26,920,550)(27,900,860)**Employee Services** (10,821,450) (5.844.712)(7,518,538)(7,979,780)(9,310,670)(9,788,560)(9,924,090)(10, 158, 810)(10,302,360)(10,453,350)(10,672,170)Operations Special Projects & Community (975,754)(610,243)(912.680) (1,863,470)(3,777,880)(545.500)(250.000)(250.000)(250.000)(250.000)(250.000)Funding (1.036,630)(1.208,970)(11.939.030)(2,923,100)(2.235,000)(1.800,000)(1.800,000)(1,800,000)(1,800,000)(1,800,000)Capital Outlay (1,139,757)Other Uses (3,250)(4,000)(4.000)(4.000)(4,000)(4,000)(4,000)(15,000)(15.000)(15,000) (15,000)(27,834,804)(30,736,520)(42,846,610) (39,216,960)(36,309,260)(36,372,990)(37,448,130)(38,531,180)(39,657,720) (40,787,310)(24,686,341) Total Expenses Net changes in fund balance prior 2,219,631 8,263,777 (286,010)(4,745,900)(4,220,000)(800,000)79,620 (84,300)(90,430)(127,380)(87,350)to extraordinary item Extraordinary gains/(losses)-Write-off of RDA Loans (1,375,175)(286,010)(4,745,900)(4,220,000)(800,000)79,620 (84,300)(90,430)(127,380)(87,350)Net changes in fund balance 844,456 8,263,777 11,136,680 12,016,839 12,861,295 8,764,760 21,125,070 16,379,170 12,159,170 11,359,170 11,438,790 11,354,490 11,264,060 Fund Balance Beginning of Year \$ 11,359,170 \$ 11,438,790 \$ 11,136,680 \$ 11.049.330 \$ 21,125,072 \$ 8,478,750 \$ 16,379,170 \$ 12,159,170 \$ 11,354,490 \$ 11,264,060 FUND BALANCE END OF YEAR \$ 12,861,295 27 1% 38.2% 31.0% 31.3% 31.4% 30.3% 29.2% 28.1% Fund Balance as % of Expenses 52.1% 75.9% 27.6%

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General Fund - Targeted Net Income

Targeted Net Income was a key factor in the development of this budget. There are some adjustments needed to the balanced budget target of zero net income. For example, the City received some one-time funding through the American Rescue Plan Act (ARPA). The Council authorized the use of these funds for General Government Services, and as a result, General Funds were freed up to use on other projects. Those other authorized projects include projects like the Broadband Enhancement Project and the Restaurant Loan Program. These funds are included in the Available Balance in the General Fund. Spending those funds requires using reserves, since the ARPA freed up funds are being held with reserves. Additionally, encumbrances and approved capital projects included in the fiscal year 2022-2023 budget that won't be spent in that fiscal year are carried forward into the next fiscal year. Other adjustments are made for expenditures that use prior year savings, funds which are now included in the fund balance.

While the Seven-Year Projection shows a Net Income of -\$4,220,000 in 2023-2024 and -\$800,000 in 2024-2025, these are in line with the targeted net income as shown in the adjustment worksheet.

	2023-2024	2024-2025
Target - balanced budget	\$ -	\$ -
Special Project Adjustments:		
American Rescue Plan Act Freed-Up Funds		
Broadband Enhancement Project	(1,298,110)	_
Restaurant Loan Program	(500,000)	(100,000)
Economic Development-Downtown	(374,080)	-
Encumbrances from prior year		
General Plan Update	(673,090)	=
Comprehensive Evacuation and Communications Plan	(13,220)	-
Corp Yard Minor Building Remodel	(9,550)	-
Downtown Street Tree Renewal Program	(9,650)	-
Parks Repair & Replacement	(105,000)	-
Essentialism Evaluation	(60,000)	=
Expenditure of Fund Balance		
Fire Turnout Personal Protective Equipment	(74,400)	-
Capital Project Adjustments: Encumbrances from prior year Parking Lot and Trails Repairs- Parks Zoo Electrical Upgrade Expenditure of Fund Balance Radio Replacement-Police Radio Console Replacement-Police	(192,000) (26,900) (57,000) (203,000)	
911 Recording System Replacement	(36,000)	-
Parking Lot and Trails Repairs- Parks	(208,000)	
Turf Sweeper-Parks	(80,000)	-
Zoo Exhibit Refurbishment Match	(300,000)	(700,000)
Target Net Income (Loss)	(4,220,000)	(800,000)
Estimated Net Income- Seven Year Projection	(4,220,000)	(800,000)
	(4,220,000)	(800,000)
Difference between Target and Projected	\$ -	\$ -

13,920	Hybrid conference rooms Zoo Software upgrade Social Media Management Platform - Buffer Cloud DR/Backup Digital signatures Public Safety Radios - Equipment purchases PW Radios - Equipment purchases PW Radios - Equipment purchases eTrakit Upgrade Impact Fee Study Zoning Code Update Plan Check Monitor/Computer Printed Code Books Full-Time Central Receptionist Business Attraction Strategy Economic Development Professional Development Communications Cost Increase Deferred Building Maintenance Repairs Interior Painting & Sun Shade Replacement Electrical Upgrade Zoo Exhibit Fundraising Match Additional P/T Maintenance Worker Establish Primary Survey Benchmark System Interior Painting Position Turf Sweeper Replacement Replace 3 Utility Carts Park Infrastructure Replacement Replace 3 Utility Carts Park Infrastructure Replacement Replace 3 Utility Carts Park Infrastructure Replacement Replace Business Repairs	
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13,920 74,420 12,610 8,000 4,000 750,000 200 31,200 60,000 19,700 29,800 50,000 4,000 34,580 80,500 7,140 50,000		2 2
13,920 74,420 12,610 8,000 4,000 4,000 750,000 0 5, 200 31,200 60,000 19,700 29,800 50,000 4,000 4,000 80,500 80,500 34,580 80,500	Avtach Badio Sinter Badio Sement	
13,920 74,420 12,610 8,000 4,000 750,000 0 5, 200 31,200 60,000 19,700 29,800 50,000 4,000 4,000 80,500 80,500	Recreation Coordinator	10 14
13,920 74,420 12,610 8,000 4,000 750,000 0 5, 200 31,200 60,000 19,700 29,800 4,000 80,500 80,500	Increase Part-time Wages	17 CM
13,920 74,420 12,610 8,000 4,000 750,000 0 5, 200 31,200 60,000 19,700 29,800 4,000 5,000 5,000		16 CM
13,920 74,420 12,610 8,000 4,000 750,000 0 5,000 19,700 29,800 50,000	Development Budget	
13,920 74,420 12,610 8,000 4,000 750,000 200 31,200 60,000 19,700 29,800	citywide scanning Project	17 7
13,920 74,420 12,610 8,000 4,000 750,000 0 5,000 60,000	Agenda & Meeting Management Software	1 12
13,920 74,420 12,610 8,000 4,000 750,000 0 5,0 31,200		3 2
13,920 74,420 12,610 8,000 4,000 750,000 0	H Copier/Printer Replacement	11 OTH
13,920 74,420 12,610 8,000 4,000	Fund	
13,920 74,420 12,610	Increase Contribution to Public Safety Center	10 FD
	Tablet Command Software	9 FD
		8 FD
	O Replacement of Turnout PPF	7 FD
6,000	Replace Swift Water Roccin DRE	
	NEBA 1500 Eithors Evaluation	2 5
	Reclass Officers to Corporal Positions	3 PD
	Support Services Supervisor	2 PD
	Additional Dispatcher Position(s)	1 PD
6,070 \$ 4,397,140 \$ 3,295,770 \$ 13.519.370		
High Low High	Description	

ITEM NUMBER:
DATE:
ATTACHMENT:
Supplemental Budget Requests- General Fund Tier 1

ITEM NUMBER: DATE: ATTACHMENT:

D-1 04/25/23 2

Supplemental Budget Requests- General Fund Tier 1 (cont.)

Description

Low

Low

High

500,000	•	254,000	200,000	A chicic reserve increase and Delicit	objaii	Γ.
		3,500	3,500		OK PWO	
		51,500	51,500	1	0 7	Ι.
		35,500	35,500		84 ST	
		25,700	35 500		83 BM	
00,230	00,200	52 450	52.450	Increase to Utilities Budget	82 PK	
90 757	88 250				81 PW	
		20,000	20,000	Increase to Utilities Budget	80 Zoo	
		30,000	30,000	L	/9 200	
60.000	60,000				78 Zoo	Ι.
		10,000	10,000	L	1/ 4/	1.
		2,940	2,940		77 Nec	. [.
		6,000	6,000		76 Dag	Π.
		7,000	,,000		75 Bac	
		13,000	7,000		74 CPCC	
		13 000	13,000	TOT Administration Fees	73 AS	
		10,100		creation/consolidation to IT		
		30 500	30 500	Radios - Operating Budget	72 IT	- 1
		4 140	4,140	L	71 M&P	
		17.700	17,700	P Increase to Contract Svcs Budget	70 M&P	
		2,300	2,300	Increase AEDAC Budget	69 CM	
		1,000	1,000	22	b8 Ireas	T
329.190	329,190			\perp	04 /9	T
		26,000	26,000	Increase to Operating Budget	1 60	
		5,000	5,000	Cordico Wellness App	04 59	T
		10,080	10,080	Counseling Team International-FD	64 FD	T
		48,000	40,000	Increase Fire Overtime Budget	63 FD	
		21,870	21,870	Counseling Team International-PD	62 PD	
11001						T
High	Low	High	Low	Description		
Time	One-Time	oing	Ongoing			T
	r 1 - Have To's	Supplemental Budget Requests- General Fund Tier 1 - Have To's	udget Requests- (Supplemental Bu		7
		427,830	94,610	Still Starring increase	04 179	
		198,300	198,300	Additional Sergeant	60 PD	T
-1000,00		700,000	0	Compensation Changes	59 all	
1 500 000	0	250,000	0	Equipment Reserve Deficit	58 all	(0
3.000.000	0	250,000	0	Building Maintenance Reserve Deficit	57 all	1,,
		100,000	0	Opportunities Fund	56 all	1,5
		30,000	30,000	Program O Increase to Creek Vegetation Management	55 PWO	
9.000	9,000				54 51	, ,,
/		40,000	40,000	Sidewalk Inspection & Repair Program	53 ST	100
15,000	15,000			Purchase Dump Trailer	52 ST	1,,
10.000	10,000				51 BM	1,5
						T

Supplemental Budget Requests- General Fund Tier 2

ITEM NUMBER: DATE: ATTACHMENT:

04/25/23

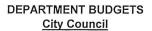
		Ongoing	ing	One-Time	Time
	Description	Low	High	Low	High
	Subtotal \$	\$ 508,700 \$	508.700	\$ 1360,000 \$	ı
1 PD	Corporal Positions *		40 000	1	* 1,510,000
2 PD	2 Additional Dispatchers *	114 450	114 450		
3 FD	Training Building	117,700	114,450		
A ED	Increase Overtime of the text			50,000	50,000
n .	Possilo Apparation	8,000	8,000		
2 2	rescue Apparatus			750,000	800,000
1 0	THE STATION #2 REMIDURE			100,000	6,000,000
/ BIVI	Roof Management Plan			75,000	75 000
8 CPCC	Dance Flooring			000 08	20,0
9 IT	Business/GIS Analyst	111.480	111 /80	00,000	80,000
10 17	Remote work funding -	22 000	22,000		
	laptops/mdm/peripherals	10,000	23,000	45,000	45,000
11 PK	Turf Management Fertilizer			1000	
12 PW	Add Engineering Inspector	113 /00	113 000	דט,טטט	חטט'חד
13 PWO	Corp Yard Security Fencing	11,000	113,400		
14 PWO	Vehicle & Equipment Sholton			75,000	75,000
15 700	Zookeener			25,000	25,000
16 700	Construct Albertal	98,370	98,370		
TO 200	construct Aldabra Tortoise Exhibit			150,000	150.000

		Supplemental Budget Requests- Use of Replacement Reserves/Identified Funds	quests- Use of F	Replacement Reso	erves/Identified Fi	unds
Π			One	Ongoing	One-Time	ime
		Description	Low	High	Low	High
		Subtotal	+\$	4	\$ 1 442 830	4 444 620
1	f	Computer/Laptop/Tablet replacements			.,	1,70
2	2 11	Server replacements			28,800	28,800
ω	ω 	PD MDTs			36,000	36,000
4	4	Fire MDTs			64,000	64,000
5	5 7	Printer/scanner replacements			4,000	32,000
6	11 9	Projector replacements			4,000	8,000
7	7 17	Finance Software Upgrade			8,000	8,000
00	8 PD	Vehicle Replacement			חטי,טטד	100,000
9	9 FD	Replacement of Type 1 Engine			412,000	412,000
10	10 FD	Replacement of Turnout PPE *			32,250	329,190
11	11 FD	Replace Thermal Imaging Cameras *			0/1,1/	71,170
12	12 PW	Vehicle Replacement			42,420	42,420
13	13 PK	Replace Parks Truck			35,000	35,000
14	14 BM	Replace Building Maint Truck			55,000	55,000
15	15 ST	Replace Streets Truck			47,000	47,000
1	16 CT	Benjaco Inspector Truck			72,500	72,500
1 1	17 CT	Burchase Mini Francisco			48,750	48,750
10	2 2	Replace Compaction Pollor			55,000	55,000
100	10 01	included compaction voller			30.000	30 000

05/18/23 Finance Committee Special Meeting Supplemental Material

Section E

DEPARTMENT BUDGETS



FUND	FUNCTION	CODE
100	General Government	110

The City Council is composed of five members elected at large by the citizens of Atascadero. Council Members serve four-year overlapping terms. In November 2010, the citizens voted to begin electing the Mayor to a two-year term. The Mayor presides over the Council meetings and performs other ceremonial duties. As the policy-making legislative body, the City Council is responsible for the enactment of all programs, policies and services of the City.

The City Council acts upon all legislative matters concerning the City, approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, City Attorney and various other commissions, boards and citizen advisory committees, all of which ensure broad-based input into the affairs of the City.

The City Council continues to conduct Strategic Planning Workshops annually to determine important issues and set overall goals for the City. Each City department also prepares a strategic plan to interface with the priorities established by the Council. The City's annual operating budget becomes the guide and the means for implementing those strategies.

- * Economic and Community Vibrancy
- * Fiscal and Infastructure Efficiency and Sustainability
- * Ensuring Public Safety and Providing Exceptional City Services
- * Quality of Life

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Legislative	\$ 512,110	\$ 281,047	\$ 377,180	\$ 288,410	\$ 442,720	\$ 331,400
Total	\$ 512,110	\$ 281,047	\$ 377,180	\$ 288,410	\$ 442,720	\$ 331,400
SUMMARY OF POSITIONS						
Council Members	5.00	5.00	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00	5.00	5.00

DEPARTMENT BUDGETS <u>City Council</u>

5800000 Benefits, Insurance & Taxes 31,987 39,284 39,930 39,890 40,130 42,680 Total Employee Services 69,910 77,187 77,730 77,790 77,930 80,480 OPERATIONS 6050000 Offfice Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 870 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 64500000 Vehicle & Equipment Operating Costs - - 620 500 640 650 65000000	FUND 100				FUNC eral G	TION overnment					CODE 110
5100000 Salaries \$ 37,923 \$ 37,903 \$ 37,800 \$ 37,800 \$ 37,800 5800000 Benefits, Insurance & Taxes 31,987 39,284 39,930 39,890 40,130 42,686 Total Employee Services 69,910 77,187 77,730 77,790 77,930 80,486 OPERATIONS 6050000 Office Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 877 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 64500000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Community Outreach							_		 	 	
5800000 Benefits, Insurance & Taxes 31,987 39,284 39,930 39,890 40,130 42,686 Total Employee Services 69,910 77,187 77,730 77,790 77,930 80,486 OPERATIONS 6050000 Office Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 87 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6450000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - - 620 500 640 650 65	EMPLOYE	E SERVICES									
OPERATIONS 69,910 77,187 77,730 77,790 77,930 80,486 OPERATIONS 6050000 Office Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 870 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,686 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6710000 Community Outreach 37,369 3	5100000	Salaries	\$	37,923	\$	37,903	\$	37,800	\$ 37,900	\$ 37,800	\$ 37,800
OPERATIONS 6050000 Office Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 870 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 64500000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000	5800000	Benefits, Insurance & Taxes		31,987		39,284		39,930	39,890	40,130	 42,680
6050000 Office Expense 468 347 200 140 200 200 6070000 Advertising - 3 820 - 850 870 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 66710000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6750000 LAFCO Contribution 15,805		Total Employee Services		69,910		77,187	_	77,730	 77,790	 77,930	 80,480
6070000 Advertising - 3 820 - 850 870 6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Con	OPERATIO	DNS									
6100000 Computer Maintenance & Replacement 12,200 13,360 14,050 14,050 9,230 9,380 6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Oper	6050000	Office Expense		468		347		200	140	200	200
6250000 Occupancy Charges 55,290 80,230 83,190 83,190 87,660 90,680 6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS	6070000	Advertising	·	_		3		820	-	850	870
6350000 Communications 433 205 430 210 450 460 6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 60,000	6100000	Computer Maintenance & Replacement		12,200		13,360		14,050	14,050	9,230	9,380
6400000 Operating Supplies 1,012 3,213 3,890 2,520 4,030 4,110 6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - - 60,000 - <td< td=""><td>6250000</td><td>Occupancy Charges</td><td></td><td>55,290</td><td></td><td>80,230</td><td></td><td>83,190</td><td>83,190</td><td>87,660</td><td>90,680</td></td<>	6250000	Occupancy Charges		55,290		80,230		83,190	83,190	87,660	90,680
6450000 Vehicle & Equipment Operating Costs - - 620 500 640 650 6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - - 60,000 - 60,000 -	6350000	Communications		433		205		430	210	450	460
6500000 Contract Services 36,000 36,000 37,970 36,000 39,490 40,280 6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - - 60,000 - 60,000 -	6400000	Operating Supplies		1,012		3,213		3,890	2,520	4,030	4,110
6600000 Professional Development 33,623 14,440 24,920 19,150 25,950 26,480 6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - - 60,000 - 60,000 -	6450000	Vehicle & Equipment Operating Costs		-		-		620	500	640	650
6710000 Community Outreach 37,369 39,304 53,590 36,860 55,730 56,840 6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - - 60,000 - 60,000 -	6500000	Contract Services		36,000		36,000		37,970	36,000	39,490	40,280
6750000 LAFCO Contribution 15,805 16,758 19,770 18,000 20,560 20,970 Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 7402209 Essentialism Evaluation - - 60,000 - 60,000 -	6600000	Professional Development		33,623		14,440		24,920	19,150	25,950	26,480
Total Operations 192,200 203,860 239,450 210,620 244,790 250,920 SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - - 60,000 - 7402209 Essentialism Evaluation - - 60,000 - 60,000 -	6710000	Community Outreach		37,369		39,304		53,590	36,860	55,730	56,840
SPECIAL PROJECTS 7144012 Sales Tax Measure Renewal Process - - - 60,000 - 60,000 - 60,000 - 7402209 Essentialism Evaluation - - 60,000 - 60,000 -	6750000	LAFCO Contribution		15,805		16,758		19,770	 18,000	20,560	20,970
7144012 Sales Tax Measure Renewal Process 60,000 - 7402209 Essentialism Evaluation 60,000 - 60,000		Total Operations		192,200		203,860		239,450	 210,620	244,790	 250,920
7144012 Sales Tax Measure Renewal Process 60,000 - 7402209 Essentialism Evaluation 60,000 - 60,000	SPECIAL PI	ROJECTS									
7402209 Essentialism Evaluation 60,000 - 60,000 -				_		-		=	-	60,000	_
				_		_		60,000	-		_
		Total Special Projects				-			 -	120,000	-

DEPARTMENT BUDGETS <u>City Council</u>

FUND 100			FUNCTION eral Government				CODE 110
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
CAPITAL O 9404029	CUTLAY Cash Contribution to Technology Fund for Equipment Replacement for Chamber technology updates	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Captial Outlay	250,000					
ACTIVITY T	OTAL	\$ 512,110	\$ 281,047	\$ 377,180	\$ 288,410	\$ 442,720	\$ 331,400



FUND 100		FUNCTION General Government			CODE 110
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Council Members and Mayor	Estimated	\$ 37,800	\$ 37,800
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation and fringe benefits	Estimated	40,130	42,680
6050000	Office Expense	Mailing costs, stationary and office supplies	Estimated	200	200
6070000	Advertising	Cost of Council requested display ads	Estimated	850	870
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support	Allocated	9,230	9,380
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated	87,660	90,680
6350000	Communications	Telephone service	Estimated	450	460
6400000	Operating Supplies	Cost of recognition plaques, City pins, meeting refreshments and other special Council requests	Estimated	4,030	4,110
6450000	Vehicle & Equipment Operating Costs	Mileage costs	Estimated	640	650
6500000	Contract Services	Grant writing subscription and miscellaneous contractual services, including equipment rentals	Estimated	39,490	40,280
6600000	Professional Development	Conferences, memberships and subscriptions	Estimated	25,950	26,480
6710000	Community Outreach	Customer surveys, publications, events to engage the Community and televising of Council meetings	Estimated	55,730	56,840
6750000	LAFCO Contribution	Per AB2838- the City's share of the LAFCO Commission's operational budget	Mandated	20,560	20,970
7144012	Sales Tax Measure Renewal Process	Hire a consultant to conduct a polling survery, prepare a strategy, and prepare an education process for the City to renew the Sales Tax Measure F-14	Estimated	60,000	-
7402209	Essentialism Evaluation	One-time third-party critical evaluation of staff tasks and processes toward essentialism	Estimated	60,000	-

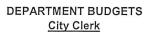


FUND	FUNCTION	CODE
100	General Government	. 120

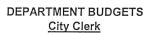
The City Clerk maintains a complete and accurate record of City Council proceedings and official City files and fulfills legal requirements established by the Municipal Code and State law. Also, the City Clerk provides assistance and support to the City Council and City Departments. Included in the City Clerk's responsibilities are acting as the Filing Officer for the State Fair Political Practice Commission, serving as the City's Election Official and being responsible for maintaining the City's Municipal Code Book. In November 2016, Atascadero voters elected to have the City Clerk appointed rather than elected. The City Clerk is now appointed by the City Manager.

- * Ensure accurate and timely minutes of Council meetings
- * Keep City Municipal Code Book current
- * Conduct elections as per State law

	020-2021 CTUAL	 21-2022 CTUAL		22-2023 DGETED		22-2023 ГІМАТЕD	 23-2024 QUESTED	 024-2025 QUESTED
SUMMARY OF SERVICE PROGRAMS								
Records & Election Services	\$ 42,063	\$ 6,514	\$	59,720	\$	49,880	\$ 49,790	\$ 158,020
Total	\$ 42,063	\$ 6,514	\$	59,720	\$	49,880	\$ 49,790	\$ 158,020
	-		-		-			
SUMMARY OF POSITIONS								
City Clerk	1.00	1.00		1.00		1.00	1.00	1.00
Total .	 1.00	 1.00		1.00		1.00	1.00	1.00



FUND 100			Ge		I CTION Governmer	ıt						CODE 120
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL				2023-2024 REQUESTED				024-2025 QUESTED		
OPERATIO	<u>ons</u>											
6050000	Office Expense	\$	607	\$	479	\$	660	\$ 630	\$	690	\$	700
6070000	Advertising		2,060		2,168		5,520	2,500		5,740		5,850
6100000	Computer Maintenance & Replacement		-		-		× 1=	_		-		19,700
6500000	Contract Services		1,690		3,015		6,220	4,500		6,470		6,600
6600000	Professional Development		491		415		6,510	1,750		6,770		6,910
6760000	Municipal Election		37,215		437		40,810	 40,500		320		43,260
	Total Operations		42,063		6,514		59,720	 49,880		19,990		83,020
SPECIAL PI	ROJECTS_											
7505018	Citywide Scanning Project		-		-		-	-		N 		75,000
	Total Special Projects		-					 		-		75,000
CAPITAL O	UTLAY									¥		
8102031	Agenda & Meeting Management Software		-		_			 -		29,800		-
	Total Capital Outlay		_					-		29,800		
ACTIVITY TO	OTAL	\$	42,063	\$	6,514	\$	59,720	\$ 49,880	\$	49,790	\$	158,020



FUND 100		FUNCTION General Government		CODE 120	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DNDESCRIPTION		2023-2024 AMOUNT	2024-2025 AMOUNT
6050000	Office Expense	Postage, printing, copying, office supplies and archival paper	Estimated	\$ 690	\$ 700
6070000	Advertising	Publication of ordinances, public and legal notices and miscellaneous ads	Estimated	5,740	5,850
6100000	Computer Maintenance & Replacement	Agenda and meeting management software support costs	Estimated	-	19,700
6500000	Contract Services	Municipal Code supplement service	Estimated	6,470	6,600
6600000	Professional Development	Mileage and hotel fees (League Annual Conference, City Clerk's New Law and Election Conference and CCAC Annual Conference), Clerk's Handbook-Election Law update, International Institute of Municipal Clerks dues, City Clerk's Association of California dues, California Election Code Book and miscellaneous books / publications	Estimated	6,770 : :	6,910
6760000	Municipal Election	Election costs which include County costs, advertising and related forms and supplies	Estimated	320	43,260
7505018 8102031	Citywide Scanning Project Agenda & Meeting Management Software	Citywide document scanning project Purchase an agenda and meeting management solution to improve internal efficiencies	Estimated Estimated	29,800	75,000 -

DEPARTMENT BUDGETS City Treasurer

FUND	FUNCTION	CODE
100	General Government	130

DESCRIPTION

The City Treasurer is responsible for ensuring that City funds are invested in a manner consistent with the City's Investment Policy and to achieve maximum safety, liquidity and yield. The City Treasurer also produces a quarterly report on the status of cash and investments.

	2020- ACT		 21-2022 CTUAL	2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		 24-2025 UESTED
SUMMARY OF SERVICE PROGRAMS									:	
Investment Administration Services	\$ 1	7,961	\$ 17,985	\$	17,310	\$	18,600	\$	21,740	\$ 22,020
Total	\$ 1	7,961	\$ 17,985	\$	17,310	\$	18,600	\$	21,740	\$ 22,020
SUMMARY OF POSITIONS										
City Treasurer		1.00	 1.00		1.00		1.00		1.00	1.00
Total		1.00	 1.00		1.00		1.00		1.00	1.00

DEPARTMENT BUDGETS <u>City Treasurer</u>

FUND 100	FUNCTION General Government											CODE 130
OBJECT NUMBER	EXPENSE CLASSIFICATION		20-2021 CTUAL		21-2022 CTUAL	1000000	22-2023 DGETED		022-2023 TIMATED		23-2024 QUESTED	 24-2025 QUESTED
EMPLOYE	E SERVICES										*	
5100000	Salaries	\$	4,813	\$	4,813	\$	4,800	\$	4,810	\$	4,800	\$ 4,800
5800000	Benefits, Insurance & Taxes		1,259		1,282		940		1,310		910	950
	Total Employee Services		6,072		6,095		5,740		6,120		5,710	5,750
OPERATIO	NO.											
OPERATIO			44.000		44.000		44.570		10.100		40 500	
6500000	Contract Services		11,889		11,890		11,570		12,480		13,530	13,770
6600000	Professional Development		-		-						2,500	 2,500
	Total Operations		11,889		11,890	-	11,570		12,480		16,030	 16,270
ACTIVITY T	OTAL	\$	17,961	\$	17,985	\$	17,310	\$	18,600	\$	21,740	\$ 22,020



FUND 100		FUNCTION General Government			(W)		CODE 130
OBJECT NUMBER			BASIS	2023-2024 AMOUNT		2024-2025 AMOUNT	
5100000	Salaries	Elected City Treasurer	Estimated	\$	4,800	\$	4,800
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated		910		950
6500000	Contract Services	Contracted safekeeping fees	Estimated		13,530		13,770
6600000	Professional Development	Professional conferences, books, dues and memberships	Estimated .		2,500		2,500



FUND	FUNCTION	CODE
100	General Government	140

The City's legal budget provides funding for Special Counsel and other legal services. The City Attorney's mission is to provide legal advice and support to the Mayor and City Council, City Manager, City departments and City boards and commissions; represent the City before judicial and administrative agencies in civil litigation matters; and prosecute misdemeanor violations of the Atascadero Municipal Code.

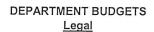
City Attorney services are provided by a contract with the law firm of Burke, Williams & Sorensen. Primary responsibilities include legal advice to City officials and employees; drafting and reviewing contracts, opinions, resolutions and ordinances; defending the City, its officers and employees in civil litigation; coordinating/monitoring litigation arising out of claims against the City; administrative, and criminal and civil prosecution of violations of the Municipal Code.

Special Counsel includes the use of outside counsel as needed by the City. Often these persons have special expertise or experience in a particular field of law. Typically the City Attorney oversees the use of special counsel. Other legal service includes specific work for individual departments. Specialty legal needs would be included in this budget.

The City Attorney does not provide private legal advice to citizens nor does it prosecute violations of the California Penal Code, California Vehicle Code or other violations of State law.

- * Provide legal support for economic development activities
- * Provide timely legal review on City actions
- * Keep City Council and City Manager informed on litigation issues
- * Keep City Council and City Manager informed on evolving legal issues
- * Provide advice as needed on conflict issues
- * File and pursue code enforcement complaints as directed

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025
•	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	REQUESTED	REQUESTED
SUMMARY OF SERVICE PROGRAMS						
City Attorney/Special Legal	\$ 290,645	\$ 383,564	\$ 437,710	\$ 440,630	\$ 314,900	\$ 321,280
Total	\$ 290,645	\$ 383,564	\$ 437,710	\$ 440,630	\$ 314,900	\$ 321,280



FUND 100			CTION Jovernmen	t							CODE 140		
OBJECT NUMBER	EXPENSE CLASSIFICATION		2020-2021 ACTUAL		21-2022 CTUAL	2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED			024-2025 QUESTED
OPERATIO	NS	,									×		
6050000	Office Expense	\$	20	\$	1	\$	80	\$	40	\$	80	\$	80
6250000	Occupancy		_		5,810		6,030	Ψ	6,030	Ψ	6,350	Ψ	6,560
6350000	Communications		79		37		80		40		80		80
6500000	Contract Services	2	80,056	1	223,069		431,520		274,520		308,390		314,560
6700000	Legal Settlements		-		-		_		10,000		_		-
7909920	Castlerock Litigation Costs		10,490		1,900		_		-		<u>=</u>		_
7909921	Newton Litigation		-		128,286		-		100,000		· _		_
7909922	Sunderland Litigation		-		8,663		_		40,000		<u> </u>		_
7909923	Calif Voting Rights Act Litigation		- ,		15,798		-		10,000		_		=
	Total Operations	2	90,645	3	383,564		437,710		440,630		314,900		321,280
ACTIVITY TO	OTAL	\$ 2	90,645	\$ 3	383,564	\$	437,710	\$	440,630	\$	314,900	\$	321,280



DEPARTMENT BUDGETS <u>Legal</u>

FUND 100	100000				ē		CODE 140
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS		3-2024 OUNT		4-2025 OUNT
6050000	Office Expense	Mailing costs, printing, copy and paper costs, general office products	Estimated	\$	80	\$	80
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated		6,350		6,560
6350000	Communications	Telephone service	Estimated		80		80
6500000	Contract Services	City attorney services	Estimated	3	08,390	3	314,560



FUND	FUNCTION	CODE
100	General Government	201

The City Manager is the chief executive officer of the City and is responsible for planning, organizing and directing all municipal activities. The City Manager, in concert with department managers, works to develop all personnel; continually evaluates the organizational structure of the City; implements programs to improve the community; and directs employee relations and personnel management. The Zoo, the Information Technology Division, the Recreation Division, Marketing/Events/Promotions and Human Resources also directly report to the City Manager Department. The City Manager makes recommendations to the City Council on program alternatives and ensures that policies/programs adopted by the Council are implemented.

Department Mission Statement: Support the City Council, provide leadership to the organization and legendary service to the community by being accountable, responsive, compassionate and connected.

GOALS AND OBJECTIVES

Implement the goals and programs adopted by the City Council:

- * Economic and Community Vibrancy
- * Fiscal and Infrastructure Efficiency and Sustainability
- * Ensuring Public Safety and Providing Exceptional City Services
- * Quality of Life

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
City Manager Operations and Support	\$ 1,022,356	\$ 1,163,415	\$ 1,602,630	\$ 1,370,220	\$ 2,058,190	\$ 1,922,640
Human Resources	127,284	149,776	173,980	174,580	198,010	284,810
Total	\$ 1,149,640	\$ 1,313,191	\$ 1,776,610	\$ 1,544,800	\$ 2,256,200	\$ 2,207,450

DEPARTMENT BUDGETS <u>City Manager</u>

FUND 100	(FUNCTION General Governme	ent			CODE 201
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources Manager	-	-	1.00	1.00	1.00	1.00
Personnel Specialist	1.00	1.00	•	-	· -	-
Recreation Coordinator	-	-	-	-	0.33	0.33
Website/Social Media Technician	-	0.50	0.50	0.50	0.50	0.50
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Total	6.00	6.50	6.50	6.50	6.83	6.83
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
City Council Agenda Preparation	27	24	28	25	28	28
Ordinances Processed	10	9	10	10	10	10
Resolutions Processed	115	79	70	72	75	70
Bids Processed	8	4	12	4	12	12
Public Records Requests	66	64	50	60	60	60
Recruitment (Positions)	24	34	30	31	32	32
Labor Negotiations	4	-	4	-	4	-
New Employee Orientations (FT & PT)	29	47	45	41	45	45
Employee Termination Documents Processed	36	35	35	45	35	35
Health Coverage Changes	53	39	30	55	50	50
FMLA/PDL/CFRA Leave Requests Processed	12	5	10	6	10	10
Workers Compensation Claims Managed	19	28	15	13	. 15	15

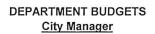
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FUND 100		C	FUNCTION General Governme	ent			CODE 201
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	SEDVICES		,			,	
5100000	Salaries	\$ 606,904	\$ 703,295	\$ 715,740	\$ 713,800	\$ 1,003,690	\$ 1,032,170
5200000	Wages	4,230	3,923	5.570	1,840	5,530	5,950
5300000	Overtime	1,333	4,803	11,880	1,750	1,700	1,760
5400000	Other Pay	15,678	7,516	6,480	14,840	179,420	4,390
5800000	Benefits, Insurance & Taxes	360,318	390,590	566,280	411,410	472,810	483,350
	Total Employee Services	988,463	1,110,127	1,305,950	1,143,640	1,663,150	1,527,620
OPERATION	IS						
6050000	Office Expense	5,385	9,480	7,830	6,640	8,130	8,270
6100000	Computer Maintenance & Replacement	69,718	68,334	80,180	80,150	86,920	88,490
6200000	Insurance	15,876	24,386	26,630	28,220	25,840	26,530
6250000	Occupancy	37,910	54,830	57,040	57,040	52,000	53,780
6350000	Communications	2,374	1,816	2,270	1,830	1,980	2,020
6400000	Operating Supplies	8,540	9,345	10,420	9,430	11,240	11,460
6450000	Vehicle & Equipment Operating Costs	6,000	3,636	6,600	3,960	3,970	3,980
6500000	Contract Services	6,872	6,946	41,670	29,400	166,330	167,660
6600000	Professional Development	6,679	9,276	23,510	19,830	24,470	24,790
6650000	Recruitment	1,215	1,684	520	2,450	530	540
6610000	Citywide Training	158	100	7,280	3,000	7,560	7,700
6700000	Employee Development	450	1,156	1,710	1,710	4,080	4,110
6990000	Citywide Contingency			100,000	100,000	100,000	100,000
	Total Operations	161,177	190,989	365,660	343,660	493,050	499,330



FUND 100	FUNCTION General Government											CODE 201	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-202 ACTUA			21-2022 CTUAL	2022-2 BUDGE			-2023 //ATED		23-2024 QUESTED		24-2025 QUESTED
SPECIAL PI	ROJECTS												
7101011	Desks	\$	_	\$	2,075	\$	-	\$	-	\$		\$	-
7402213	Grant Assessment and Writing		-		-	35	,000	;	35,000		-		-
7702220	SB 1363 Consulting Services		-		10,000		-	2	22,500		-		-
7xxxxx	Personnel System Rules Update		-		-		-		-		-		80,500
7805029	Opportunities Fund					70,	000				100,000		100,000
	Total Special Projects and Purchases		-		12,075	105,	000		57,500		100,000		180,500
ACTIVITY TO	OTAL	\$ 1,149,64	10_	<u>\$ 1,</u>	313,191	\$ 1,776,	610	\$ 1,54	4,800	\$ 2,	256,200	\$ 2,	207,450



FUND 100		FUNCTION General Government			CODE 201
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 1,003,690	\$ 1,032,170
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	5,530	5,950
5300000	Overtime	Overtime	Estimated	1,700	1,760
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated	179,420	4,390
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	472,810	483,350
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	8,130	8,270
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	86,920	88,490
6200000	Insurance	Allocated portion of liability coverage	Allocated	25,840	26,530
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	52,000	53,780
6350000	Communications	Telephone and cell phone services	Estimated	1,980	2,020
6400000	Operating Supplies	Cost of food for events and meetings, employee recognition and service awards	Estimated	11,240	11,460
6450000	Vehicle & Equipment Operating Costs	Vehicle allowance and mileage costs	Agreement	3,970	3,980
6500000	Contract Services	Miscellaneous contractual services, including records management and grant notification	Estimated	166,330	167,660
6600000	Professional Development	League of California Cities Annual Conference, City Manager meeting, and labor relations; International City/County Management Association; books, memberships, subscriptions and dues	Estimated	24,470	24,790
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges	Estimated	530	540



DEPARTMENT BUDGETS <u>City Manager</u>

FUND 100		nt				CODE 201		
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	-	2023-2024 AMOUNT		2024-2025 AMOUNT	
6610000	Citywide Training	Strategic planning and miscellaneous training and videos	Estimated	\$	7,560	\$	7,700	
6700000	Employee Development	Atascadero Employee Development Advisory Committee activities	Estimated		4,080		4,110	
6990000	Citywide Contingency	Reserve for unexpected expenditures which arise during the fiscal year	Estimated		100,000		100,000	
7xxxxxx	Personnel System Rules Update	Update of the Personnel System Rules to reflect changes in legislature, expectations, and policies that have occurred since the last update in 2012.	Estimated				80,500	
7805029	Opportunities Fund	Funding for the City to be able to take swift action when opportunities arise for the City to leverage funds, participate in regional programs or solve priority community problems	Estimated		100,000		100,000	

DEPARTMENT BUDGETS <u>Promotions</u>, Marketing and Outreach

FUND	FUNCTION	CODE
100	General Government	207

DESCRIPTION

The City of Atascadero's Promotions, Marketing and Outreach budget is designed to promote the City's assets, create and promote events that appeal to the local community, attract county residents and encourage visitors who are already here to "stay, spend and enjoy." This budget focuses on supporting local businesses through promotions and events that drive traffic into the City. Growth in retail and restaurant sales will help attract more business to the area, which will foster economic growth. The City's Marketing budget focuses to establish, create and promote both community and signature City events and City sponsored events. In addition, it complements the marketing efforts being done outside the County through the Atascadero Tourism Business Improvement District's (ATBID) Marketing efforts to encourage travel to our area to "sleep, stay, spend".

The City's assets, both private and public, are defined as the Downtown core with historic City Hall, Colony Cinemas, Charles Paddock Zoo, Faces of Freedom Veterans Memorial, Atascadero Lake Park, Pavilion on the Lake, A-Town Skate Park, Chalk Mountain Golf Course along with a variety of outdoor recreation options. These assets complement our key selling points being a value destination, easy access to beaches and neighboring Paso Robles Wine Country, as well as featuring the only Zoo in San Luis Obispo County.

- * Create new events and continue to build and improve on established signature events to attract people to the City.
- * Focus on the Downtown Area with monthly events and promotions that drive traffic to the local stores, restaurants, entertainment and drinking establishments.
- * Create sponsorship programs designed to promote the Charles Paddock Zoo.
- * Continue marketing Atascadero to keep the City top-of-mind as a choice in dining, entertainment, and outdoor recreation.

	020-2021 ACTUAL	021-2022 ACTUAL	022-2023 JDGETED	022-2023 STIMATED	 023-2024 QUESTED	 024-2025 QUESTED
SUMMARY OF SERVICE PROGRAMS						
Promotional Events	\$ 122,422	\$ 236,873	\$ 222,680	\$ 218,350	\$ 248,060	\$ 251,710
Total	\$ 122,422	\$ 236,873	\$ 222,680	\$ 218,350	\$ 248,060	\$ 251,710

DEPARTMENT BUDGETS <u>Promotions</u>, Marketing and Outreach

FUND 100		G	FUNCTION eneral Govern	ment			CODE 207
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-202 ² ACTUAL	2021-20 ACTUA			2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYE	E SERVICES						
5200000	Wages	\$ 470	3 \$ 3	324 \$ -	\$ 190	\$ -	\$ -
5800000	Benefits, Insurance & Taxes	5	1	28 -	10	-	_
	Total Employee Services	530)3	52 -	200		_
OPERATIO	<u>NS</u>					*	
6050000	Office Expense	8,732	6,0	35 5,100	6,400	11,740	11,690
6070000	Advertising	49,789	81,7	63 82,100	57,980	50,350	51,600
6100000	Computer Maintenance & Replacement	360	2	40 -	-	5,400	5,490
6200000	Insurance	-	•		-	4,700	4,820
6250000	Occupancy Charges	¥		-	-	8,120	8,400
6350000	Communications	-		- 500	240	720	780
6400000	Operating Supplies	22,737	52,49	97 54,300	53,330	53,340	54,740
6450000	Vehicle & Equipment Operating Costs	411	4:	54 550	670	700	700
3500000	Contract Services	39,338	91,8°	12 79,200	98,560	112,060	112,560
600000	Professional Development	525	3,72	930	970	930	930
	Total Operations	121,892	236,52	21 222,680	218,150	248,060	251,710
ACTIVITY T	OTAL	\$ 122,422	\$ 236,87	3 \$ 222,680	\$ 218,350	\$ 248,060	\$ 251,710



FUND 100		FUNCTION General Government			CODE 110	
OBJECT EXPENSE NUMBER CLASSIFICATION		DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
6050000	Office Expense	Mailing costs, stationary and office supplies	Estimated	\$ 11,740	\$ 11,690	
6070000	Advertising	Cost of Council requested display ads	Estimated	50,350	51,600	
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support	Allocated	5,400	5,490	
6200000	Insurance	Allocated portion of liability coverage	Allocated	4,700	4,820	
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated	8,120	8,400	
6350000	Communications	Telephone service	Estimated	720	780	
6400000	Operating Supplies	Cost of recognition plaques, City pins, meeting refreshments and other special Council requests	Estimated	53,340	54,740	
6450000	Vehicle & Equipment Operating Costs	Mileage costs	Estimated	700	700	
6500000	Contract Services	Grant writing subscription and miscellaneous contractual services, including equipment rentals	Estimated	112,060	112,560	
6600000	Professional Development	Conferences, memberships and subscriptions	Estimated	930	930	



			_
FUND	FUNCTION	COI	DE
100	. Gitte Heit	COI	DE
100	General Government		301

The Administrative Services Department is responsible for finance, risk management, grant administration, the affordable housing loan program, and assisting with personnel functions. The department coordinates the development of the annual budget; oversees purchasing, payroll, receipts, vendor payments, and fund management; provides financial reports; invests the City's funds; coordinates claims and lawsuits; coordinates the collection of transient occupancy tax and cannabis tax; manages grants and restricted funding sources; helps to manage employee benefits; and helps to administer personnel policies and regulations including FMLA and accommodations.

- * Continue to monitor City operations, ensuring that expenses remain within budget
- * Facilitate the City's ability to pursue economic development
- * Update and/or implement effective policies to ensure the City's long-term fiscal health
- * Manage and mitigate the City's financial and legal risks
- * Ensure that employees and vendors are paid in an accurate and timely manner
- * Continue to implement the Affordable Housing Loan Program
- * Work diligently alongside the Safety Committee to ensure that the City has the policies and practices in place to provide a safe work environment
- * Provide employees with the assistance they need in managing their employee benefits and personnel needs
- * Deliver great customer service to external and internal customers

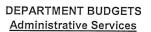
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Financial Administration Services	\$ 1,333,041	\$ 1,256,770	\$ 1,411,690	\$ 1,373,300	\$ 1,465,890	\$ 1,532,020
Total	\$ 1,333,041	\$ 1,256,770	\$ 1,411,690	\$ 1,373,300	\$ 1,465,890	\$ 1,532,020

DEPARTMENT BUDGETS <u>Administrative Services</u>

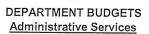
FUND 100	Ge	FUNCTION neral Governmen	t			CODE 301
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
Administrative Services Director	1.00	1.00	1.00	1.00	.1.00	1.00
Deputy Administrative Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	2.00	2.00	2.00	2.00	2.00
Finance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Account Clerk I/II	2.00	1.00	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00	7.00	7.00
*						
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Payroll Checks & Direct Deposits Processed	3,882	4,157	4,200	4,332	4,340	4,340
Vendor Invoice Lines Processed	16,184	16,958	17,600	16,795	16,900	16,900
Purchase Orders Processed	52	50	50	60	55	55
Change Orders Processed	56	40	55	55	55	55
Contracts Reviewed	30	29	35	35	35	35
Business Licenses Issued	2,570	2,749	2,550	2,980	3,150	3,300
Fransient Occupancy Reports Processed by Third Party Administrator	336	363	1,200	477	500	500
Cannabis Tax Returns Processed	27	25	68	25	25	25
Receipts Processed	2,255	2,644	2,420	2,650	2,700	2,750
Agenda Items / Staff Reports	40	37	40	37	37	37
Affordable Housing Loans Issued / Payoffs / Releases / Refinances	4	5	10	7	. 10	12
mployee Benefit Updates	205	263	200	280	280	280
Employment Verification Requests	25	9	20	7	10	10
SDI Integration Calculations Processed	7	5	10	4	5	5

DEPARTMENT BUDGETS <u>Administrative Services</u>

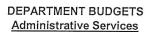
FUND 100		Ge	FUNCTION neral Governmen	t			CODE 301
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	SERVICES						
5100000	Salaries	\$ 525,919	\$ 520,335	\$ 603,900	\$ 580,750	\$ 660,300	\$ 691,550
5300000	Overtime	535	1,573	6,430	1,670	6,180	6,370
5400000	Other Pay	15,709	17,660	5,400	9,990	7,250	7,490
5800000	Benefits, Insurance & Taxes	277,125	299,224	362,000	330,440	343,380	369,780
	Total Employee Services	819,288	838,792	977,730	922,850	1,017,110	1,075,190
OPERATION	<u>is</u>						
6050000	Office Expense	11,573	14,661	14,740	14,740	15,760	15,490
6070000	Advertising	158	3,037	500	500	520	530
6100000	Computer Maintenance & Replacement	84,856	93,424	96,840	97,110	103,360	104,900
6200000	Insurance	18,331	25,525	27,660	27,680	24,690	25,340
6250000	Occupancy Charges	54,122	75,280	78,050	77,950	81,960	84,750
6350000	Communications	889	843	1,020	1,020	1,060	1,080
6400000	Operating Supplies	1-	2,372	300	300	310	310
6450000	Vehicle & Equipment Operating Costs	3,600	3,600	3,600	3,600	3,600	3,600
6500000	Contract Services	161,612	182,055	175,600	196,400	204,530	208,390
6600000	Professional Development	612	1,115	6,650	6,650	7,590	7,240
6650000	Recruitment	-	2,066	=	500	. 400	200
6990000	Contingency	- <u>-</u>	-	5,000		5,000	5,000
	Total Operations	335,753	403,978	409,960	426,450	448,780	456,830



FUND 100	FUNCTION General Government							
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
SPECIAL PI	ROJECTS							
7101090	Office Furniture	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ -	
7401430	Cost Allocation Study Update	14,000	14,000	-	-		-	
7401489	Development Impact Fee Study	7,000	-	=	-	_	-	
7702218	CCCSIF Supplemental Insurance Payment	157,000	J=1	-	-		-	
	Total Special Projects	178,000	14,000	4,000	4,000		-	
CAPITAL OL	JTLAY							
8905132	Credit Card Acceptance Program	-	_	20,000	20,000	-	_	
	Total Capital Outlay	-	-	20,000	20,000	-		
ACTIVITY TO	DTAL	\$ 1,333,041	\$ 1,256,770	\$ 1,411,690	\$ 1,373,300	\$ 1,465,890	\$ 1,532,020	



FUND 100		FUNCTION General Government					CODE 301	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT		2024-2025 AMOUNT		
5100000	Salaries	Salaries for permanent staff	Estimated	\$	660,300	\$	691,550	
5300000	Overtime	Overtime for budget preparation, audit preparation and mid-year report preparation	Estimated		6,180		6,370	
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated		7,250		7,490	
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated		343,380		369,780	
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated		15,760		15,490	
6070000	Advertising	Required public notice of financial information	Estimated		- 520		530	
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs, Eden Financials software support costs and Business License software support costs			103,360		104,900	
6200000	Insurance	Allocated portion of liability coverage and errors and omissions coverage for the City	Allocated/ Contract		24,690		25,340	
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated		81,960		84,750	
6350000	Communications	Telephone and cell phone services	Estimated		1,060		1,080	
6400000	Operating Supplies	Cost of food for events and meetings	Estimated		310		310	
6450000	Vehicle & Equipment Operating Costs	Vehicle allowance and mileage costs	Estimated		3,600		3,600	
6500000	Contract Services	County services for collection of property taxes (\$130,000 annually), audit services, state mandated costs filing services, sales tax consultant services, state electronic funds transfer charges, banking fees, and other minor services	Estimated		204,530		208,390	
6600000	Professional Development	CSMFO conference and meetings, League Finance Officers meeting, computer training, payroll update conference, accounting training for staff members, strategic planning, tuition reimbursement and mileage for operations	Estimated		7,590		7,240	



FUND 100 FUNCTION General Government							CODE 301
OBJECT EXPENSE NUMBER CLASSIFICATION		DESCRIPTION	BASIS	2023-2024 AMOUNT		2024-2025 AMOUNT	
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals, and other processing charges.	Estimated	\$	400	\$	200
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated		5,000		5,000
7401430	Development Impact Fee Study	Update of the current development impact fee study	Estimated		· -		_



FUND	FUNCTION	CODE
100	Public Safety	401

The Police Department provides a full range of law enforcement services to the community. Core services are two pronged: Patrol services and Criminal Investigation. Other responsibilities include crime prevention, public safety dispatching, code enforcement, traffic safety, public education, animal control, and assistance to crime victims. The Police Department embraces a Community-Oriented Policing and Problem Solving (COPPS) philosophy that promotes partnerships with other City staff and other stakeholders to identify and solve problems that adversely impact the quality of life in the community.

Our Purpose: "Do Good" - and to work toward the greater good of our community even to the detriment of self.

Our Goal: "Be Premier" - we will strive to be the premier law enforcement agency on the Central Coast.

GOALS AND OBJECTIVES

The Police Department will use the following methods as we endeavor to fulfill our purpose and attain our goal. Professionalism - We will be professional in both appearance and practice; we will treat others with dignity even in their worst moments; we will ensure our reputation amongst the residents of Atascadero and within the law enforcement community. Partnerships - We will develop and foster good relationships; we will work with other law enforcement agencies, other city departments, organizations and individual members of our community to accomplish our objectives. Personal Growth - We are committed to providing appropriate training and instruction to the members of the Atascadero Police Department; we will continue to encourage our members to seek out opportunities for their own growth, including professional and personal training, in order to be good family members and role models within the community.

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Police Services	\$ 7,841,659	\$ 9,568,796	\$ 11,110,580	\$ 10,718,310	\$11,942,760	\$ 12,199,680
Total	\$ 7,841,659	\$ 9,568,796	\$ 11,110,580	\$ 10,718,310	\$ 11,942,760	\$ 12,199,680



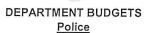
FUND 100		FUNCTION Public Safety				CODE 401
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander / Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00
Sergeant	5.00	5.00	5.00	5.00	5.00	5.00
Corporal	6.00	6.00	6.00	6.00	8.00	8.00
Police Officer	15.00	20.00	20.00	20.00	18.00	18.00
Support Services Supervisor	-	-	-	-	1.00	1.00
Records Lead Technician	1.00	1.00	1.00	1.00	1.00	1.00
Public Safety Lead Dispatcher	1.00	1.00	1.00	1.00	1.00	1.00
Public Safety Dispatcher	6.00	7.00	7.00	7.00	7.00	8.00
Senior Property Evidence Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Officer	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
	41.00	47.00	47.00	47.00	48.00	49.00



FUND 100		FUNCTION Public Safety						
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED		
PERFORMANCE/WORKLOAD MEASURES								
Total Calls for Service	22,362	21,040	40,000	22,400	22,600	22,800		
Officer Initiated Contacts Part One Crimes (Arson, Homicide, Rape, Robbery, Assault, Burglary, Theft)	7,183 644	6,076 821	17,000 870	7,200 850	7,500 875	8,000 900		
Traffic Collisions	262	267	500	275	300	325		
Alarms	505	629	800	600	650	675		
Juvenile Runaways and Contacts	242	424	580	450	500	550		
Parking Citations	15	14	200	50	75	100		
Traffic Citations	538	307	2,100	500	750	850		
Adult Arrests	1,332	980	3,100	1,000	1,200	1,400		
Juvenile Arrests	14	14	100	15	25	45		
Written/Processed Reports	4,865	4,517	8,500	4,800	5,000	5,250		

DEPARTMENT BUDGETS Police

FUND 100			FUNCTION Public Safety				CODE 401
OBJECT NUMBER	THE PART OF THE PA		2020-2021 2021-2022 ACTUAL ACTUAL		2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYE	E SERVICES						
5100000	Salaries	\$ 3,144,211	\$ 3,705,611	\$ 4,363,970	\$ 4,152,840	\$ 5,026,900	\$ 5,328,500
5200000	Wages	16,624	23,417	27,370	34,820	26,470	29,210
5300000	Overtime	189,332	334,022	237,710	270,980	232,400	261,630
5400000	Other Pay	300,829	252,364	247,440	299,700	247,170	264,650
5800000	Benefits, Insurance & Taxes	2,362,854	2,754,334	3,310,680	2,919,030	3,557,950	3,747,420
	Total Employee Services	6,013,850	7,069,748	8,187,170	7,677,370	9,090,890	9,631,410
OPERATIO	NS					*	
6050000	Office Expense	15,906	15,632	13,700	17,700	17,100	17,400
6100000	Computer Maintenance & Replacement	416,902	483,082	491,680	629,030	651,970	662,880
6200000	Insurance	335,817	344,576	260,910	277,120	290,470	269,360
6250000	Occupancy	48,787	66,343	58,370	64,090	61,090	63,140
300000	Utilities	44,183	51,995	47,140	54,500	54,500	57,100
350000	Communications	36,804	30,487	36,850	32,950	31,450	32,450
6400000	Operating Supplies	32,047	26,568	90,440	101,060	29,440	33,150
6450000	Vehicle & Equipment Operating Costs	291,369	470,436	477,760	490,360	577,850	589,090
500000	Contract Services	583,923	566,663	776,850	628,350	781,850	782,850
600000	Professional Development	6,247	17,503	18,780	24,000	36,700	36,700
650000	Recruitment	13,754	38,569	11,200	14,250	13,450	14,150
990000	Contingency		_	10,000	-	10,000	10,000
	Total Operations	1,825,739	2,111,854	2,293,680	2,333,410	2,555,870	2,568,270



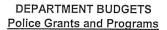
FUND 100			FUNCTION Public Safety				CODE 401
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED		2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL P	ROJECTS						
7101011	Desks	\$ -	\$ -	\$	- \$ 2,100	\$ -	\$ -
7101022	Table & Chairs	310	-	•		-	-
7102523	Scanner	1,330	-			-	-
7155005	Blinds & Drapes	430	-			_	_
7702341	Contracted Dispatch Services		_	-	75,700	-	
	Total Special Projects	2,070	-		77,800	-	-
CAPITAL O	UTLAY						
8102584	Communications System Upgrade	-	9,899				
3104503	Radio Replacement	=	244,284	-	_	57,000	-
Bxxxxxx	Radio Console Replacement	-	-	-	-	203,000	-
Bxxxxxx	911 Recording System Replacement	=		-	-	36,000	-
3102031	CAD/RMS Software	-	133,011	466,990	466,990	-	_
9404028	Cash Contribution to Vehicle and Equipment Maintenance for Repeater & Other Equipment		-	162,740	162,740		-
	Total Capital Outlay		387,194	629,730	629,730	296,000	-
CTIVITY TO	OTAL	\$ 7,841,659	\$ 9,568,796	\$ 11,110,580	\$ 10,718,310	\$ 11,942,760	\$ 12,199,680



FUND 100		FUNCTION Public Safety							
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT				
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 5,026,900	\$ 5,328,500				
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	26,470	29,210				
5300000	Overtime	Overtime	Estimated	232,400	261,630				
5400000	Other Pay	Other pay items such as uniform allowance, leave payoff, standby, etc.	Estimated	247,170	264,650				
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	3,557,950	3,747,420				
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	17,100	17,400				
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	651,970	662,880				
6200000	Insurance	Allocated portion of liability coverage and property insurance for the police station	Allocated	290,470	269,360				
6250000	Occupancy	Janitorial services, building repair supplies, electrician and plumbing services	Estimated	61,090	63,140				
6300000	Utilities	Water, electricity and natural gas	Estimated	54,500	57,100				
6350000	Communications	Telephone, cell phone, and emergency phone services, wireless connection for mobile data computers, and radio repairs	Estimated	31,450	32,450				
6400000	Operating Supplies	Uniforms, fingerprint supplies, ammunition, range fees, police gear, flares, emergency supplies, fire extinguishers, batteries, cameras, investigative equipment, traffic diagramming supplies, crime scene investigation supplies	Estimated	29,440	33,150				
6450000	Vehicle & Equipment Operating Costs	Vehicle and equipment repair and maintenance costs, gasoline, diesel, oil, vehicle replacement costs and equipment replacement costs	Estimated	577,850	589,090				



FUND 100		FUNCTION Public Safety	•		CODE 401	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
6500000	Contract Services	Animal control, Sexual Assault Response Team (SART) costs, booking fees, spay/neuter program, lab fees, bomb task force and CLETS	Estimated	\$ 781,850	\$ 782,850	
6600000	Professional Development	Seminars, conferences, memberships, subscriptions, books and other training materials, narcotics surveillance, felony investigations requiring overnight stays	Estimated	36,700	36,700	
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges	Estimated	13,450	14,150	
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Allocated	10,000	10,000	
8104503	Radio Replacement	Radios and radio heads for command vehicles, replacement of lost radio during emergency, and voter/repeater for station	Estimated	57,000	-	
8xxxxxx	Radio Console Replacement	Replacement o Avtec radio console	Estimated	203,000	-	
8xxxxxx	911 Recording System Replacement	Replacement of 911 call recorder	Estimated	36,000	-	



FUND	FUNCTION	CODE
100	Public Safety	401.4XXX

This section includes Police Department Programs that have differing levels of volume from year to year. In order to achieve consistency with the established and ongoing business of the Department in the Police Department section, the activities in this section have been segregated. Included here are the Police Officer Standards and Training (POST) Program, the K-9 Program, Grants, and the Explorer Program.

The Commission on Police Officer Standards and Training (POST) is a State organization that sets standards and provides training opportunities and certifications for police officers. The City's POST Program receives partial reimbursement funding from the Commission on POST for required officer perishable skills trainings and certifications. The funding for this program ultimately comes through the State from penalty assessments on criminal and traffic fines.

The K-9 Program provides supplies and training for one police dog and the dog-handling officer. The purpose of the K-9 Unit is to help locate illegal narcotics and apprehend fleeing felons. The dog is trained and certified in its particular duties of narcotics and tracking. Training for both the K-9 and the handler is ongoing.

Department staff have been successful in securing competitive grants from the U.S. Department of Transportation through the California Office of Traffic Safety (OTS), the National Highway Traffic Safety Administration through OTS, the California Department of Alcoholic Beverage Control (ABC), and the U.S. Department of Justice. The Department can use these grant funds to enhance the safety of the Community through increased enforcement of laws related to driving under the influence (DUI), and through the purchase of equipment, supplies, studies, and training that would not be possible without the grants.

The Explorer Program is based on the national Law Enforcement Career Exploring Program. This program provides educational training programs, career orientation experiences, leadership opportunities, and community service activities for young adults. The primary goals of the program are to help young adults choose a career path within law enforcement and to challenge them to become responsible citizens of their communities and the nation. The program is funded wholly through donations and through fund-raising efforts by the Explorer participants.

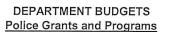
- * Enhance traffic safety
- * Improve the quality of equipment
- * Update the use of current technology
- * Continue the operations of the K-9 Program
- * Promote organizational excellence through training
- * Enhance emergency communications infrastructure

DEPARTMENT BUDGETS Police Grants and Programs

FUND 100	FUNCTION Public Safety							CODE 401.4XXX				
	2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		2024-2025 REQUESTED	
SUMMARY OF SERVICE PROGRAMS												
POST Training	\$	16,569	\$	32,919	\$	34,380	\$	24,000	\$	34,380	\$	34,380
K-9 Program		5,845		4,297		4,120		13,300		4,120		4,120
2021 OTS Traffic Enforcement Grant		10,763		2,754		-		-				-
2021 DUI Enforcement Grant		8,221		4,621		_		=		-		-
2022 OTS Traffic Enforcement Grant		-		10,012		_		-		-		-
2022 DUI Enforcement Grant				3,032		2,460		2,460		-		_
2022 OTS Traffic Records Software Improvement Grant	t	-		-		46,310		46,310				-
Board of State and Community Corrections (BSCC)-Wellness)-		-		3,000		3,000		5,000		5,000
Board of State and Community Corrections (BSCC)		1,842		1,659		1,000		1,000		3,000		3,000
•	\$	43,240	\$	59,294	\$	91,270	\$	90,070	\$	46,500	\$	46,500

DEPARTMENT BUDGETS Police Grants and Programs

FUND 100					JNCTION blic Safety						CODE 401.4XXX
OBJECT NUMBER	EXPENSE CLASSIFICATION		2020-2021 2021-2022 2022-2023 2022-2023 ACTUAL ACTUAL BUDGETED ESTIMATED		2023-2024 REQUESTED		024-2025 QUESTED				
EMPLOYE	E SERVICES		r								
5300000	Overtime	\$	9,339	\$	10,174	\$ 2,250	\$	2,250	\$: -	\$	-
5800000	Benefits, Insurance & Taxes		960		805	210		210		_	_
	Total Employee Services		10,299		10,979	2,460		2,460			
OPERATIO	<u>ons</u>										
6050000	Office Expense		-		-	-		-	-		-
6400000	Operating Supplies		3,909		2,511	2,800		2,800	3,620		3,620
6500000	Contract Services		1,254		-	2,320		5,000	1,,500		1,500
6600000	Professional Development		20,427		36,005	37,380		33,500	 41,380		41,380
	Total Operations	-	25,590		38,516	 42,500	_	41,300	46,500		46,500
CAPITAL O	UTLAY										
8103023	Radar Trailer		-		9,799	-		-	-		-
3102031	Software		-		-	46,310		46,310	-		-
3103011	Vehicle Replacement- Police	_	7,351			 _		-			=
	Total Capital Outlay		7,351		9,799	46,310		46,310			
ACTIVITY T	OTAL	\$	43,240	\$	59,294	\$ 91,270	\$	90,070	\$ 46,500	\$	46,500



FUND 100					CODE 401.4XXX		
OBJECT NUMBER	EXPENSE CLASSIFICATION DESCRIPTION BASIS				23-2024 MOUNT	2024-2025 AMOUNT	
6400000	Operating Supplies	Safety vests, cones, flares, preliminary alcohol screening (PAS) supplies, reflective banners and signs, checkpoint lights, K-9 food and supplies, and uniform patches for Explorers	Estimated	\$	3,620	\$	3,620
6500000	Contract Services	Maintenance training and veterinary services for the K-9	Estimated		1,500		1,500
6600000	Professional Development	Seminars, conferences, and other trainings	Estimated		41,380		41,380



FUND	FUNCTION	CODE
100	Public Safety	501

The Fire Department provides emergency services to the community. Responsibilities include wildland and structural fire suppression, fire prevention, paramedic emergency medical services and technical rescue. The Department responds to emergencies within the City and neighboring County areas. The Department is responsible for emergency planning and training of all City personnel. The City's natural environment provides unique challenges as the Department works to manage the wildland areas, prepare the community for and protect against wild fire.

Department Mission Statement: Our mission is to provide professional emergency service and exceptional care to our community.

GOALS AND OBJECTIVES

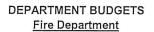
Continue to:

- * Enhance Public Safety
- * Respond safely to 100% of all emergencies with adequate personnel and equipment necessary to provide appropriate service
- * Respond safely to 90% of all emergencies in less than 6 minutes, with second engine due within 10 minutes, 80% of the time
- * Ensure comprehensive safety readiness and risk mitigation
- * Enhance Department Facilities
- * Look for opportunties to enhance partnerships of fire resources in the North County
- * Ensure all equipment is in the highest state of readiness 95% of the time with 100% available backup at all times
- * Continue to enhance both performance based & computer based training

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Fire Services	\$ 5,351,769	\$ 5,873,442	\$ 7,708,780	\$ 9,970,340	\$ 8,086,110	\$ 8,187,720
Total	\$ 5,351,769	\$ 5,873,442	\$ 7,708,780	\$ 9,970,340	\$ 8,086,110	\$ 8,187,720

DEPARTMENT BUDGETS <u>Fire Department</u>

FUND		FUNCTION				CODE
100		Public Safety				501
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Chief	2.00	2.00	2.00	2.00	2.00	2.00
Fire Captain	6.00	6.00	6.00	6.00	6.00	6.00
Fire Engineer	9.00	9.00	9.00	9.00	9.00	9.00
Fire Fighter	3.00	3.00	3.00	3.00	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total	22.00	22.00	22.00	22.00	23.00	23.00
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						LOTHINTIED
Engine Company Inspections					,	
(Schools, Hotels, Motels, Care Facilities)	27	40	200	40	40	40
Plan Reviews						
(hours, residential & commercial) Fire Marshal Inspections	79	13	250	150	160	160
Mandatory Apartment Inspections	71	143	250	177	177	177
Sprinkler Systems, Fire Alarms	145	348	-	350	350	350
Wildfire Consultations	-	70	-	100	100	100
Chipping (residences)	130	130	-	150	150	150
Public Education Programs						
(students contacted)	1,305	1,305	2,400	1,305	1,305	1,305
Training Hours Completed	4,425	4,348	5,500	4,200	4,000	4,000
Average per person	246	242		240	240	240
Investigations	=	=	50	-		-
Juvenile Firesetter Counseling (encounters)	-	-	5	-	, -	-



FUND 100		FUNCTION Public Safety				CODE 501
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES (cor	tinued)					
Emergency Calls	3,544	3,495	3,950	3,565	3,675	3,730
Fires	90	105	-	115	120	120
EMS and Rescue	2,303	2,280	-	2,300	2,350	2,400
Hazardous Condition/Materials	77	71	-	75	80	85
Service and Assist	558	523	_	550	575	575
False Alarm and Other	516	516	-	525	550	550

DEPARTMENT BUDGETS <u>Fire Department</u>

FUND 100	3		FUNCTION Public Safety			٠	CODE 501
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	ESERVICES						
5100000	Salaries	\$ 1,942,899	\$ 2,230,912	\$ 2,341,880	\$ 2,397,450	\$ 2,673,470	\$ 2,768,180
5200000	Wages	114,133	119,793	114,880	111,280	113,130	122,670
5300000	Overtime	372,349	394,002	347,700	336,770	354,920	365,560
5400000	Other Pay	146,692	46,406	46,480	57,620	49,890	50,490
5800000	Benefits, Insurance & Taxes	1,402,755	1,650,363	1,855,190	1,741,270	1,949,970	2,016,360
	Total Employee Services	3,978,828	4,441,476	4,706,130	4,644,390	5,141,380	5,323,260
OPERATION	<u> 18</u>					*	
6050000	Office Expense	2,971	4,019	3,750	3,750	3,750	3,750
607.0000	Advertising	488	-	-	-	-	-,
6100000	Computer Maintenance & Replacement	198,653	227,008	247,500	239,640	274,320	274,280
6200000	Insurance	85,555	116,919	127,920	132,810	125,440	129,870
6250000	Occupancy	29,625	77,964	84,570	84,220	87,310	89,570
6300000	Utilities	26,062	30,264	24,500	30,600	33,500	33,500
6350000	Communications	15,209	14,334	16,650	14,700	11,600	11,600
6400000	Operating Supplies	47,250	66,010	62,950	65,470	74,400	76,700
6450000	Vehicle & Equipment Operating Costs	148,688	522,470	504,250	515,040	662,560	665,560
6500000	Contract Services	11,026	22,860	21,550	14,750	41,280	41,780
600000	Professional Development	23,632	28,455	23,450	23,440	23,450	24,350
650000	Recruitment	16,808	730	3,500	3,500	3,500	3,500
6990000	Contingency			10,000	10,000	10,000	10,000
	Total Operations	605,967	1,111,033	1,130,590	1,137,920	1,351,110	1,364,460



FUND 100			FUNCTION Public Safety				CODE 501
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL			2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL F	PROJECTS						
7101023	Cabinets	\$ -	\$ 199	\$ -	\$ -	\$ -	\$ -
7101535	Washing Machine	803	585	-	-	1-1	-
7101536	Dishwasher	378	-	-	-	-	-
7104524	Modems for Heart Monitors	4,840	-	-	-	, -	-
7104503	Radio Replacement	61,966	-	-	-	· -	-
7104502	Wildland Chain Saws	-	2,688		-	. =	-
7109003	Ice Machine	3,355	489	=	-	Ξ.,.	-
7155034	Roofing Project- Station #2	-	3,875	-	-	-	-
7155056	Water Heater	690	-	-	-	-	- >
7402036	Comprehensive Evacuation and Communications Plan	49,932	9,301	13,220	-	13,220	-
7402251	EMS System Valuation Study		3,022	_	_	, -	-
7104507	Wildland Protective Gear	-	-	18,900	18,900	-	-
	Total Special Projects	121,964	20,159	32,120	18,900	13,220	-
CAPITAL O	UTLAY						
8104503	Radio Replacement	₩.	236,416	-	=	6,000	-
8103011	Replacement Vehicle	-	59,888	-	-	* -	-
8902204	Fire Station #1 Rebuild	-	-	1,500,000	3,500,000	1,500,000	1,500,000
8102583	Radio Repeater Replacement	-	-	180,000	180,000	-	-
9404028	Contribution to Vehicle and Equipment Replacement Fund for Equipment Reserves	645,010	4,470	159,940	159,940	-	-



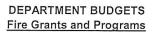
FUND 100			FUNCTION Public Safety				CODE 501
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
CAPITAL C	OUTLAY (continued)						
9404028	Contribution to Vehicle and Equipment Replacement Fund for Turnouts	\$ -	\$ -	\$ -	\$ -	\$ 74,400	\$ -
9404028	Contribution to Vehicle and Equipment Replacement Fund for Type 1 Engine Replacement	-		-	329,190	-	
	Total Capital Outlay	645,010	300,774	1,839,940	4,169,130	1,580,400	1,500,000
ACTIVITY T	OTAL	\$ 5,351,769	\$ 5,873,442	\$ 7,708,780	\$ 9,970,340	\$ 8,086,110	\$ 8,187,720



FUND 100		FUNCTION Public Safety		÷	CODE 501
OBJECT EXPENSE NUMBER CLASSIFICATION		DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 2,673,470	\$ 2,768,180
5200000	Wages	Wages for Reserve/Seasonal (non-benefited) staff	Estimated	113,130	122,670
5300000	Overtime	Overtime costs	Estimated	354,920	365,560
5400000	Other Pay	Other pay items such as leave payoff, Paramedic and Hazardous Materials pay	Estimated	49,890	50,490
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	1,949,970	2,016,360
6050000	Office Expense	Postage, printing, copies, office supplies, toner, office equipment maintenance and small office equipment	Estimated	3,750	3,750
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	274,320	274,280
6200000	Insurance	Allocated portion of liability insurance, and property and vehicle coverage	Allocated	125,440	129,870
6250000	Occupancy	Cleaning and custodial supplies, lumber, plumbing, electrical, other building materials, minor repair costs, linen service, grounds maintenance, supply costs, and janitorial services	Contract/ Estimated	87,310	89,570
6300000	Utilities	Electricity, water, and natural gas for the two fire stations	Estimated	33,500	33,500
6350000	Communications	Telephones and fax, pager service, and radio repairs	Estimated	11,600	11,600
6400000	Operating Supplies	Uniforms, personal protective equipment, fire gear, medical supplies, fire suppression supplies, tools, and other fire operating supplies	Estimated	74,400	76,700
6450000	Vehicle & Equipment Operating Costs	Parts, repairs, and maintenance of vehicles, engine and truck equipment, breathing apparatus, generators, and air machines, including gas, oil, vehicle replacement costs and equipment replacement costs	Estimated	662,560	665,560



FUND 100		FUNCTION Public Safety	0.00		CODE 501
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
6500000	Contract Services	Estimated	\$ 41,280	\$ 41,780	
6600000	Professional Development	Continuing education, maintenance of required certifications, books, dues, subscriptions, and conferences such as League of California Cities, California Fire Chiefs' Administrative Fire Services Workshop, Fire Instructors Workshop, Training Officer Symposium and California Conference of Arson Investigators	Estimated	23,450	24,350
6650000	Recruitment	Cost of employee recruitment including advertising, pre- employment testing, physicals and other processing charges such as respiratory screening and fingerprinting	Estimated	3,500	3,500
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated	10,000	10,000
7402036	Comprehensive Evacuation and Communications Plan	Hire an outside consultant to assist the City in preparing a comprehensive evacuation and communication plan	Estimated	13,220	-
8104503	Radio Replacement	Replacement of department hand held radios	Estimated	6,000	_
8902204	Fire Station #1 Rebuild	Costs related to the planning, preparation, design, financing and rebuilding of Fire Station #1	Estimated	1,500,000	1,500,000
9404028	Contribution to Vehicle and Equipment Replacement Fund for Turnouts	One-time contribution to equipment replacement for structural personal protective equipment (turnout pants and jackets, boots, gloves and shroud)	Estimated	74,400	-



FUND	FUNCTION	CODE
100	Public Safety	501.5XXX

This section includes Fire Department Programs that have differing levels of volume from year to year. In order to achieve consistency with the established and ongoing business of the Department in the Fire Department section, the activities in this section have been segregated. Included here are the Chipping Program, Emergency Management, Grants, Donations, Fire Classes, and Contract Services for the Weed Abatement Program.

The Chipping Program provides an economical way for citizens with large land parcels to dispose of brush & trees in an environmentally friendly manner. This program is grant supported and will end if funds are lost.

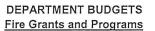
Department staff have been successful in securing competitive grants from the Office of Traffic Safety, the Assistance to Firefighters' Grant Program, and the Office of Homeland Security. The Department can use these grant funds to enhance the safety of the Community and fire personnel through the purchase of equipment, supplies, studies, and training that would not be possible without the grants.

The Donation Program is an important part of Community involvement. Donations provide an avenue for the purchase of equipment when City funds or grants are not available.

The Fire Classes Program raises revenues and reduces training costs. The City receives revenues based on the number of attending students, and can also train City Fire personnel locally, reducing travel expenses.

The costs of the Weed Abatement Program are split between this section and the Fire Department section. This section contains the costs for Weed Abatement Contract Services. This is the amount the City pays to a contractor to abate weeds on non-compliant lots. The City then bills the property owner for the related costs. The Contract Services cost varies from year to year based on the number of non-compliant lots. The costs that are combined in the Fire Department section of the budget (staffing, supplies, overhead, etc.) are consistent year to year, regardless of the level of lots needing cutting.

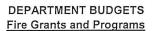
The Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) is responsible for the implementation and administration of the Staffing for Adequate Fire and Emergency Response (SAFER) Grants. SAFER is a competitive, discretionary grant program. It provides financial assistance to help fire departments hire new firefighters. The goal is to help departments improve staffing levels to ensure they have adequate personnel to respond and safely perform at incident scenes, providing protection from fire and fire-related hazards in their communities. This grant program provides three-year grants to assist fire departments by paying the salaries and benefits of the SAFER-funded positions. The grant covers a portion of the cost of salaries, taxes and benefits for one additional firefighter for a period of three years.



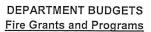
FUND	FUNCTION	CODE
100	Public Safety	501.5XXX

- * Better prepare the City and staff for emergencies
- * Improve personnel safety through replacement of personal protective clothing
- * Improve emergency radio communications
- * Improve the Emergency Operations Center

	2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		2022-2023 ESTIMATED		2024-2024 REQUESTED		2024-2025 REQUESTED	
SUMMARY OF SERVICE PROGRAMS										*		
Weed Abatement Contract	\$	72,425	\$	101,307	\$	74,180	\$	75,300	\$	75,660	\$	77,170
Donations		4,876		123		-		=		-		-
2021 Fire Safe Council Grant		30,117		139		-		-		-		-
2022 Fire Safe Council Grant		-		30,632		-		30,150		30,000		30,000
2022 Fire Safe Council Wildfire Consultation Grant				7,261		-		1,500		1,500		1,500
NPP Grant		5,500		-		-		-		-		-
2019 SAFER Grant		111,997		35,609		-		-		· .		-
2020 Assistance to Firefighters COVID-19 Grant		10,873		7,340		-		-		-		-
2022 OTS Extrication Equipment Grant				82,000								
Total	\$	235,788	\$	264,411	\$	74,180	\$	106,950	\$	107,160	\$	108,670
SUMMARY OF POSITIONS												
Fire Fighter - SAFER Grant		1.00		1.00		-				-		
Total		1.00		1.00		-				-		



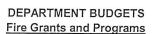
FUND 100	FUNCTION Public Safety									CODE 501.5XXX	
		2020-2021 ACTUAL	-	2021-2022 ACTUAL		022-2023 JDGETED		2022-2023 STIMATED	2024-2024 STIMATED	_	024-2025 STIMATED
PERFORMANCE/WORKLOAD MEASURES									X		
Weed Abatement											
Properties evaluated		11,146		11,149		11,186		11,149	11,149		11,149
Property owners advised		2,825		3,093		4,500		3,100	3,000		3,000
Lots abated through contract		53		39		20		30	30		30
Grants applied for:											
Assistance to Firefighters' Grant (Vehicle)	\$	550,000	\$	600,000	\$	-	\$	x-	\$ 750,000	\$	-
San Luis Obispo County Fire Safe Council (Chipping)	\$	30,117	\$	30,632	\$	30,000	\$	30,000	\$ 30,000	\$	30,000
San Luis Obispo County Fire Safe Council (Consultation Program)	\$	-	\$	7,261	\$	-	\$	20,000	\$ 20,000	\$	20,000
Assistance to Firefighters Grant (Fire Prevention)	\$	147,948	\$	35,000	\$	-	\$	-	\$ 50,000	\$	50,000
Office of Traffic Safety (Vehicle Extrication)			\$	82,000	\$	-	\$	-	\$, -	\$	-
Assistance to Firefighters Grant (COVID PPE)	\$	10,873	\$	7,340	\$	-	\$	-	\$ -	\$	-
Staffing for Adequate Fire and Emergency Response (SAFER)	\$	297,385	\$	411,840	\$	-	\$	427,830	\$ 	\$	



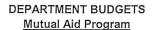
FUND 100				JNCTION blic Safety							50	CODE 1.5XXX
OBJECT NUMBER	EXPENSE CLASSIFICATION			THE CONTRACT OF THE PERSON OF		2022-2023 BUDGETED		2-2023 MATED	2023-2024 PROJECTE		2024 PROJI	-2025 ECTED
EMPLOYE	EE SERVICES											
5100000	Salaries	\$ 67,711	\$	23,203	\$	-	\$	_	\$	-	\$	-
5200000	Wages	-		75		-		-		-		-
5300000	Overtime	11,703		9,246		-		120		-		-
5400000	Other Pay	2,745		-		;=(30				-
5800000	Benefits, Insurance & Taxes	 30,474		10,080								
	Total Employee Services	 112,633		42,604				150	1			
OPERATIO	<u>DNS</u>											
6050000	Office Expense	1,952		3,353		900		3,800		3,800		3,800
6070000	Advertising	-		-		400		-		-		-
6400000	Operating Supplies	-		175		_		-				-
6500000	Contract Services	99,955		128,939	7	2,880	1	03,000	10	03,360	10	4,870
	Total Operations	101,907		132,467	7	4,180	1	06,800	10	7,160	10	8,670
SPECIAL P	PROJECTS									•		
7702016	COVID-19 Protective Measures	10,872		7,340		_		_		_		_
7104503	Radio Equipment	5,500		-		_		_		-		_
34	Total Special Projects	16,372		7,340						× -		
CAPITAL O	UTLAY											
8104532	Extrication Equipment			82,000		-		-		-		-
3104555	EMS Training Equipment	4,876		-		-		_=		_		-
	Total Capital Outlay	4,876		82,000		-			V-100-00-00-00-00-00-00-00-00-00-00-00-00			

DEPARTMENT BUDGETS Fire Grants and Programs

FUND 100			FUNCTION Public Safety				CODE 501.5XXX
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 PROJECTED	2024-2025 PROJECTED
ACTIVITY 1	TOTAL	\$ 235,788	\$ 264,411	\$ 74,180	\$ 106,950	\$ 107,160	\$ 108,670



FUND 100	1	`	CODE 501.5XXX				
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS		23-2024 MOUNT	2024-2025 AMOUNT	
6050000	Office Expense	Postage, printing, copies, office supplies, toner, office equipment maintenance and small office equipment	Estimated	\$	3,800	\$	3,800
6500000	Contract Services	Weed abatement services	Estimated		103,360		104,870



		
FUND	FUNCTION	CODE
100	Public Safety	501.5030

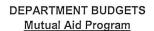
The Mutual Aid Program was established to further develop Public Safety employees who respond to and mitigate the wide array of natural and man-made disasters that are prone to exist in the local community and throughout California. This program has enabled on-the-job experience to coincide with disaster training and education to respond to large scale, multi-agency disasters where a large resource commitment is required and a variety of incident management positions are necessary to effectively and efficiently mitigate the emergency response and recovery efforts. These opportunities and experiences have qualified a large number of employees in the different disciplines of emergency management and have provided enhanced capabilities to engine companies. This program has been revenue positive through mutual aid reimbursements established under the California Fire Assistance Agreement (CFAA) and U.S. Forest Service (USFS) Los Padres Cooperative Agreements.

The extent of mutual aid activity varies with the severity of the fire season and state-wide needs. The Fire Department responds to approximately 20 to 35 reimbursable assignments per year.

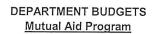
- * Enhance the Fire Department's abilities to respond to and manage large scale disasters and emergencies
- * Be an active participant in the California Mutual Aid System through the California Fire Assistance Agreement (CFAA)
- * Be an active participant in the USFS Cooperative Agreement with the Los Padres National Forest
- * Fulfill trainee opportunities and experiences that qualify individuals through the California Incident Command Certification System
- * Operate a revenue positive program that contributes to the General Fund
- * Foster relationships with allied agencies that are mutually advantageous in the interest of life, environment and property
- * Practice fiscal responsibility and efficient budgetary measures
- * Maintain adequate staffing levels to appropriately respond to all emergencies and be an integral part of the mutual aid system
- * Provide opportunities for personnel to obtain the required hours of mandated training per year
- * Maintain apparatus and equipment in a state of readiness with adequate back up units
- * Monitor auto aid and mutual aid contracts with neighboring cities and counties
- * Support the Type III XSL SLO County Incident Management Team and the Type II Central Coast Interagency Incident Management Team

DEPARTMENT BUDGETS <u>Mutual Aid Program</u>

FUND 100				UNCTION ublic Safety			-			CODE 501.5030
		2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 UDGETED	022-2023 STIMATED	_	023-2024 QUESTED	024-2025 QUESTED
SUMMARY OF SERVICE PROGRAMS	-						 			
Mutual Aid	\$	825,909	\$	402,400	\$	162,440	\$ 262,520	\$	163,020	\$ 167,680
Total	\$	825,909	\$	402,400	\$	162,440	\$ 262,520	\$	163,020	\$ 167,680
PERFORMANCE/WORKLOAD MEASURES	_	2020-2021 ACTUAL	_	021-2022 ACTUAL	_	022-2023 JDGETED	022-2023 STIMATED		023-2024 TIMATED	 024-2025 TIMATED
Revenues generated by:									6	
Personnel reimbursements Expense reimbursements Equipment rental Administrative reimbursements	\$	840,105 13,738 331,515 217,485	\$	322,419 18,432 244,959 106,969	\$	165,000 5,000 48,650 31,350	\$ 240,000 25,000 47,000 51,000	\$	300,000 15,000 50,000 50,000	\$ 300,000 15,000 60,000 60,000
Total revenues generated	. \$	1,402,843	\$	692,779	\$	250,000	\$ 363,000	\$	415,000	\$ 435,000
Number of Mutual Aid incident responses		44		14		25	25		. 25	30



FUND 100					UNCTION ublic Safety								CODE 501.5030
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL				2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		2024-2025 REQUESTED	
EMPLOYER	E SERVICES												
5200000	Wages	\$	1,254	\$	362	\$	12,800	\$	-	\$	13,440	\$	13,840
5300000	Overtime		715,087		346,672		118,240		229,150		117,670		121,200
5800000	Benefits, Insurance & Taxes		59,139		38,400		11,200		17,120		11,410		12,140
	Total Employee Services		775,480		385,434		142,240	-	246,270	-	142,520	-	147,180
OPERATIO	<u>NS</u>												
6400000	Operating Supplies		44,283		16,966		15,000		14,750		15,000		15,000
6450000	Vehicle & Equipment Operating Costs		5,246		-		5,200		1,500		5,500		5,500
6500000	Contract Services		900		-		_						_
	Total Operations		50,429		16,966		20,200		16,250		20,500		20,500
ACTIVITY T	OTAL	\$	825,909	\$	402,400	\$	162,440	\$	262,520	\$	163,020	\$	167,680



FUND 100				CODE 501.5030	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	 23-2024 MOUNT	024-2025 MOUNT
5200000	Wages	Wages for reserve/seasonal (non-benefited) staff	Estimated	\$ 13,440	\$ 13,840
5300000	Overtime	Overtime costs	Estimated	117,670	121,200
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	11,410	12,140
6400000	Operating Supplies	Travel costs and other fire operating supplies	Estimated	15,000	15,000
6450000	Vehicle & Equipment Operating Costs	Vehicle repair	Estimated	5,500	5,500



FUND	FUNCTION	CODE
100	Community Development	601

The Community Development Department is responsible for managing the City's Central Reception services and reviewing all construction permits and planning projects in the City. The department maintains, amends and administers the City's General Plan, zoning ordinance, building code, native tree ordinance and CEQA environmental regulations. The department provides three main functions: Planning Services, Building Services, and Permit Center/Customer Service. Planning Services develops and implements long range plans and standards to ensure logical growth while preserving Atascadero's "quality of life" environment. Planning Services also reviews current development projects for consistency with City codes and policies and while performing outreach and public hearings on a variety of projects. Building Services provides plan check and construction inspection services to implement the State's building and fire code and to protect the public's health and safety. The department also staffs the one-stop Permit Center and provides customer service for all development, business license, and environmental related issues with an emphasis on customer service and efficiency. The Community Development Department provides technical analysis and recommendations to the Design Review Committee, Planning Commission and City Council on all land use issues upon which they must act.

Department Mission Statement: Dedicated to Atascadero's character and safety by helping people plan and build quality projects.

- * Amend the Del Rio Specific Plan to allow development to proceed in the wake of emerging land use trends and the reduction of large retail uses
- * Focus on placemaking as a tool to stimulate economic development
- * Facilitate completion and successful occupancy of the La Plaza project
- Proceed with the Downtown Enhancement Plan as a catalyst for economic development and placemaking
- Complete the El Camino Plan and Market Analysis as a precursor to a Citywide General Plan update
- Continue to utilize code enforcement to facilitate the occupancy of vacant buildings and sites and to ensure a quality aesthetic of commercial and residential land
- * Continue to help facilitate development of vacant lots in Colony Square
- * Pursue quality in the development and redevelopment of commercial and residential properties
- * Actively pursue and prioritize commercial development over residential development to foster the City's balance of housing to jobs while increasing revenue
- * Strive for excellence in customer service both to public and private organizations, special interest groups, and individual citizens
- * Continue to work with business owners to improve commercial signage
- Pursue the Citywide General Plan Update
- * Seek grants to provide funding for Housing and General Plan updates

DEPARTMENT BUDGETS Community Development

	Cor	nmunity Develop	ment						
FUND 100	Col	FUNCTION Community Development							
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED			
SUMMARY OF SERVICE PROGRAMS					i)				
Community and Economic Development Total	\$ 1,798,856 \$ 1,798,856	\$ 2,228,670 \$ 2,228,670	\$ 3,368,140 \$ 3,368,140	\$ 2,622,680 \$ 2,622,680	\$ 2,997,020 \$ 2,997,020	\$ 2,362,590 \$ 2,362,590			
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED			
SUMMARY OF POSITIONS									
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00			
Deputy Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00			
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00			
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00			
Assistant Planner	1.00	1.00	1.00	1.00	1.00	1.00			
Senior Building Inspector	-	-	1.00	1.00	1.00	1.00			
Inspector II	1.00	1.00	-	-	. :	-			
Inspector I	2.00	2.00	2.00	2.00	2.00	2.00			
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00			
Permit Technician	-	-	1.75	1.75	1.75	1.75			
Administrative Support Assistant	1.75	1.75	-			_			
Total	10.75	10.75	10.75	10.75	10.75	10.75			



FUND	FUNCTION	CODE
100	Community Development	601

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Precise Plans	-	2	-	8	10	7
Specific Plan	1	-	1	1	1	1
Conditional Use Permits	8	10	23	12	15	20
Zone Changes	4	4	6	4	. 5	10
Administrative Use Permits	6	8	5	11	12	15
General Plan Amendments	1	6	2	3	2	2
Lot Line Adjustments	-	. 4	5	8	8	10
Parcel Maps	-	4	10	4	5	6
Tract Maps	1	1	4	4	4	4
Final Maps	-	4	6	7	8	8
Certificates of Compliance	-	5	4	8	7	8
ABC License findings	-	-	3	3	4	6
Appeals	2	-	:=:	1	2	2
Major Tree Removals (Planning Commission)	-	7	3 = 0	1	1	1
Road Abandonments	-	-	2	2	2	2
Staff Reports	79	68	100	120	100	100
Public Records Requests	37	42	30	35	25	35
Property Information Requests	354	258	300	300	. 300	300
Permit Center Customers	1,342	2,023	2,500	3,000	3,200	3,200
Tree Protection Plans / Inspections	49	30	40	26	30	28



FUND 100	Cor	FUNCTION nmunity Developn		,	CODE 601	
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES (continued)	!					
Grant Applications	1	2	4	4	4	4
Design Review Committee Meetings	12	10	20	14	20	20
Community Presentations/workshops	2	=	35	45	40	35
Economic Development Pursuit Activities	12	32	35	48	35	35
Building Permit Plan Checks (Planning)	343	331	520	450	525	520
Building Permit Plan Checks (Building)	816	963	1,400	1,600	1,400	1,400
DRC Appearance Review (COM / IND / MFR)	15	13	30	14	20	20
Code Enforcement Support	35	123	35	57	60	60
Business License Review / Zoning Clearance	143	182	200	285	300	300
Home Occupation Permit Review	. 129	137	150	150	150	150
Affordable Housing Agreements	3	2	4	6	4	4
CFD Assessment Districts	3	1	4	6	4	4
Permits Applied-Single Family Residence	83	112	35	115	110	100
Permits Applied-Multiple Family Residential Units	. 6	2	35	8	10	14
Permits Applied-Commercial / Industrial	4	11	35	20	35	35
Permits Applied-Other	1,373	1,488	1,600	2,000	2,100	2,000
Building / Inspections	3,513	3,986	5,200	2,100	2,200	2,500

DEPARTMENT BUDGETS <u>Community Development</u>

FUND 100		FUNCTION Community Development										CODE 601	
OBJECT NUMBER	EXPENSE 2020-2021 2021-2022 2022-2023 2022-2023 CLASSIFICATION ACTUAL ACTUAL BUDGETED ESTIMATED		2023-20 REQUES		2024-2025 REQUESTED								
EMPLOYEE	SERVICES												
5100000	Salaries	\$	789,333	\$	910,099	\$	976,480	\$	964,570	\$ 1,067,	410	\$ 1,106,920	
5200000	Wages		39,820		15,013		29,660		15,790	30,	110	31,720	
5300000	Overtime		9,553		18,669		16,650		27,780	14,	890	15,340	
5400000	Other Pay		16,435		9,474		8,150		25,410	10,	320	10,630	
5800000	Benefits, Insurance & Taxes		477,974		533,823		604,040		571,550	560,2	290	577,120	
	Total Employee Services		1,333,115	1	,487,078	-	1,634,980		1,605,100	1,683,0	020	1,741,730	
OPERATION	<u> </u>												
6050000	Office Expense		19,874		20,261		11,680		14,380	14,5	530	15,180	
6070000	Advertising		6,406		5,605		5,000		4,200	5,0	000	5,500	
6100000	Computer Maintenance & Replacement	¥	149,310		158,895		166,580		166,580	179,3	380	182,460	
6200000	Insurance		23,906		38,171		41,680		44,170	35,0	060	35,990	
6250000	Occupancy Charges		60,600		83,910		87,000		87,000	91,6	60	94,830	
6350000	Communications		4,743		4,770		2,800		2,600	3,8	00	4,350	
6400000	Operating Supplies		1,136		1,561		3,730		500	1,1	50	1,150	
6450000	Vehicle & Equipment Operating Costs		13,775		17,308		15,190		15,100	16,8	00	17,350	
6500000	Contract Services		141,030	3	128,345		97,000		68,000	90,0	00	90,000	
3600000	Professional Development		10,013		10,688		14,830		14,770	19,4	00	18,200	
650000	Recruitment		425		1,157		600		540	8	50	850	
5990000	Contingency		-		-		5,000		-	5,0	00	5,000	
	Total Operations		431,218		470,671		451,090		417,840	462,6	30	470,860	



FUND 100		Co	FUNCTION ommunity Develo	pment			CODE 601
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL P	ROJECTS						
7101000	Office Furniture	\$ -	\$ 4,310	\$ -	\$ -	\$ -	\$ -
7402179	Del Rio Specific Plan	1,658	-	-	-	-	-
7812077	Development of Housing Element and Inclusionary Housing Policy - SB2 Planning Grant	23,268	59,856	19,240	10,000	9,240	-
7812165	Mixed Use Development Standards	9,490	148	10,000	10,000	129,800	-
7812166	Zoning/Subdivision Ordinance Update	107	16,269	49,000	49,000	34,740	-
7812xxx	Zoning Code Update	-	-	-	-	-	150,000
7812167	ADU Accessibility & Development		125,613	30,740	30,740	-	_
6702065	General Plan Update	-	53,710	1,173,090	500,000	673,090	-
	Total Special Projects	34,523	259,906	1,282,070	599,740	846,870	150,000
CAPITAL O	UTLAY					<u> </u>	
7102066	Electronic Plan Review Equipment	; - ;	11,015	_	-	4,500	_
	Total Capital Outlay	-	11,015			4,500	-
ACTIVITY TO	OTAL	\$ 1,798,856	\$ 2,228,670	\$ 3,368,140	\$ 2,622,680	\$ 2,997,020	\$ 2,362,590



FUND 100	FUNCTION Community Development				CODE 601
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 1,067,410	\$ 1,106,920
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	30,110	31,720
5300000	Overtime	Overtime costs	Estimated	14,890	15,340
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated	10,320	10,630
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	560,290	577,120
6050000	Office Expense	Mailing costs, printing, copy and paper costs, general office products, office equipment, and related maintenance	Estimated	14,530	15,180
6070000	Advertising	Cost of public notices and community promotions	Estimated	5,000	5,500
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	179,380	182,460
6200000	Insurance	Allocated portion of liability coverage	Allocated	35,060	35,990
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated	91,660	94,830
6350000	Communications	Telephone and cell phone services	Estimated	3,800	4,350
6400000	Operating Supplies	Inspection tools, safety items and field supplies	Estimated	1,150	1,150
6450000	Vehicle & Equipment Operating Costs	Gasoline, oil, vehicle repairs, vehicle replacement and car allowance	Estimated	16,800	17,350
6500000	Contract Services	Contract arborist, contract building plan check, contract engineering plan check, special consultants, and document imaging	Estimated	90,000	90,000
6600000	Professional Development	Professional development activities and professional organization memberships for planning staff, building staff and the City Planning Commission	Estimated	19,400	18,200



FUND 100	FUNCTION Community Development				CODE 601
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	2023-202 BASIS AMOUN		2024-2025 AMOUNT
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges	Estimated	\$ 850	\$ 850
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated	5,000	5,000
7812xxx	Zoning Code Update	Implementation of General Plan Update with complete re-write of Title 9 to accommodate new zoning and policies, and review of the Municipal Code for consistency	Estimated	-	150,000
6702065	General Plan Update	General Plan Úpdate	Estimated	673,090	=
7102066	Electronic Plan Review Equipment	Purchase of large format electronic plan review equipment for digital plan check capabilities	Estimated	4,500	-
7812077	Development of Housing Element and Inclusionary Housing Policy - SB2 Planning Grant	Department of Housing and Community Development grant funding for the development of housing element and inclusionary housing policies	Estimated	9,240	-
7812165	Mixed Use Development Standards	Department of Housing and Community Development grant funding for mixed use development standards	Estimated	129,800	-
7812166	Zoning/Subdivision Ordinance Update	Department of Housing and Community Development grant funding for zoning/subdivision ordinance update	Estimated	34,740	-



FUND	FUNCTION	CODE
100	Community Development	601.7011

Administrative City Hall support services is managed by the Community Development Department. This is the primary point of contact for citizens and customers for business activities, whether by walk-in, e-mail or telephone. This function includes management, delivery and distribution of U.S. mail, general screening of walk-in questions, phone reception and dispatch of citizens and customers to other departments as well as historical society tours, bus passes, volunteer coordination, business license renewals and public records requests. In addition, staff provides administrative support to all the departments within the City by directing walk-in traffic, completing copy requests, and all other miscellaneous customer service duties in support of all departments as required.

SUMMARY OF SERVICE PROGRAMS	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
Central Reception Total	\$ 87,099 \$ 87,099	\$ 146,509 \$ 146,509	\$ 176,120 \$ 176,120	\$ 155,000 \$ 155,000	\$ 178,020 \$ 178,020	\$ 186,400 \$ 186,400
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS Permit Technician	_	_	0.25	0.25	* _	-
Administrative Support Assistant	0.25	0.25	-	-	-	-
Office Assistant III					1.00	1.00
Total	0.25	0.25	0.25	0.25	1.00	1.00



FUND 100	Com	FUNCTION nmunity Developm	ent			CODE 601.7011
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Business Licenses processed			2,800			
Phone calls answered			20,000			
Bus passes sold			400			
Hours spent:						
Copying			65			
Processing mail			260		v	
Issuing Building Permits			230			
Issuing Corrections			225			
Public Noticing			200		*	
Public Records Requests			250			
Order Supplies			75			
Legal Ads			150			
Opening/Closing			125			

DEPARTMENT BUDGETS <u>Central Reception</u>

FUND 100	,	Со	FUNCTION mmunity Developr	ment		CODE 601.7011				
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED			
EMPLOYE	E SERVICES									
5100000	Salaries	\$ 13,001	\$ 14,697	\$ 14,920	\$ 15,280	\$ 49,630	\$ 53,680			
5200000	Wages	4,888	26,170	45,810	29,000		_			
5300000	Overtime	262	95	-	200	-	-			
5800000	Benefits, Insurance & Taxes	14,543	17,288	21,850	19,190	34,400	36,010			
	Total Employee Services	32,694	58,250	82,580	63,670	84,030	89,690			
OPERATIO	N <u>S</u>									
6050000	Office Expense	217	489	1,050	910	900	900			
6100000	Computer Maintenance & Replacement	7,950	19,550	20,540	20,540	19,170	19,480			
6200000	Insurance	1,397	2,302	2,520	2,660	2,880	2,960			
6250000	Occupancy Charges	44,241	64,190	66,550	66,550	70,140	72,560			
3350000	Communications	385	282	380	190	190	190			
6400000	Operating Supplies	-	87	50	50	50	30			
3450000	Vehicle & Equipment Operating Costs	-	-	50	-	-	=			
600000	Professional Development	-	-	250	250	410	410			
650000	Recruitment		25	150	180	250	180			
er .	Total Operations	54,190	86,925	91,540	91,330	93,990	96,710			
APITAL OL	JTLAY									
102011	Computers- New	215	1,334	_	_	-	_			
102027	Printers/Scanners- New	1-1		2,000	-	_	_			
	Total Capital Outlay	215	1,334	2,000	-	-	_			
CTIVITY TO	DTAL	\$ 87,099	\$ 146,509	\$ 176,120	\$ 155,000	\$ 178,020	\$ 186,400			



FUND 100		FUNCTION Community Development					CODE 601.7011
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS		23-2024 MOUNT	2024-2025 AMOUNT	
5100000	Salaries	Salaries for permanent staff	Estimated	\$	49,630	\$	53,680
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	ž	34,400		36,010
6050000	Office Expense	Mailing costs, printing, copy and paper costs, general office products, office equipment and related maintenance	Estimated		900		. 900
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated		19,170		19,480
6200000	Insurance	Allocated portion of liability coverage	Allocated		2,880		2,960
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated		70,140		72,560
6350000	Communications	Telephone and fax services	Estimated		190		190
6400000	Operating Supplies	Custodial supplies, building repair and maintenance supplies, personal safety supplies and minor equipment purchases	Estimated		. 50		30
6600000	Professional Development	Training for staff	Estimated		410		410
6650000	Recruitment	Cost of employee recruitment including advertising and other recruitment costs	Estimated		250		180

DEPARTMENT BUDGETS <u>Economic & Business Development</u>

FUND	FUNCTION	CODE
100	Community Development	607

DESCRIPTION

The 2021 Action plan endorsed by the City Council includes goals to strengthen and support Economic Development. The strategic plan includes a series of action items for the next two years that are designed to enhance Economic and Community Vibrancy for Atascadero. This includes seeking new business that can support head of household jobs, supporting the expansion of broadband, and helping to make Atascadero an attractive place to live, entertain, and thrive. In this endeavor the City is responsible for the implementation of policies and programs to improve the economic strength of Atascadero. The goal is to support local business, industry, downtown, and job development. The City leads the efforts to implement policies, programs and projects that strengthen our head of household job base and revenues, particularly sales tax and transient occupancy tax, while working to improve communication and to find solutions to problems of economic concern.

The City will focus on the research, analysis, and development of Economic Development policies, programs and procedures, all designed to succeed in creatively supporting development key commercial nodes such as Del Rio, Dove Creek & San Anselmo, implementing an online payment and tracking system for City fees and tax payments, finding solutions for potential policies related to wastewater capacity charges and other development fees that may discourage desired business types, looking for opportunities and grants to fund infrastructure, creating and incentivizing a new customer satisfaction survey for permit/planning processes, updating City Engineering Standards to provide safe and consistent public improvements, and performing critical third-party review of our permitting process towards essentialism.

In addition to Economic Development activities, the role of economic and business development intertwines with long range planning to ensure that policy development is geared towards both careful, sustainable planning, while attracting new business, housing, and opportunities for all.

SUMMARY OF SERVICE PROGRAMS	020-2021 ACTUAL	_	2021-2022 ACTUAL		022-2023 JDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
Economic & Business Development Services Total	\$ 519,718 519,718	\$	296,770 296,770	\$	701,170 701,170	\$ 1,126,150 \$ 1,126,150	\$ 2,536,200 \$ 2,536,200	\$ 470,050 \$ 470,050
SUMMARY OF POSITIONS Deputy Economic & Community Development Director Total	 1.00		1.00		1.00	1.00	1.00	1.00

DEPARTMENT BUDGETS <u>Economic & Business Development</u>

FUND 100		Comr	FUNCTION munity Developme	nt			CODE 607
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	SERVICES					Ÿ	
5100000	Salaries	\$ 17,174	\$ 119,724	\$ 120,190	\$ 128,490	\$ 137,170	\$ 141,290
5800000	Benefits, Insurance & Taxes	6,885	39,496	41,080	41,390	44,880	46,950
	Total Employee Services	24,059	159,220	161,270	169,880	182,050	188,240
OPERATION	NS						
6100000	Computer Maintenance & Replacement		3,290	3,460	3,460	10,870	11,000
6200000	Insurance	-	-	_	=	5,880	6,050
6250000	Occupancy Charges	-	4,060	4,210	4,210	4,430	4,580
6500000	Contract Services	-		=	=	10,000	5,000
6600000	Professional Development	-	-	-	-	3,500	3,700
6720000	Chamber of Commerce	100,814	120,000	122,400	129,600	134,780	137,480
6740000	Business Development	5,000	10,200	21,720	2,500	12,500	14,000
	Total Operations	105,814	137,550	151,790	139,770	181,960	181,810
SPECIAL PR	OJECTS					ě	
7805061	SB1090-Bridgeworks Expansion Project	125,000	-	=	-	=	-
7805021	Emergency Small Business Micro Grant Program	260,610	-	-	-	-	-
7101000	Office Furniture	4,235	-	-	-		-
7607023	Economic Development-Downtown	-	-	-	126,500	374,080	-
7702256	Broadband Enhancement Project		-	388,110	290,000	1,298,110	-
7607010	Restaurant Loan Program		=	-	400,000	500,000	100,000
•	Total Special Projects	389,845	-	388,110	816,500	2,172,190	100,000
ACTIVITY TO	TAL	\$ 519,718	\$ 296,770	\$ 701,170	\$ 1,126,150	\$ 2,536,200	\$ 470,050



FUND 100		FUNCTION Community Development			CODE 607
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 137,170	\$ 141,290
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation and fringe benefits	Estimated	44,880	46,950
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support	Allocated	10,870	11,000
6200000	Insurance	Allocated portion of liability coverage	Allocated	5,880	6,050
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated	4,430	4,580
6500000	Contract Services	Grant writing contract services	Estimated	10,000	5,000
6500000	Professional Development	Professional development activities and professional organization memberships	Estimated	3,500	3,700
6720000	Chamber of Commerce	Agreement with the Chamber of Commerce	Contract	134,780	137,480
6740000	Business Development	Programs to promote business development and retention including participation in the EVC and the Economic Forecast	Contract	12,500	14,000
7607023	Economic Development-Downtown		Estimated	374,080	-
7702256	Broadband Enhancement Project	Public-Private Partnership with internet service provider(s) to establish backbone infrastructure and deploy high-speed internet to residents and businesses	Estimated	1,298,110	-
7607010	Restaurant Loan Program	Revolving loan funds for commercial kitchen installation loans (managed Economic Development Collaborative)	Estimated	500,000	100,000

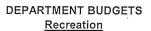


FUND	FUNCTION	,	CODE
100	Community Services		711

The Recreation Division is committed to providing and facilitating programs, special events, and services that enhance the quality of life, well-being and economic vitality of the community. This is fulfilled through a diversity of recreational, leisure, cultural, social and educational services and facilities that meet the community's needs. The Recreation Division resources are managed to promote the value of health, the community, and to contribute to the economic vitality of the City.

- * Enhance Public Safety by offering programs for youth
- * Conduct revenue generating events, seek sponsorships, and fundraising activities to help reduce operating subsidies
- * Continue to enhance web based information and registration portals
- * Develop cost effective recreation activities, community events, and services
- * Cooperate with the Skate Park contractor to provide activities for at-risk youth and maximize facility use
- * Utilizing existing City facilities, conduct a variety of children's and adult classes in the areas of physical fitness, dance, arts and crafts and educational endeavors
- * Provide youth sports leagues and camps in the areas of basketball, volleyball, soccer and other appropriate sports while focusing on youth obesity prevention
- * Provide adult sport league opportunities to enhance quality of life

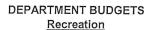
	_	2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		024-2025 QUESTED
SUMMARY OF SERVICE PROGRAMS												
General Recreation Services	\$	379,433	\$	471,772	\$	514,250	\$	487,080	\$	551,990	\$	574,070
Adult Sports		(25)		15,276		39,800		29,050		38,070		41,360
Youth Sports		6,437		40,604		38,060		37,800		40,920		44,150
Contract Classes		2,830		55,289		75,100		70,050		83,760		83,080
Special Events		17,886		25,568		22,610		24,030		32,790		33,130
Skate Park		22,684		26,815		21,630	,	27,370		29,130		29,730
Total	\$	429,245	\$	635,324	\$	711,450	\$	675,380	\$	776,660		805,520



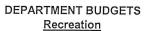
FUND 100	C	FUNCTION Community Servic	es			CODE 711
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00	1.33	1.33
Office Assistant II	1.00	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.33	3.33
•						
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES				-		
Registration Transactions	887	2,535	5,500	5,000	6,300	7,200
Adult Sports Participants	-	411	1,000	762	1,000	1,500
Contract Class Participants	301	1,435	3,200	2,100	3,000	3,300
Youth Sports Participants	430	656	1,200	1,000	1,200	1,500
Skate Park Participants	2,250	12,000	10,000	15,165	16,000	16,500
BBQ Reservations	95	250	350	375	400	425
Field Rentals	18	91	150	150	175	200

DEPARTMENT BUDGETS <u>Recreation</u>

FUND 100	· · · · · · · · · · · · · · · · · · ·	(FUNCTION Community Service		CODE 711						
OBJECT NUMBER	EXPENSE CLASSIFICATION	020-2021 ACTUAL	2021-2022 ACTUAL		2022-2023 BUDGETED		022-2023 STIMATED	2023-2024 REQUESTED			024-2025 QUESTED
EMPLOYEE	SERVICES										
5100000	Salaries	\$ 176,544	\$ 194,207	\$	202,450	\$	188,510	\$	228,300	\$	238,740
5200000	Wages	1,235	20,869		27,680		21,470		28,100		29,590
5300000	Overtime	954	1,318		-		460		· -		
5400000	Other Pay	391	286		-		3,360		-		_
5800000	Benefits, Insurance & Taxes	 127,284	142,105		162,600		149,770		167,760		176,350
	Total Employee Services	 306,408	358,785		392,730		363,570		424,160		444,680
OPERATION	IS								100		
6050000	Office Expense	2,101	10,240		4,550		3,530		4.760		4,970
6070000	Advertising	431	17,575		23,830		22,700		25,900		26,900
6100000	Computer Maintenance & Replacement	25,330	26,710		28,530		28,530		30,060		30,550
6200000	Insurance	20,535	24,164		21,560		26,580		25,680		26,340
6250000	Occupancy	32,720	45,404		50,400		49,470		53,290		55,060
6300000	Utilities	3,095	4,912		3,740		4,750		4,450		4,450
6350000	Communications	1,070	805		1,240		1,100		3,060		2,790
6400000	Operating Supplies	10,954	28,329		31,760		29,180		37,370		39,360
6450000	Vehicle & Equipment Operating Costs	3,023	3,918		4,310		3,920		5,000		5,030
3500000	Contract Services	18,164	107,708		133,100		127,150		154,390		156,910
3600000	Professional Development	1,774	4,293		5,000		4,100		5,190		5,100
650000	Recruitment	1,269	2,233		700		800		850		880
5990000	Contingency				2,500		2,500		2,500		2,500
	Total Operations	120,466	276,291		311,220		304,310		352,500		360,840



FUND 100	FUNCTION Community Services												CODE 711		
OBJECT NUMBER	EXPENSE CLASSIFICATION		20-2021 CTUAL	_	021-2022 ACTUAL	1-70	022-2023 JDGETED		022-2023 STIMATED	H-12 F-12 C	023-2024 QUESTED		024-2025 QUESTED		
SPECIAL PI	ROJECTS														
7800402	Youth Scholarships	\$	2,371	\$	248	\$	_	\$	=	\$	=	\$	_		
7xxxxxx	Event Booth Tents		-		_		5,300		5,300		_	-	=		
7xxxxxx	Inflatable Movie Screen		-		_		2,200		2,200				_		
	Total Special Projects		2,371		248		7,500		7,500		-		-		
ACTIVITY T	OTAL	\$	429,245	\$	635,324	\$	711,450	\$	675,380	\$	776,660	\$	805,520		



FUND 100		FUNCTION Community Services									
OBJECT NUMBER	EXPENSE CLASSIFICATION	T. T		NV P		N R O CONTROL CONTROL OF THE CONTROL		2023-2024 AMOUNT			024-2025 MOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 2:	28,300	\$	238,740				
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated		28,100		29,590				
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	16	67,760		176,350				
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated		4,760		4,970				
6070000	Advertising	Advertising for special events	Estimated	2	25,900		26,900				
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	3	0,060		30,550				
6200000	Insurance	Allocated portion of liability coverage and property insurance	Allocated	2	5,680		26,340				
6250000	Occupancy	Allocated portion of building maintenance costs, rental of space for youth sports and aquatic facility, building alarm services, building repair supplies and services	Allocated	5	3,290		55,060				
6300000	Utilities	Water, electricity, and natural gas	Estimated	,	4,450		4,450				
6350000	Communications	Telephone and cell phone services	Estimated	9	3,060		2,790				
6400000	Operating Supplies	Activity supplies, softballs, uniforms, trophies, minor recreation equipment, decorations for events, food/drink for events and other supplies	Estimated	3.	7,370		39,360				
6450000	Vehicle & Equipment Operating Costs	Vehicle repair, maintenance and replacement costs, gasoline, oil and mileage reimbursement	Estimated	ŧ	5,000		5,030				
6500000	Contract Services	Sports officials, instructor payments, equipment rentals, national sports team registration, building maintenance services, fees paid to accept registration payments by credit card, and other miscellaneous contract services	Estimated	154,390			156,910				
6600000	Professional Development	Seminars, conferences, memberships, subscriptions, books and other training materials	Estimated	5	,190		5,100				



DEPARTMENT BUDGETS <u>Recreation</u>

FUND 100		FUNCTION Community Services				CODE 711
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	 3-2024 OUNT	2024-2025 AMOUNT	
6650000	Recruitment	Cost of employee recruitment including advertising and processing charges	Estimated	\$ 850	\$	880
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated	2,500		2,500



FUND 100	FUNCTION	CODE
100	Community Services	712

The Atascadero Lake Pavilion is a 10,000 square foot building that serves as a community oriented facility for the citizens of Atascadero. Fees, charges and use policies are established to keep the Pavilion affordable and accessible to both non-profit and private groups, while offsetting a significant percentage of the operating and maintenance costs.

- * Promote facility to county businesses as the premier location for offsite workshops, seminars and meetings
- * Identify and target clients for areas of "downtime" currently not being fully utilized at the Pavilion
- * Continue to create community awareness of opportunities at the Pavilion through marketing efforts and direct exposure through events
- * Continue to maintain the beauty of the facility

	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	REQUESTED	REQUESTED
SUMMARY OF SERVICE PROGRAMS Lake Pavilion Operations Total	\$ 220,504	\$ 288,485	\$ 365,430	\$ 351,810	\$ 464,730	\$ 444,090
	\$ 220,504	\$ 288,485	\$ 365,430	\$ 351,810	\$ 464,730	\$ 444,090
SUMMARY OF POSITIONS Recreation Coordinator Total	1.00	1.00	1.00	1.00	1.33	1.33



FUND 100	. С	CODE 712				
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
PERFORMANCE/WORKLOAD MEASURES					5	
Number of private group rentals	. 4	68	45	45	55	60
Number of non-profit group rentals	43	160	300	169	175	180
Number of City-sponsored rentals	30	24	50	21	30	30
Total hours of use for Recreation classes	31	127	170	121	125	125
Total hours of facility use	572	1,384	2,200	1,417	1,600	1,700
Hours of non-profit group use	116	479	1,200	690	700	750
Hours of City-sponsored use	370	144	300	148	150	150
Hours of private party use	55	634	500	459	500	550
Number of weddings	4	24	20	22	25	30
Number of fundraisers	-	4	10	7	6	6
Number of meetings	3	2	80	1	5	5
Number of banquets	-	1	5	3	5	5



FUND 100			(es		FUNCTION Community Services					CODE 712
OBJECT NUMBER	EXPENSE CLASSIFICATION	-	20-2021 CTUAL	021-2022 ACTUAL		022-2023 DGETED		022-2023 TIMATED		23-2024 QUESTED		24-2025 QUESTED
EMPLOYEE	SERVICES											
5100000	Salaries	\$	58,817	\$ 64,659	\$	67,440	\$	67,420	\$	93,220	\$	97,140
5200000	Wages		8,335	32,956		47,040		26,980		47,560		50,290
5300000	Overtime		612	4,032		_		4,370				_
5400000	Other Pay		4,324	2,249		1,040		260		1,100		1,130
5800000	Benefits, Insurance & Taxes		46,802	53,334		60,630		58,430		75,500		78,420
	Total Employee Services		118,890	157,230		176,150		157,460		217,380		226,980
OPERATION	NS											
6050000	Office Expense		226	829		1,180		930		1,180		1,180
3070000	Advertising		3,006	3,695		4,740		4,800		4,800		4,800
3100000	Computer Maintenance & Replacement		10,610	11,620		12,230		12,230		16,360		16,630
5200000	Insurance		7,465	9,147		10,020		9,790		12,370		11,930
6250000	Occupancy		38,300	54,770		57,190		57,190		67,990		69,470
300000	Utilities		16,326	24,260		27,000		32,300		37,000		37,000
350000	Communications		1,871	3,193		3,800		3,530		3,550		3,550
3400000	Operating Supplies		3,954	5,429		7,580		7,380		8,270		7,480
3450000	Vehicle & Equipment Operating Costs		6	37		2,740		2,500		2,600		2,600
500000	Contract Services		4,116	18,053		22,390		23,400		24,830		27,070
600000	Professional Development		-	-		100		-		100		100
650000	Recruitment		123	222		310		300		300		300
740000	Business Development		435	-				_		_		_
	Total Operations		86,438	131,255		149,280		154,350		179,350		182,110



FUND 100				JNCTION unity Servic	ces				CODE 712
OBJECT NUMBER	EXPENSE CLASSIFICATION		020-2021 ACTUAL	021-2022 ACTUAL		2022-2023 SUDGETED	2022-2023 STIMATED	 2023-2024 EQUESTED	024-2025 QUESTED
SPECIAL P	ROJECTS								
7101021	Chairs	\$	1,497	\$ -	\$	-	\$	\$ =	\$ _
7155000	Minor Building Projects		6,400			-	_	40,000	 _
7101013	Tables	×.	_	-		15,000	15,000	-	-
7107131	Folding Wall Replacement		7,279	-		_	-	=	-
7155063	Door/Window Repairs			=		25,000	25,000	-	_
	Total Special Projects		15,176		_	40,000	40,000	40,000	 _
CAPITAL OU	JTLAY								
8105001	Painting Projects		-	-		-	_	_	35,000
8104079	Window Shades/Blinds			-		_	=	28,000	100 00 2 00 100 000
	Total Capital Outlay		-			_		28,000	35,000
ACTIVITY TO	DTAL	\$	220,504	\$ 288,485	\$	365,430	\$ 351,810	\$ 464,730	\$ 444,090

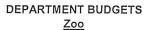


FUND 100		FUNCTION Community Services						
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT			
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 93,220	\$ 97,140			
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	47,560	50,290			
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated	1,100	1,130			
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance, and fringe benefits	Estimated	75,500	78,420			
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	1,180	1,180			
6070000	Advertising	Advertising to promote the facility	Estimated	4,800	4,800			
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	16,360	16,630			
6200000	Insurance	Allocated portion of liability coverage and property insurance	Allocated	12,370	11,930			
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	67,990	69,470			
6300000	Utilities	Water, electricity, and natural gas	Estimated	37,000	37,000			
350000	Communications	Telephone and cell phone services	Estimated	3,550	3,550			
6400000	Operating Supplies	Custodial supplies, building repair and maintenance supplies, personal safety supplies and minor equipment purchases	Estimated	8,270	7,480			
3450000	Vehicle & Equipment Operating Costs	Mileage reimbursement	Estimated	2,600	2,600			
5500000	Contract Services	Pass-through cost for event cleaning by private contractor, special contract cleaning of Pavilion equipment and facilities, equipment rental, security	Estimated	24,830	27,070			
		guards, building maintenance services, and contract services		,				
600000	Professional Development	California Parks and Recreation Society conference and local workshops	Estimated	100	100			
650000	Recruitment	Cost of employee recruitment including advertising and other charges	Estimated	300	300			
		E-79			-89			



DEPARTMENT BUDGETS <u>Pavilion</u>

FUND 100	1 T 1 MAN 1 T 1 T 1 T 1 T 1 T 1 T 1 T 1 T 1 T 1							
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS					
7155000	Minor Building Projects	Repair exterior damages including rot within the wood beams, missing pavers, cracked/peeling front entrance surface, and gaps under the doors causing water intrusion	Estimated	\$ 40,000	\$ -			
8105001	Painting Projects	Paint interior walls, lobby ceiling, event rooms, hallway, and side rooms	Estimated	-	35,000			
8104079	Window Shades/Blinds	Replacement of damaged screen shades	Estimated	28,000	-			



FUND	FUNCTION	CODE
100	Community Services	714

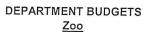
The Charles Paddock Zoo provides an educational resource for conservation and wildlife awareness and an enriched recreational experience for the residents and visitors of the California Central Coast.

- * Continue programs and projects initiated to assure Accreditation
- * Pursue funding support to continue to implement master plan changes
- * Continue to develop and implement new Education Strategic Plan

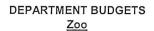
of the state of th						
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Zoo Services	\$ 1,158,095	\$ 1,288,980	\$ 1,465,620	\$ 1,447,460	\$ 1,893,330	\$ 2,276,850
	\$ 1,158,095	\$ 1,288,980	\$ 1,465,620	\$ 1,447,460	\$ 1,893,330	\$ 2,276,850
						· · · · · · · · · · · · · · · · · · ·
	2020-2021	2021-2022	2022-2023	2022 2022	2022 2024	2024 2025
	ACTUAL	ACTUAL	BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF POSITIONS						
Zoo Director	1.00	1.00	1.00	1.00	1.00	1.00
Zoo Supervisor	-	-	1.00	1.00	1.00	1.00
Lead Zookeeper	2.00	2.00	1.00	1.00	1.00	1.00
Zoo Keeper I	3.00	3.00	3.00	3.00	3.00	3.00
Zoo Education Curator	1.00	1.00	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00	7.00	7.00
·						

DEPARTMENT BUDGETS Zoo

FUND		FUNCTION				CODE 714			
100	Community Services								
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED			
PERFORMANCE/WORKLOAD MEASURES									
Zoo Attendance	71,199	80,751	92,000	80,000	90,000	100,000			
Exhibits	54	54	55	55	56	58			
Acres Maintained	6	6	6	6	6	6			



FUND 100		Co		CODE 714			
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYE	<u>E SERVICES</u>						
5100000	Salaries	\$ 381,219	\$ 381,308	\$ 433,370	\$ 430,200	\$ 462,940	\$ 481,880
5200000	Wages	75,708	101,236	106,530	89,100	131,960	138,810
5300000	Overtime	2,289	3,958	13,070	2,830	11,690	12,040
5400000	Other Pay	8,052	4,548	3,470	2,090	4,560	4,700
5800000	Benefits, Insurance & Taxes	271,081	280,489	332,350	333,720	330,490	338,980
	Total Employee Services	738,349	771,539	888,790	857,940	941,640	976,410
OPERATIO	<u>vs</u>					a	
6050000	Office Expense	1,339	1,713	1,790	1,850	1,920	1,940
6070000	Advertising	-	-	200	50	200	200
6100000	Computer Maintenance & Replacement	46,630	49,635	52,300	52,120	59,600	60,480
6200000	Insurance	18,044	28,232	30,860	31,940	34,220	34,110
6250000	Occupancy	40,872	45,585	47,610	47,610	42,180	42,880
6300000	Utilities	57,770	62,914	67,400	78,400	84,300	88,900
6350000	Communications	2,892	2,418	1,320	1,880	1,780	1,770
6400000	Operating Supplies	103,571	128,791	127,680	188,460	147,480	147,500
6450000	Vehicle & Equipment Operating Costs	7,118	6,801	5,940	8,940	8,200	8,200
5500000	Contract Services	63,013	94,270	82,150	69,650	87,400	87,400
600000	Professional Development	9,649	10,948	14,580	14,240	16,040	17,090
650000	Recruitment	631	784	100	200	100	100
1100000	Gift Shop Retail	65,041	77,227	37,000		69,870	69,870
	Total Operations	416,570	509,318	468,930	495,340	553,290	560,440



FUND 100			FUNCTION Community Services									CODE 714	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL			21-2022 CTUAL	2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		2024-2025 REQUESTED	
SPECIAL P	ROJECTS												
7107430	Animal Acquisition	\$	3,176	\$	3,882	\$	-	\$	1,400	\$	-	\$ -	
7102057	Wireless Network Upgrades		-		-		-		-		12,000	-	
7107445	Zoo Accreditation		-		-		-		-		20,000	40,000	
7107402	Cages						-		4,180				
	Total Special Projects	,	3,176		3,882	0	-		5,580		32,000	40,000	
CAPITAL PI	ROJECTS												
7155010	Sheds		-		4,241		-		-		-	_	
8101536	Freezer		-		-		77,900		77,900		-	-	
8102031	Software Upgrade		-		-		-		-		14,500	_	
8105011	Furnace		y ==		-		-		3,200		-	=	
8105056	Water Heater		-		-		-		4,400		-	-	
8901579	Zoo Electrical Upgrade		-		-	3	30,000		3,100		51,900	-	
8107475	Exhibit Refurbishment-Match		-				-		-	3	800,000	700,000	
	Total Capital Projects		-		4,241	10	07,900		88,600	3	66,400	700,000	
ACTIVITY TO	OTAL	\$ 1,	158,095	\$ 1,2	288,980	\$ 1,46	5,620	\$ 1,4	147,460	\$ 1,8	93,330	\$ 2,276,850	

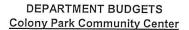


FUND 100		FUNCTION Community Services			CODE 714
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 462,940	\$ 481,880
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	131,960	138,810
5300000	Overtime	Overtime costs	Estimated	11,690	12,040
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated	4,560	4,700
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	330,490	338,980
6050000	Office Expense	Postage, printing, office supplies and office equipment maintenance	Estimated	1,920	1,940
6070000	Advertising	Advertising and marketing of the Zoo	Estimated	200	200
6100000	Computer Maintenance & Replacement	Allocation of computer and telephone maintenance and replacement costs	Allocated	59,600	60,480
6200000	Insurance	Allocation of liability and property insurance coverage	Allocated	34,220	34,110
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	42,180	42,880
6300000	Utilities	Water, electricity, natural gas, and propane	Estimated	84,300	88,900
6350000	Communications	Telephone services and radio repairs and batteries	Estimated	1,780	1,770
6400000	Operating Supplies	Animal food, animal care supplies, landscaping supplies, building and exhibit maintenance supplies, snacks for resale, tools, custodian supplies, permits,	Estimated	147,480	147,500
		and personal safety supplies			
6450000	Vehicle & Equipment Operating Costs	Equipment parts and repairs, vehicle parts, maintenance, repairs, gas, oil and vehicle replacement	Estimated	8,200	8,200
6500000	Contract Services	Veterinary care, alarm services, janitorial services, and other minor contract services	Estimated	87,400	87,400



DEPARTMENT BUDGETS Zoo

FUND 100				CODE 714	
OBJECT NUMBER	EXPENSE CLASSIFICATION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
6600000	Professional Development	American Zoo and Aquarium Association Conference, staff training, memberships (AAZK, AZA, AZR, AAZV, CAZA, ISIS), subscriptions, books and other training materials	Estimated	\$ 16,040	\$ 17,090
6650000	Recruitment	Cost of employee recruitment including advertising, physicals and other processing charges	Estimated	100	100
4100000	Gift Shop Retail	Wholesale cost of items sold in the Zoo Gift Shop	Estimated	69,870	69,870
7102057	Wireless Network Upgrades	Upgrades to the wireless network (Wi-Fi) to cover the entire Zoo includes all public spaces	Estimated	12,000	-
7107445	Zoo Accreditation	Costs related to the accreditation process and preparedness	Estimated	20,000	40,000
8102031	Software Upgrade	Upgrade KM Ware software used at the Zoo gift shop	Estimated	14,500	-
8901579	Zoo Electrical Upgrade	Electrical upgrades to Zoo infrastructure	Estimated	51,900	=
8107475	Exhibit Refurbishment-Match	1:1 Match of Friends of the Charles Paddock Zoo Fundraising up to one million dollars for refurbishment of zoo exhibits	Estimated	300,000	700,000



FUND	FUNCTION	CODE
100	Community Services	717

Colony Park Community Center is an 18,000+ square foot multi-use facility. It features a full-size gymnasium, teen center, cafe, dance/exercise room, arts and crafts room and many other amenities. It operates seven days a week, with seasonal hours when school is in/out of session. The Recreation Division is committed to operating the Colony Park Community Center for teens and people of all ages, by offering a diversity of recreation programs and services that meet current community needs. Located next to the George C. Beatie/A-Town Skate Park and the Colony Park ball fields, the complex is a hub for youth activities and community programs. Community partnerships are employed to enhance programming and decrease operating subsidies.

- * Enhance Public Safety by offering programs for youth
- * Develop broad range of programs for all ages
- * Conduct revenue producing programs to help offset costs and enhance cost recovery
- * Cooperate with other public and private community groups to maximize resources
- * Conduct a variety of children's and adult classes in the areas of physical fitness, dance, arts and crafts and educational endeavors
- * Provide youth sports leagues and camps in the areas of basketball, volleyball, and other appropriate sports while focusing on youth obesity prevention
- * Provide adult sport league opportunities to enhance quality of life

	-	2020-2021 ACTUAL		021-2022 ACTUAL			2022-2023 ESTIMATED		2023-2024 REQUESTED		2024-2025 REQUESTED	
SUMMARY OF SERVICE PROGRAMS												
Community Center Programming	\$	19,373	\$	61,107	\$	70,020	\$	65,400	\$	26,760	\$	27,130
Community Center Maintenance		169,379		262,450	7	258,830		259,740		253,500		256,110
	\$	188,752	\$	323,557	\$	328,850	\$	325,140	\$	280,260	\$	283,240



FUND 100	C	FUNCTION Community Servic	*	CODE 717		
	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	ESTIMATED	ESTIMATED
PERFORMANCE/WORKLOAD MEASURES						
Teen Center Hours Open	600	1,200	1,200	1,200	1,200	1,200
Number of Teen Center Memberships sold	5	300	250	275	300	350
CPCC Indoor & Outdoor Facility Rentals/Usage	10	925	795	1,000	1,200	1,500

DEPARTMENT BUDGETS Colony Park Community Center

FUND 100					INCTION unity Servic	es							
OBJECT NUMBER			2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		022-2023 TIMATED		3-2024 UESTED		24-2025 QUESTED
EMPLOYE	E SERVICES										*		
5200000	Wages	\$	1,704	\$	39,143	\$	47,250	\$	40,490	\$	6,630	\$	6,760
5800000	Benefits, Insurance & Taxes		4,308		7,743		8,070	Ψ.	8,630	Ψ	4,670	Ψ	4,630
	Total Employee Services		6,012		46,886		55,320		49,120		11,300		11,390
OPERATIO	<u>ons</u>										,		
6050000	Office Expense		996		1,467		1,450		1,300		1,280		1,280
6070000	Advertising	¥	72		2		280		-		280		280
6100000	Computer Maintenance & Replacement		9,360		10,150		10,620		10,620		11,470		11,640
6300000	Insurance	1	7,176		21,313		23,400		21,540		20,050		18,950
6250000	Occupancy	10	2,220		140,010		145,340		145,340	,	36,660		139,750
6300000	Utilities	3	0,623		51,565		48,900		57,500		61,030		61,130
6350000	Communications		2,353		2,513		2,500		2,600		2,580		2,710
6400000	Operating Supplies		5,414		13,439		13,830		14,630		14,610		14,700
6450000	Vehicle & Equipment Operating Costs		302		:=:		1,400		200		700		730
6500000	Contract Services	1:	2,171		18,192		15,860		20,900		20,150		20,530
6600000	Professional Development		-		-		1,050		1,260		_		-
6650000	Recruitment			_	75		250		130		150		150
	Total Operations	180	0,687	2	258,726		264,880		276,020	2	68,960		271,850
SPECIAL PE	ROJECTS												
7101022	Folding Chairs & Tables	1	,722		_		-		_		_		_
7155077	Parking Lot Repairs		-		1,921		-		·				_
ř	Total Special Projects	1	,722		1,921	75							-
CAPITAL OU	ITLAY												
7106033	Shade Sail Replacement		331		16,024		8,650		_				_
	Total Capital Outlay		331		16,024		8,650		=		-		
				E 99					-		_		

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DEPARTMENT BUDGETS Colony Park Community Center

FUND 100		(FUNCTION Community Servic		CODE 717		
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
ACTIVITY T	OTAL	\$ 188,752	\$ 323,557	\$ 328,850	\$ 325,140	\$ 280,260	\$ 283.240



FUND 100		FUNCTION Community Services				DDE 717
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-202 AMOUN	
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	\$ 6,630	\$ 6,7	'60
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	4,670	4,6	30
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	1,280	1,28	80
6070000	Advertising	Advertising for programs and special events	Estimated	. 280	28	80
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	11,470	11,64	40
6300000	Insurance	Allocated portion of liability coverage and property insurance	Allocated	20,050	18,95	50
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	136,660	139,75	50
6300000	Utilities	Water, electricity, and natural gas	Estimated	61,030	61,13	30
6350000	Communications	Telephone, cell phone, alarm, and internet charges	Estimated	2,580	2,71	10
6400000	Operating Supplies	Activity supplies, uniforms, minor recreation equipment, decorations for events, batteries, building and landscape maintenance supplies, custodial supplies, food/drink for events and other supplies	Estimated	14,610	14,70)0
6450000	Vehicle & Equipment Operating Costs	Vehicle and kitchen equipment repair and maintenance costs; vehicle gasoline, oil and replacement costs	Estimated	700	73	30
6500000	Contract Services	Equipment rental and repairs, alarm service, building and landscape maintenance, janitorial services, pest control, and other miscellaneous contract services	Estimated	20,150	20,53	0
6650000	Recruitment	Cost of employee recruitment including advertising, physicals and other processing charges	Estimated	150	150	0

DEPARTMENT BUDGETS Public Works Administration

FUND	FUNCTION		CODE
100	Public Works	*	801

DESCRIPTION

The Public Works Administration division performs administrative functions for the Public Works Department. Department administrative responsibilities include personnel, budgeting, policies and procedures, public communication, sanitary sewer billing, department standards, contract management, records management, regulatory reporting, and general administrative support to the other department divisions. City Engineering responsibilities include engineering standards, capital project design and management, Capital Improvement Program (CIP), development review and permitting, construction management and inspections, traffic engineering, pavement management, stormwater management, right-of-way management, as-built record drawings, and infrastructure asset management. This division also oversees Transit (Dial-A-Ride) operations and solid waste and recycling contract operations.

GOALS AND OBJECTIVES

- * Implement Essentialism as a Guiding Principle for Department Operations
- * Consider Lowest Life Cycle Costs in Decision Making for Infrastructure Projects as Funding Allows
- * Investigate and Evaluate Technologies for Improving Infrastructure Asset Management (IAM)
- * Utilize Critical Point Management (CPM) for Prioritizing Roadway Projects
- * Evaluate and Improve Department Standards

2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
\$ 1,044,162	\$ 1,193,275	\$ 1,387,940	\$ 1,300,140	\$ 1,554,060	\$ 1,571,410
\$ 1,044,162	\$ 1,193,275	\$ 1,387,940	\$ 1,300,140	\$ 1,554,060	\$ 1,571,410
				8	
2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025
ACTUAL	ACTUAL	BODGETED	ESTIMATED	REQUESTED	REQUESTED
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
-	-		-	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
7.00	7.00	7.00	7.00	8.00	8.00
	\$ 1,044,162 \$ 1,044,162 \$ 1,044,162 2020-2021 ACTUAL 1.00 1.00 - 1.00 1.00 1.00 1.00 1.00 1.00	\$ 1,044,162 \$ 1,193,275 \$ 1,044,162 \$ 1,193,275 \$ 1,044,162 \$ 1,193,275 2020-2021 2021-2022 ACTUAL ACTUAL 1.00	ACTUAL ACTUAL BUDGETED \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 2020-2021 2021-2022 2022-2023 ACTUAL BUDGETED 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00	ACTUAL ACTUAL BUDGETED ESTIMATED \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 \$ 1,300,140 \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 \$ 1,300,140 2020-2021 2021-2022 2022-2023 2022-2023 ACTUAL BUDGETED ESTIMATED 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00	ACTUAL ACTUAL BUDGETED ESTIMATED REQUESTED \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 \$ 1,300,140 \$ 1,554,060 \$ 1,044,162 \$ 1,193,275 \$ 1,387,940 \$ 1,300,140 \$ 1,554,060 2020-2021 2021-2022 2022-2023 2022-2023 2023-2024 ACTUAL BUDGETED ESTIMATED REQUESTED 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00 1.00

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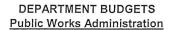
DEPARTMENT BUDGETS Public Works Administration

FUND	FUNCTION	CODE
100	Public Works	801

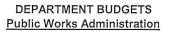
F	 020-2021 ACTUAL		021-2022 ACTUAL	_	022-2023 JDGETED	_	022-2023 TIMATED	_	023-2024 QUESTED	_	024-2025 QUESTED
PERFORMANCE/WORKLOAD MEASURES											
Encroachment Permits Issued	64		76		150		296		250		250
Capital Projects Completed	6		10		8		5		. 9		6
Capital Project Costs (Estimated)	\$ 6,000,000	\$1	2,000,000	\$1	5,000,000	\$	5,500,000	\$3	9,695,000	\$3	5,960,000
Special Projects Completed	4		6		5		5		. 5		5
Other Construction Project Costs (Estimated)	\$ 78,000	\$	92,000	\$	100,000	\$	105,000	\$	100,000	\$	100,000
Traffic Issues Evaluated	22		24		25		25		25		25
Inspections Performed (Estimated)	473		637		400		653		600		600
Stormwater MS4 Program Issues	24		25		25		25		25		25

DEPARTMENT BUDGETS <u>Public Works Administration</u>

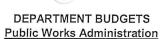
FUND 100					NCTION ic Works							CODE 801
OBJECT NUMBER	EXPENSE CLASSIFICATION	_	020-2021 ACTUAL	_	021-2022 ACTUAL	_	022-2023 UDGETED	 022-2023 TIMATED)23-2024 QUESTED		024-2025 QUESTED
NOWIDER	CEASSIIICATION		ACTOAL		ACTOAL		ODGLILD	 TIMATED	IXL	QUESTED	IXL	QULUILD
EMPLOYEE	SERVICES											
5100000	Salaries	\$	544,000	\$	661,933	\$	709,770	\$ 707,540	\$	868,780	\$	906,550
5200000	Wages				-		6,390	1,620		6,710		6,840
5300000	Overtime		-		221		-	570		-		-
5400000	Other Pay		14,009		1,908		5,540	4,440		4,870		5,020
5800000	Benefits, Insurance & Taxes		287,720	_	333,920		383,960	 339,290		370,280		384,180
	Total Employee Services		845,729		997,982		1,105,660	 1,053,460		1,250,640		1,302,590
OPERATION	<u>s</u>									*		
6050000	Office Expense		4,774		8,543		5,600	5,230		5,650		6,150
6070000	Advertising		490		238		250	250		260		260
6100000	Computer Maintenance & Replacement		66,177		75,405		110,250	76,290		107,180		108,510
6200000	Insurance		13,415		21,017		22,950	24,320		23,700		24,330
6250000	Occupancy Charges		24,840		36,040		37,370	37,370		39,380		40,740
6350000	Communications		2,788		2,024		3,400	2,330		2,850		2,850
6400000	Operating Supplies		15,531		18,546		16,500	19,040		19,120		19,600
6450000	Vehicle & Equipment Operating Costs		10,945		13,726		10,340	10,820		13,580		13,680
6500000	Contract Services		29,279		8,696		26,000	26,400		27,200		28,200
3600000	Professional Development		8,190		10,200		13,080	9,040		16,820		16,820
650000	Recruitment		1,046		858		500	50		680		680
5990000	Contingency		-	,	_		7,000	 6,500		7,000		7,000
	Total Operations	10	177,475		195,293		253,240	217,640		263,420		268,820



FUND 100			FUNCTION Public Works	v		,	CODE 801
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL P	ROJECTS						
7402127	Lake Dam Inundation Mapping Study	\$ 20,958	\$ -	\$ 4,040	\$ 4,040	\$ -	\$ -
7402291	City Engineering Standards Update	_	-	25,000	25,000	-	-
7xxxxxx	Primary Benchmark Survey	-	=	=		40,000	
	Total Special Projects	20,958	_	29,040	29,040	40,000	
ACTIVITY T	OTAL	\$ 1,044,162	\$ 1,193,275	\$ 1,387,940	\$ 1,300,140	\$ 1,554,060	\$ 1,571,410



FUND 100			CODE 801			
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 868,780	\$ 906,550	
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	6,710	6,840	
5400000	Other Pay	Other pay such as leave payoffs and accrued leave adjustments	Estimated	4,870	5,020	
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	370,280	384,180	
6050000	Office Expense	Postage, printing, copying and office supplies	Estimated	5,650	6,150	
6070000	Advertising	Public notices	Estimated	260	260	
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support Allocated costs and specialty software support costs		107,180	108,510	
6200000	Insurance	Allocated portion of liability coverage	Allocated	23,700	24,330	
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated	39,380	40,740	
6350000	Communications	Telephone and cell phone services	Estimated	2,850	2,850	
6400000	Operating Supplies	Equipment, permits, food for meetings, and other operating supplies	Estimated	19,120	19,600	
6450000	Vehicle & Equipment Operating Costs	Vehicle allowance, repairs, maintenance, gas, and mileage reimbursements	Estimated	13,580	13,680	
6500000	Contract Services	General City engineering services, engineering plan check services, scanning services, and other contract services	Estimated	27,200	28,200	
6600000	Professional Development	Conferences, memberships, subscriptions, books and other training materials	Estimated	16,820	16,820	
6650000	Recruitment	Cost of employee recruitment including advertising, physicals and other processing charges	Estimated	680	680	
6990000	Contingency	Department reserve for unexpected expenditures which arise during the fiscal year	Estimated	7,000	7,000	



FUND 100						CODE 801		
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS		23-2024 MOUNT	2024-2025 AMOUNT		
7xxxxxx	Primary Benchmark Survey	Establish a Primary Benchmark Survey to provide a citywide network that is tied to the overall State Spatial Reference Network	Estimated	\$	40,000	\$	-	



FUND 100	FUNCTION	CODE
100	Public Works	801.8011

Public Works Operations has responsibility for oversight of the maintenance operations for the City's Streets, Building Maintenance and Parks Divisions. The Operations Division is also responsible for maintenance of the storm drain system, keeping the public right-of-way clear of obstructions and management of a variety of formal and informal capital improvement projects.

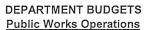
GOALS AND OBJECTIVES

- * Consistently provide quality customer service
- * Inspect and catalog all City infrastructure deferred maintenance and prepare replacement schedules
- * Plan, design and manage the construction of minor capital improvement projects in all Divisions
- * Optimize staffing and workload to maximize the efficiency of the department

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS			,			
Public Works Operational Administration Total	\$ 246,504 \$ 246,504	\$ 456,515 \$ 456,515	\$ 473,510 \$ 473,510	\$ 466,190 \$ 466,190	\$ 419,390 \$ 419,390	\$ 390,740 \$ 390,740
SUMMARY OF POSITIONS						
Deputy Public Works Director		-	1.00	1.00	1.00	1.00
Public Works Operations Manager	1.00	1.00	×	=	=	-
Office Assistant III	1.00	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00	2.00

PERFORMANCE/WORKLOAD MEASURES

Public Works Operations provides a support function for the maintenance operation divisions and performance/workload measures of each of these divisions (Streets, Building Maintenance, and Parks) include Public Works Operations functions.



FUND 100				 CTION Works				,	CODE 801.8011
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-20 ACTU		21-2022 CTUAL	-)22-2023 DGETED	022-2023 TIMATED	23-2024 QUESTED	24-2025 QUESTED
EMPLOYEE	SERVICES								
5100000	Salaries	\$ 95,	997	\$ 148,713	\$	154,830	\$ 162,680	\$ 183,070	\$ 190,290
5300000	Overtime		-	-		-	90	-	-
5400000	Other Pay	10,	011	(97)		-	430		-
5800000	Benefits, Insurance & Taxes	71,	746_	 92,249		98,570	99,110	102,410	106,100
	Total Employee Services	177,	754	240,865		253,400	 262,310	 285,480	 296,390
OPERATION	<u> 15</u>								
6050000	Office Expense	8	886	965		2,180	2,720	2,470	2,470
6100000	Computer Maintenance & Replacement	12,4	470	16,420		17,250	17,250	18,770	19,070
6200000	Insurance	6,0	077	6,952		7,600	7,580	12,620	12,400
6250000	Occupancy Charges	16,3	367	30,297		27,130	27,530	27,790	28,260
6300000	Utilities	9,5	593	12,140		9,160	9,220	12,720	12,720
6350000	Communications	1,3	350	1,236		1,150	1,150	1,150	1,150
6400000	Operating Supplies	1,5	591	3,028		6,500	6,750	6,700	6,750
6450000	Vehicle & Equipment Operating Costs	1,3	328	7,867		8,260	9,660	9,260	9,260
6500000	Contract Services	4	50	-		500	500	500	500
6600000	Professional Development	1,0	000	121		1,330	1,330	1,330	1,770
6650000	Recruitment	7	91	 		· <u>*</u>	340	 	 -
	Total Operations	51,9	03	79,026		81,060	84,030	 93,310	 94,350
SPECIAL PU	RCHASES								×
7108019	Welding Equipment-Manual Pinch Roller	×	-	2,025			-	=	-
7152286	Minor Building Remodel		-	450		9,550	=	9,550	-
7702005	California Conservation Corp Projects	11,2	97	5,949		-	-	-	-
7104503	Radio Equipment		-	-		=	-	21,400	-
7708021	Downtown Street Tree Renewal Program	5,5	50	50,799		18,650	9,000	9,650	-



FUND 100			FUNCTION Public Works				CODE 801.8011
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL			2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL P	URCHASES (continued)						
	Total Special Purchases	\$ 16,847	\$ 59,223	\$ 28,200	\$ 9,000	\$ 40,600	\$ -
CAPITAL O	UTLAY						
8102011	Computers- New	-	1,334	-	-		(Mex)
8102583	Radio Repeater Replacement	-	-	90,000	90,000	-	-
8104082	Skid Steer Loader	-	49,971	-	-	-	_
8104062	Towable Boom Lift	-	26,096	-	¥	=	-
9404028	Contribution to Vehicle and Equipment Replacement Fund for Equipment Reserves	-	-	20,850	20,850	-	-
	Total Capital Outlay	-	77,401	110,850	110,850		
ACTIVITY TO	OTAL	\$ 246,504	\$ 456,515	\$ 473,510	\$ 466,190	\$ 419,390	\$ 390,740



FUND 100	FUNCTION Public Works						CODE 801.8011		
OBJECT NUMBER	EXPENSE CLASSIFICATION			2023-2024 AMOUNT		2024-2025 AMOUNT			
5100000	Salaries	Salaries for permanent staff	Estimated	\$	183,070	\$	190,290		
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	102,410			106,100		
6050000	Office Expense	Postage, printing, copying and office supplies	Estimated		2,470		2,470		
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated		18,770		19,070		
6200000	Insurance	Allocated portion of liability coverage	Allocated		12,620		12,400		
6250000	Occupancy Charges	Allocated portion of building maintenance costs	Allocated		27,790		28,260		
6300000	Utilities	Disposal fees, water, natural gas and electricity	Estimated	d 12,720			12,720		
6350000	Communications	Telephone and cell phone services	Telephone and cell phone services Estimated 1,				1,150		
6400000	Operating Supplies	Miscellaneous minor operating supplies	Estimated		6,700		6,750		
6450000	Vehicle & Equipment Operating Costs	Vehicle repairs, gas and mileage reimbursements	Estimated		9,260		9,260		
6500000	Contract Services	Miscellaneous trade or professional services	Estimated		500		500		
6600000	Professional Development	Conferences, memberships, subscriptions, books and other training materials	Estimated		1,330		1,770		
7152286	Minor Building Remodel	Corp yard building remodel	Estimated		9,550		-		
7104503	Radio Equipment	Radio equipment including batteries, chargers, Estimated cabling, antennas, programming and installation for repurposed equipment			21,400		-		
7708021	Downtown Street Tree Renewal Program	Foster partnerships with property owners in the Downtown District to invest in sidewalk improvements, tree wells, and the replanting and maintenance of street trees to support a vibrant downtown for residents and visitors	Estimated ,		9,650		-		

DEPARTMENT BUDGETS Public Works Maintenance - Parks

FUND	FUNCTION	CODE
100	Public Works	813

DESCRIPTION

The Parks Division is responsible for maintenance of City parks, landscaped common areas, medians, and grounds. The City maintains the Atascadero Lake Park Complex including playground equipment, barbeques, picnic areas, the lake and grounds, Paloma Creek Park Sports Complex and Playground, Colony Park, Sunken Gardens Park, The Plaza at El Camino Real, and City Administration grounds. In addition, they assist with emergency situations, special events and, manage all aspects of irrigation throughout the city.

GOALS AND OBJECTIVES

- * Improve irrigation efficiency and reduce water costs
- * Develop and maintain an annual parks maintenance program
- * Continue to provide quality recreational activities for the community through the maintenance of the City parks
- * Consistently provide quality customer service
- * Implement cost and energy savings measures

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SUMMARY OF SERVICE PROGRAMS						
Parks & Facilities	\$ 758,979	\$ 1,080,302	\$ 1,434,060	\$ 1,094,500	\$ 1,994,440	\$ 1,074,220
Parks Donations		6,859		850		_
Total	\$ 758,979	\$ 1,087,161	\$ 1,434,060	\$ 1,095,350	\$ 1,994,440	\$ 1,074,220
		,				
SUMMARY OF POSITIONS						
Maintenance Leadworker	-	-	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	Ξ.	=	=	-
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I	1.40	1.40	1.40	1.40	1.40	1.40
Total	4.40	4.40	4.40	4.40	4.40	4.40
					K.	

DEPARTMENT BUDGETS Public Works Maintenance - Parks

FUND	FUNCTION	CODE
100	Public Works	813

PERFORMANCE/WORKLOAD MEASURES

The work performed by the Division's field crew is broken into five categories. Routine Park Maintenance includes trash pick-up, cleaning restrooms and cleaning parking lots. Landscape Maintenance involves mowing and edging lawn areas, bush and tree trimming, irrigation maintenance and repair, weed abatement and field renovation. Facility Maintenance includes maintenance, inspection and repair of benches, BBQs, bridges, walkways, electrical, lighting, fences, and playground equipment. Public Assistance involves assisting the public in using and understanding the park system. Playground Inspection and Maintenance includes inspecting playground equipment for safety hazards and items in need of repair.

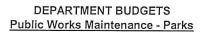
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 ESTIMATED	2024-2025 ESTIMATED
Routine Park Maintenance Hours	3,120	3,120	3,120	3,125	3,130	3,135
Landscape Maintenance Hours	2,650	2,650	2,650	2,655	2,650	2,650
Facility Maintenance Hours	450	450	450	455	450	450
Mowing hours	200	200	-	200	200	200
Trash Removal Hours	200	200	-	220	230	240
Pesticide Application and Reporting Hours	340	340	340	340	340	340
Irrigation Maintenance and Repair Hours	1,000	1,000	1,000	1,000	1,000	1,000
Equipment Maintenance Hours	325	325	325	325	325	325
Park Projects	200	200	200	200	200	200
Lake Water Quality Hours	50	50	300	60	60	60

DEPARTMENT BUDGETS <u>Public Works Maintenance - Parks</u>

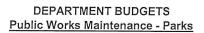
FUND 100			FUNCTION Public Works				CODE 813
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
EMPLOYEE	E SERVICES					×	
5100000	Salaries	\$ 188,942	\$ 204,800	\$ 250,060	\$ 211,310	\$ 271,630	\$ 289,370
5200000	Wages	-	6,562	-	2,720	-	-
5300000	Overtime	983	1,857	13,190	2,880	11,800	12,150
5400000	Other Pay	1,050	5,247	920	7,140	-	-
5800000	Benefits, Insurance & Taxes	174,062	186,298	213,350	201,640	221,600	230,160
	Total Employee Services	365,037	404,764	477,520	425,690	505,030	531,680
OPERATION	NS						
6100000	Computer Maintenance & Replacement	9,220	10,100	10,620	10,620	11,570	11,750
6200000	Insurance	11,969	18,203	19,890	20,510	24,910	24,830
6250000	Occupancy	25,490	33,780	35,270	35,270	36,230	36,990
6300000	Utilities	168,096	192,108	159,000	168,800	226,300	178,900
6350000	Communications	1,361	1,140	2,150	2,000	2,000	2,000
6400000	Operating Supplies	42,280	63,267	63,540	64,040	74,040	65,050
6450000	Vehicle & Equipment Operating Costs	32,231	50,332	48,080	47,880	54,760	54,830
6500000	Contract Services	44,922	151,441	140,270	139,470	158,950	159,790
3600000	Professional Development	120	745	3,500	3,000	3,000	3,500
650000	Recruitment	299	310	900	900	650	900
	Total Operations	335,988	521,426	483,220	492,490	592,410	538,540

DEPARTMENT BUDGETS <u>Public Works Maintenance - Parks</u>

FUND 100			FUNCTION Public Works			a	CODE 813
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED
SPECIAL P	ROJECTS						
7106017	Memorial Park Benches	\$ -	\$ 6,859	\$ -	\$ 850	\$ -	\$ -
7106099	Parks Repair & Replacement	-	-	150,000	45,000	373,000	-
7106005	Barbeque Grills	562	-	-	-	, -	-
7106009	Park Lights	7,142	=	Œ	=	_	-
7132205	Tree Trimming and Replacement	-	15,424	1,080	1,080	-	=
	Total Special Purchases & Projects	7,704	22,283	151,080	46,930	373,000	
CAPITAL O	UTLAY						
8104071	Turf Mower	-	75,108	-	-		-
8xxxxxx	Turf Sweeper	-	-	-	-	80,000	
Bxxxxxx	Small Tractors & Utility Vehicles	-	=	=	-	40,000	
8701716 9404028	Parking Lot and Trail Repairs Cash Contribution to Vehicle and Equipment Maintenance for Repeater & Other Equipment	47,000	59,580	200,000 118,240	8,000 118,240	400,000 -	-
	Total Capital Outlay	47,000	134,688	318,240	126,240	520,000	
OTHER USE	S					*	
9505075	Transfer to Landscaping & Lighting Fund for City's Contribution to Las Lomas Open Space Maintenance	1,850	2,600	2,600	2,600	2,600	2,600
9505077	Transfer to Landscaping & Lighting Fund for City's Contribution to De Anza Open Space Maintenance	1,400	1,400	1,400	1,400	1,400	1,400
9	Total Others Uses	3,250	4,000	4,000	4,000	4,000	4,000
CTIVITY TO	TAL _	\$ 758,979	\$ 1,087,161	\$ 1,434,060	\$ 1,095,350	\$ 1,994,440	\$ 1,074,220
			E-103				-11



FUND 100	D FUNCTION Public Works						
OBJECT NUMBER	EXPENSE CLASSIFICATION			2023-2024 AMOUNT	2024-2025 AMOUNT		
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 271,630	\$ 289,370		
5300000	Overtime	Overtime costs	Estimated	11,800	12,150		
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	221,600	230,160		
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	11,570	11,750			
6200000	Insurance	Allocation of liability and property insurance coverage	Allocation of liability and property insurance coverage Allocated				
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	36,230	36,990		
6300000	Utilities	Park lights, water, and natural gas	Estimated	226,300	178,900		
6350000	Communications	Telephone and cell phone services and batteries	Estimated	2,000	2,000		
6400000	Operating Supplies	Hardware, lumber, small tools, irrigation supplies, fertilizer, plants, grass seed, restroom supplies, field paint, building repair supplies, pest control, uniforms, personal safety supplies, lake dye and algaecide	Estimated	74,040	65,050		
6450000	Vehicle & Equipment Operating Costs	Equipment parts and repairs, vehicle parts, vehicle maintenance, vehicle repairs, gas and oil	Estimated	54,760	54,830		
6500000	Contract Services	Tree services, electrical repairs, plumbing repairs, janitorial services and portable restroom rental	Estimated	158,950	159,790		
6600000	Professional Development	Conferences, seminars, dues, subscriptions, books and other training materials	Estimated	3,000	3,500		
6650000	Recruitment	Cost of employee recruitment including advertising, Estimated pre-employment testing, physicals and other processing charges			900		
7106099	Parks Repair & Replacement	Amenities replacement in various City parks such as Estimated the dock at the Lake Park, benches, picnic tables, BBQ grills, trash cans, signage, sidewalks, trails, lighting at Zoo Event Center, fencing and gates.			-		
Зхххххх	Turf Sweeper	Replacement of a turf sweeper	Estimated	80,000	-		



FUND 100	FUNCTION Public Works					CODE 813		
OBJECT EXPENSE NUMBER CLASSIFICATION		DESCRIPTION	BASIS	2023-2024 AMOUNT		2024-2025 AMOUNT		
8xxxxxx	Small Tractors & Utility Vehicles	Replacement of utility vehicles	Estimated	\$	40,000	\$		
8701716	Parking Lot and Trail Repairs	Major maintenance, repairs and striping for parking lots at City facilities including Paloma Park, Colony Park, the Pavilion on the lake, and trail systems.	Estimated		400,000		-	
9505075	Transfer to Landscaping & Lighting Fund for City's Contribution to Las Lomas Open Space Maintenance	Transfer to the Landscaping & Lighting Fund for the City's Contribution to Las Lomas open space maintenance	Allocated		2,600		2,600	
9505077	Transfer to Landscaping & Lighting Fund for City's Contribution to De Anza Open Space Maintenance	Transfer to the Landscaping & Lighting Fund for the City's contribution to De Anza open space maintenance	Allocated		1,400		1,400	

DEPARTMENT BUDGETS Other Uses

FUND	,	CODE
100	,	080

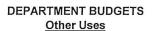
DESCRIPTION

This department accounts for miscellaneous General Fund items that are not associated with any one Department. The General Fund contribution to the Gas Tax Fund for Streets Maintenance has historically come from this department budget.

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
SUMMARY OF SERVICE PROGRAMS							
Other	\$ 468,180	\$ 225,271	\$ 453,310	\$ 8,199,150	\$ 978,000	\$ 910,000	
Total	\$ 468,180	\$ 225,271	\$ 453,310	\$ 8,199,150	\$ 978,000	\$ 910,000	



FUND 100								A				CODE 080	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL		2021-2022 ACTUAL		2022-2023 BUDGETED		2022-2023 ESTIMATED		2023-2024 REQUESTED		2024-2025 REQUESTED	
SPECIAL PI	ROJECTS												
7702016	COVID-19 Emergency Protective Measures	\$	28,502	\$	5,078	\$	*	\$ 980)	\$ -	\$	-	
7402125	Groundwater Sustainability Plan	2,341					-						
*	Total Special Projects	30,843			5,078	_	-	980					
CAPITAL O	JTLAY												
8101031	Replacement copiers		7 -		-		-	-	-	32,000		=	
8104057	Postage Machine		_		_		-	4,170)				
9404029	Technology Fund for Laserfiche Licenses		27,400		-		-	-	•	-		-	
9404029	Technology Fund for Backup Power Supply for City Hall		-		12,160		-	-	e e	-		-	
9404029	Technology Fund for Conference Room Technology Upgrades		-		-		-	-	i	66,000		-	
9404028	Vehicle and Equipment Maintenance Fund Deficit		158,120		-		-	2,050,000		-		-	
9xxxxxx	Downtown Infrastructure Enhancement Transfer to LTF		-		-		- "	4,694,000		-		-	
(8)	Total Capital Outlay	-	185,520		12,160		.=	6,748,170		98,000		-	
OTHER USE													
Т	ransfers to:												
9505026	Gas Tax Fund for Street Maintenance		251,817		208,033		453,310	450,000		680,000		710,000	
9505061	Building Maintenance Fund to Fund Deficit		-		-			1,000,000		200,000		200,000	
	Total Transfers Out		251,817		208,033		453,310	1,450,000	_	880,000		910,000	
ACTIVITY TO	DTAL	\$	468,180	\$	225,271	\$	453,310	\$ 8,199,150	\$	978,000	\$	910,000	



FUND	CODE
100	080

OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT		2024-2025 AMOUNT	
8101031	Replacement copiers	Replacement copiers for City Hall first floor and Police Department	Estimated	\$	32,000	\$	-
9404029	Technology Fund for Conference Room Technology Upgrades	General Fund contribution to the Technology Fund for conferene room technology upgrades	Allocation		66,000		,
9505026	Gas Tax Fund for Street Maintenance	General Fund contribution to the cost of street department operations	Allocation		680,000		710,000
9505061	Building Maintenance Fund to Fund Deficit	General Fund contribution to the Building Maintenance Fund deficit	Allocation		200,000		200,000