



City of Atascadero
Community Development Department

PUBLIC INFORMATION - BUILDING SERVICES

Community Development Department 6500 Palma Avenue Atascadero, CA 93422 (805) 461-5035 fax (805) 461-7612

TEMPORARY HOUSING DURING CONSTRUCTION SUBMITTAL CHECKLIST

SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 85 M.P.H - EXPOSURE ZONE "B" OR "C"
ZONING ORDINANCE - NATIVE TREE ORDINANCE - ATASCADERO MUNICIPAL CODE - 2013 CBC - 2013 CRC - 2013 CEC
2013 CPC - 2013 CMC - 2013 CGBC - ENGINEERING STANDARDS - CALIFORNIA STATE ENERGY COMPLIANCE (TITLE 24)

PERMIT SUBMITTALS ACCEPTED MONDAY – FRIDAY BETWEEN 8:30 A.M. - 4:30 P.M.

Incomplete submittals will not be accepted at the permit counter

A request for temporary on-site housing and cargo storage unit during a construction project may be approved for single-family residential projects only. The Building Official must review and approve all temporary housing and cargo storage unit submittals. Temporary housing and cargo storage unit permits may not be issued prior to issuance of main house permit. Only one temporary housing unit and one temporary cargo storage unit (maximum 8' x 40') may be approved for each residential parcel. An applicant must demonstrate site suitability, including setbacks from slopes, and all temporary housing units must be connected to an approved sewer or septic system and an approved electrical power source. A mobile home or modular home submittal must include a State approved foundation plan or a foundation system designed by a licensed architect or engineer. An RV or 5th wheel unit must be chalked in place or otherwise secured in a manner approved by the Building Official. Temporary units may be approved for up to 18 months, and must be removed prior to final occupancy approval of the main house. All temporary units must be maintained in a safe and sanitary manner. Decks must meet *Construction Requirements for Fire Severity Zone* standards, and plans and permit are required for decks, landings and stairs over 30" above grade.

- Addendum Application:** Signed by Property Owner, Authorized Agent, or Licensed General Contractor.
- Construction drawings – 2 sets:** *Only if a foundation system is required.*
- Site Plan – 2 sets:** Site plan must show topography; drainage, rear, front and side setbacks; location of native trees with drip line within 20' of any construction activity; location of all structures, septic tank, leach fields, sewer lines and driveways, and distance to property lines. If waste is to be disposed of off-site, please indicate which authorized dump center will be used. *Sedimentation and erosion control measures must be incorporated into grading / drainage plan and shall be in place during the period from October 15th through April 15th.*
 - Trees:** A tree protection plan is required for all construction within 20' of the dripline of any native tree. An arborist report from a certified arborist is required for all construction within the dripline of any native tree. A separate tree removal permit is required if any native tree is proposed for removal. If there are no native trees on the site, please note that on the site plan.
 - Driveway:** If the project driveway is required for Fire Department access, the driveway must have an all-weather surface, approved by the City Fire Department prior to occupancy.
- Grant Deed / Title Report:** Required if applicant name is different than County Assessor's records.
- Temporary Construction Power:** Indicate electrical source on site plan if applicable. Complete and sign temporary power affidavit (available on-line or at permit counter).