

OTC PERMIT SUBMITTALS WILL BE ACCEPTED MON – FRI BETWEEN 8:30 A.M. & 4:30 P.M.

Payment methods accepted: Cash or Check only (we do not accept credit / debit cards)

Rec'd By: _____ Over-The-Counter Fees: WATER HEATER - \$80.22 MINOR OTC - \$192.33 MAJOR OTC - \$282.84 Receipt No: _____	 OVER-THE-COUNTER PERMIT APPLICATION City of Atascadero 6500 Palma Avenue, Atascadero, CA 93422 (805) 461-5035 (805) 461-7612 FAX permitcenter@atascadero.org	OTC PERMIT NUMBER 201 __ - _____ (DATE STAMP RECEIVED)
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Project Address: _____

Project Description: _____

All Over-the-Counter Replacements Must Be "Like for Like" Only

- Electrical Meter Upgrade _____ AMPS to _____ AMPS (<400 AMPS) Residential HVAC Replacement
- Plumbing Replacement Water Heater Replacement Window Replacement (T-24 Form Required)
- Demo Accessory Structure* (show native trees) Temporary Power Pole* Wall Heater Replacement
- Commercial Change Of Occupancy--with no construction (2 floor plans) Stucco / Siding / Drywall / Deck Repairs
- Prefabricated Above Ground Swimming Pools* (greater than 24" deep; provide pool barrier on site plan)
- Sewer/Water/Gas Line Replacement* Septic Tank Replacement* ***SITE PLAN (3) REQUIRED**

RE-ROOF : Tear off or Overlay (one layer only); Commercial or Residential
 Roofing Material: _____ (Class A rating required)

Residential Re-Roofs:

- Residential low-sloped roofs (2:12 or less) no specific energy requirements.
- Residential steep-sloped roofs (greater than 2:12) with a weight of 5lbs. /sq. ft. or less, no specific energy requirements.
- Residential steep-sloped roofs (greater than 2:12) with a weight of 5 lb. /sq. ft. or more shall have a minimum aged solar reflectance of 0.15 and a minimum thermal emittance of 0.75, or a minimum SRI of 10. **CF-1R-ALT form (pg. 3 of 5) required** unless one of the listed alternatives or exceptions exist.

Commercial Re-Roofs:

CF-6R-ENV-01 form, consistent with the type and scope of project, must be submitted along with this application.

OWNER:

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
 PHONE #: _____ FAX#: _____ E-MAIL: _____

#1 IDENTIFY WHO WILL PERFORM THE WORK (Please Select and Complete either 1a or 1b):

#1a – CALIFORNIA LICENSED CONTRACTOR'S DECLARATION I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

CONTRACTOR'S LICENSE # (CSLB): _____ LICENSE CLASS: _____ PHONE: (____) _____

COMPANY/NAME: _____ FAX: (____) _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

E-MAIL ADDRESS: _____ CITY BUSINESS LICENSE Number: _____

#1b – OWNER–BUILDER’S DECLARATION I hereby affirm under penalty of perjury that I am exempt from the Contractors’ State License Law for the following reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Sec. 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors’ State License Law (Chapter 9 commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

- I, as owner of the property, or my employees with wages as their sole compensation, will do all of or portions of the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractors’ State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
- I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractor’s License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor’s License Law.)
- I am exempt from licensure under the Contractors’ State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following web site: <http://www.leginfo.ca.gov/calaw.html>

Property Owner or Authorized Agent Signature: _____ **Date:** _____

#2 WORKERS' COMPENSATION COVERAGE AND LENDING AGENCY (Complete 2a and 2b):

WARNING: Failure to secure workers’ compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to \$100,000, in addition to the cost of compensation, damages as provided for in section 3706 of the labor code, interest, and attorney’s fees.

#2a – WORKERS’ COMPENSATION DECLARATION I hereby affirm under penalty of perjury one of the following declarations:

- I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No. _____
- I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are: (This section need not be completed if the permit is for one hundred dollars (\$100) or less.)

Carrier: _____ Policy No. _____ Expiration Date: _____ Phone:(____) _____

- I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

#2b – DECLARATION REGARDING CONSTRUCTION LENDING AGENCY I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code) as follows:

Lender’s Name & Address: _____

#3 DECLARATION BY CONSTRUCTION PERMIT APPLICANT

By my signature below, I certify to each of the following:

I am a California licensed contractor or the property owner* or authorized to act on the property owner’s behalf**.

I have read this construction permit application and the information I have provided is correct. I agree to comply with all applicable City and County ordinances and State laws relating to building construction. I authorize representatives of the City to enter the above-identified property for inspection purposes.

Signature: _____ **Date:** _____

**requires separate verification form **requires separate authorization form*