CITY OF ATASCADERO
POLICE DEPARTMENT

"Dedicated to Professional Service"

JEREL HALEY
Chief of Police

Date:_____

Dear Business Owner:

The following information is used by the Atascadero Police Department when contact is necessary for safety or criminal purposes; such as an injured employee, an unsecured door or window, a break-in, or threat of property damage. Your assistance in keeping our files current with accurate, complete information helps us provide you the best service possible. ***Local contact information is crucial for responses. If cell phones are listed, please ensure they are left on at night.***

Please complete and return this form to the Atascadero Police Department. Feel free to indicate any additional information you feel could be useful to the Police or Fire Departments in the event our response is required. If you have an alarm company or combination lock/gate at the location, please indicate below. **In the event we were not provided emergency contact information for your business and response is necessary, your business is subject to fees according to the Atascadero Municipal Code section 3-5.1004.** If additional space is needed please use the back of this form. Please include a separate mailing address if applicable. If you have any questions please contact (805)461-5051.

Sincerely,

Jerel Haley
Chief of Police

By:_____

BUSINESS EMERGENCY CONTACT INFORMATION

Business Name:_____ Phone:_____

Business Address:_____ Mailing Address:_____

Type of Business:_____ Hours of Operation:_____

Alarm Company:_____ Phone:_____

Name of Owner/Manager: _____

Name of First Contact:_____ Phone:_____

Address: _____

Name of Second Contact:_____ Phone:_____

Address:_____

Name of Third Contact:_____ Phone:_____

Address:_____

Last Updated: _____ Business Closed as of:_____

5505 EL CAMINO REAL • ATASCADERO, CA 93422
General Business: (805) 461-5051 Administrative Services: (805) 470-3200 Watch Commander: (805) 470-3280 Fax: (805) 461-3702
www.atascadero.org