



## The City of Atascadero

Is announcing a recruitment for

# LATERAL POLICE OFFICER

SALARY RANGE: \$5,044.66 - \$6,438.40

### THE COMMUNITY:

The City of Atascadero is a beautiful central coast community located in San Luis Obispo County. We have a population of approximately 28,000 residing in an area just under 27 square miles. Our community is a great place to live, work and raise a family! We are situated along Highway 101, halfway between the metropolitan areas of Los Angeles and San Francisco. The community is located in the Paso Robles wine region and a short 20 minute drive to the beach and picturesque Highway 1. We are within a three hour drive to Yosemite National Park and two hours to Monterey or Carmel. For those that enjoy the outdoors, we are close to four local lakes, a national forest and endless hiking and biking trails.



<https://www.facebook.com/pages/Atascadero-Police-Department/177060125689080>

### THE DEPARTMENT:

The Atascadero Police Department consists of 28 sworn and 11 civilian employees. Our management team is committed to supporting, mentoring and developing our officers. We embrace the value of fostering and maintaining positive relationships both externally and within our organization. We believe patrol is the backbone of our organization. The patrol division works a 3/12 schedule and work in teams consisting of a Sergeant, a Corporal and two Officers. Our patrol officers are supported with two motor officers, two K-9 officers and the Detective Unit. Our Detective unit consists of general investigators and a two-officer Special Enforcement Team (street and investigative enforcement related to drugs and gangs). Our Department partners with the San Luis Obispo Sheriff's Department and provides six tactical operators to their Special Enforcement Detail (SWAT).

[www.atascadero.org](http://www.atascadero.org)



**Salary Range:** \$5,044.66 - \$6,438.40 maximum base pay per month. This includes a 2.5% increase for those with a POST Intermediate Certificate and another 2.5% increase for those with a POST Advanced Certificate bringing the maximum monthly base pay to \$6,438.40.

**Retirement Plan:** The City is enrolled in the California Public Employees Retirement System (CalPERS) and has a 2 tier retirement system for new employees. Tier 2: Employees who meet the definition of a classic member under CalPERS qualify for the **3%@55 plan**. Tier 3: Employees who are new to CalPERS qualify for the **2.7%@57 plan**. Employees pay the member contribution in both plans.

**Health Insurance, Vision, Dental:** Choice of PPO or HMO plans. The city will pay 100% of the employee's coverage and a portion of the dependent coverage.

**Life Insurance:** \$20,000 increasing to \$50,000 on 7/1/15.

**Vacation:** 10 days a year graduating to 20 days after 11 years of service.

**Holidays:** 12 paid holidays per year. Holiday hours may be paid or will accrue in eight hour increments each month. Holiday hours must be used within the calendar year or the value of holiday hours will be paid to the employee or may be applied to the employee's deferred compensation account.

**Sick Leave:** 8 hour accrual per month with no maximum accrual limit.

**Stay Well Plan:** Employees with 384 or more hours of sick leave are eligible for the Stay Well Bonus, which allows an employee to receive a pay-off equal to one third of the unused annual allotment of sick leave.

**Incentive Pay:** The City will reimburse up to \$1,600 per fiscal year for educational expenses (tuition/books) for attending college or other job related professional training.

**Bilingual Pay:** 2.5% of salary to those who are able to speak one of the top two non-English languages.

**Uniform Allowance:** \$800.00 annually. The City also reimburses employees \$10.00 per month for the use of their personal cell phone for City business.



#### QUALIFICATIONS:

- Must be at least eighteen years of age at time of appointment.
- Possess a High School Diploma or GED equivalent.
- Weight in proportion to height, vision correctable to 20/20 with corrective lenses supplied by the applicant, and normal depth perception. Must possess a Certificate of Completion from an accredited California basic P.O.S.T Academy, as well as a BASIC POST Certificate, and have a minimum of two years full-time experience, as defined in Section 830.1 of the California Penal Code, with a California law enforcement agency.
- Must possess or be eligible for a valid First Aid Certificate issued by the American Red Cross and verified completion of an approved CPR course within one year of the appointment.
- Meet all other requirements in keeping with the Commission on Peace Officer Standards and Training.
- Must possess a valid Class C California Driver's License.



#### SELECTION GUIDELINES:

All application material will be thoroughly screened and the most qualified applicants will be invited to participate in the testing process which shall consist of, but may not be limited to the following:

- Written Examination (Pass/Fail)
- Physical Agility Examination (Pass/Fail)
- Oral Interview

After a thorough background review including a fingerprint check, polygraph examination and the Chief's oral interview, a conditional offer of employment will be made. Final appointment is contingent upon the results of a psychological exam as well as a comprehensive physical examination to include alcohol and controlled substance screening.



#### CONTACT:

Commander Joe Allen  
(805) 470-3236

Signed applications may be scanned and sent to:  
[jobs@atascadero.org](mailto:jobs@atascadero.org)

#### THE POSITION

Under general supervision, patrols an assigned area in the prevention of crime and enforcement of law and order, carries out special assignments related to departmental operations or law enforcement in general, participates in community oriented policing activities, performs related duties as required.

#### ESSENTIAL DUTIES & RESPONSIBILITIES:

Duties may include, but are not limited to, the following:

On assigned, rotating shifts, patrols designated areas either in a vehicle, on a bicycle or on foot, enforces City, County, and State laws, conducts both preliminary and follow-up investigations, responds to calls for service, makes field contacts, completes forms, serves warrants and subpoenas, works traffic accident scenes, and performs other general police functions.

Makes arrests as necessary, interviews victims, complainants and witnesses, interrogates suspects, gathers and preserves evidence, receives, searches and books prisoners, fingerprints and transports prisoners, testifies and presents evidence in court.

Contacts and cooperates with other law enforcement agencies in matters relating to the investigation of crimes and the apprehension of offenders. Writes reports and field notes, participates in staff development, and attends briefings and training sessions.

Assists the public and answers questions, administers first aid and responds to calls for medical assistance, establishes and maintains good relationships with the general public.

May participate in or be assigned to special programs such as canine, crime prevention, investigations on a rotating assignment.

Attends and/or schedules meetings within the community to foster communication with citizens groups and individuals.

Performs other related duties as required.