The City of Atascadero is committed to building community by fostering an outstanding quality of life with excellent public service, stewardship of the environment, preservation of our heritage and promotion of economic prosperity.

Fiscal Years 2011-2012 & 2012-2013

# City of Atascadero

## Budget

Charles Paddock Zoo Front Entrance Project

## *2011-2013 Budget cover*

The 2011-2013 Budget cover features the City's Charles Paddock Zoo. The main photo is the beautiful new front entrance at the Zoo. This project was funded by the Community Redevelopment Agency of Atascadero and was completed in 2011. The building houses the ticket booth, gift shop, and snack bar, and was designed with the environment in mind. Green features of the building include sky lights and windows for natural lighting, rain catchment for landscape watering, and natural airflow design for cooling. (photo courtesy of Delma Meyer)

The series of photos on the left side of the cover features some of the Zoo's residents (from top to bottom):

- *White-Eared Titi Monkeys:* These Titi Monkeys are named Uno and Chiquita. These mammals only weigh about 2 pounds. In the wild, they live near rivers in low rainforest canopies. (photo courtesy of Pixel Chix)

- *Blue and Gold Macaw:* There are two Blue and Gold Macaws living at the Zoo: Fiasco and Poppy. They are native to South America, from Eastern Panama through Columbia, Ecuador, and Brazil, and can live up to 50 years in captivity. (photo courtesy of Pixel Chix)

- *Bennett's Wallabies:* Five wallabies call the Zoo their home: Emerald, Jet, Tucker, Opal and Chance. This species is native to Tasmania, Victoria, southeastern Australia, eastern New South Wales, southeastern Queensland and Flinders Island. They can grow to be 3 feet tall and 60 pounds. (photo courtesy of Zoo Staff)

## ELECTED OFFICIALS

**Tom O'Malley, MAYOR**

**Bob Kelley, MAYOR PRO TEMPORE**

**Jerry Clay, Sr., COUNCIL MEMBER**

**Roberta Fonzi, COUNCIL MEMBER**

**Brian Sturtevant, COUNCIL MEMBER**

**Marcia McClure Torgerson, CITY CLERK**

**Joseph Modica, Jr., CITY TREASURER**

## PRINCIPAL ADMINISTRATIVE OFFICERS

**Wade G. McKinney, CITY MANAGER**

**James Lewis, ASSISTANT CITY MANAGER**

**Steve Gesell, ACTING POLICE CHIEF**

**Kurt Stone, FIRE CHIEF**

**Russ Thompson, PUBLIC WORKS DIRECTOR**

**Rachelle Rickard, ADMINISTRATIVE SERVICES DIRECTOR**

**Brady Cherry, COMMUNITY SERVICES DIRECTOR**

**Warren Frace, COMMUNITY DEVELOPMENT DIRECTOR**

**Brian A. Pierik, CITY ATTORNEY**

California Society of Municipal Finance Officers

Certificate of Award
For

Excellence in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Astascadero

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010

Thomas Fil
CSMFO President

Pamela Arends-King, Chair
Budgeting & Financial Reporting

The California Society of Municipal Finance Officers (CSMFO) recognizes with two levels of certificates those entities with highly professional budget documents. The first level is the "Meritorious Budget Award", which requires the entity to meet a very specific list of criteria defined by CSMFO. The second level is the "Excellence in Operational Budgeting Award", which requires that the organization meet even higher criteria which effectively enhances the usability of the document.

The City's adopted budget for fiscal years 2009-2011 received the "Excellence in Operational Budgeting" Award. In preparing the fiscal years 2011-2013 budget, the staff has once again followed CSMFO's criteria. This document will be submitted to the CSMFO for the fiscal years 2011-2012 budget award.

# TABLE OF CONTENTS

**PREFACE**…… x

**SECTION A - BUDGET MESSAGE**

Budget Message …… A-1

Budget Authority and Carryovers…… A-14

Resolution Adopting 2011-2013 Budget…… A-15

Resolution Amending 2010-2011 Budget…… A-17

2011-2012 Annual Spending Limit Calculation…… A-19

Resolution Adopting the 2011-2012 Annual Spending Limit…… A-21

**SECTION B - GRAPHS AND SUMMARIES**

All Funds

Revenues by Category…… B-1

Graphical Presentation of Revenues by Category…… B-2

Revenues by Fund…… B-3

Graphical Presentation of Revenues by Major Fund…… B-5

Expenditures by Category…… B-6

Graphical Presentation of Expenditures by Category…… B-7

Expenditures by Fund…… B-8

Graphical Presentation of Expenditures by Major Fund…… B-10

General Fund

Seven Year Projection…… B-11

Revenues by Category…… B-12

Graphical Presentation of Revenues by Major Funding Source…… B-13

Expenditures by Category…… B-14

Graphical Presentation of Expenditures by Category…… B-15

Expenditures by Function…… B-16

Graphical Presentation of Expenditures by Function…… B-17

Expenditures by Line Item…… B-18

# TABLE OF CONTENTS

**SECTION C - FUND ANALYSIS**


Fund Analysis Introduction ..... C-1
Fund Analysis Summary 2011-2012 ..... C-2
Fund Analysis Summary 2012-2013..... C-5
General Fund..... C-8
Gas Tax Fund..... C-10
Wastewater Fund..... C-11
Transit Fund..... C-12
Building Maintenance Fund..... C-13
Technology Services and Replacement Fund..... C-14
Vehicle and Equipment Replacement Fund..... C-15
Capital Projects Fund..... C-16
AB 2928 Traffic Congestion Relief Fund..... C-17
Local Transportation Fund..... C-18
Streets Assessment Districts Fund..... C-19
Circulation System Fees Fund..... C-20
Storm Drainage Facilities Fees Fund..... C-21
Amapoa Tecorida Fees Fund..... C-22
Parkland Facilities Fees Fund..... C-23
Blight Elimination Projects Fund..... C-24
Assessment District #8 Capital Projects Fund..... C-25
Historic City Hall Rehabilitation Fund..... C-26
Colony Park Community Center Construction Fund..... C-27
Community Facilities District #2005-1 Fund..... C-28
Apple Valley Street & Storm Drain Maintenance District #1 Fund..... C-29
Apple Valley Landscaping & Lighting District #1 Fund..... C-30
Las Lomas Street & Storm Drain Maintenance District #2 Fund..... C-31
Las Lomas Landscaping & Lighting District #2 Fund..... C-32

# TABLE OF CONTENTS

**SECTION C - FUND ANALYSIS (continued)**


De Anza Estates Street & Storm Drain Maintenance District #3 Fund…… C-33
De Anza Estates Landscaping & Lighting District #3 Fund…… C-34
Supplemental Law Enforcement Services Fund…… C-35
In Lieu Low/Moderate Income Housing Fund…… C-36
Production of Affordable Housing Units Fund…… C-37
Business Improvement Association Fund…… C-38
Community Development Block Grant (CDBG) Fund…… C-39
Tree Planting Fund…… C-40
General Government Facilities Fees Fund…… C-41
Law Enforcement Facilities Fees Fund…… C-42
Fire Facilities Fees Fund…… C-43
Open Space Acquisition Fees Fund…… C-44
Public Facilities Fees Fund…… C-45
Library Expansion Facilities Fees Fund…… C-46
Aerial Fire Truck Fees Fund…… C-47
2010 Bond Debt Service Fund…… C-48
1989 Certificates of Participation Fund…… C-49
1992 Street Improvement Assessments Fund…… C-50
1993 Camino Real Improvement Bonds Fund…… C-51
Assessment District #3 Debt Service Fund…… C-52
Assessment District #4 Debt Service Fund…… C-53
Assessment District #5 Debt Service Fund…… C-54
Assessment District #7 Debt Service Fund…… C-55
Assessment District #9 Debt Service Fund…… C-56
Assessment District #10 Debt Service Fund…… C-57

# TABLE OF CONTENTS

**SECTION D - REVENUE SUMMARIES**


Description of Revenue Sources…… D-1
General Fund…… D-7
Gas Tax Fund …… D-16
Wastewater Fund…… D-17
Transit Fund…… D-18
Building Maintenance Fund…… D-20
Technology Services and Replacement Fund…… D-21
Vehicle and Equipment Replacement Fund…… D-22
Capital Projects Fund…… D-23
AB2928 Traffic Congestion Relief Fund…… D-25
Local Transportation Fund…… D-26
Street Maintenance Assessment Districts Fund…… D-27
Circulation System Fees Fund…… D-28
Storm Drainage Facilities Fees Fund…… D-29
Amapoa Tecorida Fees Fund…… D-30
Parkland Facilities Fees Fund…… D-31
Blight Elimination Projects Fund…… D-32
Assessment District #8 Capital Projects Fund…… D-33
Historic City Hall Rehabilitation Fund…… D-34
Colony Park Community Center Construction Fund…… D-35
Community Facilities District #2005-01 Fund…… D-36
Apple Valley Street & Storm Drain Maintenance District #1 Fund…… D-37
Apple Valley Landscaping & Lighting District #1 Fund…… D-38
Las Lomas Street & Storm Drain Maintenance District #2 Fund…… D-39
Las Lomas Landscaping & Lighting District #2 Fund…… D-40
De Anza Estates Street & Storm Drain Maintenance District #3 Fund…… D-41

# TABLE OF CONTENTS

**SECTION D - REVENUE SUMMARIES (continued)**


De Anza Estates Landscaping & Lighting District #3 Fund..... D-42
Supplemental Law Enforcement Services Fund..... D-43
In Lieu Low/Moderate Income Housing Fund..... D-44
Production of Affordable Housing Units Fund..... D-45
Business Improvement Association Fund..... D-46
Community Development Block Grant (CDBG) Fund..... D-47
Tree Planting Fund..... D-48
General Government Facilities Fees Fund..... D-49
Law Enforcement Facilities Fees Fund..... D-50
Fire Facilities Fees Fund..... D-51
Open Space Acquisition Fees Fund..... D-52
Public Facilities Fees Fund..... D-53
Library Expansion Facilities Fees Fund..... D-54
Aerial Fire Truck Fees Fund..... D-55
2010 Bond Debt Service Fund..... D-56
1989 Certificates of Participation Fund..... D-57
1992 Street Improvement Assessments Fund..... D-58
1993 Camino Real Improvement Bonds Fund..... D-59
Assessment District #3 Debt Service Fund..... D-60
Assessment District #4 Debt Service Fund..... D-61
Assessment District #5 Debt Service Fund..... D-62
Assessment District #7 Debt Service Fund..... D-63
Assessment District #9 Debt Service Fund..... D-64
Assessment District #10 Debt Service Fund..... D-65

# TABLE OF CONTENTS

**SECTION E - DEPARTMENT BUDGETS**


City Council…… E-1
City Clerk…… E-5
City Treasurer…… E-8
Legal…… E-11
City Manager…… E-14
Administrative Services…… E-20
Police…… E-24
Police Grants and Programs…… E-31
Fire …… E-35
Fire Grants and Programs…… E-42
Fire Mutual Aid…… E-47
Community Development…… E-51
Community Services…… E-59
Central Reception…… E-63
Recreation…… E-67
Pavilion…… E-72
Zoo…… E-77
Colony Park Community Center…… E-83
Public Works Administration…… E-87
Public Works Operations…… E-92
Public Works Maintenance - Parks…… E-95
Building Maintenance…… E-100
Public Works Maintenance - Streets…… E-106
Wastewater…… E-112
Transit…… E-121
Technology…… E-126
Vehicle and Equipment Replacement…… E-132
Other Uses…… E-135

# TABLE OF CONTENTS

**SECTION F - CAPITAL PROJECTS**


Introduction…… F-1
Narrative…… F-2
List of Unfunded Roads Projects…… F-8
2011-2013 Capital Projects Summary…… F-11
Five Year Capital Improvement Plan…… F-15
Capital Projects Fund …… F-18
AB 2928 Traffic Congestion Relief Fund…… F-20
Local Transportation Fund…… F-22
Street Maintenance Assessment Districts Fund…… F-24
Circulation System Fees Fund…… F-25
Storm Drainage Facilities Fees Fund…… F-26
Amapoa Tecorida Fees Fund …… F-27
Parkland Facilities Fees Fund…… F-28
Blight Elimination Projects Fund…… F-29
Assessment District #8 Capital Projects Fund…… F-31
Historic City Hall Rehabilitation Fund…… F-32
Colony Park Community Center Construction Fund…… F-33


**SECTION G - OTHER FUNDS**


Introduction…… G-1
Community Facilities District 2005-1 Fund…… G-2
Apple Valley Street & Storm Drain Maintenance District #1 Fund…… G-3
Apple Valley Landscaping & Lighting District #1 Fund…… G-5
Las Lomas Street & Storm Drain Maintenance District #2 Fund…… G-7
Las Lomas Landscaping & Lighting District #2 Fund…… G-8
De Anza Estates Street & Storm Drain Maintenance District #3 Fund…… G-10
De Anza Estates Landscaping & Lighting District #3 Fund…… G-12
Supplemental Law Enforcement Services Fund…… G-13

# TABLE OF CONTENTS

**SECTION G - OTHER FUNDS (continued)**


In Lieu Low/Moderate Income Housing Fund…… G-15
Production of Affordable Housing Units Fund…… G-17
Business Improvement Association Fund…… G-18
Community Development Block Grant (CDBG) Fund…… G-19
Tree Planting Fund…… G-22
General Government Facilities Fees Fund…… G-24
Law Enforcement Facilities Fees Fund …… G-25
Fire Facilities Fees Fund …… G-26
Open Space Acquisition Fees Fund…… G-27
Public Facilities Fees Fund…… G-28
Library Expansion Facilities Fees Fund…… G-29
Aerial Fire Truck Fees Fund…… G-30


**SECTION H - DEBT REDEMPTION SCHEDULES**


Introduction…… H-1
2010 Bond Debt Service Fund…… H-2
1989 Certificates of Participation Fund…… H-5
1992 Street Improvement Assessment Fund…… H-6
1993 Camino Real Improvement Bond Fund…… H-7
Assessment District #3 Debt Service Fund…… H-9
Assessment District #4 Debt Service Fund…… H-10
Assessment District #5 Debt Service Fund…… H-11
Assessment District #7 Debt Service Fund…… H-12
Assessment District #9 Debt Service Fund…… H-13
Assessment District #10 Debt Service Fund…… H-15

# TABLE OF CONTENTS

**SECTION I - GENERAL INFORMATION**

City Profile..... I-1
Organizational Chart - Citywide..... I-10
Organizational Chart - City Manager..... I-11
Organizational Chart - Administrative Services..... I-12
Organizational Chart - Police..... I-13
Organizational Chart - Fire..... I-14
Organizational Chart - Community Development..... I-15
Organizational Chart - Community Services..... I-16
Organizational Chart - Public Works..... I-17
Staffing History..... I-18

**SECTION J - GLOSSARY**

Glossary..... J-1

# PREFACE
## How to Use the Budget Document

This document represents a proposal for the City's budget for the two fiscal years ending June 30, 2012 and June 30, 2013.

Data have been revised and reclassified, whenever possible, in order to provide information that is consistent for each of the years presented in this document. This means that data in individual line accounts or departments will not necessarily tie to other City documents produced in previous years; however, the bottom line or net effect has not been changed.

This 2011-2013 Proposed Budget document serves four primary roles:

- Financial Plan
- Policy Document
- Operations Guide
- Information Tool

The budget document is organized into the following sections:

***Section A: Budget Message***

The budget message from the City Manager provides an overview of the 2011-2013 financial plan, a summary of the major operating program changes, and policy issues requiring Council determination. This section also includes an explanation of budget authority limits, copies of budget resolutions, the City's annual Gann limit calculation and a copy of the Gann limit resolution.

***Section B: Graphs and Budget Summary Schedules***

This section includes simple pie charts and tables, which highlight key financial relationships and summarize the overall budget document.

***Section C: Fund Analysis***

The Fund Analysis section provides a reconciliation of the sources, uses and remaining reserve of available resources for each fund. This section is a good place to look at the "bottom line" for each fund.

***Section D: Revenue Summaries***

This section provides a list of all expected City revenues and a brief description of several of the major revenue sources. The detailed list of revenues is broken out by fund, and then within each fund, by major category.

***Section E: Proposed Department Budgets***

This section presents the proposed budget for each major department or division. For purposes of the budget, a division is defined as a major program or activity. This would include activity for the General Fund, Wastewater Fund, Transit Fund, Building Maintenance Fund, Technology Services & Replacement Fund and Vehicle & Equipment Replacement Fund. For each department budget, the following information is presented:

**Description**

This section provides a general description of the purpose and activities of the department, program or division.

**Goals and Objectives**

The Goals and Objectives section includes specific activities and objectives to be accomplished during the budget period.

**Summary of Service Programs**

Total appropriations for each sub-activity of the division are presented in this section.

**Summary of Positions**

This section is a summary of authorized full-time positions allocated to the department, program or division.

**Performance/Workload Measures**

Selected historical and projected performance and workload indicators are presented in this section. This information is presented in order to better measure the achievement of goals and objectives, as well as to provide Council and the public with a better picture of the scope of work and effectiveness of each department or division.

### *Section E: Proposed Department Budgets (continued)*

**Activity Detail**

This section includes expenditure detail by individual accounts. The accounts are categorized into the following five categories:

- *Employee Services* — All costs associated with City personnel, including salaries/wages for all full-time, part-time and temporary (limited service) employees, as well as related costs for benefits, workers' compensation, taxes and overtime.
- *Operations* — All expenditures related to the regular ongoing operation of the department, including supplies, tools, utilities, insurance, contract services and similar operating expenditures.
- *Capital Outlay* — New capital equipment, with a life in excess of one year and costing over $2,500, and capital improvement projects. Major capital improvement projects are described in detail in the *Capital Projects* section.
- *Debt Service* — Payments of principal and interest on leases, bonds and other debt instruments according to a pre-determined schedule.
- *Reserves* — These items represent amounts set aside as a reserve for future expenditures.

**Detail Backup**

This section provides a brief description of each account and the basis for the budgeted amount.

### *Section F: Capital Projects*

This section presents the City's Capital Projects Budget. It includes a project narrative, a summary schedule of budgeted projects for fiscal years 2011-2013 and their respective funding sources, a five-year capital improvement plan, and expenditure details for each fund.

### *Section G: Other Funds*

This section includes activities for all other special revenue funds. It includes *Description*, *Activity Detail*, and *Detail Backup* sections for each fund.

### *Section H: Debt Redemption Schedules*

This section summarizes all of the City's debt obligations and outlines the repayment periods. Also included in this section are *Activity Detail* and *Detail Backup* schedules for each of the debt service funds.

### *Section I: City Information*

This section provides general information about the City, including the method of government, history, economy, demographics, culture, education, organization charts, and staffing history.

### *Section J: Glossary*

This section provides a glossary of commonly used terms and abbreviations.

Section A

# BUDGET MESSAGE

DATE: ____06/14/2011_____

# *Atascadero City Council*

## *City Manager's Office*

## Operating and Capital Budget Message for Fiscal Years 2011 - 2013

**RECOMMENDATIONS:**

Council:

1. Approve the Draft Resolution adopting budget for the 2011-2012 and 2012-2013 fiscal years and delegate the City Manager the authority to implement same;
2. Approve the Draft Resolution amending fiscal year 2010-2011 budget; and
3. Approve the Draft Resolution adopting the fiscal year 2011-2012 annual spending limit.

To the Atascadero City Council:

I am pleased to submit the 2011-2013 Operating and Capital Budget. The 2011-2013 budget is a lean document that focuses on Council Goals and core City services. While the national economy appears to be turning the corner, the stale economy in California and locally continues to be an obstacle and has again caused the City to reduce expenses. While these further reductions on the already tight budget have been difficult, I believe the product is fair, smart and achievable.

## DISCUSSION:

***The Budget Philosophy***

The 2011-2013 Operating and Capital Budget is the result of significant team work involving the Council, the Commissions, the Community, and the Staff. Developing an effective budget that attempts to maintain the Council goals and the City's core services during these strained economic times is a difficult task, but I am confident that the plan before you will effectively accomplish those tasks and will make the best of the City's limited resources for the next two-year cycle. The budget represents difficult decisions, reductions, compromises, and concessions arrived at only through the teamwork of many. The preparation of this plan included discussions, meetings, brainstorming, projections, analyses, and then even more meetings and discussions.

Cyclical swings up and down in the economy are common, but the severity of this downturn has been difficult to manage. Since the last major downswing in the 1990's, the Council has implemented a fiscal strategy that is summed up in the chart at the left. This depicts economic funding cycles (revenues) that raise and lower with regional, state, national and even world market issues. The straight line depicts the expenses of the Atascadero organization, steady and slow growing. The goal has been to monitor, anticipate and plan for changes in the economy and then use this information to create a framework within which the City operates. In other words, to keep city operations stable, in good years the City has put money into savings and in tough times the City has drawn on that savings. The Council commitment to this strategy has indeed created stable operations, continuity in service to the community, and long-term financial sustainability of the organization.

Revenue indicators pointed to a downturn four years ago, so reserves were used for the last two budget cycles to maintain service levels as outlined in the Policy. However, the current drop in the economy has been more severe than the policy could reasonably accommodate. The 2011-2013 Budget calls for use of $2 million in reserves. While the City has been judicious with its operating costs over the years, the drop in revenues has been so drastic that serious operational and staffing cuts have been made in order to maintain fiscal sustainability. The chart at the right depicts how the level of ongoing expenses was cut to a lower level and the gap between revenues and expenses filled with reserves. These cuts have been difficult on the organization, and will have some impact on the community, although the core missions of the organization remain intact, and have been fully funded. I wish to reiterate that the cuts taken in this budget are significant and will have an impact on the organization for some time. While services from the public's perspective will be somewhat impacted, our ability to tackle new projects or initiatives has been greatly diminished. Despite the continued economic gloom in California, Atascadero is enjoying significant new construction of retail space including our new Galaxy Theatre. This is great news for us socially and financially. Nonetheless, revenue gains from these new projects will not be realized for a few years into the future.

## ***The Budget Process***

The City has a comprehensive approach to budget development. The City has developed a Comprehensive Financial Plan, a Financial Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis, and the Financial Reserve Policy. This information is used as a foundation for the Council in their policy-making role. The City Council then conducts an annual assessment of the organization and prior goals in a Strategic Planning Workshop, where the product is a new set of goals and priorities for the coming year or years. The Community has the ability to share their thoughts about the City's goals at the goal-setting session and at a regularly scheduled council meeting.

Since fiscal year 2007-2008, staff has been even more intently focused on the budget and the current and future condition of the City's finances. To that end, additional budget reviews, meetings, Council and community updates, and monitoring have taken place in order to ensure alignment of the City's use of resources with the highest priorities. The City's Executive Management Team and Operating Departments continue to focus on the Council's goals and priorities, and develop action plans to provide for their implementation. These action plans, combined with the Council's Strategic Plan, the Comprehensive Financial Plan, the Financial SWOT Analysis, and the Financial Reserve Policy, become the guidelines and outline for the City's operating and capital budgets. Departments are asked to prepare and submit financial plans that continue successful programs, improve deficiencies identified by Council, and implement the Council's goals and priorities.

The Administrative Services Department, using the City's financial policies, develops revenue estimates, budget goals and reserve programs. They assimilate the department financial plans into one cohesive document in which the entire organization works to implement the Council's vision in harmony. In the final preparation, key members of every operating department come together in a cooperative fashion and work with the Director of Administrative Services to ensure the Council's priorities are implemented, as well as the most essential City functions. This "team effort" assists the operating departments to understand the roles and responsibilities of other departments, and to find joint solutions to the dilemma of providing a high level of municipal service with limited revenues. This budget that is now submitted to Council has Council direction as its foundation and is supported by all departments.

## ***Key Priorities Driving Development of the 2011-2013 Budget***

The 2011-2013 budget is designed to implement the Council's top priorities. This year, the Council continues to focus on the same three major goals as the previous two year budget, which are funded primarily through the General Fund and the Redevelopment Agency Funds where appropriate:

### Pursue Economic Development

Expand the commercial tax base by retaining existing business, attracting new business, continue to develop tourism, and actively promoting the community. Specifically, actions will include:

- Retain and expand existing businesses
- Encourage residents to shop locally
- Attract more people to the community
- Attract new businesses

- Create local jobs

**Enhance Public Safety**

Enhance public safety services and maintain emergency preparedness. Specifically, actions will include:

- Modernize and maintain the Emergency Operations Center
- Update and maintain the Hazard Mitigation Plan and Emergency Operation Plan
- Maintain current technology
- Leverage technology solutions to improve core service delivery
- Maintain appropriate training levels
- Maintain adequate patrol levels
- Measure response standards

**Stabilize the City's Finances**

Implement strategies toward the furtherance of a sound fiscal condition that is so critical to the City's mission of fostering an outstanding quality of life. By utilizing the following steps, the organization can be well positioned to maintain services and assets necessary for a high quality of life. Specific actions include:

- Maintain a conservative budget
- Identify revenue opportunities and focus on economic development
- Keep Council and staff informed about financial conditions
- Maintain a strong finance team
- Oppose State takeaways
- Manage reserves consistent with the City's Financial Strategy

***Accomplishments***

Although the City has limited resources in the constraints of a tightening economy, there have been great successes and accomplishments of many aspects of the Council and community goals. During this past budget cycle, efforts were focused on achieving the three 2009-2011 Council Strategic Initiatives. Despite our limited resources, I am proud of the organization for what we were able to accomplish. We made some great investments in the community:

**Pursue Economic Development**

- Colony Square downtown has completed the first phase of development, the new Galaxy Theatres are open, and most of the remainder of the retail spaces next to the theatre are leased

- The Pedestrian Bridge Project connecting Colony Square to the Sunken Gardens is moving forward
- The Annex / Wal-Mart Project is in the environmental review process and public hearings are expected to be held in Summer 2011
- Eagle Ranch is beginning the preliminary environmental review process
- Economic Stimulus Programs such as the Downtown Façade Program, Commercial Permit Fee Relief, and the Affordable Housing and Building Rehabilitation Program have been implemented and are spurring investment in the community
- The Business Permitting Roadmap, Design Review Committee, Restaurant Guide, and Signage Appearance Outreach Program have been developed to assist business owners to make the most of their investment in Atascadero
- Staff continues working to promote key commercial properties such as the Hoff Property downtown, the K-Mart Center, the Home Depot Center, and the Traffic Way and Morro Road corridors
- Charles Paddock Zoo Entrance Building is completed
- Improvements to Lake Park/Charles Paddock Zoo Frontage, Downtown Streetscape, and Historic City Hall are moving forward (funding includes FEMA, CalEMA, CCHE, ARRA, and Redevelopment Agency)
- Staff continues to focus on the Applied Development Economics Strategy and the Tourism Study for the basis of economic and tourism activities

**Continue to Enhance Public Safety**

- Completion of FEMA Emergency Management Institute training for 33 City employees and 37 community members and employees from other agencies (primarily FEMA grant funded)
- Emergency Operations Center is undergoing modernization and improvements (State SLESF grant funded)
- Hazard Mitigation Plan is in the process of being updated
- The Disaster Response Trailer is in place and awaiting further outfitting (primarily donation funded)
- Purchased GIS based traffic collision software to reduce or prevent collisions and to improve data collection and reporting (US Department of Transportation funded via the State Office of Traffic Safety)
- Grant acquired to replace the in-car video systems in the patrol cars (State SLESF grant funded)
- Dispatch Center is in the process of being upgraded (funded by the State 9-1-1 telephone surcharge)
- Enhanced DUI patrols and checkpoints (US Department of Transportation funded via the State Office of Traffic Safety and through the County's Avoid the 14 grant program)
- Purchased weapons, ammunition, communication systems, and a crime scene investigation digital camera to enhance the Police Department's ability to respond (US Department of Justice, JAG Grant funded)
- Purchased Fire Department thermal imaging camera and fire hose, nozzles and adapters (FEMA Assistance to Firefighters' Grant funded)
- Received grants to run the Chipping Program to manage fuels and reduce the potential and/or severity of wildland fire (primarily San Luis Obispo County Fire Safe Council funded)
- Maintained appropriate levels of training for emergency response employees
- Partnered with other agencies in the "Every 15 Minutes" public education training (State Office of Traffic Safety funded)

**Stabilize the City's Finances**

- Strategic Planning sessions completed annually

- Continued monitoring and reporting of financial information on a regular basis
- Provided timely updates to the City Council with material changes to revenues, expenses, or the City's financial outlook
- Adhered to a lean two-year budget plan
- Focused on additional expenditure reductions to come in under budget in the General Fund each year during the 2009-2011 budget cycle
- Maintained consistency with Reserve Policy
- Continued focus on economic development of Downtown, key corridors, and identified commercial hot spots
- Local Stimulus Programs implemented
- Invested in capital expenditures to improve infrastructure, enhance the quality and appearance of the City, and encourage tourism
- Approved a Volunteer Program; Program encourages the use of volunteers and protects the City from potential liability
- Developed and continued implementation of Tourism Action Plan to stimulate tourism-based revenues
- Continued monitoring and fighting against State Takeaways
- State Proposition 22 passed to prohibit the State from borrowing or taking funds used for transportation, redevelopment, or local government projects or services
- Continued support of the League of California Cities and the California Redevelopment Association to fight against the State proposed elimination of Redevelopment Agencies

## ***Key Community Issues and Trends Impacting the 2011-2013 Budget***

### Environmental Regulation

The trend toward a greener environment continues to gain momentum. The US Environmental Protection Agency, the California Air Resources Board, the Regional Water Quality Control Board, and the California Department of Fish and Game, among other agencies, regulate more and more of the City's activities. Programs such as the Regional Water Board Septic System Basin Plan (Basin Plan), the Storm Water Management Plan (SWMP), Groundwater Monitoring, the National Pollutant Discharge Elimination System (NPDES), and various reporting and compliance requirements necessitate that the City change operations, add new layers of local regulations, change out equipment, and create new programs. Many expenses related to environmental regulation have been included in this budget cycle and much more are forthcoming in future budget cycles. These requirements are aimed at enhancing and/or maintaining the quality of air, water and the environment, which of course are noble goals. However, with global and local economies suffering, meeting the new green regulations within the confines of a shrinking budget is even more challenging than ever before and results in increased mandates and costs that didn't exist in previous cycles.

### State Fiscal Crisis

The State's ongoing fiscal crisis continues to negatively impact the City. California Legislators' trend of borrowing, delaying, taking, or ceasing funding compounded with the increasing mandates and "realignment" of duties between local and state government, have made the situation worse. The rift between levels of government is becoming larger and is quite contentious. As the State situation becomes more dire, the stakes are raised and the State becomes more creative at closing their budget gap. The Governor's May Revise still includes the elimination of Redevelopment Agencies, which would severely limit the City's ability to eliminate blight and stimulate economic development. While the legality of the elimination effort is challenged, it certainly indicates that the State is desperate to find solutions to its seemingly unsolvable budget gap. Fortunately, California voters have spoken to legislators through passage of several Propositions that currently protect the majority of City revenues.

At this time, State threats have not gained enough momentum to substantially alter the City's budget plan. Staff will continue to monitor the State's situation and will keep the Council informed of critical information.

**Economy**

Over the course of the last few budget cycles, the City has adjusted the budget for significant reductions in the City's three key historical revenue sources: property tax revenues, sales tax revenues, and development revenues. Property assessed values have been trending down and were again written down for fiscal year 2011-2012. This decreasing trend seems to have finally hit bottom and indications are that a slow but steady rebound will begin in 2012-2013. The City's sales tax revenue began trending downward in 2006-2007. The City was hit hard with the withdrawal of several major retailers from the community over the last 4-5 years. This in combination with the sluggish economy had a devastating impact on this key revenue source. This revenue seems to finally have hit bottom in 2009-2010 and is slowly turning around. The third key revenue source has also been declining since 2006-2007 after it hit an all time high in 2005-2006. Development dropped drastically and recovery is expected to be mild. The soft upward trend began in 2010-2011 and is being supplemented this budget cycle by large project activity Downtown, at the Eagle Ranch Development and The Annex/Wal-Mart Project. Overall, revenues are expected to be slowly trending upward this budget cycle and beyond.

Local, state, and national governments have all been victims of the current economic downturn. These agencies become victims through their relative inability to control major revenue sources such as property tax revenues, sales tax revenues, and development revenues. Changes in the community to effect higher property values, profitable retailers, and enhanced development activity take time to create and nurture. The effects of the City's focus on Economic Development are evident as the City begins to see steadying of, and improvements in, many key revenue sources. This positive trend is expected to continue as critical "hot spots" are developed including Colony Square, The Annex/Wal-Mart Project, the K-Mart Center, the Hoff property and the Home Depot Center. Additionally, the City has been successful at leveraging federal and state funding for large improvement projects including the rehabilitation of the Historic City Hall (about $40 million) and the Downtown Streetscape Improvements. The purpose of these projects is to improve infrastructure in the heart of Atascadero, thereby increasing the community's quality of life, tourism, property values, and private investment. These projects also provide employment opportunities and stimulate the local economy through increased sales in retail, dining, and lodging establishments.

A general improvement in the economy will become more evident by 2012-2013. The General Fund revenues were hit hard, and the economy is expected to grow and recover gradually. A positive net income is not anticipated until 2015-2016. At that time, the City will be in a position to restore fund balance reserves.

**Pension and Labor Costs**

Because the City is a service organization, the largest portion of General Fund Expenditures is dedicated to the cost of employee services. Employees are grouped into six different categories or bargaining units: Atascadero Firefighters' Bargaining Unit; Atascadero Police Association; Service Employees International Union, Local 620; Mid-Management/Professional Employees; Non-represented Professional and Management Workers and Confidential Employees; and Non-represented Part-Time Employees. Salaries and benefits for each of the four represented bargaining units are set forth in Memorandums of Understanding (MOUs). The City is currently in negotiations with all groups and MOU's have not yet been finalized for the 2011-2013 budget cycle. The employees remain our strongest asset and the spirit between the employee groups and management has been positive as we work together to reduce costs. The employee family is committed to reducing salary and benefit costs to those that are more sustainable and to contributing more towards retirement.

Payroll is not just a function of salary and benefit amounts, but is also a function of the number of employees. The City has eliminated 5 previously chilled positions and therefore is currently budgeting 117 full-time employees. With a few exceptions, part-time employees are budgeted with a lump sum dollar amount, rather than the number of employees. Because of the severity of the economic crisis, the City has been aggressive in chilling vacant positions as they arise, causing significant projected savings in labor costs; however, the potential to chill additional positions has been greatly diminished as staff resources are stretched beyond their limits in most departments.

Although MOU's affecting this two-year Budget Plan have not yet been agreed upon, the Budget does require that some assumptions are made regarding labor costs. The projections do not include cost of living adjustments or other salary increases (other than step increases), and in fact as stated earlier, it assumes employee concessions in the form of employee contributions to the pension systems and migration to a two-tiered pension system. Pension costs are on the rise due to two developments in CalPERS:

- *2008/2009 Return on Investment*
  CalPERS assumed it will earn 7.75% on its investments, but in 2008/2009 CalPERS experienced a negative 24% return on its investments. This unprecedented -31.75% swing caused the CalPERS board to adjust their funding methodology. The board decided to separate out the 2008/2009 loss and amortize this loss separately over the 30 years beginning in 2011/2012. The significant increases in PERS rates due to the loss are being phased in through 2014/2015.

- *New Actuarial Assumptions*
  On December 7, 2010 CalPERS announced the expected effect on employer rates of its new actuarial assumptions. CalPERS completed a study of the last ten years of actual experience and as a result of that study adopted new actuarial assumptions. The assumptions increased the life expectancy for all classes of employees, reduced the expected age at which employees retire, and increased the assumed average salary increases that an employee will experience over their employment in the CalPERS system. These changes are expected to increase PERS rates by 1%-2.5% of payroll for miscellaneous employees and 2%-3% of payroll for safety plans.

A less significant, but still costly increase, included in labor projections is the increase for health insurance. It is expected that the City will be increasing its annual contribution for health insurance from $1.3 million in 2010/2011 to $1.9 million in 2016/2017.

**Liability Insurance**

The City is a member of the California Joint Powers Insurance Authority (CJPIA) and participates in the pooled liability insurance program. The CJPIA has been facing financial challenges over the past few years. Some of the major factors contributing to those challenges include historically high self-insured retentions during the fiscal years spanning between 2003-2004 and 2006-2007 stemming from hard excess and re-insurance market conditions, greater frequency in pooled claims with total incurred costs above $1 million (all CJPIA members), a difficult legal environment arising from joint and several liability in the state of California, and decreased portfolio investment earnings. Each year, the City makes a retroactive contribution at the end of the year based on what CJPIA calculates as Atascadero's portion of the additional costs for the prior periods. Claims incurred in the pool in 2003-2004 and 2004-2005 were significant and CJPIA determined a calculation that would charge members a portion of these costs over a series of years. In May 2010, CJPIA changed their methodology. They stopped charging the cities annually for the retrospective payments for the fiscal years 2010-2011, 2011-2012, and 2012-2013, and determined that a lump sum shall be paid in fiscal year 2013-2014. Atascadero will therefore recognize a temporary benefit during the 2011-2013 budget cycle, but liability insurance costs will spike in 2013-2014, and then are expected to flatten out with a more gradual upward trend in costs from 2014-2015 forward.

## ***General Fund Revenues***

Projections for 2011-2012 and 2012-2013 General Fund revenues are $15.7 million and $16.1 million, respectively. These amounts are fairly consistent with staff's December 2010 projections. Current estimates are only about $190,000 and $170,000 less for 2011-2012 and 2012-2013, respectively, than those early projections. Although there were modest refinements in many of the smaller revenue categories, the net effect of the bulk of this change is primarily due to the increase in development revenues to reflect activity at the Eagle Ranch Development and The Annex/Wal-Mart Project and a decrease in Mutual Aid Revenues.

### Property Tax Revenues

The City of Atascadero currently receives 43% of its general fund revenues from property tax revenues. These revenues are based on the underlying assessed value of the properties. The County Assessor again wrote down assessed property values for the 2011-2012 fiscal year for the third year in a row. Current Secured Property Tax Revenues are expected to reflect this decrease for 2011-2012. Total Property Tax Revenues are estimated at about $6.8 million for fiscal year 2011-2012, a sharp 11% decrease in the three years since its peak of $7.7 million in 2008-2009. However, a positive turnout is expected beginning in 2012-2013 when revenues are estimated at about $7 million. The recovery of revenues to levels similar to 2008-2009 is not expected until 2015-2016. Estimated Property Tax Revenues for this budget cycle are consistent with staff's December 2010 projections.

### Sales Tax Revenue

The City of Atascadero currently receives 15% - 20% of its general fund revenues from sales and use tax based revenues. Sales tax is arguably the most volatile of the major revenues and is therefore the hardest to project. When looked at as a whole, sales tax is closely tied to state and national indicators such as consumer confidence, availability of money, savings rates and other trend projections. It can be assumed that a portion of the City's sales tax may follow State projected trends, however, Atascadero and the Central Coast generally lag behind the State trends. Sales tax revenue is estimated to be about $3 million in 2011-2012 and $3.1 million in 2012-2013. These figures are up only slightly from the December 2010 staff projections, and reflect a very minor but not insignificant optimism in the marketplace.

### Service Fees

Service Fee Revenues are now the third largest categories of General Fund Revenues and encompass many of the different reimbursable costs for City-provided services. Included are fees for Safety, Mutual Aid, Development, Recreation, Administration, the Pavilion on the Lake, the Parks and the Charles Paddock Zoo.

Mutual Aid Revenues are reimbursements to the City for use of its Fire Department personnel and equipment on loan to the US Forest Service and the California Department of Forestry (Cal Fire). These revenues have corresponding expenses and can vary greatly from year to year based on the need of fire fighting services in the State. Staff is estimating low to average fire activity this budget cycle, particularly given the late-season rains, and revenues are projected at about $199,000 in each of the two years. These revenue estimates were refined down from staff projections from December 2010 of $869,000 per year. Both revenues and the corresponding expenses were reduced to reflect the expectation of lessen activity in state-wide fire fighting in the upcoming years.

As discussed earlier, Development Revenues have decreased dramatically as a result of the softened economy, and are expected to be supplemented this budget cycle by a few larger developments, but otherwise should see a slow but steady increase. Other service revenues are projected to gradually rise with the modestly improving economy.

## ***General Fund Expenses***

General Fund revenues have a direct impact on what the city can spend. As revenues decrease, the City has to balance the needs to fund Council goals and core City services with the judicious use of reserves in order to close the budget gap. In December 2010, the budget gap was estimated at approximately $1.7 million in 2011-2012 and $1.9 million in 2012-2013. The Council has agreed through the Strategic Planning process to use the equivalent of $1 million in reserves annually in down economic times in order to maintain a consistent level of City services. As of December 2010, the gap to close was about $700,000 and $900,000 in 2011-2012 and 2012-2013, respectively, assuming use of $2 million in reserves.

Atascadero is a wonderful place to live, but its open spaces, large lots, affordable properties, and relatively limited retail and lodging opportunities lend themselves to an exceptionally lean municipal operation. Per capita General Fund operating expenditures in Atascadero typically run between $500 and $600 per resident. Similar calculations indicate that Paso Robles' per capita expenditures run between $800 and $900 and San Luis Obispo's range between $900 and $1,200. Department operating budgets were already strained due to prior year cuts, yet an additional reduction of 5% was achieved for this budget cycle in order to close the gap. These cuts were only achievable through labor cost savings and programmatic and service level reductions.

Current projections of General Fund Expenditures are approximately $16.8 million for 2011-2012 and $17 million for 2012-2013. This budget cycle will use $2 million in General Fund reserves between the two years in order to close the budget gap. Compared to staff's December 2010 projections, this is a reduction of expenditures of about $750,000 and $1.1 million for 2011-2012 and 2012-2013, respectively.

## ***Reserves***

The Council's Financial Strategy has been effective at building a useful General Fund Reserve. As of June 30, 2010, the General Fund reserve balance was just over $7.5 million. During the 2009-2011 budget process, Council was supportive of budgeting $1 million in reserves annually to close the gap between projected revenues and expenses. The City was successful in cutting additional expenses in 2009-2010 and is expected to do the same in 2010-2011. Staff anticipates a reserve balance of $6.58 million going into fiscal year 2011-2012.

The December 2010 projections indicated that General Fund Reserve balance would get to a low of $145,822 in 2015-2016, before the City began to recover in 2016-2017. However, estimates have been refined and updated and data now indicates that the Reserve balance at its lowest point in 2014-2015 will only get down to $2.7 million, and will then begin recovery in 2015-2016. This estimate includes the use of $2 million in reserves in this two-year budget plan.

***Other Funds***

This two-year budget comprises expenditures for all other funds totaling $35.3 million and $20.4 million, for 2011-2012 and 2012-2013 respectively. This includes a total of $28.5 million in restricted funds for the rehabilitation of Historic City Hall, $3.3 million in restricted funds for blight elimination, $5.7 million in restricted funds for road and infrastructure improvements, $500,000 in restricted funds for the production of affordable housing, $3.1 million in restricted funds for wastewater system capital improvements, and the replacement of 7 underperforming vehicles.

***Changes to Funding and Service Levels in the 2011-2013 Budget***

As discussed earlier, it was necessary to close a substantial gap in an already strained budget. To do so required tough decisions and cuts. Staff weighed each cut against the benefits provided, and is doing everything possible to further the Council's goals and maintain the City's core missions with the least impact on the citizens of Atascadero. The following items are some of the money-saving operational cuts made:

**Employee Concessions.** The budget assumes no new salary increases and an estimated savings of about $95,000 in 2011-2012 and $97,000 in 2012-2013 from Miscellaneous Employees' contributions to PERS retirement accounts and another estimated $183,000 and $184,000 in 2011-2012 and 2012-2013, respectively, from Safety Employees' contributions to PERS.

**Other labor cost reductions**. Five previously chilled positions have been eliminated and part-time salary costs have been reduced where possible.

**Suspend annual funding of reserves for building replacement, City Hall operations, and equipment.** This budget plan continues the suspension of funding for the replacement and major repair of City buildings, operations of City Hall at the historic building, and equipment. Although there is not an immediate community impact, this will drastically reduce available funding for major repairs to City buildings, funding levels for operations at the Historic City Hall, and replacement of necessary equipment until better economic times. Staff recommends funding this reserve again once the economy improves.

**Suspend funding of annual General Fund contribution to road repairs and local paving projects.** This budget plan continues the suspension of funding for the Atascadero Road Program. In prior years, the General Fund contributed $250,000 annually toward major road repair projects and $50,000 toward the Local Road Paving Program. Both of these contributions have been suspended. These changes substantially lower the amount available to repair roads for the next two years and will effectively lower the overall condition of the City's roads.

**Reduce Citywide services and supplies by 5%.** Each department reduced non-labor operating budgets by 5%. This included reductions such as paper, toner, and other office supplies, cleaning products, landscaping, janitorial costs, contract services, bottled water, utilities, non-essential training, travel expenses, and small equipment replacement. This effectively lowers service levels for services outside of the Council goals and the City's core missions.

**Reduction in programs.** The Chipping and Mutual Aid Programs have been reduced. The Fire Department has been effective at receiving grant assistance for the Chipping Program from the San Luis Obispo County Fire Safe Council, and anticipates funding for a more condensed Program for 2011-2012 which will focus on the larger lots in rural areas that pose more of a wildfire threat. Additionally, the Department anticipates a lower

level of Mutual Aid activity for the budget cycle. Costs for overtime and supplies for the Program were reduced, along with revenues that occur as a result of Federal and/or State reimbursements to the City.

**Reduction in televising of Planning Commission meetings.** The Finance Committee has indicated that savings may be achieved by reducing the number of Planning Commission meetings that are televised. Regular Commission meetings will not be televised, but meetings that deal with issues of particular interest to the community will continue to be televised. Development activity is substantially less than it was 4-5 years ago, and considering the reduction in activity in most meetings and the strain of reducing expenses, the Committee suggested this reduction as an effective compromise.

**Defer vehicle costs.** Included here are both delayed vehicle purchases for this budget cycle and the postponement of contributions to long-term vehicle replacement. The vehicles are all necessary equipment to carry out the Council's goals and City's core missions. This does not avoid the expense, but defers the purchase of vehicles in the short-term, and defers replacement funding for those vehicles with 20- to 30-year lives.

**Reduce capital expenditures.** Although historically only a small portion of the City's General Fund budget has been directed toward capital expenditures, the City has been able to purchase various pieces of equipment and other items that made staff more efficient, replaced necessary worn out equipment or furthered one of the Council's goals. The funding level for capital expenditures has been reduced, effectively deferring the replacement of needed furniture, equipment, and other capital items.

**Booking fees and SART fees.** The Governor's May Revise Budget is ceasing funding to Counties beginning in 2011-2012 that covers the costs of booking a person into county detention facilities. In absence of this funding source, the law allows the counties to charge the arresting agency for these fees. An additional $70,000 per year is required in the budget in order to pay the County of San Luis Obispo for these costs. Sexual Assault Response Team (SART) fees are costs for exams administered to victims of sex crimes. The County of San Luis Obispo is currently absorbing these costs, but will no longer be able to do so beginning 2011-2012. An additional $12,000 per year is required in the budget to cover these costs.

**PERS rate assumption change.** The California Public Employees Retirement System (CalPERS) Board had indicated they intended to change their assumptions about the rate of return that is used to calculate the contribution needed from the City to pay the cost of the employee retirement plans. The Board ended up voting against this change in Spring of 2011. Staff's December 2010 projections included about $311,000 in expenditures in 2012-2013 for this item that is not necessary now.

## SUMMARY

While this has been an incredibly difficult and painful budget year, I am confident that the plan before you is lean, smart, and will make the best of the City's resources for the next two-year cycle. The formation of this two-year budget has been a challenging one, given the ongoing downturn in the economy. It has involved many difficult decisions, reductions, compromises, and concessions. The key focus has been the furtherance of Council's goals and the maintenance of the City's core missions. The budget provides the organization with the direction and tools necessary to maintain a consistent level of City services and continue the internal transformation needed to take advantage of our strengths and improve on our weaknesses.

**DATE: ____06/14/2011_____**

I would like to thank the departments and department directors for their work on this year's budget. I would especially like to thank the employee groups for working with us as a partner during this difficult budget. Simply put, we have terrific employees that work hard and care about their community a great deal. Atascadero continues to have a solid foundation; this is due in large part to a common understanding of our financial policies all through the organization, and it is the department managers that carry the information throughout the organization. This two-year document makes strategic investments in our future, maintains services to follow the community's growth, and anticipates financial uncertainties. The operating departments came together under the guidance of Rachelle Rickard and made choices that were difficult, as they put the good of the organization over the interests of specific departments. I remain very proud of the teamwork and positive attitude our staff continues to demonstrate.

Wade G. McKinney
City Manager

## BUDGET AUTHORITY

The City Council is responsible for adopting an annual budget; however, the budget is an estimate at a given point in time. It is often necessary to make adjustments and fine-tune line items throughout the year. Various levels of budgetary control have been established in order to maintain the budget's integrity and allow staff to function efficiently throughout the year. The following levels (from lowest to highest) of budgetary control have been established:

### Department / Division Level

Department Heads or their designees have the authority to move budget money from one line item to another within the *Operations* portion of each division or department budget. They do not have the authority to move money from one division to another.

### City Manager / Designee Level

The City Manager or his designee has the authority to transfer between any expenditure accounts within a fund. Although Council has given the City Manager authority to move money between accounts, any transfer between capital outlay accounts that exceeds $25,000 is typically brought to Council for approval.

In addition to transfers, Council has also given the City Manager or his designee authority to increase both revenue estimates and appropriations within a fund when there is at least a one-to-one correlation. Examples of this would include receiving and expending grants or donations, mutual aid assignments and reimbursements, new recreation programs that recover at least 100% of the new costs, increased fee-based activity, and other miscellaneous "bottom-line" neutral activities that may occur throughout the year. It does not give him the authority to change the "bottom line" in any one fund, nor does it allow him to increase revenues and appropriations for items that are not directly correlated to one another. In other words, he may not increase the sales tax estimate in order to hire a new police officer. If the City, however, receives a grant to hire a new police officer, he may increase grant revenues and police *Employee Services*.

### City Council

The level at which Council adopts the budget is the fund level, and expenditures for any fund may not exceed total appropriations for that fund.

The City Council has final authority over the budget and may make any budget amendments necessary during the year. A mid-cycle budget report will be brought before Council in June 2012. General adjustments to revenue projections and expenditures are typically made at these times. Other Council budget adjustments may arise during the year, and are put before Council on an individual basis.

## BUDGET CARRYOVERS

All appropriations lapse at the end of each fiscal year to the extent that they have not been expended, with the exception of any unexpended appropriations for incomplete capital outlay or special project items.

# DRAFT RESOLUTION
# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO ADOPTING BUDGETS FOR THE 2011-2012 AND 2012-2013 FISCAL YEARS AND DELEGATING TO THE CITY MANAGER AUTHORITY TO IMPLEMENT SAME

**WHEREAS,** the 2011-2012 and 2012-2013 fiscal budgets of the City of Atascadero have been submitted to this Council and have now been considered and are in final form and substance satisfactory to this Council.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Atascadero:

**SECTION 1.** The fiscal budgets for the City of Atascadero for the fiscal years 2011-2012 and 2012-2013, attached herewith, setting forth the budget totals and hereby incorporated by reference, are hereby adopted in the form on file with the City Clerk.

**SECTION 2.** All encumbrances as of June 30 of each fiscal year, as represented by outstanding purchase orders, and approved capital projects in process, are hereby authorized to be carried forward into the next fiscal year budget.

**SECTION 3.** The City Manager is hereby authorized to take all necessary actions to implement the provisions of said budgets as adopted on this date, including adjustments to the budgets for unanticipated expenditures offset by revenues and any other adjustments approved by Council prior to the adoption of this resolution.

**SECTION 4.** All General Fund balances as of June 30 each year will be appropriated into the Reserves.

**PASSED AND ADOPTED** at a regular meeting of the City Council held on the 14th day of June, 2011.

On motion by Council Member Sturtevant and seconded by Council Member Kelley, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES: Council Members Clay, Fonzi, Kelley, Sturtevant, and Mayor O'Malley

NOES: None

ABSENT: None

ADOPTED: June 14, 2011

CITY OF ATASCADERO

By: _____
Tom O'Malley, Mayor

ATTEST:

Marcia McClure Torgerson, C.M.C., City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

# RESOLUTION NO. 2011-053
# RESOLUTION OF THE CITY COUNCIL
# OF THE CITY OF ATASCADERO
# AMENDING FISCAL YEAR 2010-2011 BUDGET

**WHEREAS,** the City Council adopted Resolution 2009-065 setting for the budget for fiscal year 2010-2011; and,

**WHEREAS,** the City Council hereby wishes to amend said budget.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Atascadero

**SECTION 1.** The appropriation amounts are amended as follows:

| | 2010 - 2011 Increase / (Decrease) | |
|---|---|---|
| | Revenue Budget Adjustments | Expenditure Budget Adjustments |
| Assessment District #8 Capital Projects Fund | $ - | $ 1,100 |
| Production of Affordable Housing Units Fund | $ 160,000 | $ - |
| Blight Elimination Projects Fund | $ 3,525,390 | $ 3,525,390 |
| Historic City Hall Rehabilitation Fund | $ 13,000,000 | $ - |

**SECTION 2.** These changes are effective immediately upon adoption of this resolution.

**PASSED AND ADOPTED** at a regular meeting of the City Council held on the 14th day of June, 2011.

On motion by Council Member Sturtevant and seconded by Council Member Kelley, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES: Council Members Clay, Fonzi, Kelley, Sturtevant, and Mayor O'Malley

NOES: None

ABSENT: None

ADOPTED: June 14, 2011

CITY OF ATASCADERO

By: _____
Tom O'Malley, Mayor

ATTEST:

Marcia McClure Torgerson, C.M.C., City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

## GANN LIMIT

In 1979, the California voters approved Proposition 4, also known as the Gann Limit (Limit), which added Article XIIIB to the State Constitution. The provisions of this article placed limits on the amount of revenues that can be spent by a government agency in any fiscal year. The Appropriation Limit is based on actual appropriations during the base year, which are increased each year using specified population and inflationary growth factors.

The original legislation implementing the provisions of Article XIIIB became effective January 1, 1981. In accordance with that legislation, the governing body of each government jurisdiction must, by resolution, establish its annual Appropriations Limit for the coming year at a regularly scheduled meeting or noticed special meeting.

The original Article XIIIB and its implementing legislation, Chapter 1205/80, were modified by Proposition 111 and SB 88 (Chapter 60/90) by a vote of the state citizens in June of 1990. Proposition 111 provided the following new adjustment formulas in order to make the Limit more responsive to local growth issues, among other things:

- The provision of a choice in methodologies for determining the annual population growth factor between (1) City population growth, or (2) County population growth.
- The provision of a choice in methodologies for determining the annual inflation factor between (1) growth in California per capita income, or (2) growth in non-residential assessed valuation due to the new construction within the City of Atascadero.
- Regulations allowing the exclusion of “qualified capital outlay” expenditures from the calculation of the Limit.
- The provision of a process for not requiring tax refunds if a city falls sufficiently below the Limit in the next fiscal year. The revised language provides two years beyond the second year to refund any remaining excess during which jurisdictions may seek to obtain a successful override vote.

Article XIIIB specifies that the Appropriation Limit restricts the amount of revenue that can be appropriated. Not all revenues are restricted by the Limit, only those that are referred to as “proceeds of taxes”. The majority of the major General Fund revenue sources (Property Tax, Sales Tax) are classified as proceeds of taxes and are, therefore, subject to the Limit. Each revenue source is reviewed annually for classification as subject to, or exempt from, this Limit.

In addition, proceeds of taxes may be spent on several types of appropriations that do not count against the Limit. The law allows a city to spend tax proceeds on voter-approved debt, costs of complying with court orders and federal mandates, with certain restrictions, and expenditures for qualified capital outlay. Appropriations for these excludable categories do not count against the Limit.

The Council must adopt the Gann Limit in accordance with Proposition 111, and must vote to approve one of two population growth factors and one of two annual inflation factors.

<u>Population Factor</u>
The choice offered for the annual population growth factor is the greater of the growth in City or County population. The population figures for the City are provided prior to May 1 each year by the State Department of Finance. They are 0.80% for the City of Atascadero and 0.83% for the County of San Luis Obispo for 2011-2012. Based on these growth rates, the City Council approved the 2011-2012 Appropriations Limit using the County’s population growth factor.

Inflation Factor

The choice offered for the annual inflation factor is the greater of (1) the growth in California per capita income, or (2) the growth in non-residential assessed valuation due to the new construction within the City. The State Department of Finance provides the City with the California per capita Income figure, which is 2.51% this year. The growth in non-residential assessed valuation has been calculated and provided by the County of San Luis Obispo at -3.3821% for this year. Based on these figures, the City Council approved the 2011-2012 Appropriation Limit using the growth in California per capita income figure in determining the annual Limit.

The new Limit based on the formula set forth in Proposition 111 is calculated as follows:

| | | | |
|---|---|---|---|
| A. Prior Year Spending Limit | | $ | 20,325,398 |
| B. Population Factor (County) | 1.0083 | | |
| C. Inflation Factor (Per Capita) | 1.0251 | | |
| D. Adjustment Factor (B + C) | 1.0336 | | |
| E. Total Adjustment (A*(D-1)) | | | 683,096 |
| F. Current Year Limit (A + E) | | $ | 21,008,494 |

# RESOLUTION NO. 2011-054
# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO ADOPTING THE FISCAL YEAR 2011-2012 ANNUAL SPENDING LIMIT

**WHEREAS,** Proposition 111 revises the methodology used to calculate the Annual Spending Limit; and

**WHEREAS,** the City of Atascadero must select the most appropriate criteria to be used in calculating the annual limit.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Atascadero

**SECTION 1.** That the City of Atascadero elects to use the following criteria for fiscal year 2011-2012 in establishing its new Annual Spending Limit:

County Population and
Growth in California Per Capita Income

**SECTION 2.** That the annual spending limit for 2011-2012 is calculated as follows:

| Fiscal Year | Percentage Change | New Limit |
|---|---|---|
| 2011-2012 | 3.36% | $21,008,494 |

**SECTION 3.** Any judicial action or challenge must be commenced within 45 days of the effective date of this resolution;

**SECTION 4.** Documentation used in determining the Annual Spending Limit is available to the public in the Administrative Services Department, 6907 El Camino Real, Atascadero, California.

**PASSED AND ADOPTED** at a regular meeting of the City Council held on the 14th day of June, 2011.

On motion by Council Member Sturtevant and seconded by Council Member Kelley, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES: Council Members Clay, Fonzi, Kelley, Sturtevant, and Mayor O'Malley

NOES: None

ABSENT: None

ADOPTED: June 14, 2011

CITY OF ATASCADERO

By: _____

Tom O'Malley, Mayor

ATTEST:

Marcia McClure Torgerson, C.M.C., City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

Section B

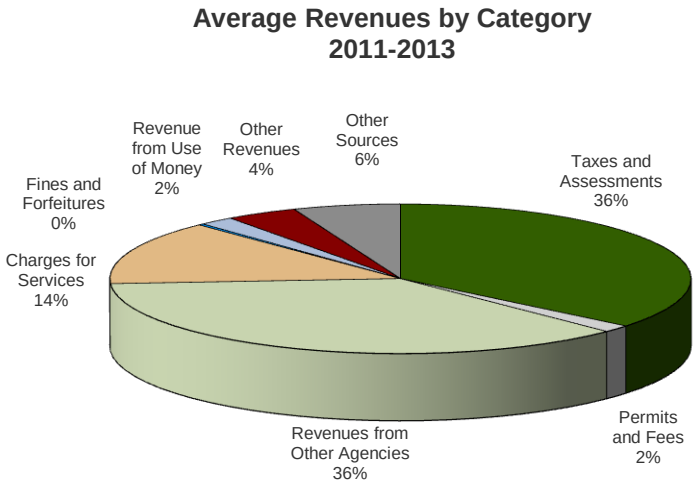
# GRAPHS AND SUMMARIES

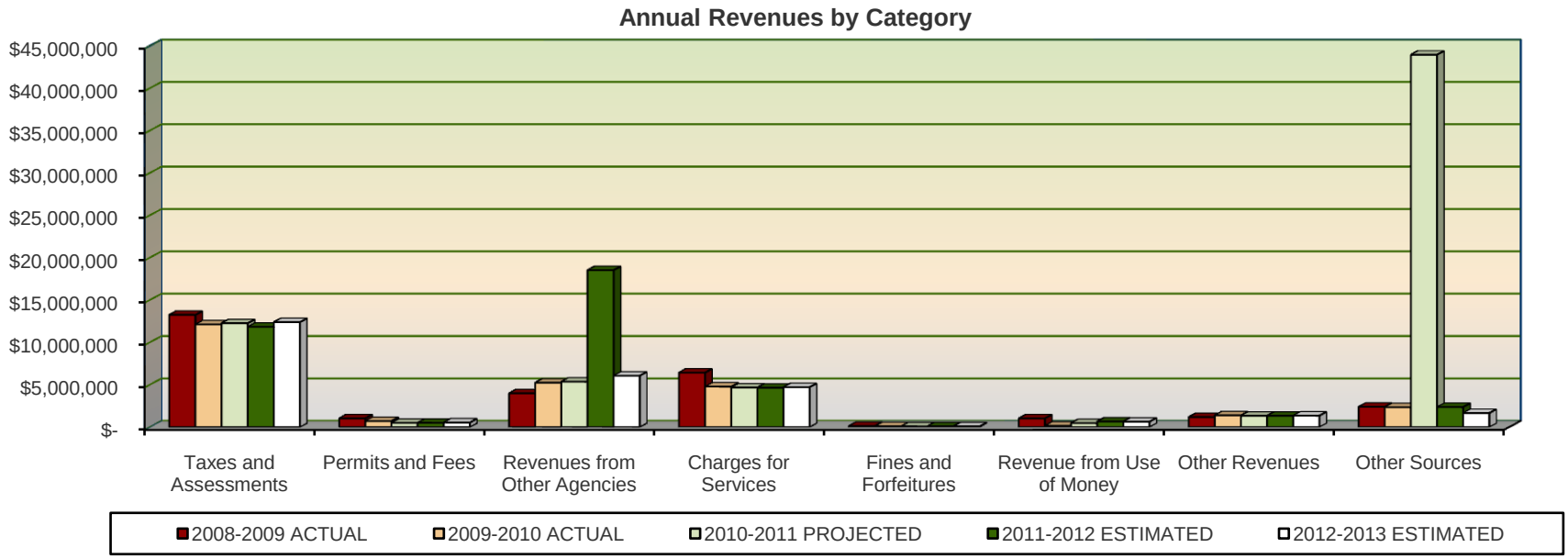
## All Funds

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **Revenues by Category** | | | | | | |
| Taxes and Assessments | $ 13,253,983 | $ 12,130,521 | $ 12,828,910 | $ 12,273,340 | $ 11,844,630 | $ 12,401,400 |
| Permits and Fees | 1,038,749 | 713,605 | 832,480 | 505,130 | 508,160 | 547,870 |
| Revenues from Other Agencies | 3,999,703 | 5,248,184 | 17,686,770 | 5,362,180 | 18,524,920 | 6,069,860 |
| Charges for Services | 6,436,801 | 4,788,849 | 5,718,750 | 4,675,630 | 4,651,410 | 4,719,770 |
| Fines and Forfeitures | 137,375 | 104,328 | 116,880 | 92,270 | 94,750 | 94,950 |
| Revenue from Use of Money | 1,029,189 | 159,080 | 874,090 | 472,540 | 671,350 | 642,570 |
| Other Revenues | 1,185,364 | 1,397,785 | 1,346,340 | 1,343,750 | 1,345,980 | 1,356,590 |
| Other Sources | 2,397,658 | 2,349,398 | 49,915,500 | 43,955,510 | 2,371,120 | 1,664,870 |
| | $ 29,478,822 | $ 26,891,750 | $ 89,319,720 | $ 68,680,350 | $ 40,012,320 | $ 27,497,880 |

## All Funds

| Revenues by Category | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|
| Taxes and Assessments | $ 11,844,630 | $ 12,401,400 |
| Permits and Fees | 508,160 | 547,870 |
| Revenues from Other Agencies | 18,524,920 | 6,069,860 |
| Charges for Services | 4,651,410 | 4,719,770 |
| Fines and Forfeiture | 94,750 | 94,950 |
| Revenue from Use of Money | 671,350 | 642,570 |
| Other Revenues | 1,345,980 | 1,356,590 |
| Other Sources | 2,371,120 | 1,664,870 |
| | $ 40,012,320 | $ 27,497,880 |



## All Funds

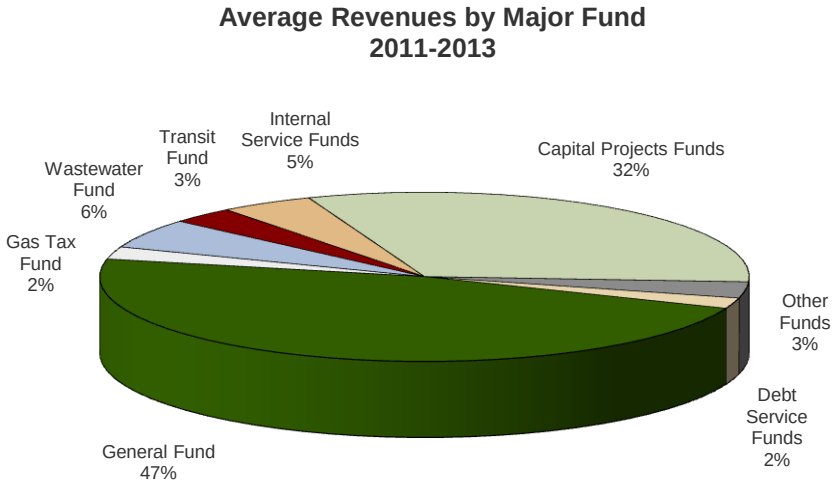
| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| General Fund | $ 17,163,519 | $ 15,615,095 | $ 17,505,620 | $ 15,869,450 | $ 15,737,290 | $ 16,146,330 |
| Gas Tax Fund | 921,469 | 749,421 | 746,190 | 782,880 | 803,830 | 803,590 |
| Wastewater Fund | 2,160,420 | 1,956,765 | 2,091,850 | 1,889,360 | 1,902,450 | 1,919,800 |
| Transit Fund | 596,786 | 695,257 | 919,550 | 860,600 | 765,090 | 1,383,030 |
| Building Maintenance Fund | 1,399,662 | 720,875 | 783,160 | 719,600 | 821,560 | 676,560 |
| Technology Services and Replacement Fund | 859,163 | 703,070 | 678,730 | 651,160 | 652,880 | 658,870 |
| Vehicle and Equipment Replacement Fund | 397,460 | 182,804 | 193,490 | 151,030 | 152,900 | 159,060 |
| Capital Projects Fund | 1,437,094 | 1,803,954 | 3,038,350 | 1,102,740 | 1,913,010 | 500,650 |
| AB 2928 Traffic Congestion Relief Fund | 243,827 | 258,249 | 296,410 | 3,000 | - | - |
| Local Transportation Fund | 919,684 | 660,991 | 563,590 | 285,700 | 722,400 | 897,860 |
| Streets Assessment Districts Fund | 3,646 | 2,922 | 3,750 | 2,750 | 2,480 | 2,240 |
| Circulation System Fees Fund | 311,992 | 320,857 | 351,000 | 155,010 | 133,940 | 138,970 |
| Storm Drainage Facilities Fees Fund | 67,822 | 44,261 | 125,580 | 33,230 | 91,550 | 10,570 |
| Amapoa Tecorida Fees Fund | 2,904 | 1,343 | 770 | 970 | 1,000 | - |
| Parkland Facilities Fees Fund | 151,465 | 169,113 | 140,980 | 113,910 | 79,790 | 57,780 |
| Blight Elimination Projects Fund | - | - | 8,176,820 | 8,201,250 | 88,930 | 88,100 |
| Assessment District #8 Capital Projects Fund | 33 | 16 | - | 40 | - | - |
| Historic City Hall Rehabilitation Fund | 1,120,365 | 2,298,705 | 29,907,630 | 14,691,960 | 14,221,750 | 2,517,620 |
| Colony Park Community Center Construction Fund | 77,865 | (2,733) | 14,930 | - | - | - |
| Community Facilities District 2005-01 Fund | 262,875 | 277,848 | 280,280 | 291,540 | 318,550 | 334,370 |
| Apple Valley Street & Storm Drain Maintenance District #1 Fund | 39,679 | 38,218 | 41,260 | 40,570 | 42,330 | 43,180 |
| Apple Valley Landscape & Lighting District #1 Fund | 57,944 | 19,992 | 29,970 | 24,360 | 33,610 | 50,640 |
| Las Lomas Street & Storm Drain Maintenance District #2 Fund | 44,862 | 22,672 | 25,780 | 25,530 | 26,130 | 27,050 |
| Las Lomas Landscape & Lighting District #2 Fund | 164,781 | 82,709 | 84,770 | 52,570 | 83,830 | 85,450 |

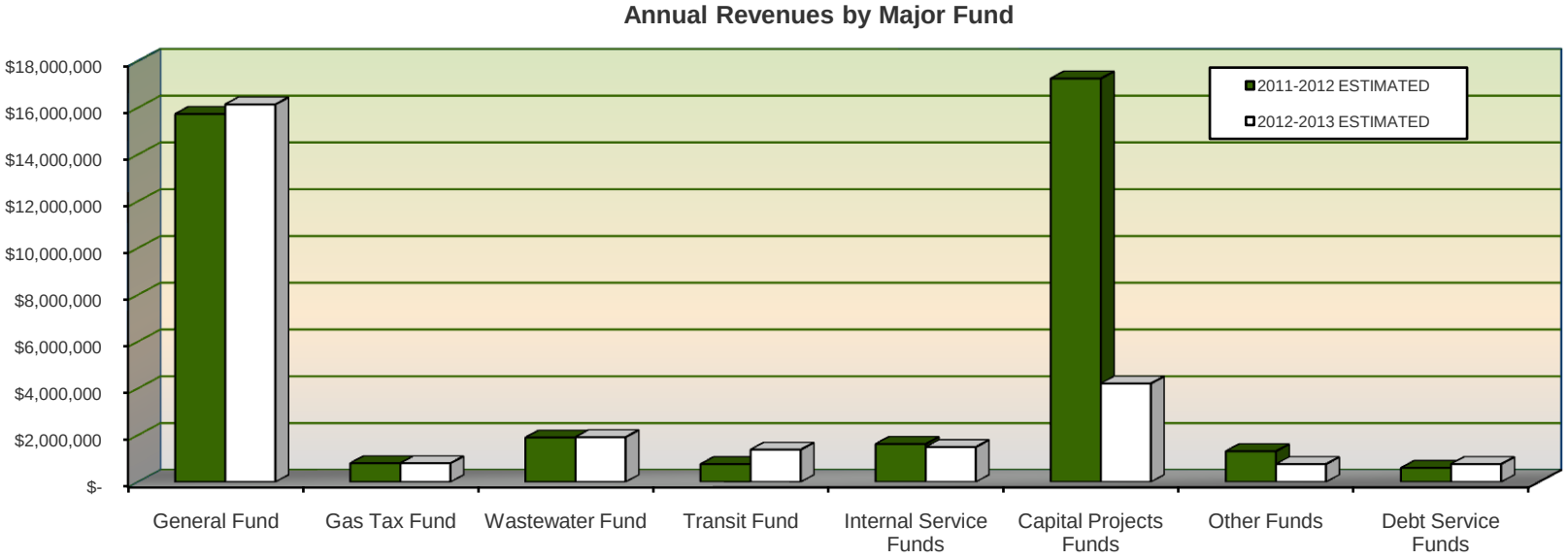
## All Funds

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| De Anza Estates Street & Storm Drain Maintenance District #3 Fund | $ 39,095 | $ 37,537 | $ 41,090 | $ 39,930 | $ 33,320 | $ 34,890 |
| De Anza Estates Landscape & Lighting District #3 Fund | 34,099 | 23,878 | 26,470 | 15,020 | 16,060 | 18,790 |
| Supplemental Law Enforcement Services Fund | 57,811 | 57,399 | 227,340 | 84,440 | 142,930 | - |
| In Lieu Low/Moderate Housing Fund | 150,229 | (343,803) | 12,960 | (104,620) | 26,040 | 4,490 |
| Production of Affordable Housing Units Fund | - | - | 5,543,800 | 5,582,760 | 69,880 | 84,760 |
| Business Improvement Association Fund | 8,317 | 139 | - | 40 | 70 | - |
| Community Development Block Grant Fund | 140,240 | 154,007 | 444,660 | 146,970 | 439,400 | 11,590 |
| Tree Planting Fund | 30,391 | 17,731 | 19,870 | 12,310 | 11,380 | 13,070 |
| General Government Facilities Fees Fund | 11,947 | 13,232 | 7,720 | 2,070 | 4,400 | 1,450 |
| Law Enforcement Facilities Fees Fund | 28,318 | 21,869 | 23,840 | 8,340 | 6,140 | 4,980 |
| Fire Facilities Fees Fund | 67,407 | 50,489 | 63,680 | 31,760 | 30,300 | 30,440 |
| Open Space Acquisition Fees Fund | 56,423 | 29,707 | 44,960 | 22,740 | 19,870 | 17,580 |
| Public Facilities Fees Fund | 45,991 | 20,551 | 30,040 | 19,430 | 17,060 | 13,910 |
| Library Expansion Facilities Fees Fund | 23,435 | 17,036 | 80,130 | 63,810 | 5,650 | 4,370 |
| Aerial Fire Truck Impact Fees Fund | (16,030) | (11,821) | 3,790 | (11,310) | (10,230) | (13,560) |
| 2010 Bond Debt Service Fund | - | - | 16,546,250 | 16,546,390 | 766,850 | 766,850 |
| 1989 Certificates of Participation Fund | 159,682 | - | - | - | - | - |
| 1992 Street Improvement Assessments Fund | 5,728 | 2,580 | - | 1,740 | (174,970) | - |
| 1993 Camino Real Improvement Bonds Fund | 183,875 | 132,651 | 187,800 | 178,250 | 56,890 | 2,550 |
| Assessment District #3 Debt Service Fund | 24 | (4) | - | - | - | - |
| Assessment District #4 Debt Service Fund | 1,540 | 730 | - | 590 | (44,070) | - |
| Assessment District #5 Debt Service Fund | 137 | (25) | - | - | - | - |
| Assessment District #7 Debt Service Fund | 13,816 | 13,438 | - | 70,800 | - | - |
| Assessment District #9 Debt Service Fund | 27,366 | 28,384 | 11,180 | 15,610 | 50 | - |
| Assessment District #10 Debt Service Fund | 3,664 | 3,641 | 3,680 | 4,070 | - | - |
| | $ 29,478,822 | $ 26,891,750 | $ 89,319,720 | $ 68,680,350 | $ 40,012,320 | $ 27,497,880 |

## All Funds

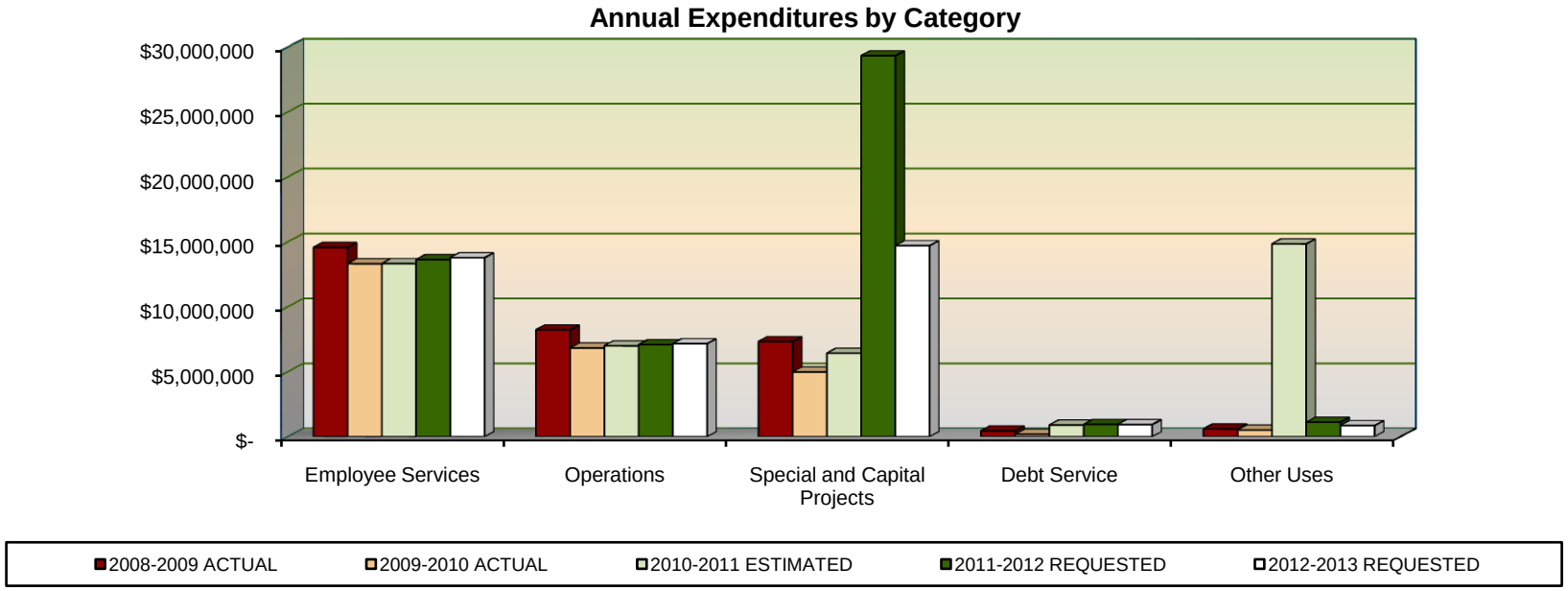
| Revenues by Major Fund | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|
| General Fund | $ 15,737,290 | $ 16,146,330 |
| Gas Tax Fund | 803,830 | 803,590 |
| Wastewater Fund | 1,902,450 | 1,919,800 |
| Transit Fund | 765,090 | 1,383,030 |
| Internal Service Funds | 1,627,340 | 1,494,490 |
| Capital Projects Funds | 17,254,850 | 4,213,790 |
| Other Funds | 1,316,720 | 767,450 |
| Debt Service Funds | 604,750 | 769,400 |
| | $ 40,012,320 | $ 27,497,880 |



## All Funds

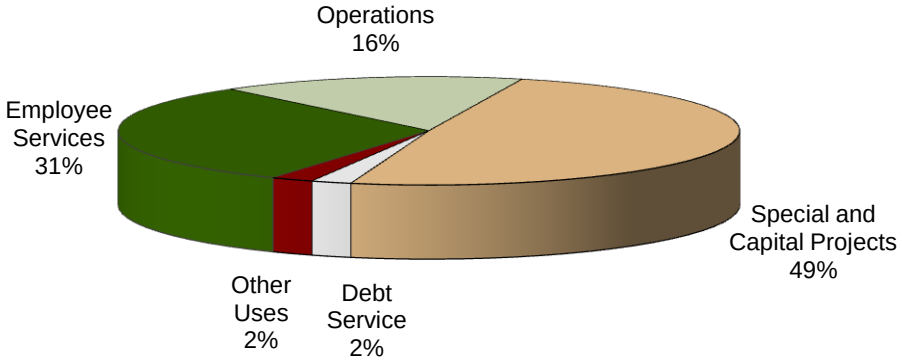
| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **Expenditures by Category** | | | | | | |
| Employee Services | $ 14,574,132 | $ 13,317,036 | $ 14,722,260 | $ 13,323,900 | $ 13,633,390 | $ 13,780,890 |
| Operations | 8,225,956 | 6,829,060 | 7,719,610 | 6,993,660 | 7,087,410 | 7,163,770 |
| Special and Capital Projects | 7,324,725 | 4,981,033 | 35,283,400 | 6,426,570 | 29,333,770 | 14,710,800 |
| Debt Service | 450,843 | 178,785 | 912,060 | 898,210 | 945,970 | 932,790 |
| Other Uses | 598,413 | 510,850 | 15,681,030 | 14,845,920 | 1,118,450 | 858,130 |
| | $ 31,174,069 | $ 25,816,764 | $ 74,318,360 | $ 42,488,260 | $ 52,118,990 | $ 37,446,380 |



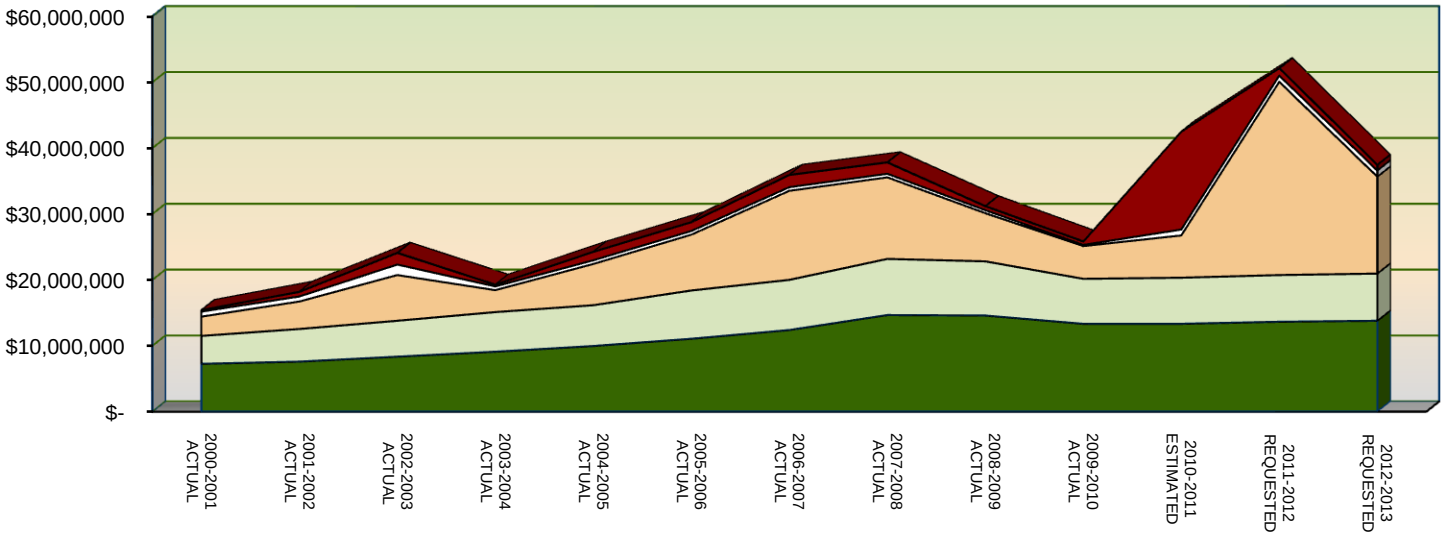
## All Funds

| Expenditures by Category | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|
| Employee Services | $ 13,633,390 | $ 13,780,890 |
| Operations | 7,087,410 | 7,163,770 |
| Special and Capital Projects | 29,333,770 | 14,710,800 |
| Debt Service | 945,970 | 932,790 |
| Other Uses | 1,118,450 | 858,130 |
| | $ 52,118,990 | $ 37,446,380 |

**Average Expenditures by Category 2011-2013**




**Annual Expenditures by Category**



## All Funds

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| General Fund | $ 18,817,303 | $ 16,330,914 | $ 18,595,040 | $ 16,811,880 | $ 16,837,290 | $ 17,046,330 |
| Gas Tax Fund | 915,472 | 787,280 | 831,030 | 777,910 | 815,280 | 800,010 |
| Wastewater Fund | 1,604,767 | 1,681,878 | 3,105,450 | 2,034,620 | 3,113,450 | 2,969,400 |
| Transit Fund | 662,868 | 695,766 | 943,170 | 865,140 | 769,690 | 1,388,860 |
| Building Maintenance Fund | 884,176 | 622,408 | 719,110 | 627,590 | 816,590 | 663,620 |
| Technology Services and Replacement Fund | 680,131 | 554,339 | 663,010 | 601,330 | 723,510 | 611,090 |
| Vehicle and Equipment Replacement Fund | 607,111 | - | 177,770 | 180,110 | 154,170 | 148,090 |
| Capital Projects Fund | 1,883,243 | 1,819,981 | 3,538,670 | 1,092,290 | 1,932,220 | 1,029,440 |
| AB 2928 Traffic Congestion Relief Fund | 131,737 | 169,874 | 475,230 | 203,470 | - | - |
| Local Transportation Fund | 1,162,103 | 647,535 | 2,042,300 | 88,860 | 1,733,900 | 930,760 |
| Streets Assessment Districts Fund | - | - | - | - | 50,000 | - |
| Circulation System Fees Fund | 48,098 | 26,643 | 388,630 | 7,200 | 35,000 | 65,000 |
| Storm Drainage Facilities Fees Fund | 7,347 | 11,426 | 687,810 | 86,270 | 659,790 | 50,000 |
| Amapoa Tecorida Fees Fund | - | 3,775 | 88,570 | 15,000 | 74,970 | - |
| Parkland Facilities Fees Fund | 20,992 | 197,374 | 37,000 | 30,000 | 7,000 | - |
| Blight Elimination Projects Fund | - | - | 8,176,820 | 56,390 | 1,557,300 | 1,695,000 |
| AD #8 Capital Projects Fund | - | - | 1,100 | 1,100 | - | - |
| Historic City Hall Rehabilitation Fund | 2,212,769 | 1,191,553 | 16,920,980 | 2,616,120 | 20,085,460 | 8,428,570 |
| Colony Park Community Center Construction Fund | 142,757 | - | 19,230 | - | - | - |
| Community Facilities District #2005-01 Fund | 307,707 | 271,887 | 281,680 | 281,630 | 334,420 | 334,370 |
| Apple Valley Street & Storm Drain Maintenance District #1 Fund | 3,808 | 5,945 | 7,890 | 4,840 | 6,500 | 56,620 |
| Apple Valley Landscape & Lighting District #1 Fund | 49,382 | 64,543 | 70,100 | 83,370 | 77,570 | 81,400 |
| Las Lomas Street & Storm Drain Maintenance District #2 Fund | 3,435 | 4,048 | 8,330 | 5,890 | 6,450 | 6,580 |
| Las Lomas Landscape & Lighting District #2 Fund | 44,149 | 106,029 | 153,580 | 123,070 | 111,130 | 85,870 |

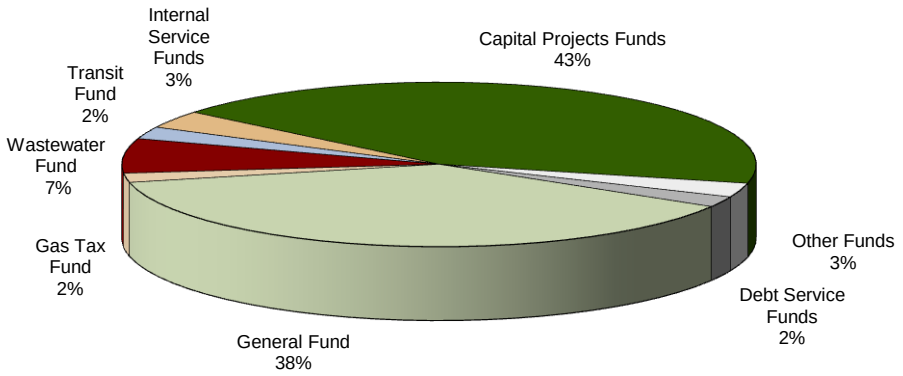
## All Funds

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| De Anza Estates Street & Storm Drain Maintenance District #3 Fund | $ 3,381 | $ 14,103 | $ 7,970 | $ 4,400 | $ 51,480 | $ 6,570 |
| De Anza Estates Landscape & Lighting District #3 Fund | 17,493 | 21,781 | 40,730 | 30,280 | 30,360 | 30,320 |
| Supplemental Law Enforcement Services Fund | 56,655 | 58,231 | 227,880 | 83,340 | 146,350 | - |
| In Lieu Low/Moderate Housing Fund | 19,596 | 44,750 | 28,460 | 20,920 | 50,270 | 15,990 |
| Production of Affordable Housing Units Fund | - | - | - | - | 500,000 | - |
| Business Improvement Association Fund | 10,500 | 3,210 | 5,030 | 5,030 | 1,150 | - |
| Community Development Block Grant Fund | 139,954 | 154,007 | 444,660 | 146,970 | 439,400 | 11,590 |
| Tree Plant Fund | 55,156 | 49,264 | 63,890 | 50,000 | 49,720 | 49,710 |
| General Government Facilities Fees Fund | 95,000 | - | - | - | - | - |
| Law Enforcement Facilities Fees Fund | 70,260 | - | - | - | - | - |
| Fire Facilities Fees Fund | - | - | - | - | 2,600 | 8,400 |
| Open Space Acquisition Fees Fund | 6,200 | 98,687 | - | - | - | - |
| Public Facilities Fees Fund | 100,861 | - | - | - | - | - |
| Library Expansion Facilities Fees Fund | - | - | 254,900 | 254,750 | - | - |
| Aerial Fire Truck Impact Fees Fund | 332 | - | - | - | - | - |
| 2010 Bond Debt Service Fund | - | - | 15,141,590 | 15,128,860 | 766,710 | 766,710 |
| 1989 Certificates of Participation Fund | 159,682 | - | - | - | - | - |
| 1992 Street Improvement Assessments Fund | 71,174 | - | - | - | - | - |
| 1993 Camino Real Improvement Bonds Fund | 171,463 | 169,512 | 168,020 | 166,900 | 169,250 | 166,080 |
| Assessment District #3 Debt Service Fund | - | 748 | - | - | - | - |
| Assessment District #4 Debt Service Fund | - | - | - | - | 5,200 | - |
| Assessment District #5 Debt Service Fund | - | 4,269 | - | - | - | - |
| Assessment District #7 Debt Service Fund | 2,026 | 1,279 | - | 460 | - | - |
| Assessment District #9 Debt Service Fund | 4,473 | 3,389 | 2,550 | 2,090 | 4,810 | - |
| Assessment District #10 Debt Service Fund | 508 | 336 | 180 | 180 | - | - |
| | $ 31,174,069 | $ 25,816,764 | $ 74,318,360 | $ 42,488,260 | $ 52,118,990 | $ 37,446,380 |

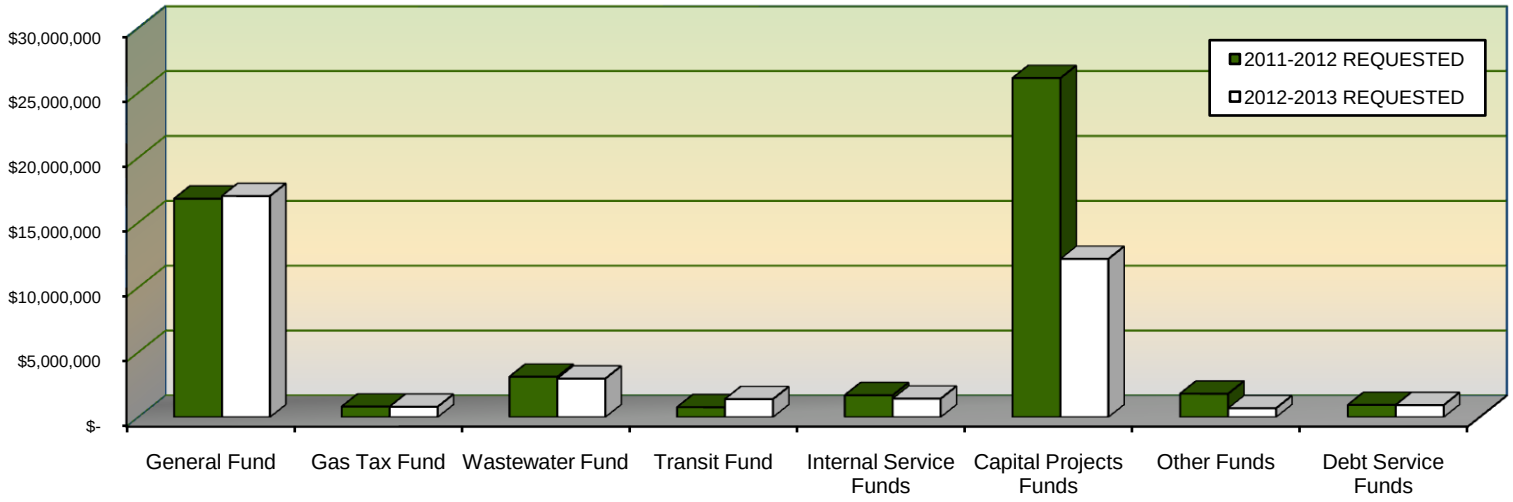
## All Funds

| Expenditures by Major Fund | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|
| General Fund | $ 16,837,290 | $ 17,046,330 |
| Gas Tax Fund | 815,280 | 800,010 |
| Wastewater Fund | 3,113,450 | 2,969,400 |
| Transit Fund | 769,690 | 1,388,860 |
| Internal Service Funds | 1,694,270 | 1,422,800 |
| Capital Projects Funds | 26,135,640 | 12,198,770 |
| Other Funds | 1,807,400 | 687,420 |
| Debt Service Funds | 945,970 | 932,790 |
| | $ 52,118,990 | $ 37,446,380 |

**Average Expenditures by Major Fund 2011-2013**




**Annual Expenditures by Major Fund**



## General Fund

| | Actual 2008/2009 | Actual 2009/2010 | Estimated 2010/2011 | Estimated 2011/2012 | Estimated 2012/2013 | Estimated 2013/2014 | Estimated 2014/2015 | Estimated 2015/2016 | Estimated 2016/2017 | Estimated 2017/2018 |
|---|---|---|---|---|---|---|---|---|---|---|
| Taxes | | | | | | | | | | |
| Property Tax (Current Secured & VLF) | $7,275,963 | $ 7,003,657 | $ 6,881,280 | $ 6,606,020 | $ 6,738,140 | $ 6,940,290 | $ 7,183,200 | $ 7,492,070 | $ 7,866,660 | $ 8,260,000 |
| Other Property Taxes | 378,524 | 229,906 | 162,990 | 193,830 | 245,070 | 331,320 | 375,110 | 449,010 | 453,030 | 457,170 |
| Sales Tax | 3,019,522 | 2,583,899 | 2,878,330 | 2,976,210 | 3,131,670 | 3,273,200 | 3,926,110 | 4,141,840 | 4,307,580 | 4,479,950 |
| Franchise Fees | 1,091,097 | 1,019,174 | 988,190 | 1,002,340 | 1,004,670 | 1,003,370 | 1,017,210 | 1,016,420 | 1,019,220 | 1,021,580 |
| Transient Occupancy Tax | 418,631 | 409,177 | 465,730 | 470,000 | 479,400 | 488,990 | 498,770 | 510,000 | 520,200 | 530,600 |
| Other Taxes | 229,770 | 222,396 | 218,470 | 221,890 | 223,330 | 230,660 | 238,000 | 246,000 | 246,000 | 246,000 |
| Permits | 206,490 | 180,111 | 194,040 | 221,030 | 293,120 | 272,530 | 312,170 | 371,860 | 443,220 | 528,540 |
| Intergovernmental | 168,576 | 167,829 | 161,280 | 163,040 | 164,920 | 171,600 | 177,600 | 180,400 | 181,900 | 182,700 |
| Grants | 65,078 | 141,687 | 158,430 | 54,380 | 3,510 | - | - | - | - | - |
| Service Fees | | | | | | | | | | |
| Safety Fees | 295,007 | 245,243 | 257,040 | 266,160 | 270,440 | 274,790 | 280,660 | 287,560 | 293,680 | 300,510 |
| Mutual Aid | 887,899 | 518,053 | 120,880 | 199,420 | 199,420 | 199,420 | 199,420 | 199,420 | 199,420 | 199,420 |
| Development Fees | 599,957 | 345,766 | 699,690 | 546,880 | 591,350 | 308,050 | 351,250 | 416,460 | 494,650 | 588,400 |
| Recreation Fees | 196,773 | 215,925 | 232,710 | 238,890 | 242,290 | 247,360 | 251,330 | 256,630 | 260,680 | 266,000 |
| Administrative Fees | 62,380 | 36,786 | 40,000 | 42,960 | 46,230 | 48,870 | 52,930 | 58,910 | 66,010 | 74,440 |
| Pavilion & Other Rental Fees | 147,628 | 149,348 | 150,900 | 154,200 | 154,900 | 160,790 | 160,890 | 166,800 | 167,630 | 168,480 |
| Parks Fees | 24,998 | 42,305 | 44,050 | 45,260 | 45,260 | 46,210 | 46,210 | 47,180 | 47,180 | 48,180 |
| Zoo Fees | 200,308 | 185,612 | 181,950 | 236,900 | 242,200 | 244,370 | 245,370 | 245,370 | 245,370 | 245,370 |
| Fines | 137,375 | 104,328 | 92,270 | 94,750 | 94,950 | 95,950 | 96,150 | 98,360 | 98,570 | 100,790 |
| Interest Income | 311,177 | 171,216 | 189,850 | 180,050 | 170,500 | 170,900 | 171,200 | 181,200 | 181,200 | 181,200 |
| Other | | | | | | | | | | |
| Interfund Charges | 1,020,251 | 1,240,420 | 1,240,700 | 1,217,920 | 1,231,360 | 1,272,180 | 1,277,870 | 1,300,480 | 1,326,960 | 1,344,320 |
| Donations | 53,279 | 63,619 | 33,600 | 59,500 | 59,500 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| Other | 69,884 | 71,508 | 64,750 | 63,860 | 61,600 | 61,350 | 61,350 | 61,350 | 21,350 | 21,050 |
| Transfers | 302,952 | 267,130 | 412,320 | 481,800 | 452,500 | 383,450 | 401,970 | 437,240 | 457,040 | 437,150 |
| Total Revenues | 17,163,519 | 15,615,095 | 15,869,450 | 15,737,290 | 16,146,330 | 16,253,650 | 17,352,770 | 18,192,560 | 18,925,550 | 19,709,850 |
| Employee Services | 13,169,188 | 12,013,133 | 12,038,470 | 12,270,220 | 12,425,480 | 12,762,220 | 12,880,900 | 12,997,910 | 13,110,720 | 13,117,540 |
| Operations | 5,282,445 | 4,040,370 | 4,099,790 | 4,242,700 | 4,317,080 | 5,309,930 | 4,447,890 | 4,538,710 | 4,588,710 | 5,002,100 |
| Special Projects & Community Funding | 292,450 | 270,042 | 539,980 | 312,370 | 291,770 | 19,610 | 10,620 | 10,630 | 10,640 | 10,640 |
| Capital Outlay | 31,703 | 7,369 | 133,640 | 12,000 | 12,000 | 15,000 | 15,000 | 15,000 | 15,000 | 308,710 |
| Debt Service | 41,517 | - | - | - | - | - | - | - | - | - |
| Total Expenses | 18,817,303 | 16,330,914 | 16,811,880 | 16,837,290 | 17,046,330 | 18,106,760 | 17,354,410 | 17,562,250 | 17,725,070 | 18,438,990 |
| NET INCOME / (LOSS) | (1,653,784) | (715,819) | (942,430) | (1,100,000) | (900,000) | (1,853,110) | (1,640) | 630,310 | 1,200,480 | 1,270,860 |
| Fund Balance Beginning of Year | 9,887,132 | 8,233,348 | 7,517,530 | 6,575,100 | 5,475,100 | 4,575,100 | 2,721,990 | 2,720,350 | 3,350,660 | 4,551,140 |
| FUND BALANCE END OF YEAR | $8,233,348 | $ 7,517,529 | $ 6,575,100 | $ 5,475,100 | $ 4,575,100 | $ 2,721,990 | $ 2,720,350 | $ 3,350,660 | $ 4,551,140 | $ 5,822,000 |
| Fund Balance as % of Expenses | 43.8% | 46.0% | 39.1% | 32.5% | 26.8% | 15.0% | 15.7% | 19.1% | 25.7% | 31.6% |

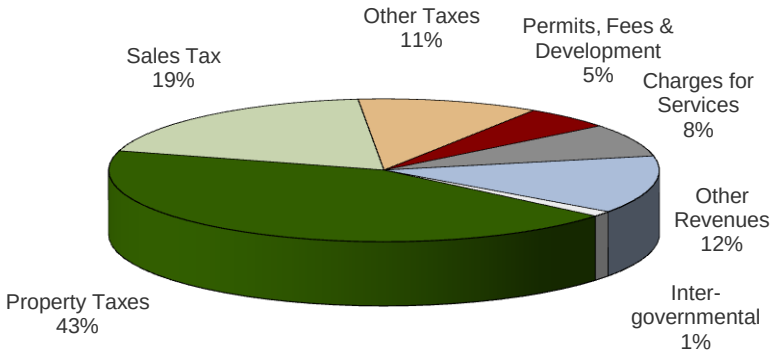
## General Fund

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **Revenues by Category** | | | | | | |
| Taxes | | | | | | |
| Property Taxes | $ 7,654,487 | $ 7,233,563 | $ 7,462,140 | $ 7,044,270 | $ 6,799,850 | $ 6,983,210 |
| Sales Tax | 3,019,522 | 2,583,899 | 2,931,100 | 2,878,330 | 2,976,210 | 3,131,670 |
| Other Taxes | 1,739,498 | 1,650,747 | 1,744,430 | 1,672,390 | 1,694,230 | 1,707,400 |
| Permits & Fees | 206,490 | 180,111 | 211,350 | 194,040 | 221,030 | 293,120 |
| Revenues from Other Agencies | | | | | | |
| Motor Vehicle In Lieu | 97,153 | 83,854 | 75,000 | 80,000 | 82,500 | 84,000 |
| Other Intergovernmental | 71,423 | 83,975 | 93,540 | 81,280 | 80,540 | 80,920 |
| Grants | 65,078 | 141,687 | 197,550 | 158,430 | 54,380 | 3,510 |
| Charges for Services | | | | | | |
| Safety | 1,182,906 | 763,296 | 1,127,660 | 377,920 | 465,580 | 469,860 |
| Development | 599,957 | 345,766 | 926,530 | 699,690 | 546,880 | 591,350 |
| Recreation and Parks | 209,443 | 243,460 | 201,840 | 254,030 | 257,250 | 260,150 |
| Colony Park Community Center | 12,328 | 14,770 | 10,300 | 22,730 | 26,900 | 27,400 |
| Administrative Charges | 62,380 | 36,786 | 62,820 | 40,000 | 42,960 | 46,230 |
| Pavilion and Other Rentals | 147,628 | 149,348 | 144,800 | 150,900 | 154,200 | 154,900 |
| Zoo Income | 200,308 | 185,612 | 260,100 | 181,950 | 236,900 | 242,200 |
| Fines and Forfeitures | 137,375 | 104,328 | 116,880 | 92,270 | 94,750 | 94,950 |
| Revenues from Use of Money | 311,177 | 171,216 | 195,850 | 189,850 | 180,050 | 170,500 |
| Other Revenues | 1,446,366 | 1,642,677 | 1,743,730 | 1,751,370 | 1,823,080 | 1,804,960 |
| | $ 17,163,519 | $ 15,615,095 | $ 17,505,620 | $ 15,869,450 | $ 15,737,290 | $ 16,146,330 |

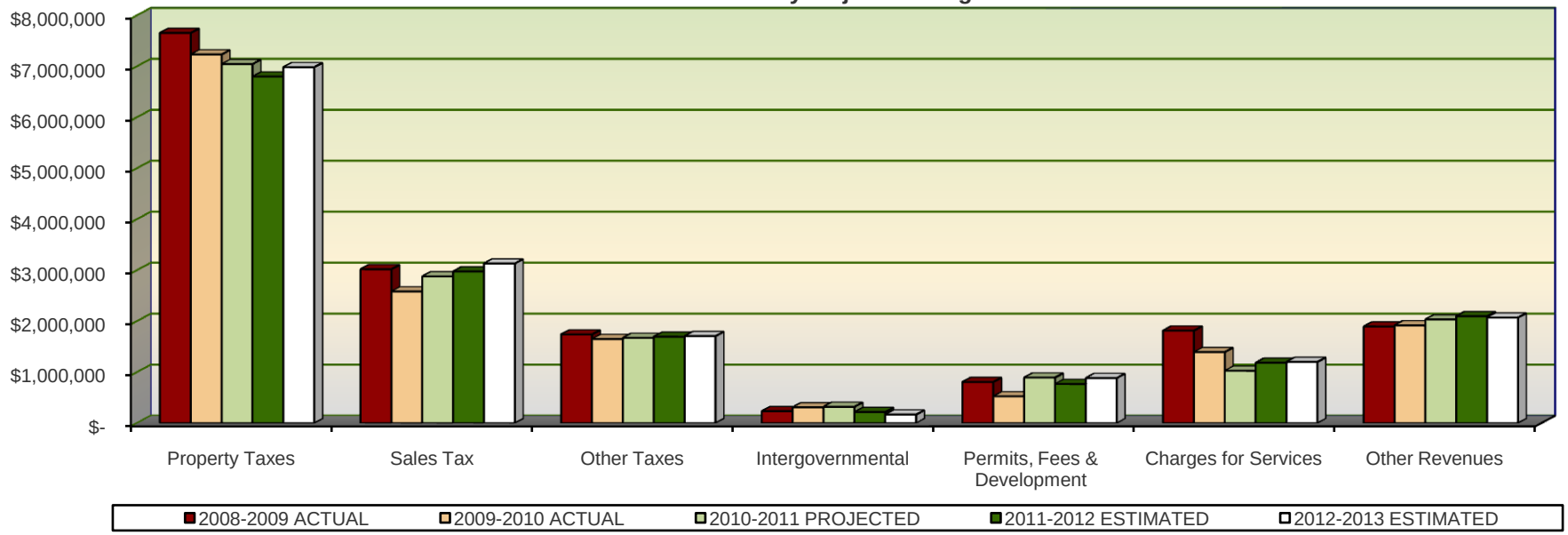
## General Fund

| Revenues by Major Funding Source | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|
| Property Taxes | $ 6,799,850 | $ 6,983,210 |
| Sales Tax | 2,976,210 | 3,131,670 |
| Other Taxes | 1,694,230 | 1,707,400 |
| Intergovernmental | 217,420 | 168,430 |
| Permits, Fees & Development | 767,910 | 884,470 |
| Charges for Services | 1,183,790 | 1,200,740 |
| Other Revenues | 2,097,880 | 2,070,410 |
| | $ 15,737,290 | $ 16,146,330 |

**Average Major Revenue Sources 2011-2013**

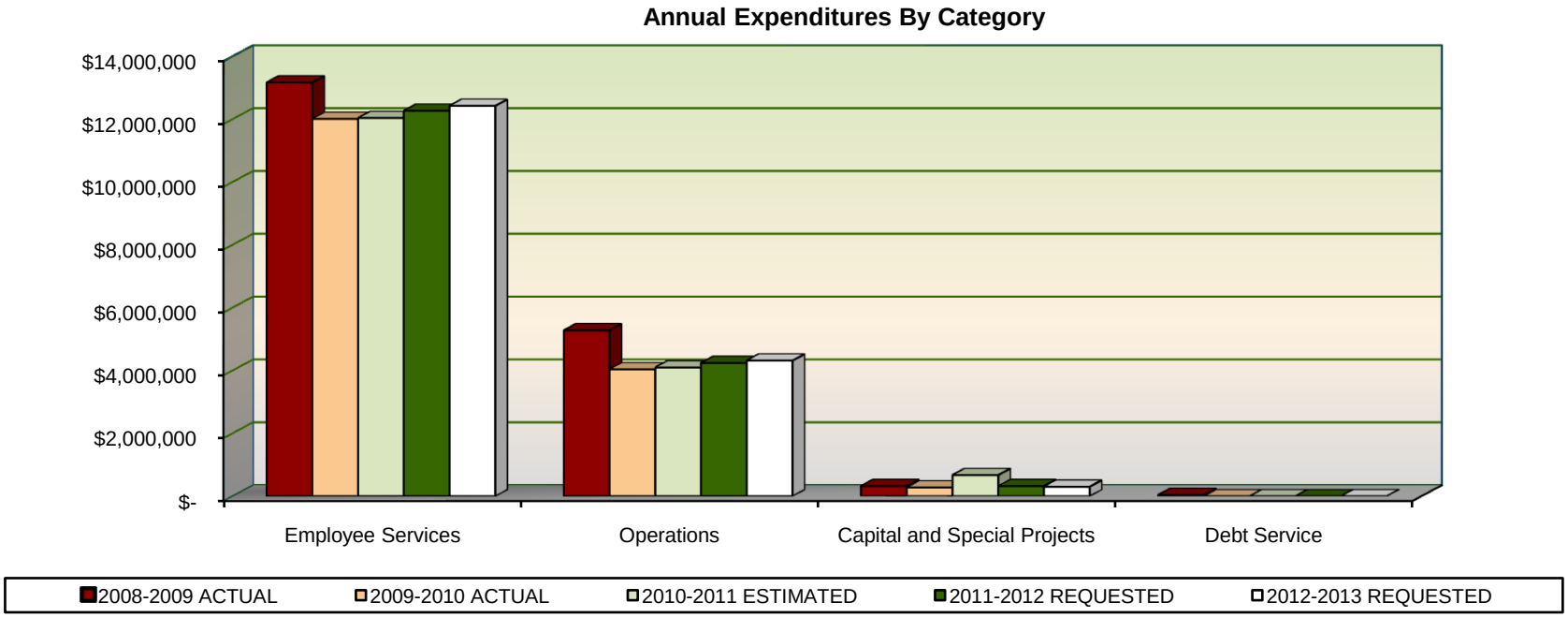



**Annual Revenues by Major Funding Source**



## General Fund

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **Expenditures by Category** | | | | | | |
| Employee Services | $ 13,169,188 | $ 12,013,133 | $ 13,308,510 | $ 12,038,470 | $ 12,270,220 | $ 12,425,480 |
| Operations | 5,282,445 | 4,040,370 | 4,658,280 | 4,099,790 | 4,242,700 | 4,317,080 |
| Capital and Special Projects | 324,153 | 277,411 | 628,250 | 673,620 | 324,370 | 303,770 |
| Debt Service | 41,517 | - | - | - | - | - |
| | $ 18,817,303 | $ 16,330,914 | $ 18,595,040 | $ 16,811,880 | $ 16,837,290 | $ 17,046,330 |



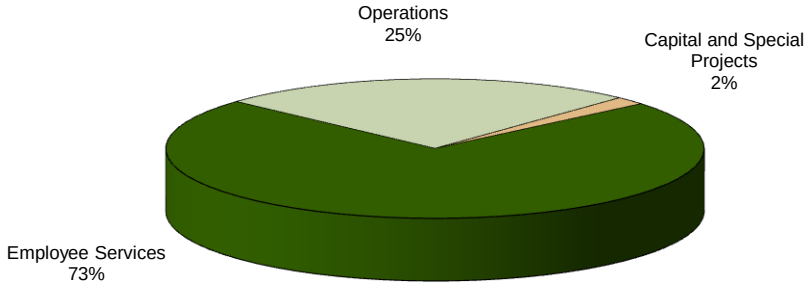
## General Fund

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **Expenditures by Function** | | | | | | |
| General Government | | | | | | |
| City Council | $ 517,833 | $ 308,102 | $ 413,450 | $ 378,430 | $ 289,900 | $ 301,370 |
| City Clerk | 43,715 | 20,623 | 50,360 | 47,620 | 28,140 | 47,940 |
| City Treasurer | 14,228 | 13,165 | 14,840 | 13,680 | 13,830 | 14,220 |
| Legal | 224,381 | 184,560 | 335,310 | 250,380 | 245,250 | 245,250 |
| City Manager | 1,096,034 | 845,444 | 995,100 | 875,550 | 960,370 | 967,900 |
| Administrative Services | 1,072,806 | 1,056,706 | 1,098,160 | 1,075,410 | 1,082,590 | 1,101,020 |
| Public Safety | | | | | | |
| Police | 5,744,986 | 5,291,006 | 5,787,280 | 5,400,200 | 5,843,990 | 5,969,370 |
| Police Grants and Programs | 83,226 | 131,228 | 209,870 | 165,710 | 74,620 | 40,320 |
| Fire | 3,652,041 | 3,378,936 | 3,562,550 | 3,442,450 | 3,372,920 | 3,418,700 |
| Fire Mutual Aid | 562,775 | 332,888 | 641,350 | 93,590 | 167,180 | 167,590 |
| Fire Grants and Programs | 100,475 | 99,729 | 99,310 | 124,700 | 115,000 | 102,000 |
| Community and Economic Development | 1,537,616 | 1,297,868 | 1,657,200 | 1,607,030 | 1,409,840 | 1,400,070 |
| Community Services | | | | | | |
| Administration | 289,825 | 273,732 | 285,410 | 248,410 | 227,050 | 232,500 |
| Central Reception | 145,506 | 79,683 | 88,310 | 81,590 | 77,220 | 78,050 |
| Recreation | 463,939 | 374,263 | 449,520 | 393,910 | 414,260 | 416,850 |
| Lake Pavilion | 307,376 | 206,223 | 251,190 | 229,440 | 252,520 | 256,020 |
| Zoo | 618,519 | 624,101 | 647,340 | 658,940 | 640,800 | 653,280 |
| Community Center | 322,444 | 185,056 | 282,190 | 212,260 | 207,230 | 207,650 |
| Public Works | | | | | | |
| Administration | 696,283 | 697,329 | 788,060 | 669,370 | 672,020 | 679,850 |
| Operations | 237,937 | 226,658 | 223,610 | 237,600 | 236,920 | 236,240 |
| Parks Maintenance | 662,519 | 576,636 | 593,870 | 593,700 | 498,720 | 503,220 |
| Streets Contribution | 387,360 | 117,080 | 120,760 | - | - | - |
| Other Uses | 35,479 | 9,898 | - | 11,910 | 6,920 | 6,920 |
| | $ 18,817,303 | $ 16,330,914 | $ 18,595,040 | $ 16,811,880 | $ 16,837,290 | $ 17,046,330 |

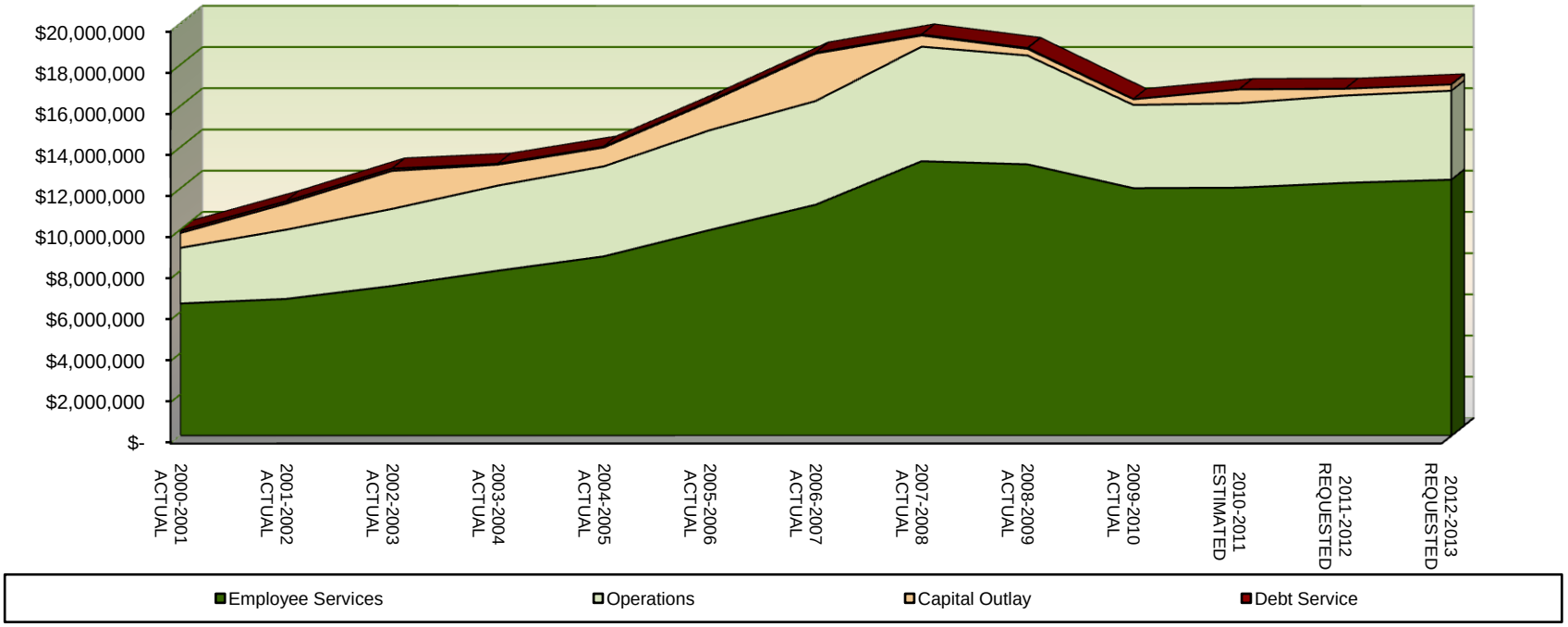
## General Fund

| Expenditures by Category | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|
| Employee Services | $ 12,270,220 | $ 12,425,480 |
| Operations | 4,242,700 | 4,317,080 |
| Capital and Special Projects | 324,370 | 303,770 |
| | $ 16,837,290 | $ 17,046,330 |

**Average Expenditures by Category 2011-2013**



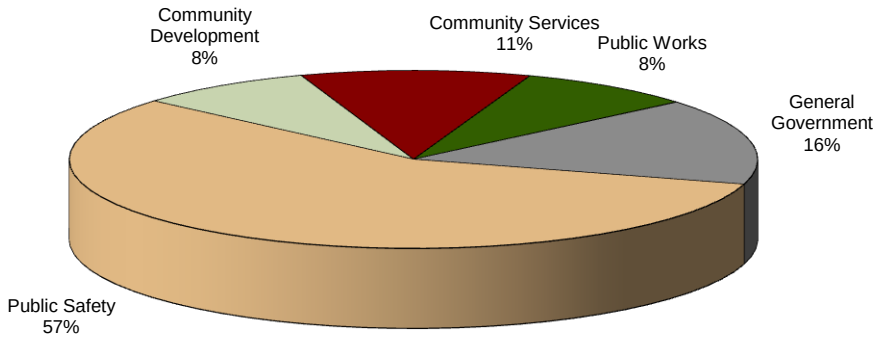

**Annual Expenditures by Category**



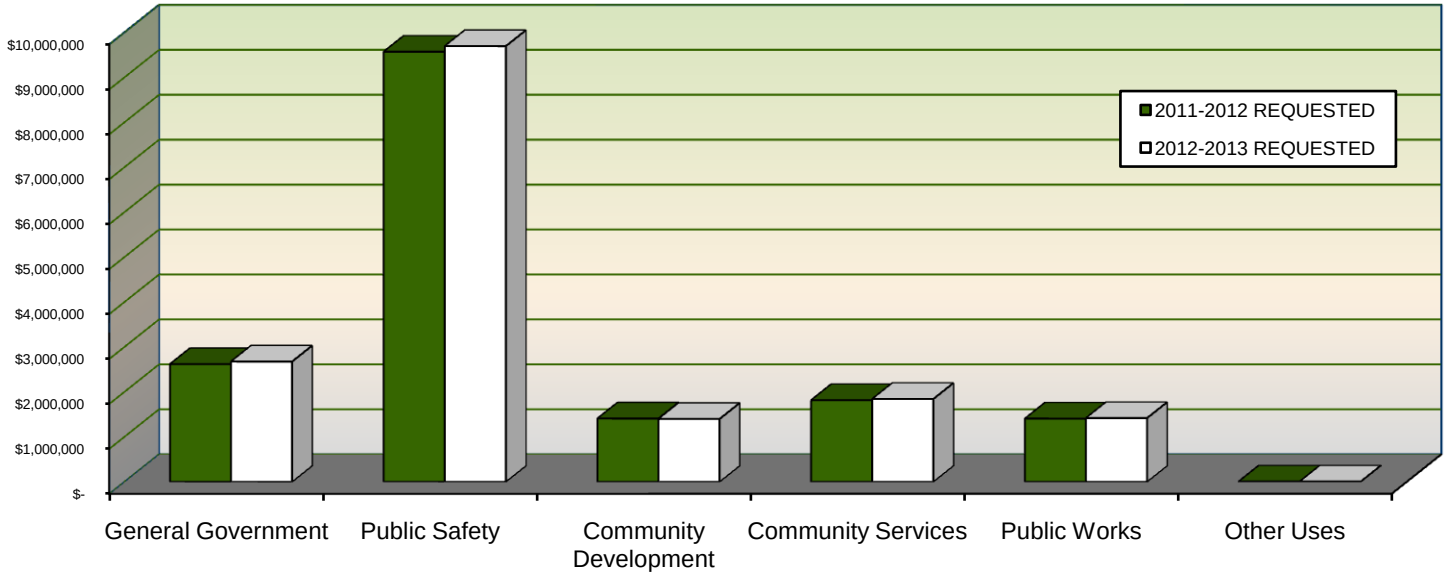
## General Fund

| Expenditures by Function | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|
| General Government | $ 2,620,080 | $ 2,677,700 |
| Public Safety | 9,573,710 | 9,697,980 |
| Community Development | 1,409,840 | 1,400,070 |
| Community Services | 1,819,080 | 1,844,350 |
| Public Works | 1,407,660 | 1,419,310 |
| Other Uses | 6,920 | 6,920 |
| | $ 16,837,290 | $ 17,046,330 |

**Average Expenditures by Function 2011-2013**




**Annual Expenditures by Function**



## General Fund

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 7,729,519 | $ 7,177,250 | $ 7,680,280 | $ 7,243,720 | $ 7,347,000 | $ 7,389,150 |
| 5200000 | Wages | 402,692 | 334,249 | 565,390 | 350,580 | 336,220 | 335,020 |
| 5300000 | Overtime | 926,462 | 709,447 | 848,180 | 525,490 | 528,040 | 494,860 |
| 5400000 | Other Pay | 393,409 | 250,397 | 227,770 | 307,470 | 215,150 | 215,620 |
| 5800000 | Benefits, Taxes, Insurance | 3,717,106 | 3,541,790 | 3,986,890 | 3,611,210 | 3,843,810 | 3,990,830 |
| | **Total Employee Services** | **13,169,188** | **12,013,133** | **13,308,510** | **12,038,470** | **12,270,220** | **12,425,480** |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 87,410 | 73,708 | 100,430 | 84,510 | 82,150 | 84,440 |
| 6070000 | Advertising | 40,040 | 32,153 | 34,300 | 28,290 | 26,230 | 26,430 |
| 6100000 | Computer Maintenance & Replacement | 816,940 | 699,237 | 682,700 | 664,840 | 673,860 | 677,270 |
| 6200000 | Insurance | 393,990 | 501,092 | 571,750 | 499,880 | 487,770 | 535,300 |
| 6250000 | Occupancy Charges | 912,981 | 313,409 | 330,430 | 325,000 | 300,560 | 302,140 |
| 6300000 | Utilities | 278,600 | 261,572 | 282,970 | 315,160 | 272,350 | 272,350 |
| 6350000 | Communications | 80,754 | 67,265 | 87,890 | 68,250 | 68,600 | 69,330 |
| 6400000 | Operating Supplies | 248,325 | 253,060 | 287,930 | 234,390 | 221,610 | 218,260 |
| 6450000 | Vehicle & Equipment Operating Costs | 582,731 | 434,239 | 414,200 | 415,500 | 421,880 | 420,630 |
| 6500000 | Contract Services | 1,056,080 | 980,309 | 1,220,700 | 1,100,250 | 1,212,290 | 1,219,340 |
| 6600000 | Professional Development | 157,346 | 118,602 | 172,790 | 148,050 | 142,650 | 141,070 |
| 6650000 | Recruitment | 29,384 | 13,191 | 12,330 | 15,530 | 11,390 | 8,690 |
| 6610000 | Citywide Training | 3,788 | - | 7,000 | 4,500 | 4,000 | 4,000 |
| 6700000 | Employee Development | 1,519 | 1,327 | 2,000 | 1,650 | 1,650 | 1,650 |
| 6760000 | Municipal Election | 18,142 | 189 | 19,500 | 19,000 | 200 | 20,000 |
| 6710000 | Community Outreach | 57,052 | 48,610 | 53,350 | 57,800 | 53,050 | 52,300 |
| 6720000 | Chamber of Commerce | 51,147 | 50,071 | 48,140 | 47,980 | 48,000 | 48,000 |

## General Fund

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS (continued)** | | | | | | | |
| 6730000 | Tourism | $ 41,658 | $ 16,713 | $ - | $ 3,500 | $ - | $ - |
| 6740000 | Business Development | 17,000 | 7,500 | 12,000 | 11,000 | 11,000 | 11,000 |
| 6750000 | LAFCO Contributions | 20,198 | 22,203 | 16,270 | 15,870 | 16,000 | 16,500 |
| 6990000 | Contingency | - | - | 142,000 | - | 142,000 | 142,000 |
| 9505026 | Transfer for street maintenance* | 387,360 | 117,080 | 120,760 | - | - | - |
| 9505062 | Transfer to RDA for Tourism | - | 28,000 | 38,000 | 38,000 | 44,000 | 44,880 |
| 9505070 | Transfer to Assessment Districts - Park Maintenance* | - | 840 | 840 | 840 | 1,460 | 1,500 |
| | **Total Operations** | **5,282,445** | **4,040,370** | **4,658,280** | **4,099,790** | **4,242,700** | **4,317,080** |
| **SPECIAL PROJECTS AND COMMUNITY FUNDING** | | | | | | | |
| 6702064 | NPDES, Phase II | 35,830 | 667 | 44,330 | 5,000 | - | - |
| 7705010 | Mission Oaks Annex Assessment | 30,982 | 36,825 | 36,970 | 45,740 | 26,600 | - |
| 7100000 | Furniture | 445 | 818 | - | - | - | - |
| 7100000 | Equipment | 11,159 | 10,813 | 23,010 | 22,580 | 28,250 | 24,250 |
| 7130000 | Minor Park Projects | 19,266 | 3,646 | - | - | - | - |
| 7150000 | Minor Building Projects | 14,500 | 3,300 | - | - | - | - |
| 7700000 | Minor Zoo Projects | 257 | 21,382 | - | 1,900 | - | - |
| 7400000 | Update of Housing Element | 12,470 | 26,275 | 1,250 | 1,010 | - | - |
| 7400762 | EIR Consultant Costs | - | 132,849 | 349,760 | 449,760 | 250,000 | 250,000 |
| 7400951 | Joint Dispatch Study | 4,000 | 4,000 | - | - | - | - |
| 7400988 | Groundwater Basin Study | - | 12,839 | - | - | - | - |
| 7109021 | H1N1 (Influenza) Protection Supplies | - | 6,060 | - | - | - | - |
| 7700864 | Public Trust Project | 5,386 | - | 1,520 | 1,520 | - | - |
| 7700865 | Campaign Finance Reform | 3,996 | - | - | - | - | - |

## General Fund

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS AND COMMUNITY FUNDING *(continued)*** | | | | | | | |
| 7700829 | Economic Development Strategy | $ 18,131 | $ - | $ 12,830 | $ - | $ - | $ - |
| 7700432 | Earthquake Recovery Costs | 6,912 | 9,898 | - | 11,910 | 6,920 | 6,920 |
| 9505027 | Transfer to Historic City Hall Rehabilitation Fund for FEMA administration | 27,946 | - | - | - | - | - |
| 7805002 | Community Events | 530 | 670 | 600 | 560 | 600 | 10,600 |
| 7805004 | Human Resources Grant | 20,000 | - | 20,000 | - | - | - |
| 7909901 | Claim Settlement Costs | 80,640 | - | - | - | - | - |
| | **Total Special Projects / Community Funding** | **292,450** | **270,042** | **490,270** | **539,980** | **312,370** | **291,770** |
| **CAPITAL OUTLAY** | | | | | | | |
| 8104079 | Radio Antennae for Police Building | - | 3,479 | 1,520 | - | - | - |
| 8102031 | Software | 8,575 | - | 50,770 | 50,770 | - | - |
| 8102040 | Server for Laserfiche | 2,949 | - | - | - | - | - |
| 8104009 | Air Compressor | - | 3,890 | - | - | - | - |
| 8104078 | Ice Machine | - | - | 4,000 | 3,140 | - | - |
| 8104079 | Blinds | - | - | 15,000 | 13,360 | - | - |
| 8104508 | Thermal Imaging Camera | - | - | 9,690 | 9,690 | - | - |
| 8103010 | Disaster Response Trailer Outfitting | - | - | - | - | 12,000 | 12,000 |
| 9103010 | New Inspection Vehicle | 19,558 | - | - | - | - | - |
| 9505062 | Transfer to SLO County for Library | - | - | 57,000 | 56,680 | - | - |
| 9505031 | Transfer to CDBG Fund to clear out old negative fund balance | 621 | - | - | - | - | - |
| | **Total Capital Outlay** | **31,703** | **7,369** | **137,980** | **133,640** | **12,000** | **12,000** |

## General Fund

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9505048 | Transfer for C.O.P. Debt Service* | $ 41,517 | $ - | $ - | $ - | $ - | $ - |
| | **Total Debt Service** | **41,517** | **-** | **-** | **-** | **-** | **-** |
| | **Total General Fund Expenditures** | **$ 18,817,303** | **$ 16,330,914** | **$ 18,595,040** | **$ 16,811,880** | **$ 16,837,290** | **$ 17,046,330** |

* Note these items are typically included in Other Uses, however they are shown in their underlying purposes area (Operating, Special Project, Capital Outlay or Debt Service in the General Fund graphs and summaries)

Section C

# FUND ANALYSIS

## DESCRIPTION

The Fund Analysis section provides a reconciliation of the sources, uses and remaining reserve of available resources for each fund. This section is a good place to look at the "bottom line" for each fund.

## FUNDS

The financing activities of the City are broken up into funds, based on restrictions that have been imposed on the various revenue sources. These restricted revenue sources each have their own fund and their own set of balancing accounts. For example, the portion of the gasoline tax that the City receives from the State can only be spent on streets; therefore, a separate fund appears for gas tax. All gas tax monies received from the State are recorded in this fund, as are the costs of the street projects for which the monies have been used.

## ACCOUNTING BASIS OF BUDGET

At Council's direction, the City uses the modified accrual basis of accounting for all funds. Revenues are recognized when they become both measurable and available, and expenditures are recorded when the related liability is incurred. This budgetary method differs from the City's financial statement basis of accounting for internal service funds (Building Maintenance Fund, Technology Services and Replacement Fund, and Vehicle and Equipment Replacement Fund) and enterprise funds (Wastewater Fund and Transit Fund). For financial statement purposes, the activity in these funds is recorded using the full accrual basis of accounting, where revenues are recognized when earned and expenses are recognized when incurred. The City has chosen to budget for these funds using the modified accrual basis in order to highlight capital outlay items expected during the budget year.

## AVAILABLE BALANCE

For budgeting purposes, Available Balance is used instead of Fund Balance. Available Balance is defined as what is currently available to spend. This means cash plus amounts earned and expected to be received within 60 days, less any amounts that are required to be paid within 60 days. This figure is different than Fund Balance in that interfund loans are not included in the balance, nor are compensated absences. These items are generally not expected to be received or paid out within 60 days of year-end. Available Fund Balance also does not include any long-term designated fund balance reserves. These reserves are set by Council policy and are not available for general expenditures.

FUND ANALYSIS SUMMARY
2011-2012

| | Estimated Balance July 1, 2011 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2012 |
|---|---|---|---|---|---|---|---|---|
| General Fund | $ 6,575,100 | $ 15,737,290 | $ 22,312,390 | $ (16,512,920) | $ (324,370) | $ - | $ - | $ 5,475,100 |
| Gas Tax Fund | 486,960 | 803,830 | 1,290,790 | (793,280) | (22,000) | - | - | 475,510 |
| Wastewater Fund | 10,342,060 | 1,923,840 | 12,265,900 | (1,392,800) | (1,720,650) | - | - | 9,152,450 |
| Transit Fund | (57,600) | 765,090 | 707,490 | (587,500) | (182,190) | - | - | (62,200) |
| Building Maintenance Fund | 3,035,160 | 821,560 | 3,856,720 | (642,560) | (174,030) | - | - | 3,040,130 |
| Technology Services and Replacement Fund | 1,219,730 | 652,880 | 1,872,610 | (497,510) | (111,000) | - | (115,000) | 1,149,100 |
| Vehicle and Equipment Replacement Fund | 2,325,090 | 152,900 | 2,477,990 | - | (154,170) | - | - | 2,323,820 |
| Capital Projects Fund | 947,070 | 1,913,010 | 2,860,080 | - | (1,932,220) | - | - | 927,860 |
| AB 2928 Traffic Congestion Relief Fund | - | - | - | - | - | - | - | - |
| Local Transportation Fund | 1,131,990 | 722,400 | 1,854,390 | - | (1,291,410) | - | (442,490) | 120,490 |
| Streets Assessment Districts Fund | 55,540 | 2,480 | 58,020 | - | (50,000) | - | - | 8,020 |
| Circulation System Fees Fund | 826,390 | 133,940 | 960,330 | - | (35,000) | - | - | 925,330 |
| Storm Drainage Facilities Fees Fund | 742,840 | 91,550 | 834,390 | - | (659,790) | - | - | 174,600 |
| Amapoa Tecorida Fees Fund | 73,970 | 1,000 | 74,970 | - | - | - | (74,970) | - |
| Parkland Facilities Fees Fund | 294,560 | 79,790 | 374,350 | - | (7,000) | - | - | 367,350 |
| Blight Elimination Projects Fund | 8,144,860 | 88,930 | 8,233,790 | - | (1,401,590) | - | (155,710) | 6,676,490 |
| Assessment District #8 Capital Projects Fund | - | - | - | - | - | - | - | - |
| Historic City Hall Rehabilitation Fund | 12,085,180 | 14,221,750 | 26,306,930 | - | (20,085,460) | - | - | 6,221,470 |
| Colony Park Community Center Construction Fund | - | - | - | - | - | - | - | - |
| Community Facilities District 2005-1 Fund | 15,870 | 318,550 | 334,420 | (5,290) | - | - | (329,130) | - |
| Apple Valley Street & Storm Drain Maintenance District #1 Fund | 207,370 | 42,330 | 249,700 | (6,500) | - | - | - | 243,200 |
| Apple Valley Landscape & Lighting District #1 Fund | 137,370 | 33,610 | 170,980 | (77,570) | - | - | - | 93,410 |

FUND ANALYSIS SUMMARY
2011-2012

| | Estimated Balance July 1, 2011 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2012 |
|---|---|---|---|---|---|---|---|---|
| Las Lomas Street & Storm Drain Maintenance District #2 Fund | $ 197,510 | $ 26,130 | $ 223,640 | $ (6,450) | $ - | $ - | $ - | $ 217,190 |
| Las Lomas Landscape & Lighting District #2 Fund | 224,200 | 83,830 | 308,030 | (86,130) | (25,000) | - | - | 196,900 |
| De Anza Estates Streets & Storm Drain Maintenance District #3 Fund | 195,950 | 33,320 | 229,270 | (6,480) | (45,000) | - | - | 177,790 |
| De Anza Estates Landscape & Lighting District #3 Fund | 114,030 | 16,060 | 130,090 | (30,360) | - | - | - | 99,730 |
| Supplemental Law Enforcement Services Fund | 3,420 | 142,930 | 146,350 | (30,510) | (115,840) | - | - | - |
| In Lieu Low/Moderate Housing Fund | 468,570 | 26,040 | 494,610 | (15,720) | (34,550) | - | - | 444,340 |
| Production of Affordable Housing Units Fund | 5,582,760 | 69,880 | 5,652,640 | | (500,000) | | | 5,152,640 |
| Business Improvement Association Fund | 1,080 | 70 | 1,150 | - | - | - | (1,150) | - |
| Community Development Block Grant Fund | - | 439,400 | 439,400 | (11,250) | (428,150) | - | - | - |
| Tree Planting Fund | 494,370 | 11,380 | 505,750 | (17,970) | (31,750) | - | - | 456,030 |
| General Government Facilities Fees Fund | - | 4,400 | 4,400 | - | - | - | (4,400) | - |
| Law Enforcement Facilities Fees Fund | 46,700 | 6,140 | 52,840 | - | - | - | - | 52,840 |
| Fire Facilities Fees Fund | 759,760 | 30,300 | 790,060 | - | (2,600) | - | - | 787,460 |
| Open Space Acquisition Fees Fund | 390,710 | 19,870 | 410,580 | - | - | - | - | 410,580 |
| Public Facilities Fees Fund | 138,660 | 17,060 | 155,720 | - | - | - | - | 155,720 |
| Library Expansion Facilities Fees Fund | 6,940 | 5,650 | 12,590 | - | - | - | - | 12,590 |
| Aerial Fire Truck Fees Fund | - | (10,230) | (10,230) | - | - | - | 10,230 | - |
| 2010 Bond Debt Service Fund | - | 766,850 | 766,850 | | | (766,710) | (140) | - |
| 1989 Certificates of Participation Fund | - | - | - | - | - | - | - | - |
| 1992 Street Improvement Assessments Fund | 174,850 | (174,850) | - | - | - | - | - | - |
| 1993 Camino Real Improvement Bonds Fund | 363,810 | 56,890 | 420,700 | - | - | (169,250) | - | 251,450 |

FUND ANALYSIS SUMMARY
2011-2012

| | Estimated Balance July 1, 2011 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2012 |
|---|---|---|---|---|---|---|---|---|
| Assessment District #3 Debt Service Fund | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Assessment District #4 Debt Service Fund | 49,270 | (44,070) | 5,200 | - | - | (5,200) | - | - |
| Assessment District #5 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #7 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #9 Debt Service Fund | 26,150 | 50 | 26,200 | - | - | (4,810) | (21,390) | - |
| Assessment District #10 Debt Service Fund | - | - | - | - | - | - | - | - |
| | $ 57,828,250 | $ 40,033,830 | $ 97,862,080 | $ (20,720,800) | $ (29,333,770) | $ (945,970) | $ (1,134,150) | $ 45,727,390 |

FUND ANALYSIS SUMMARY
2012-2013

| | Estimated Balance July 1, 2012 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2013 |
|---|---|---|---|---|---|---|---|---|
| General Fund | $ 5,475,100 | $ 16,146,330 | $ 21,621,430 | $ (16,742,560) | $ (303,770) | $ - | $ - | $ 4,575,100 |
| Gas Tax Fund | 475,510 | 803,590 | 1,279,100 | (800,010) | - | - | - | 479,090 |
| Wastewater Fund | 9,152,450 | 1,919,800 | 11,072,250 | (1,400,900) | (1,568,500) | - | - | 8,102,850 |
| Transit Fund | (62,200) | 1,383,030 | 1,320,830 | (588,860) | (800,000) | - | - | (68,030) |
| Building Maintenance Fund | 3,040,130 | 676,560 | 3,716,690 | (643,770) | (19,850) | - | - | 3,053,070 |
| Technology Services and Replacement Fund | 1,149,100 | 658,870 | 1,807,970 | (500,090) | (26,000) | - | (85,000) | 1,196,880 |
| Vehicle and Equipment Replacement Fund | 2,323,820 | 159,060 | 2,482,880 | - | (148,090) | - | - | 2,334,790 |
| Capital Projects Fund | 927,860 | 500,650 | 1,428,510 | - | (585,280) | - | (444,160) | 399,070 |
| AB 2928 Traffic Congestion Relief Fund | - | - | - | - | - | - | - | - |
| Local Transportation Fund | 120,490 | 897,860 | 1,018,350 | - | (930,760) | - | - | 87,590 |
| Streets Assessment Districts Fund | 8,020 | 2,240 | 10,260 | - | - | - | - | 10,260 |
| Circulation System Fees Fund | 925,330 | 138,970 | 1,064,300 | - | (65,000) | - | - | 999,300 |
| Storm Drainage Facilities Fees Fund | 174,600 | 10,570 | 185,170 | - | (50,000) | - | - | 135,170 |
| Amapoa Tecorida Fees Fund | - | - | - | - | - | - | - | - |
| Parkland Facilities Fees Fund | 367,350 | 57,780 | 425,130 | - | - | - | - | 425,130 |
| Blight Elimination Projects Fund | 6,676,490 | 88,100 | 6,764,590 | - | (1,695,000) | - | - | 5,069,590 |
| Assessment District #8 Capital Projects Fund | - | - | - | - | - | - | - | - |
| Historic City Hall Rehabilitation Fund | 6,221,470 | 2,517,620 | 8,739,090 | - | (8,428,570) | - | - | 310,520 |
| Colony Park Community Center Construction Fund | - | - | - | - | - | - | - | - |
| Community Facilities District 2005-1 Fund | - | 334,370 | 334,370 | (5,400) | - | - | (328,970) | - |
| Apple Valley Street & Storm Drain Maintenance District #1 Fund | 243,200 | 43,180 | 286,380 | (6,620) | (50,000) | - | - | 229,760 |
| Apple Valley Landscape & Lighting District #1 Fund | 93,410 | 50,640 | 144,050 | (81,400) | - | - | - | 62,650 |

FUND ANALYSIS SUMMARY
2012-2013

| | Estimated Balance July 1, 2012 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2013 |
|---|---|---|---|---|---|---|---|---|
| Las Lomas Street & Storm Drain Maintenance District #2 Fund | $ 217,190 | $ 27,050 | $ 244,240 | $ (6,580) | $ - | $ - | $ - | $ 237,660 |
| Las Lomas Landscape & Lighting District #2 Fund | 196,900 | 85,450 | 282,350 | (85,870) | - | - | - | 196,480 |
| De Anza Estates Streets & Storm Drain Maintenance District #3 Fund | 177,790 | 34,890 | 212,680 | (6,570) | - | - | - | 206,110 |
| De Anza Estates Landscape & Lighting District #3 Fund | 99,730 | 18,790 | 118,520 | (30,320) | - | - | - | 88,200 |
| Supplemental Law Enforcement Services Fund | - | - | - | - | - | - | - | - |
| In Lieu Low/Moderate Housing Fund | 444,340 | 4,490 | 448,830 | - | (15,990) | - | - | 432,840 |
| Production of Affordable Housing Units Fund | 5,152,640 | 84,760 | 5,237,400 | | - | | | 5,237,400 |
| Business Improvement Association Fund | - | - | - | - | - | - | - | - |
| Community Development Block Grant Fund | - | 11,590 | 11,590 | (11,590) | - | - | - | - |
| Tree Planting Fund | 456,030 | 13,070 | 469,100 | (18,130) | (31,580) | - | - | 419,390 |
| General Government Facilities Fees Fund | - | 1,450 | 1,450 | - | - | - | (1,450) | - |
| Law Enforcement Facilities Fees Fund | 52,840 | 4,980 | 57,820 | - | - | - | - | 57,820 |
| Fire Facilities Fees Fund | 787,460 | 30,440 | 817,900 | - | (8,400) | - | - | 809,500 |
| Open Space Acquisition Fees Fund | 410,580 | 17,580 | 428,160 | - | - | - | - | 428,160 |
| Public Facilities Fees Fund | 155,720 | 13,910 | 169,630 | - | - | - | - | 169,630 |
| Library Expansion Facilities Fees Fund | 12,590 | 4,370 | 16,960 | - | - | - | - | 16,960 |
| Aerial Fire Truck Fees Fund | - | (13,560) | (13,560) | - | - | - | 13,560 | - |
| 2010 Bond Debt Service Fund | - | 766,850 | 766,850 | | | (766,710) | (140) | - |
| 1989 Certificates of Participation Fund | - | - | - | - | - | - | - | - |
| 1992 Street Improvement Assessments Fund | - | - | - | - | - | - | - | - |
| 1993 Camino Real Improvement Bonds Fund | 251,450 | 2,550 | 254,000 | - | - | (166,080) | - | 87,920 |

FUND ANALYSIS SUMMARY
2012-2013

| | Estimated Balance July 1, 2012 | Estimated Revenues and Other Sources | Available Resources | Proposed Operating Expenditures | Proposed Special and Capital Project Expenditures | Proposed Debt Service Expenditures | Other Uses | Proposed Reserve Balance June 30, 2013 |
|---|---|---|---|---|---|---|---|---|
| Assessment District #3 Debt Service Fund | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| Assessment District #4 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #5 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #7 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #9 Debt Service Fund | - | - | - | - | - | - | - | - |
| Assessment District #10 Debt Service Fund | - | - | - | - | - | - | - | - |
| | $ 45,727,390 | $ 27,497,880 | $ 73,225,270 | $ (20,928,670) | $ (14,726,790) | $ (932,790) | $ (846,160) | $ 35,790,860 |

## FUND ANALYSIS
### General Fund

| FUND | TYPE |
|---|---|
| 100 | General |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes | $ 12,413,507 | $ 11,468,209 | $ 12,137,670 | $ 11,594,990 | $ 11,470,290 | $ 11,822,280 |
| Permits and Fees | 206,490 | 180,111 | 211,350 | 194,040 | 221,030 | 293,120 |
| Revenues from Other Agencies | 233,654 | 309,516 | 366,090 | 319,710 | 217,420 | 168,430 |
| Charges for Services | 2,414,950 | 1,739,038 | 2,734,050 | 1,727,220 | 1,730,670 | 1,792,090 |
| Fines and Forfeitures | 137,375 | 104,328 | 116,880 | 92,270 | 94,750 | 94,950 |
| Revenue from Use of Money | 311,177 | 171,216 | 195,850 | 189,850 | 180,050 | 170,500 |
| Other Revenues | 1,143,414 | 1,375,547 | 1,331,410 | 1,339,050 | 1,341,280 | 1,352,460 |
| Other Sources | 302,952 | 267,130 | 412,320 | 412,320 | 481,800 | 452,500 |
| Total Revenues | 17,163,519 | 15,615,095 | 17,505,620 | 15,869,450 | 15,737,290 | 16,146,330 |
| **EXPENSES** | | | | | | |
| Employee Services | (13,169,188) | (12,013,133) | (13,308,510) | (12,038,470) | (12,270,220) | (12,425,480) |
| Operations | (5,282,445) | (4,040,370) | (4,658,280) | (4,099,790) | (4,242,700) | (4,317,080) |
| Special Projects | (292,450) | (270,042) | (490,270) | (539,980) | (312,370) | (291,770) |
| Capital Outlay | (31,703) | (7,369) | (137,980) | (133,640) | (12,000) | (12,000) |
| Debt Service | (41,517) | - | - | - | - | - |
| Total Expenses | (18,817,303) | (16,330,914) | (18,595,040) | (16,811,880) | (16,837,290) | (17,046,330) |
| **Net Income** | **(1,653,784)** | **(715,819)** | **(1,089,420)** | **(942,430)** | **(1,100,000)** | **(900,000)** |
| **BEGINNING FUND BALANCE** | 9,887,132 | 8,233,348 | 7,517,530 | 7,517,530 | 6,575,100 | 5,475,100 |
| **ENDING FUND BALANCE** | $ 8,233,348 | $ 7,517,529 | $ 6,428,110 | $ 6,575,100 | $ 5,475,100 | $ 4,575,100 |

## FUND ANALYSIS
### General Fund

| FUND<br>100 | | | | | | TYPE<br>General |
|---|---|---|---|---|---|---|
| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
| **ENDING FUND BALANCE** | $ 8,233,348 | $ 7,517,529 | $ 6,428,110 | $ 6,575,100 | $ 5,475,100 | $ 4,575,100 |
| **LESS AMOUNTS NOT AVAILABLE FOR EXPENDITURE** | | | | | | |
| Loaned to CDBG Fund | (980) | (49,968) | (15,000) | (15,000) | (15,000) | (15,000) |
| Loaned to General Government Facilities Fees Fund | (332,551) | (319,503) | (305,930) | (317,430) | (313,030) | (311,580) |
| Loaned to Fire Aerial Truck Fund | (824,792) | (836,613) | (888,530) | (847,920) | (858,150) | (871,710) |
| Loaned to Youth Center Constuction Fund | (385,878) | (391,572) | - | (391,570) | - | - |
| Loaned to Transit Fund | (132,387) | (376,412) | (150,000) | (150,000) | (150,000) | (150,000) |
| Loaned to Community Facilities District 2005-1 Fund | (38,508) | (17,063) | - | - | - | - |
| Loaned to Redevelopment Agency General Fund | (1,375,175) | (1,375,175) | - | (1,375,180) | (1,375,180) | (1,375,180) |
| Designated for Library | (55,627) | (56,299) | (3,600) | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ 5,087,450 | $ 4,094,924 | $ 5,065,050 | $ 3,478,000 | $ 2,763,740 | $ 1,851,630 |

## FUND ANALYSIS
## Gas Tax Fund

| FUND | TYPE |
|---|---|
| 260 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 486,868 | $ 497,152 | $ 492,930 | $ 777,090 | $ 798,080 | $ 796,490 |
| Revenue from Use of Money | 15,323 | 5,625 | 7,500 | 5,790 | 5,750 | 7,100 |
| Other Revenues | 26,866 | 4,564 | - | - | - | - |
| Other Sources | 392,412 | 242,080 | 245,760 | - | - | - |
| Total Revenues | 921,469 | 749,421 | 746,190 | 782,880 | 803,830 | 803,590 |
| **EXPENSES** | | | | | | |
| Employee Services | (351,714) | (322,285) | (365,160) | (305,900) | (362,470) | (366,990) |
| Operations | (535,426) | (445,129) | (465,870) | (457,010) | (430,810) | (433,020) |
| Special Projects | (24,015) | (17,063) | - | (15,000) | - | - |
| Capital Outlay | (4,317) | (2,803) | - | - | (22,000) | - |
| Total Expenses | (915,472) | (787,280) | (831,030) | (777,910) | (815,280) | (800,010) |
| **Net Income** | **5,997** | **(37,859)** | **(84,840)** | **4,970** | **(11,450)** | **3,580** |
| **BEGINNING AVAILABLE BALANCE** | 513,850 | 519,847 | 481,990 | 481,990 | 486,960 | 475,510 |
| **ENDING AVAILABLE BALANCE** | $ 519,847 | $ 481,988 | $ 397,150 | $ 486,960 | $ 475,510 | $ 479,090 |

## FUND ANALYSIS
## Wastewater Fund

| FUND | TYPE |
|---|---|
| 527 | Enterprise |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 37,521 | $ 9,671 | $ 28,830 | $ 7,780 | $ 21,950 | $ 23,850 |
| Revenues from Other Agencies | - | - | - | - | - | - |
| Charges for Services | 1,794,644 | 1,785,169 | 1,768,970 | 1,755,310 | 1,764,210 | 1,768,210 |
| Revenue from Use of Money | 325,303 | 157,303 | 294,050 | 126,270 | 116,290 | 127,740 |
| Other Revenues | 2,254 | 4,539 | - | - | - | - |
| Other Sources | 698 | 83 | - | - | - | - |
| Total Revenues | 2,160,420 | 1,956,765 | 2,091,850 | 1,889,360 | 1,902,450 | 1,919,800 |
| **EXPENSES** | | | | | | |
| Employee Services | (373,979) | (470,540) | (508,360) | (493,770) | (500,030) | (508,600) |
| Operations | (939,471) | (846,067) | (877,100) | (890,400) | (892,770) | (892,300) |
| Special Projects | (144,967) | (191,753) | (143,980) | (132,000) | (105,000) | (82,500) |
| Capital Outlay | (146,350) | (173,518) | (1,576,010) | (455,240) | (1,615,650) | (1,486,000) |
| Other Uses | - | - | - | (63,210) | - | - |
| Total Expenses | (1,604,767) | (1,681,878) | (3,105,450) | (2,034,620) | (3,113,450) | (2,969,400) |
| **Net Income** | **555,653** | **274,887** | **(1,013,600)** | **(145,260)** | **(1,211,000)** | **(1,049,600)** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Received on Loans to Assessment Districts | 39,285 | 39,445 | 24,890 | 24,890 | 21,390 | |
| Short term Repayments / (Loans to) Other Funds | (3,897) | (1,643) | - | 70,740 | | |
| Increase / (Decrease) in Leave Liability | (667) | (806) | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 9,489,436 | 10,079,810 | 10,391,690 | 10,391,690 | 10,342,060 | 9,152,450 |
| **ENDING AVAILABLE BALANCE** | $ 10,079,810 | $10,391,693 | $ 9,402,980 | $ 10,342,060 | $ 9,152,450 | $ 8,102,850 |

## FUND ANALYSIS
## Transit Fund

| FUND | TYPE |
|---|---|
| 529 | Enterprise |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 490,674 | $ 585,238 | $ 803,500 | $ 763,010 | $ 657,830 | $ 1,277,000 |
| Charges for Services | 112,041 | 110,527 | 115,000 | 102,130 | 111,860 | 111,860 |
| Revenue from Use of Money | (5,929) | (5,306) | 1,050 | (4,540) | (4,600) | (5,830) |
| Other Revenues | - | 4,798 | - | - | - | - |
| Total Revenues | 596,786 | 695,257 | 919,550 | 860,600 | 765,090 | 1,383,030 |
| **EXPENSES** | | | | | | |
| Employee Services | (40,371) | (41,229) | (41,840) | (43,150) | (43,160) | (42,430) |
| Operations | (523,231) | (543,840) | (563,970) | (561,410) | (544,340) | (546,430) |
| Capital Outlay | (99,266) | (110,697) | (337,360) | (260,580) | (182,190) | (800,000) |
| Total Expenses | (662,868) | (695,766) | (943,170) | (865,140) | (769,690) | (1,388,860) |
| **Net Income** | **(66,082)** | **(509)** | **(23,620)** | **(4,540)** | **(4,600)** | **(5,830)** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Increase / (Decrease) of Deferred Revenue | (4,814) | (65,886) | | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 84,227 | 13,331 | (53,060) | (53,060) | (57,600) | (62,200) |
| **ENDING AVAILABLE BALANCE** | $ 13,331 | $ (53,064) | $ (76,680) | $ (57,600) | $ (62,200) | $ (68,030) |

## FUND ANALYSIS
## Building Maintenance Fund

| FUND | TYPE |
|---|---|
| 615 | Internal Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 373,596 | $ 374,233 | $ 373,600 | $ 373,600 | $ 526,240 | $ 373,600 |
| Charges for Services | 958,326 | 312,200 | 320,250 | 320,250 | 270,130 | 271,340 |
| Revenue from Use of Money | 67,740 | 34,442 | 89,310 | 25,750 | 25,190 | 31,620 |
| Other Revenue | - | - | - | - | - | - |
| Total Revenues | 1,399,662 | 720,875 | 783,160 | 719,600 | 821,560 | 676,560 |
| **EXPENSES** | | | | | | |
| Employee Services | (189,002) | (70,992) | (104,400) | (71,510) | (73,490) | (74,580) |
| Operations | (603,068) | (546,817) | (588,260) | (556,080) | (569,070) | (569,190) |
| Special Projects | (43,587) | (415) | - | - | (17,880) | (19,850) |
| Capital Outlay | (48,519) | (4,184) | (26,450) | - | (156,150) | - |
| Other Uses | - | - | - | - | - | - |
| Total Expenses | (884,176) | (622,408) | (719,110) | (627,590) | (816,590) | (663,620) |
| **Net Income** | **515,486** | **98,467** | **64,050** | **92,010** | **4,970** | **12,940** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Increase / (Decrease) in Leave Liability | 2,433 | (497) | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 2,327,265 | 2,845,184 | 2,943,150 | 2,943,150 | 3,035,160 | 3,040,130 |
| **ENDING AVAILABLE BALANCE** | $ 2,845,184 | $ 2,943,154 | $ 3,007,200 | $ 3,035,160 | $ 3,040,130 | $ 3,053,070 |

## FUND ANALYSIS
## Technology Services and Replacement Fund

| FUND | TYPE |
|---|---|
| 690 | Internal Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Charges for Services | $ 826,140 | $ 685,575 | $ 646,580 | $ 636,820 | $ 638,580 | $ 641,160 |
| Revenue from Use of Money | 31,583 | 17,215 | 32,150 | 14,340 | 14,300 | 17,710 |
| Other Revenues | 1,440 | 280 | - | - | - | - |
| Total Revenues | 859,163 | 703,070 | 678,730 | 651,160 | 652,880 | 658,870 |
| **EXPENSES** | | | | | | |
| Employee Services | (436,526) | (373,577) | (336,490) | (337,500) | (341,970) | (345,480) |
| Operations | (166,228) | (145,802) | (185,700) | (163,030) | (155,540) | (154,610) |
| Special Projects | (45,271) | - | - | (9,000) | - | - |
| Capital Outlay | (32,106) | (34,960) | (65,020) | (16,000) | (111,000) | (26,000) |
| Other Uses | - | - | (75,800) | (75,800) | (115,000) | (85,000) |
| Total Expenses | (680,131) | (554,339) | (663,010) | (601,330) | (723,510) | (611,090) |
| **Net Income** | **179,032** | **148,731** | **15,720** | **49,830** | **(70,630)** | **47,780** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Increase / (Decrease) in Leave Liability | 5,635 | (9,574) | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 846,075 | 1,030,742 | 1,169,900 | 1,169,900 | 1,219,730 | 1,149,100 |
| **ENDING AVAILABLE BALANCE** | $ 1,030,742 | $ 1,169,899 | $ 1,185,620 | $ 1,219,730 | $ 1,149,100 | $ 1,196,880 |

## FUND ANALYSIS
## Vehicle and Equipment Replacement Fund

| FUND | TYPE |
|---|---|
| 680 | Internal Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Charges for Services | $ 319,900 | $ 144,640 | $ 123,100 | $ 123,100 | $ 125,160 | $ 124,310 |
| Revenue from Use of Money | 71,159 | 35,048 | 70,390 | 27,930 | 27,740 | 34,750 |
| Other Sources | 6,401 | 3,116 | - | - | - | - |
| Total Revenues | 397,460 | 182,804 | 193,490 | 151,030 | 152,900 | 159,060 |
| **EXPENSES** | | | | | | |
| Capital Outlay | (607,111) | - | (177,770) | (180,110) | (154,170) | (148,090) |
| Total Expenses | (607,111) | - | (177,770) | (180,110) | (154,170) | (148,090) |
| **Net Income** | **(209,651)** | **182,804** | **15,720** | **(29,080)** | **(1,270)** | **10,970** |
| **BEGINNING AVAILABLE BALANCE** | 2,381,018 | 2,171,367 | 2,354,170 | 2,354,170 | 2,325,090 | 2,323,820 |
| **ENDING AVAILABLE BALANCE** | $ 2,171,367 | $ 2,354,171 | $ 2,369,890 | $ 2,325,090 | $ 2,323,820 | $ 2,334,790 |

## FUND ANALYSIS
## Capital Projects Fund

| FUND | TYPE |
|---|---|
| 310 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 4,737 | $ 63,825 | $ 1,853,990 | $ 988,460 | $ 878,210 | $ 491,280 |
| Revenue from Use of Money | 36,242 | 15,702 | 12,780 | 10,840 | 10,790 | 9,370 |
| Other Revenue | - | 5,096 | - | - | - | - |
| Other Sources | 1,396,115 | 1,719,331 | 1,171,580 | 103,440 | 1,024,010 | - |
| Total Revenues | 1,437,094 | 1,803,954 | 3,038,350 | 1,102,740 | 1,913,010 | 500,650 |
| **EXPENSES** | | | | | | |
| Special Projects | (4,737) | (25,669) | (19,590) | - | - | - |
| Capital Outlay | (1,873,758) | (1,790,723) | (3,514,980) | (1,091,900) | (1,932,220) | (585,280) |
| Other Uses | (4,748) | (3,589) | (4,100) | (390) | - | (444,160) |
| Total Expenses | (1,883,243) | (1,819,981) | (3,538,670) | (1,092,290) | (1,932,220) | (1,029,440) |
| **Net Income** | **(446,149)** | **(16,027)** | **(500,320)** | **10,450** | **(19,210)** | **(528,790)** |
| **BEGINNING AVAILABLE BALANCE** | 1,398,796 | 952,647 | 936,620 | 936,620 | 947,070 | 927,860 |
| **ENDING AVAILABLE BALANCE** | $ 952,647 | $ 936,620 | $ 436,300 | $ 947,070 | $ 927,860 | $ 399,070 |

## FUND ANALYSIS
## AB 2928 Traffic Congestion Relief

| FUND | TYPE |
|---|---|
| 262 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 241,600 | $ 257,473 | $ 296,320 | $ - | $ - | $ - |
| Revenue from Use of Money | 2,227 | 776 | 90 | 3,000 | - | - |
| Total Revenues | 243,827 | 258,249 | 296,410 | 3,000 | - | - |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | - | (85,800) | - | - |
| Capital Outlay | (126,685) | (44,874) | (350,230) | (117,670) | - | - |
| Other Uses | (5,052) | (125,000) | (125,000) | - | - | - |
| Total Expenses | (131,737) | (169,874) | (475,230) | (203,470) | - | - |
| **Net Income** | **112,090** | **88,375** | **(178,820)** | **(200,470)** | **-** | **-** |
| **BEGINNING AVAILABLE BALANCE** | - | 112,090 | 200,470 | 200,470 | - | - |
| **ENDING AVAILABLE BALANCE** | $ 112,090 | $ 200,465 | $ 21,650 | $ - | $ - | $ - |

## FUND ANALYSIS
## Local Transportation Fund

| FUND | TYPE |
|---|---|
| 265 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 899,045 | $ 652,207 | $ 541,660 | $ 273,160 | $ 714,770 | $ 452,010 |
| Revenue from Use of Money | 20,639 | 8,784 | 21,930 | 12,540 | 7,630 | 1,690 |
| Other Sources | - | - | - | - | - | 444,160 |
| Total Revenues | 919,684 | 660,991 | 563,590 | 285,700 | 722,400 | 897,860 |
| **EXPENSES** | | | | | | |
| Special Projects | - | (141) | (49,860) | (20,000) | (65,000) | (25,000) |
| Capital Outlay | (1,157,355) | (637,935) | (1,451,720) | (68,470) | (1,226,410) | (905,760) |
| Other Uses | (4,748) | (9,459) | (540,720) | (390) | (442,490) | - |
| Total Expenses | (1,162,103) | (647,535) | (2,042,300) | (88,860) | (1,733,900) | (930,760) |
| **Net Income** | **(242,419)** | **13,456** | **(1,478,710)** | **196,840** | **(1,011,500)** | **(32,900)** |
| **BEGINNING AVAILABLE BALANCE** | 1,164,109 | 921,690 | 935,150 | 935,150 | 1,131,990 | 120,490 |
| **ENDING AVAILABLE BALANCE** | $ 921,690 | $ 935,146 | $ (543,560) | $ 1,131,990 | $ 120,490 | $ 87,590 |

## FUND ANALYSIS
## Street Maintenance Assessment Districts Fund

| FUND | TYPE |
|---|---|
| 267 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 2,080 | $ 2,140 | $ 2,100 | $ 2,100 | $ 2,100 | $ 2,100 |
| Revenue from Use of Money | 1,566 | 782 | 1,650 | 650 | 380 | 140 |
| Total Revenues | 3,646 | 2,922 | 3,750 | 2,750 | 2,480 | 2,240 |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | - | - | (50,000) | - |
| Total Expenses | - | - | - | - | (50,000) | - |
| **Net Income** | **3,646** | **2,922** | **3,750** | **2,750** | **(47,520)** | **2,240** |
| **BEGINNING AVAILABLE BALANCE** | 46,217 | 49,863 | 52,790 | 52,790 | 55,540 | 8,020 |
| **ENDING AVAILABLE BALANCE** | $ 49,863 | $ 52,785 | $ 56,540 | $ 55,540 | $ 8,020 | $ 10,260 |

## FUND ANALYSIS
## Circulation System Fees Fund

| FUND | TYPE |
|---|---|
| 281 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 274,797 | $ 292,240 | $ 316,600 | $ 140,000 | $ 119,000 | $ 119,000 |
| Revenues from Other Agencies | - | - | - | - | - | - |
| Revenue from Use of Money | 18,203 | 14,261 | 18,000 | 13,460 | 14,940 | 19,970 |
| Other Sources | 18,992 | 14,356 | 16,400 | 1,550 | - | - |
| Total Revenues | 311,992 | 320,857 | 351,000 | 155,010 | 133,940 | 138,970 |
| **EXPENSES** | | | | | | |
| Special Projects | (20,796) | (6,007) | (365,070) | (5,000) | (35,000) | (65,000) |
| Capital Outlay | (27,302) | (20,636) | (23,560) | (2,200) | - | - |
| Total Expenses | (48,098) | (26,643) | (388,630) | (7,200) | (35,000) | (65,000) |
| **Net Income** | **263,894** | **294,214** | **(37,630)** | **147,810** | **98,940** | **73,970** |
| **BEGINNING AVAILABLE BALANCE** | 120,468 | 384,362 | 678,580 | 678,580 | 826,390 | 925,330 |
| **ENDING AVAILABLE BALANCE** | $ 384,362 | $ 678,576 | $ 640,950 | $ 826,390 | $ 925,330 | $ 999,300 |

## FUND ANALYSIS
## Storm Drainage Facilities Fees Fund

**FUND**
282

**TYPE**
Special Revenue

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 43,757 | $ 28,591 | $ 25,380 | $ 9,000 | $ 11,080 | $ 8,310 |
| Revenue from Use of Money | 24,065 | 11,895 | 11,630 | 9,230 | 5,500 | 2,260 |
| Other Sources | - | 3,775 | 88,570 | 15,000 | 74,970 | - |
| Total Revenues | 67,822 | 44,261 | 125,580 | 33,230 | 91,550 | 10,570 |
| **EXPENSES** | | | | | | |
| Special Projects | (6,902) | (5,810) | (82,300) | (53,270) | (53,040) | - |
| Capital Outlay | (445) | (5,616) | (605,510) | (33,000) | (606,750) | (50,000) |
| Total Expenses | (7,347) | (11,426) | (687,810) | (86,270) | (659,790) | (50,000) |
| **Net Income** | **60,475** | **32,835** | **(562,230)** | **(53,040)** | **(568,240)** | **(39,430)** |
| **BEGINNING AVAILABLE BALANCE** | 702,567 | 763,042 | 795,880 | 795,880 | 742,840 | 174,600 |
| **ENDING AVAILABLE BALANCE** | $ 763,042 | $ 795,877 | $ 233,650 | $ 742,840 | $ 174,600 | $ 135,170 |

## FUND ANALYSIS
## Amapoa Tecorida Fees Fund

| FUND | TYPE |
|---|---|
| 283 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ 2,904 | $ 1,343 | $ 770 | $ 970 | $ 1,000 | $ - |
| Total Revenues | 2,904 | 1,343 | 770 | 970 | 1,000 | - |
| **EXPENSES** | | | | | | |
| Other Uses | - | (3,775) | (88,570) | (15,000) | (74,970) | - |
| Total Expenses | - | (3,775) | (88,570) | (15,000) | (74,970) | - |
| **Net Income** | **2,904** | **(2,432)** | **(87,800)** | **(14,030)** | **(73,970)** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 87,524 | 90,428 | 88,000 | 88,000 | 73,970 | - |
| **ENDING AVAILABLE BALANCE** | $ 90,428 | $ 87,996 | $ 200 | $ 73,970 | $ - | $ - |

## FUND ANALYSIS
## Parkland Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 287 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 139,717 | $ 67,522 | $ 95,810 | $ 80,430 | $ 68,370 | $ 51,280 |
| Revenues from Other Agencies | - | - | 37,000 | 30,000 | 7,000 | - |
| Revenue from Use of Money | 5,548 | 2,904 | 8,170 | 3,480 | 4,420 | 6,500 |
| Other Sources | 6,200 | 98,687 | - | - | - | - |
| Total Revenues | 151,465 | 169,113 | 140,980 | 113,910 | 79,790 | 57,780 |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | (37,000) | (30,000) | (7,000) | - |
| Capital Outlay | (12,400) | (197,374) | - | - | - | - |
| Other Uses | (8,592) | - | - | - | - | - |
| Total Expenses | (20,992) | (197,374) | (37,000) | (30,000) | (7,000) | - |
| **Net Income** | **130,473** | **(28,261)** | **103,980** | **83,910** | **72,790** | **57,780** |
| **BEGINNING AVAILABLE BALANCE** | 108,434 | 238,907 | 210,650 | 210,650 | 294,560 | 367,350 |
| **ENDING AVAILABLE BALANCE** | $ 238,907 | $ 210,646 | $ 314,630 | $ 294,560 | $ 367,350 | $ 425,130 |

## FUND ANALYSIS
## Blight Elimination Projects Fund

| FUND | TYPE |
|---|---|
| 312 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Use of Money | - | - | - | 24,430 | 88,930 | 88,100 |
| Other Sources | - | - | 8,176,820 | 8,176,820 | - | - |
| Total Revenues | - | - | 8,176,820 | 8,201,250 | 88,930 | 88,100 |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | - | - | (160,000) | (40,000) |
| Capital Outlay | - | - | (8,011,720) | (47,000) | (1,241,590) | (1,655,000) |
| Other Uses | - | - | (165,100) | (9,390) | (155,710) | - |
| Total Expenses | - | - | (8,176,820) | (56,390) | (1,557,300) | (1,695,000) |
| **Net Income** | **-** | **-** | **-** | **8,144,860** | **(1,468,370)** | **(1,606,900)** |
| **BEGINNING AVAILABLE BALANCE** | - | - | - | - | 8,144,860 | 6,676,490 |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ - | $ 8,144,860 | $ 6,676,490 | $ 5,069,590 |

## FUND ANALYSIS
## Assessment District #8 Capital Projects Fund

| FUND | TYPE |
|---|---|
| 348 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Use of Money | $ 33 | $ 16 | $ - | $ 40 | $ - | $ - |
| Total Revenues | 33 | 16 | - | 40 | - | - |
| **EXPENSES** | | | | | | |
| Operations | - | - | (1,100) | (1,100) | - | - |
| Total Expenses | - | - | (1,100) | (1,100) | - | - |
| **Net Income** | **33** | **16** | **(1,100)** | **(1,060)** | **-** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 1,009 | 1,042 | 1,060 | 1,060 | - | - |
| **ENDING AVAILABLE BALANCE** | $ 1,042 | $ 1,058 | $ (40) | $ - | $ - | $ - |

## FUND ANALYSIS
## Historic City Hall Rehabilitation Fund

| FUND | TYPE |
|---|---|
| 370 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 1,073,255 | $ 2,298,705 | $ 12,251,470 | $ 1,606,840 | $ 14,143,640 | $ 2,499,460 |
| Revenues from Use of Money | - | - | - | 49,520 | 78,110 | 18,160 |
| Other Sources | 47,110 | - | 17,656,160 | 13,035,600 | - | - |
| Total Revenues | 1,120,365 | 2,298,705 | 29,907,630 | 14,691,960 | 14,221,750 | 2,517,620 |
| **EXPENSES** | | | | | | |
| Special Projects | (111,971) | (10,414) | (143,540) | (107,420) | (46,550) | (46,550) |
| Capital Outlay | (2,100,798) | (1,181,139) | (16,777,440) | (2,508,700) | (20,038,910) | (8,382,020) |
| Total Expenses | (2,212,769) | (1,191,553) | (16,920,980) | (2,616,120) | (20,085,460) | (8,428,570) |
| **Net Income** | **(1,092,404)** | **1,107,152** | **12,986,650** | **12,075,840** | **(5,863,710)** | **(5,910,950)** |
| **BEGINNING AVAILABLE BALANCE** | (5,413) | (1,097,817) | 9,340 | 9,340 | 12,085,180 | 6,221,470 |
| **ENDING AVAILABLE BALANCE** | $ (1,097,817) | $ 9,335 | $ 12,995,990 | $ 12,085,180 | $ 6,221,470 | $ 310,520 |

## FUND ANALYSIS
## Colony Park Community Center Construction Fund

| FUND | TYPE |
|---|---|
| 397 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ - | $ (5,694) | $ - | $ (4,700) | $ (4,700) | $ (4,130) |
| Other Revenues | 11,390 | 2,961 | 14,930 | 4,700 | 4,700 | 4,130 |
| Other Sources | 66,475 | - | - | - | - | - |
| Total Revenues | 77,865 | (2,733) | 14,930 | - | - | - |
| **EXPENSES** | | | | | | |
| Capital Outlay | (142,757) | - | (19,230) | - | - | - |
| Total Expenses | (142,757) | - | (19,230) | - | - | - |
| **Net Income** | **(64,892)** | **(2,733)** | **(4,300)** | **-** | **-** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 67,625 | 2,733 | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ 2,733 | $ - | $ (4,300) | $ - | $ - | $ - |

## FUND ANALYSIS
## Community Facilities District 2005-1 Fund

| FUND | TYPE |
|---|---|
| 201 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 262,954 | $ 278,711 | $ 280,280 | $ 291,410 | $ 318,450 | $ 334,370 |
| Revenue from Use of Money | (79) | (863) | - | 130 | 100 | - |
| Total Revenues | 262,875 | 277,848 | 280,280 | 291,540 | 318,550 | 334,370 |
| **EXPENSES** | | | | | | |
| Operations | (4,755) | (4,757) | (5,250) | (5,200) | (5,290) | (5,400) |
| Other Uses | (302,952) | (267,130) | (276,430) | (276,430) | (329,130) | (328,970) |
| Total Expenses | (307,707) | (271,887) | (281,680) | (281,630) | (334,420) | (334,370) |
| **Net Income** | **(44,832)** | **5,961** | **(1,400)** | **9,910** | **(15,870)** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 44,832 | - | 5,960 | 5,960 | 15,870 | - |
| **ENDING AVAILABLE BALANCE** | $ - | $ 5,961 | $ 4,560 | $ 15,870 | $ - | $ - |

## FUND ANALYSIS
## Apple Valley Street & Storm Drain Maintenance District #1 Fund

| FUND | TYPE |
|---|---|
| 202 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 35,749 | $ 35,749 | $ 36,970 | $ 38,290 | $ 39,620 | $ 39,620 |
| Revenue from Use of Money | 3,930 | 2,469 | 4,290 | 2,280 | 2,710 | 3,560 |
| Total Revenues | 39,679 | 38,218 | 41,260 | 40,570 | 42,330 | 43,180 |
| **EXPENSES** | | | | | | |
| Operations | (3,808) | (5,945) | (7,890) | (4,840) | (6,500) | (6,620) |
| Special Projects | - | - | - | - | - | (50,000) |
| Total Expenses | (3,808) | (5,945) | (7,890) | (4,840) | (6,500) | (56,620) |
| **Net Income** | **35,871** | **32,273** | **33,370** | **35,730** | **35,830** | **(13,440)** |
| **BEGINNING AVAILABLE BALANCE** | 103,499 | 139,370 | 171,640 | 171,640 | 207,370 | 243,200 |
| **ENDING AVAILABLE BALANCE** | $ 139,370 | $ 171,643 | $ 205,010 | $ 207,370 | $ 243,200 | $ 229,760 |

## FUND ANALYSIS
## Apple Valley Landscaping & Lighting District #1 Fund

| FUND | TYPE |
|---|---|
| 203 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 49,879 | $ 16,530 | $ 25,010 | $ 21,980 | $ 31,850 | $ 49,000 |
| Revenue from Use of Money | 8,065 | 3,462 | 4,960 | 2,380 | 1,760 | 1,640 |
| Total Revenues | 57,944 | 19,992 | 29,970 | 24,360 | 33,610 | 50,640 |
| **EXPENSES** | | | | | | |
| Operations | (49,382) | (64,543) | (70,100) | (83,370) | (77,570) | (81,400) |
| Total Expenses | (49,382) | (64,543) | (70,100) | (83,370) | (77,570) | (81,400) |
| **Net Income** | **8,562** | **(44,551)** | **(40,130)** | **(59,010)** | **(43,960)** | **(30,760)** |
| **BEGINNING AVAILABLE BALANCE** | 232,373 | 240,935 | 196,380 | 196,380 | 137,370 | 93,410 |
| **ENDING AVAILABLE BALANCE** | $ 240,935 | $ 196,384 | $ 156,250 | $ 137,370 | $ 93,410 | $ 62,650 |

## FUND ANALYSIS
## Las Lomas Street & Storm Drain Maintenance District #2 Fund

| FUND | TYPE |
|---|---|
| 204 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 40,458 | $ 20,046 | $ 20,410 | $ 23,280 | $ 23,640 | $ 23,640 |
| Revenue from Use of Money | 4,404 | 2,626 | 5,370 | 2,250 | 2,490 | 3,410 |
| Total Revenues | 44,862 | 22,672 | 25,780 | 25,530 | 26,130 | 27,050 |
| **EXPENSES** | | | | | | |
| Operations | (3,435) | (4,048) | (8,330) | (5,890) | (6,450) | (6,580) |
| Total Expenses | (3,435) | (4,048) | (8,330) | (5,890) | (6,450) | (6,580) |
| **Net Income** | **41,427** | **18,624** | **17,450** | **19,640** | **19,680** | **20,470** |
| **BEGINNING AVAILABLE BALANCE** | 117,823 | 159,250 | 177,870 | 177,870 | 197,510 | 217,190 |
| **ENDING AVAILABLE BALANCE** | $ 159,250 | $ 177,874 | $ 195,320 | $ 197,510 | $ 217,190 | $ 237,660 |

## FUND ANALYSIS
## Las Lomas Landscaping & Lighting District #2 Fund

| FUND | TYPE |
|---|---|
| 205 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 156,519 | $ 78,081 | $ 78,440 | $ 49,460 | $ 81,300 | $ 82,500 |
| Revenue from Use of Money | 8,262 | 4,628 | 6,330 | 3,110 | 2,530 | 2,950 |
| Other Sources | - | - | - | - | - | - |
| Total Revenues | 164,781 | 82,709 | 84,770 | 52,570 | 83,830 | 85,450 |
| **EXPENSES** | | | | | | |
| Operations | (44,149) | (96,013) | (153,580) | (99,790) | (86,130) | (85,870) |
| Special Projects | - | (10,016) | - | (23,280) | (25,000) | - |
| Total Expenses | (44,149) | (106,029) | (153,580) | (123,070) | (111,130) | (85,870) |
| **Net Income** | **120,632** | **(23,320)** | **(68,810)** | **(70,500)** | **(27,300)** | **(420)** |
| **BEGINNING AVAILABLE BALANCE** | 197,385 | 318,017 | 294,700 | 294,700 | 224,200 | 196,900 |
| **ENDING AVAILABLE BALANCE** | $ 318,017 | $ 294,697 | $ 225,890 | $ 224,200 | $ 196,900 | $ 196,480 |

## FUND ANALYSIS
## De Anza Estates Street & Storm Drain Maintenance District #3 Fund

| FUND | TYPE |
|---|---|
| 206 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 35,294 | $ 35,283 | $ 36,520 | $ 37,790 | $ 31,080 | $ 32,010 |
| Revenue from Use of Money | 3,801 | 2,254 | 4,570 | 2,140 | 2,240 | 2,880 |
| Total Revenues | 39,095 | 37,537 | 41,090 | 39,930 | 33,320 | 34,890 |
| **EXPENSES** | | | | | | |
| Operations | (3,381) | (14,103) | (7,970) | (4,400) | (6,480) | (6,570) |
| Special Projects | - | - | - | - | (45,000) | - |
| Total Expenses | (3,381) | (14,103) | (7,970) | (4,400) | (51,480) | (6,570) |
| **Net Income** | **35,714** | **23,434** | **33,120** | **35,530** | **(18,160)** | **28,320** |
| **BEGINNING AVAILABLE BALANCE** | 101,270 | 136,984 | 160,420 | 160,420 | 195,950 | 177,790 |
| **ENDING AVAILABLE BALANCE** | $ 136,984 | $ 160,418 | $ 193,540 | $ 195,950 | $ 177,790 | $ 206,110 |

## FUND ANALYSIS
## De Anza Estates Landscaping & Lighting District #3 Fund

| FUND | TYPE |
|---|---|
| 207 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 30,284 | $ 21,144 | $ 21,320 | $ 12,720 | $ 13,320 | $ 15,880 |
| Revenue from Use of Money | 3,815 | 1,894 | 4,310 | 1,460 | 1,280 | 1,410 |
| Other Sources | - | 840 | 840 | 840 | 1,460 | 1,500 |
| Total Revenues | 34,099 | 23,878 | 26,470 | 15,020 | 16,060 | 18,790 |
| **EXPENSES** | | | | | | |
| Operations | (17,493) | (21,781) | (40,730) | (30,280) | (30,360) | (30,320) |
| Total Expenses | (17,493) | (21,781) | (40,730) | (30,280) | (30,360) | (30,320) |
| **Net Income** | **16,606** | **2,097** | **(14,260)** | **(15,260)** | **(14,300)** | **(11,530)** |
| **BEGINNING AVAILABLE BALANCE** | 110,583 | 127,189 | 129,290 | 129,290 | 114,030 | 99,730 |
| **ENDING AVAILABLE BALANCE** | $ 127,189 | $ 129,286 | $ 115,030 | $ 114,030 | $ 99,730 | $ 88,200 |

## FUND ANALYSIS
## Supplemental Law Enforcement Services Fund

| FUND | TYPE |
|---|---|
| 214 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 56,655 | $ 55,828 | $ 225,550 | $ 83,340 | $ 142,330 | $ - |
| Revenue from Use of Money | 1,156 | 1,571 | 1,790 | 1,100 | 600 | - |
| Total Revenues | 57,811 | 57,399 | 227,340 | 84,440 | 142,930 | - |
| **EXPENSES** | | | | | | |
| Employee Services | (13,352) | (8,130) | (41,610) | (16,720) | (24,880) | - |
| Operations | (21,574) | (5,940) | (5,410) | (1,480) | (5,630) | - |
| Special Projects | (21,729) | (38,402) | (12,570) | (12,690) | - | - |
| Capital Outlay | - | (5,759) | (168,290) | (52,450) | (115,840) | - |
| Total Expenses | (56,655) | (58,231) | (227,880) | (83,340) | (146,350) | - |
| **Net Income** | **1,156** | **(832)** | **(540)** | **1,100** | **(3,420)** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 1,995 | 3,151 | 2,320 | 2,320 | 3,420 | - |
| **ENDING AVAILABLE BALANCE** | $ 3,151 | $ 2,319 | $ 1,780 | $ 3,420 | $ - | $ - |

## FUND ANALYSIS
## In Lieu Low/Moderate Income Housing Fund

| FUND | Type |
|---|---|
| 222 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 134,776 | $ 503 | $ - | $ - | $ - | $ - |
| Revenue from Use of Money | 15,453 | (344,306) | 12,960 | (104,620) | 3,870 | 4,490 |
| Other Sources | - | - | - | - | 22,170 | - |
| Total Revenues | 150,229 | (343,803) | 12,960 | (104,620) | 26,040 | 4,490 |
| **EXPENSES** | | | | | | |
| Operations | (9,596) | (27,520) | (28,460) | (18,460) | (15,720) | (15,990) |
| Special Projects | (10,000) | (17,230) | - | (2,460) | (34,550) | - |
| Total Expenses | (19,596) | (44,750) | (28,460) | (20,920) | (50,270) | (15,990) |
| **Net Income** | **130,633** | **(388,553)** | **(15,500)** | **(125,540)** | **(24,230)** | **(11,500)** |
| **OTHER CASH SOURCES/(USES)** | | | | | | |
| (Increase) / Decrease in Notes Receivable | (146,472) | 379,855 | - | 138,740 | - | - |
| **BEGINNING AVAILABLE BALANCE** | 479,911 | 464,072 | 455,370 | 455,370 | 468,570 | 444,340 |
| **ENDING AVAILABLE BALANCE** | $ 464,072 | $ 455,374 | $ 439,870 | $ 468,570 | $ 444,340 | $ 432,840 |

## FUND ANALYSIS
## Production of Affordable Housing Units Fund

| FUND | Type |
|---|---|
| 223 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ - | $ - | $ - | $ 38,960 | $ 69,880 | $ 84,760 |
| Other Sources | - | - | 5,543,800 | 5,543,800 | - | - |
| Total Revenues | - | - | 5,543,800 | 5,582,760 | 69,880 | 84,760 |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | - | - | (500,000) | - |
| Total Expenses | - | - | - | - | (500,000) | - |
| **Net Income** | **-** | **-** | **5,543,800** | **5,582,760** | **(430,120)** | **84,760** |
| **BEGINNING AVAILABLE BALANCE** | - | - | - | - | 5,582,760 | 5,152,640 |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ 5,543,800 | $ 5,582,760 | $ 5,152,640 | $ 5,237,400 |

## FUND ANALYSIS
## Business Improvement Association Fund

| FUND | TYPE |
|---|---|
| 230 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 8,015 | $ - | $ - | $ - | $ - | $ - |
| Revenue From Use of Money | 302 | 139 | - | 40 | 70 | - |
| Total Revenues | 8,317 | 139 | - | 40 | 70 | - |
| **EXPENSES** | | | | | | |
| Special Projects | (10,500) | - | - | - | - | - |
| Other Uses | - | (3,210) | (5,030) | (5,030) | (1,150) | - |
| Total Expenses | (10,500) | (3,210) | (5,030) | (5,030) | (1,150) | - |
| **Net Income** | **(2,183)** | **(3,071)** | **(5,030)** | **(4,990)** | **(1,080)** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 11,325 | 9,142 | 6,070 | 6,070 | 1,080 | - |
| **ENDING AVAILABLE BALANCE** | $ 9,142 | $ 6,071 | $ 1,040 | $ 1,080 | $ - | $ - |

## FUND ANALYSIS
## Community Development Block Grant (CDBG) Fund

| FUND | TYPE |
|---|---|
| 240 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenues from Other Agencies | $ 139,619 | $ 154,007 | $ 444,660 | $ 146,970 | $ 439,400 | $ 11,590 |
| Other Sources | 621 | - | - | - | - | - |
| Total Revenues | 140,240 | 154,007 | 444,660 | 146,970 | 439,400 | 11,590 |
| **EXPENSES** | | | | | | |
| Operations | (17,827) | (15,637) | (41,610) | (10,470) | (11,250) | (11,590) |
| Special Projects | (41,724) | (28,743) | (64,880) | (42,410) | (75,770) | - |
| Capital Outlay | (80,403) | (109,627) | (338,170) | (94,090) | (352,380) | - |
| Total Expenses | (139,954) | (154,007) | (444,660) | (146,970) | (439,400) | (11,590) |
| **Net Income** | 286 | - | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | (286) | - | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## Tree Planting Fund

| FUND | TYPE |
|---|---|
| 250 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 11,450 | $ 9,642 | $ 5,000 | $ 6,160 | $ 5,700 | $ 6,550 |
| Revenue from Use of Money | 18,941 | 8,089 | 14,870 | 6,150 | 5,680 | 6,520 |
| Total Revenues | 30,391 | 17,731 | 19,870 | 12,310 | 11,380 | 13,070 |
| **EXPENSES** | | | | | | |
| Employee Services | - | (17,150) | (15,890) | (16,880) | (17,170) | (17,330) |
| Operations | (687) | - | (10,000) | (660) | (800) | (800) |
| Special Projects | (54,469) | (32,114) | (38,000) | (32,460) | (31,750) | (31,580) |
| Total Expenses | (55,156) | (49,264) | (63,890) | (50,000) | (49,720) | (49,710) |
| **Net Income** | **(24,765)** | **(31,533)** | **(44,020)** | **(37,690)** | **(38,340)** | **(36,640)** |
| **BEGINNING AVAILABLE BALANCE** | 588,361 | 563,596 | 532,060 | 532,060 | 494,370 | 456,030 |
| **ENDING AVAILABLE BALANCE** | $ 563,596 | $ 532,063 | $ 488,040 | $ 494,370 | $ 456,030 | $ 419,390 |

## FUND ANALYSIS
## General Government Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 280 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 20,381 | $ 17,995 | $ 17,420 | $ 5,890 | $ 8,180 | $ 6,130 |
| Revenue from Use of Money | (8,434) | (4,763) | (9,700) | (3,820) | (3,780) | (4,680) |
| Total Revenues | 11,947 | 13,232 | 7,720 | 2,070 | 4,400 | 1,450 |
| **EXPENSES** | | | | | | |
| Other Uses | (95,000) | - | - | - | - | - |
| Total Expenses | (95,000) | - | - | - | - | - |
| **Net Income** | **(83,053)** | **13,232** | **7,720** | **2,070** | **4,400** | **1,450** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Loaned from / (Repaid to) General Fund | 82,869 | (13,048) | (7,720) | (2,070) | (4,400) | (1,450) |
| **BEGINNING AVAILABLE BALANCE** | - | (184) | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ (184) | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## Law Enforcement Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 284 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 26,353 | $ 21,379 | $ 22,370 | $ 7,830 | $ 5,540 | $ 4,150 |
| Revenue from Use of Money | 1,965 | 490 | 1,470 | 510 | 600 | 830 |
| Total Revenues | 28,318 | 21,869 | 23,840 | 8,340 | 6,140 | 4,980 |
| **EXPENSES** | | | | | | |
| Other Uses | (70,260) | - | - | - | - | - |
| Total Expenses | (70,260) | - | - | - | - | - |
| **Net Income** | **(41,942)** | **21,869** | **23,840** | **8,340** | **6,140** | **4,980** |
| **BEGINNING AVAILABLE BALANCE** | 58,429 | 16,487 | 38,360 | 38,360 | 46,700 | 52,840 |
| **ENDING AVAILABLE BALANCE** | $ 16,487 | $ 38,356 | $ 62,200 | $ 46,700 | $ 52,840 | $ 57,820 |

## FUND ANALYSIS
## Fire Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 285 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 35,442 | $ 28,013 | $ 29,930 | $ 12,030 | $ 10,220 | $ 7,660 |
| Charges for Services | 10,800 | 11,700 | 10,800 | 10,800 | 10,800 | 10,800 |
| Revenue from Use of Money | 21,165 | 10,776 | 22,950 | 8,930 | 9,280 | 11,980 |
| Total Revenues | 67,407 | 50,489 | 63,680 | 31,760 | 30,300 | 30,440 |
| **EXPENSES** | | | | | | |
| Special Projects | - | - | - | - | (2,600) | (8,400) |
| Total Expenses | - | - | - | - | (2,600) | (8,400) |
| **Net Income** | **67,407** | **50,489** | **63,680** | **31,760** | **27,700** | **22,040** |
| **BEGINNING AVAILABLE BALANCE** | 610,100 | 677,507 | 728,000 | 728,000 | 759,760 | 787,460 |
| **ENDING AVAILABLE BALANCE** | $ 677,507 | $ 727,996 | $ 791,680 | $ 759,760 | $ 787,460 | $ 809,500 |

## FUND ANALYSIS
## Open Space Acquisition Fees Fund

| FUND | TYPE |
|---|---|
| 286 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 42,715 | $ 24,700 | $ 33,160 | $ 18,190 | $ 15,060 | $ 11,290 |
| Revenue from Use of Money | 13,708 | 5,007 | 11,800 | 4,550 | 4,810 | 6,290 |
| Total Revenues | 56,423 | 29,707 | 44,960 | 22,740 | 19,870 | 17,580 |
| **EXPENSES** | | | | | | |
| Other Uses | (6,200) | (98,687) | - | - | - | - |
| Total Expenses | (6,200) | (98,687) | - | - | - | - |
| **Net Income** | **50,223** | **(68,980)** | **44,960** | **22,740** | **19,870** | **17,580** |
| **BEGINNING AVAILABLE BALANCE** | 386,728 | 436,951 | 367,970 | 367,970 | 390,710 | 410,580 |
| **ENDING AVAILABLE BALANCE** | $ 436,951 | $ 367,971 | $ 412,930 | $ 390,710 | $ 410,580 | $ 428,160 |

## FUND ANALYSIS
## Public Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 288 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 41,100 | $ 18,776 | $ 26,010 | $ 17,880 | $ 15,290 | $ 11,470 |
| Revenue from Use of Money | 4,891 | 1,775 | 4,030 | 1,550 | 1,770 | 2,440 |
| Total Revenues | 45,991 | 20,551 | 30,040 | 19,430 | 17,060 | 13,910 |
| **EXPENSES** | | | | | | |
| Other Uses | (100,861) | - | - | - | - | - |
| Total Expenses | (100,861) | - | - | - | - | - |
| **Net Income** | **(54,870)** | **20,551** | **30,040** | **19,430** | **17,060** | **13,910** |
| **BEGINNING AVAILABLE BALANCE** | 153,552 | 98,682 | 119,230 | 119,230 | 138,660 | 155,720 |
| **ENDING AVAILABLE BALANCE** | $ 98,682 | $ 119,233 | $ 149,270 | $ 138,660 | $ 155,720 | $ 169,630 |

## FUND ANALYSIS
## Library Expansion Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 289 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 17,834 | $ 14,113 | $ 16,830 | $ 5,900 | $ 5,530 | $ 4,150 |
| Revenue from Use of Money | 5,601 | 2,923 | 6,300 | 1,230 | 120 | 220 |
| Other Sources | - | - | 57,000 | 56,680 | - | - |
| Total Revenues | 23,435 | 17,036 | 80,130 | 63,810 | 5,650 | 4,370 |
| **EXPENSES** | | | | | | |
| Capital Outlay | - | - | (254,900) | (254,750) | - | - |
| Total Expenses | - | - | (254,900) | (254,750) | - | - |
| **Net Income** | **23,435** | **17,036** | **(174,770)** | **(190,940)** | **5,650** | **4,370** |
| **BEGINNING AVAILABLE BALANCE** | 157,407 | 180,842 | 197,880 | 197,880 | 6,940 | 12,590 |
| **ENDING AVAILABLE BALANCE** | $ 180,842 | $ 197,878 | $ 23,110 | $ 6,940 | $ 12,590 | $ 16,960 |

## FUND ANALYSIS
## Aerial Fire Truck Fees Fund

| FUND | TYPE |
|---|---|
| 290 | Special Revenue |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Permits and Fees | $ 6,416 | $ 349 | $ 3,790 | $ - | $ 1,210 | $ 910 |
| Revenue from Use of Money | (22,446) | (12,170) | - | (11,310) | (11,440) | (14,470) |
| Total Revenues | (16,030) | (11,821) | 3,790 | (11,310) | (10,230) | (13,560) |
| **EXPENSES** | | | | | | |
| Capital Projects | (332) | - | - | - | - | - |
| Total Expenses | (332) | - | - | - | - | - |
| **Net Income** | **(16,362)** | **(11,821)** | **3,790** | **(11,310)** | **(10,230)** | **(13,560)** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Loaned from / (Repaid to) General Fund | 78,373 | 11,821 | (3,790) | 11,310 | 10,230 | 13,560 |
| **BEGINNING AVAILABLE BALANCE** | (62,011) | - | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## 2010 Bond Debt Service Fund

| FUND | TYPE |
|---|---|
| 461 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ - | $ - | $ - | $ 140 | $ 140 | $ 140 |
| Other Sources | - | - | 16,546,250 | 16,546,250 | 766,710 | 766,710 |
| Total Revenues | - | - | 16,546,250 | 16,546,390 | 766,850 | 766,850 |
| **EXPENSES** | | | | | | |
| Debt Service | - | - | (741,310) | (728,580) | (766,710) | (766,710) |
| Other Uses | - | - | (14,400,280) | (14,400,280) | - | - |
| Total Expenses | - | - | (15,141,590) | (15,128,860) | (766,710) | (766,710) |
| **Net Income** | **-** | **-** | **1,404,660** | **1,417,530** | **140** | **140** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Decrease / (Increase) in Fiscal Agent Cash | - | - | (1,404,660) | (1,417,530) | (140) | (140) |
| **BEGINNING AVAILABLE BALANCE** | - | - | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## 1989 Certificates of Participation Fund

| FUND | TYPE |
|---|---|
| 489 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ - | $ - | $ - | $ - | $ - | $ - |
| Other Sources | 159,682 | - | - | - | - | - |
| Total Revenues | 159,682 | - | - | - | - | - |
| **EXPENSES** | | | | | | |
| Debt Service | (159,682) | - | - | - | - | - |
| Total Expenses | (159,682) | - | - | - | - | - |
| **Net Income** | - | - | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | - | - | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ - | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## 1992 Street Improvement Assessments Fund

| FUND | TYPE |
|---|---|
| 492 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ - | $ - | $ - | $ - | $ (175,850) | $ - |
| Revenue from Use of Money | 5,728 | 2,580 | - | 1,740 | 880 | - |
| Total Revenues | 5,728 | 2,580 | - | 1,740 | (174,970) | - |
| **EXPENSES** | | | | | | |
| Debt Service | (71,174) | - | - | - | - | - |
| Total Expenses | (71,174) | - | - | - | - | - |
| **Net Income** | **(65,446)** | **2,580** | **-** | **1,740** | **(174,970)** | **-** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Decrease / (Increase) in Fiscal Agent Cash | 42,845 | - | - | - | 120 | - |
| **BEGINNING AVAILABLE BALANCE** | 193,131 | 170,530 | 173,110 | 173,110 | 174,850 | - |
| **ENDING AVAILABLE BALANCE** | $ 170,530 | $ 173,110 | $ 173,110 | $ 174,850 | $ - | $ - |

## FUND ANALYSIS
## 1993 Camino Real Improvement Bonds Fund

| FUND | TYPE |
|---|---|
| 493 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 173,330 | $ 128,509 | $ 175,600 | $ 173,950 | $ 53,200 | $ - |
| Revenue from Use of Money | 10,545 | 4,142 | 12,200 | 4,300 | 3,690 | 2,550 |
| Total Revenues | 183,875 | 132,651 | 187,800 | 178,250 | 56,890 | 2,550 |
| **EXPENSES** | | | | | | |
| Debt Service | (171,463) | (169,512) | (168,020) | (166,900) | (169,250) | (166,080) |
| Total Expenses | (171,463) | (169,512) | (168,020) | (166,900) | (169,250) | (166,080) |
| **Net Income** | **12,412** | **(36,861)** | **19,780** | **11,350** | **(112,360)** | **(163,530)** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Decrease / (Increase) in Fiscal Agent Cash | (421) | 4,685 | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 372,642 | 384,633 | 352,460 | 352,460 | 363,810 | 251,450 |
| **ENDING AVAILABLE BALANCE** | $ 384,633 | $ 352,457 | $ 372,240 | $ 363,810 | $ 251,450 | $ 87,920 |

## FUND ANALYSIS
## Assessment District #3 Debt Service Fund

| FUND | TYPE |
|---|---|
| 403 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ 24 | $ (4) | $ - | $ - | $ - | $ - |
| Total Revenues | 24 | (4) | - | - | - | - |
| **EXPENSES** | | | | | | |
| Operations | - | (748) | - | - | - | - |
| Total Expenses | - | (748) | - | - | - | - |
| **Net Income** | 24 | (752) | - | - | - | - |
| **BEGINNING AVAILABLE BALANCE** | 728 | 752 | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ 752 | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## Assessment District #4 Debt Service Fund

| FUND | TYPE |
|---|---|
| 404 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ - | $ - | $ - | $ - | $ (44,370) | $ - |
| Revenue from Use of Money | 1,540 | 730 | - | 590 | 300 | - |
| Total Revenues | 1,540 | 730 | - | 590 | (44,070) | - |
| **EXPENSES** | | | | | | |
| Debt Service | - | - | - | - | (5,200) | - |
| Total Expenses | - | - | - | - | (5,200) | - |
| **Net Income** | **1,540** | **730** | **-** | **590** | **(49,270)** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 46,411 | 47,951 | 48,680 | 48,680 | 49,270 | - |
| **ENDING AVAILABLE BALANCE** | $ 47,951 | $ 48,681 | $ 48,680 | $ 49,270 | $ - | $ - |

## FUND ANALYSIS
## Assessment District #5 Debt Service Fund

| FUND | TYPE |
|---|---|
| 405 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Revenue from Use of Money | $ 137 | $ (25) | $ - | $ - | $ - | $ - |
| Total Revenues | 137 | (25) | - | - | - | - |
| **EXPENSES** | | | | | | |
| Debt Service | - | (4,269) | - | - | - | - |
| Total Expenses | - | (4,269) | - | - | - | - |
| **Net Income** | **137** | **(4,294)** | **-** | **-** | **-** | **-** |
| **BEGINNING AVAILABLE BALANCE** | 4,157 | 4,294 | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ 4,294 | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## Assessment District #7 Debt Service Fund

| FUND | TYPE |
|---|---|
| 407 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 15,571 | $ 14,430 | $ - | $ 8,420 | $ - | $ - |
| Revenue from Use of Money | (1,755) | (992) | - | (420) | - | - |
| Other Sources | - | - | - | 62,800 | - | - |
| Total Revenues | 13,816 | 13,438 | - | 70,800 | - | - |
| **EXPENSES** | | | | | | |
| Debt Service | (2,026) | (1,279) | - | (460) | - | - |
| Total Expenses | (2,026) | (1,279) | - | (460) | - | - |
| **Net Income** | **11,790** | **12,159** | **-** | **70,340** | **-** | **-** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| (Repayment) of Loan from Wastewater Fund | (14,715) | (14,715) | - | - | - | - |
| Loan / (Repayment)from Wastewater Fund to Cover Short Term Cash Needs | 3,872 | 1,609 | - | (70,340) | - | - |
| **BEGINNING AVAILABLE BALANCE** | - | 947 | - | - | - | - |
| **ENDING AVAILABLE BALANCE** | $ 947 | $ - | $ - | $ - | $ - | $ - |

## FUND ANALYSIS
## Assessment District #9 Debt Service Fund

| FUND | TYPE |
|---|---|
| 409 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 26,711 | $ 28,057 | $ 10,940 | $ 15,300 | $ - | $ - |
| Revenue from Use of Money | 655 | 327 | 240 | 310 | 50 | - |
| Total Revenues | 27,366 | 28,384 | 11,180 | 15,610 | 50 | - |
| **EXPENSES** | | | | | | |
| Debt Service | (4,473) | (3,389) | (2,550) | (2,090) | (4,810) | - |
| Total Expenses | (4,473) | (3,389) | (2,550) | (2,090) | (4,810) | - |
| **Net Income** | **22,893** | **24,995** | **8,630** | **13,520** | **(4,760)** | **-** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Repayment of Loan from Wastewater Fund | (21,384) | (21,384) | (21,390) | (21,390) | (21,390) | - |
| **BEGINNING AVAILABLE BALANCE** | 28,904 | 30,413 | 34,020 | 34,020 | 26,150 | - |
| **ENDING AVAILABLE BALANCE** | $ 30,413 | $ 34,024 | $ 21,260 | $ 26,150 | $ - | $ - |

## FUND ANALYSIS
## Assessment District #10 Debt Service Fund

| FUND | TYPE |
|---|---|
| 410 | Debt Service |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | |
| Taxes and Assessments | $ 3,632 | $ 3,632 | $ 3,650 | $ 3,650 | $ - | $ - |
| Revenue from Use of Money | 32 | 9 | 30 | 10 | - | - |
| Other Sources | - | - | - | 410 | - | - |
| Total Revenues | 3,664 | 3,641 | 3,680 | 4,070 | - | - |
| **EXPENSES** | | | | | | |
| Debt Service | (508) | (336) | (180) | (180) | - | - |
| Total Expenses | (508) | (336) | (180) | (180) | - | - |
| **Net Income** | **3,156** | **3,305** | **3,500** | **3,890** | **-** | **-** |
| **OTHER CASH SOURCES / (USES)** | | | | | | |
| Repayment of Loan from Wastewater Fund | (3,186) | (3,346) | (3,500) | (3,500) | - | - |
| Loan / (Repayment) to Wastewater Fund to cover short term cash needs | 25 | 34 | - | (400) | - | - |
| **BEGINNING AVAILABLE BALANCE** | 17 | 12 | 10 | 10 | - | - |
| **ENDING AVAILABLE BALANCE** | $ 12 | $ 5 | $ 10 | $ - | $ - | $ - |

Section D

# REVENUE SUMMARIES

## REVENUE SUMMARIES
## Description of Revenue Sources

The City of Atascadero receives revenue, or income, from a wide variety of sources. The following is a brief description of the main sources of revenue.

### GENERAL FUND

**Property Taxes**
Property Taxes are collected and administered by the San Luis Obispo County Tax Collector and divided among the County, Cities, School Districts and Special Districts. These are an ad valorem tax imposed on real and tangible property and is based on the value of the property rather than on a fixed amount or benefit to the property or person. The amount of the tax is based on an annually determined assessed valuation. A base year assessed value is established when the property undergoes a change of ownership (typically a sale) or when new construction occurs.

After the base year value is established, the value is factored annually for inflation, which is the lesser of the change in cost of living or 2%. The assessed value may also be adjusted by a Proposition 8 factor. Proposition 8 requires the Assessor to value the property at the lesser of the base year value indexed by inflation or the fair market value. This means in housing market downturns like the one we are currently experiencing, the assessed value will drop to the fair market value.

Prior to 2009-2010, the City had seen positive growth in assessed values. However, the continued sluggish economy has caused the County Assessor to write down assessed property values for the third year in a row, and this in turn, will cause a negative growth rate in property tax revenues for fiscal year 2011-2012. Revenues are expected to hit bottom in 2011-2012 at about $6.8 million, and then are expected to slowly turn around in 2012-2013 when they are projected at about $7 million. Data indicates that these revenues should continue slow but positive growth beyond the 2011-2013 budget cycle.

Property tax revenues account for a substantial portion of General Fund revenues, averaging about 43% of the total. Because this is such a significant piece of the City's revenue, staff developed revenue projections through discussions of current trends and expectations with the County Auditor-Controller's Office, local realtors, finance professionals from other cities, and the Director of Community Development.

**Sales Tax and Sales Tax in Lieu**
Sales tax revenues are the second largest General Fund revenue source, representing about 19% of the total. Prior to July 1, 2004, the City had received 1% of the taxes collected on retail sales or use within the City limits. As a result of the passage of Proposition 57, which went into effect July 1, 2004, the City now receives 0.75% of the sales tax, plus an additional property tax amount equal to the 0.25% reduction. This additional property tax amount is shown in the budget as "Sales Tax in Lieu". In April of 2009, the California sales tax rate was increased by 1%, which translates to an increase in Atascadero from 7.25% to 8.25%. This was a funding mechanism for the State, and did not affect the City's revenue.

The economy has driven down sales tax revenues across the state and the nation. Citywide, sales tax has been trending negative for several years, and Atascadero's narrowly defined sales tax base was a contributing factor. The City's sales tax base has been hit hard in the last few years with the loss of large sales tax producing outlets such as Atascadero Ford and Ted Miles Jeep. These closures were combined with opening of Lowe's in Paso Robles and a large decline in building and construction sales bringing 2009-2010 sales tax revenue levels to $2.7 million from a high of $4.2 million in 2005-2006. The good news is that most of these large hits to the sales tax base have worked their way through the system and the remaining sales tax base appears to be solid.

Building and construction continues to be the City's largest sales tax sector. Statewide, HdL, the City's sales tax consultant, is only predicting a modest growth in this sector for 2011-2012 and 2012-2013. General consumer goods, food and drugs, and restaurants and hotels are expected to experience modest growth over the next two years. The autos and transportation sector is rebounding nicely with growth expected in 2011-2012 and 2012-2013. Unfortunately for the City, this

## GENERAL FUND *(continued)*

### Sales Tax and Sales Tax in Lieu *(continued)*

once significant sector of sales tax revenue has dwindled with the closure of the auto dealerships. Because of the already significant losses in this sector, it is expected that future fluctuations in this sector will not have material affects on sales tax revenues.

Sales tax is an inherently volatile revenue source, particularly in a slow economy. Data have been collected from HdL, the State Legislative Analyst's Office, the Community Development staff, and the Office of Economic Development to create likely revenue projections. When looked at as a whole, sales tax is closely tied to state and national indicators such as consumer confidence, availability of money, savings rates and other trend projections. With the current state of these economic indicators in mind, and the knowledge that Atascadero generally lags behind state trends, staff has projected slight sales tax revenue increases to about $3 million in 2011-2012 and $3.1 million in 2012-2013.

### Other Taxes

Other tax revenues are budgeted at $1,694,230 and $1,707,400 for fiscal years 2011-2012 and 2012-2013, respectively. These revenues include transient occupancy taxes (10% of hotel/motel room revenues), property transfer taxes, business licenses, and franchise taxes for cable television, garbage disposal, gas, electricity and wastewater.

### Licenses and Permits

Revenues are generated from payment of tree application fees, encroachment permits, construction permits, fire permits and miscellaneous building permits associated with development activity. Development has dropped drastically with the decline in the economy, and the recovery is expected to be slow and mild. The soft upward trend began in 2010-2011 and the three year fiscal period including 2010-2011, 2011-2012, and 2012-2013 is being supplemented by a few large developments. After the activity on these few developments flow through the system, revenues are expected to drop back down what is now the "new normal" and grow gradually from there.

### Motor Vehicle in Lieu (VLF)

The Motor Vehicle License Fee (VLF), also called the Motor Vehicle in Lieu tax, is a tax on the ownership of a registered vehicle, in place of taxing vehicles as personal property. 81.25% of California's collected revenue is allocated to cities and counties based on population. The VLF is paid annually upon vehicle registration and historically was set at 2% of the vehicle's value. In 1999, the State cut the VLF tax rate by up to 67.5%, in effect reducing City revenues and then "backfilled" the lost City revenues with State general fund payments. Since the State Budget Crisis in 2003, there have been numerous changes to VLF revenues. Currently, two different revenues are expected:

> **Property Tax in Lieu of VLF** – In 2004-2005, the City started receiving Payments in Lieu of VLF. These, combined with the Motor Vehicle in Lieu revenues, were intended to make the City whole with what originally would have been received under the original VLF tax plan. However, beginning with fiscal year 2005-2006, the Payments in Lieu of VLF became part of the City's property tax base and grow at the same rate as property taxes. As of July 1, 2005, these revenues had no connection to the VLF computation.

## GENERAL FUND *(continued)*

### Motor Vehicle in Lieu (VLF) *(continued)*

**Motor Vehicle in Lieu** – This represents the City's share of VLF revenues. Cities are seeing a dramatic decline in VLF revenues due to several factors:

- Fiscal year 2007-2008 saw a 10% decline in total VLF collections over the prior year
- An increase in DMV charges of 10% annually in many years since 2004
- A statutory formula that takes the DMV charges entirely from the 25% city share of revenues
- A provision that authorizes the Legislature to set DMV charges as if the VLF rate were still at 2% instead of the 0.65% current rate

Essentially, this means that total VLF revenues are decreasing, DMV costs are rising, and the cities are bearing the brunt of it all. VLF revenues are down approximately 55% compared to fiscal year 2004-2005, and are expected to come in at $82,500 in 2011-2012 and $84,000 in 2012-2013.

### Revenues from Other Agencies

The City receives, from other government agencies, reimbursements, grants and portions of taxes imposed by those agencies. With the continuation of the State's fiscal crisis, the City expects to continue seeing fewer and fewer State-originated revenue than in prior years.

The City recognizes and budgets grant revenues only upon award of the grants. These grant awards are then recognized as revenue once the conditions of the grant have been met and the funds are available. The City actively pursues relevant grants, but as the budgets continue to tighten at the Federal and State levels, grants become less available and more competitive.

### Charges for Services

Fees charged by the City for services are another source of revenue. These include: (1) Safety Fees - mutual aid reimbursements, first response charges, weed abatement, fees for police officers at local events, false alarm billing, and other safety-related fees; (2) Building and Planning Fees - plan check fees, zoning fees, inspection fees, subdivision fees, and other miscellaneous planning and building fees; (3) Recreation and Parks Fees - charges for recreation classes, sports, rentals, park reservations and concessions; (4) Zoo Income - revenues generated by the Charles Paddock Zoo, including admissions, donations, sales, and education revenues; (5) Pavilion Fees - includes all fees charged for the use of the Atascadero Lake Pavilion. Safety Fees, Building and Planning Fees and Recreation and Park Fees are projected using a fee-based methodology. Estimated uses, as provided by each department, have been multiplied by the fee to arrive at the projected revenues. Zoo and Pavilion fees were projected based on trends as developed by each of these two divisions.

### Fines and Forfeitures

Fines and forfeitures are revenues earned from fines or penalties imposed for misdemeanor crimes, infractions committed within City boundaries, or other Municipal Code penalties.

### Revenue from Use of Money

Interest earned on cash, investments and loans to other funds are revenues from the use of money. Interest revenues for cash and investments were projected based upon the City's current average yield. Interest for interfund loans is calculated based upon the corresponding loan agreement.

## GENERAL FUND *(continued)*

**Other Revenue**
There are several other miscellaneous sources of revenue for the General Fund such as miscellaneous reimbursements, donations, sale of fixed assets, Community Facilities District contributions, and administrative charges. Administrative charges are charges to other funds and departments within the City for services provided by the General Fund (such as legal, finance, etc.). Staff has found that it is more efficient to allocate these charges out as Administration Fees than to charge a small portion of each support employee's time and operational costs directly. Community Facilities District contributions are revenues received from the Community Facilities District Fund to cover the cost of the related expanded services in public safety and parks.

## GAS TAX FUND

A portion of gasoline taxes collected by the State is allocated to the City on a per capita basis. This money must be used to maintain or improve the City's streets and roads. Gas tax revenues were projected using historical trends.

## TRANSIT FUND

The City receives Transportation Development Act money, which must be used for transit purposes. Once the City has met reasonable transit needs, any remaining funds can be used for streets and roads. The City is considered part of an urban area, and therefore receives Federal Section 5307 revenues. Other transit revenues for this fund include fare revenue, which is collected from the users of the transit system, and state and federal grant revenues. Revenues were projected using the funding formula provided by SLOCOG (San Luis Obispo Council of Governments).

## WASTEWATER FUND

The City charges a sewer fee to residences and businesses to cover the costs of operation, maintenance and replacement of the City's wastewater disposal system. A portion (27%) of the funds collected is reserved for capital replacement. The Wastewater Fund also receives extension fees and connection fees from new properties connecting to the wastewater system. Service revenues are based on historical trends, whereas extension/connection fees are projected using the fee-based methodology.

## INTERNAL SERVICE FUNDS

Internal Service Fund revenue includes charges to other funds and departments within the City for services provided by the fund. These funds include the Building Maintenance Fund, the Technology Services and Replacement Fund, and the Vehicle and Equipment Replacement Fund. The service revenues for these funds are based on amounts charged to other funds for services provided. These allocated revenues are charged to other funds as follows:

Building Maintenance - The Building Maintenance Fund provides maintenance for all City facilities, with an emphasis on City Hall, the Pavilion, and the Police Station. All building maintenance operating costs (employee services and supplies) are allocated to each building based on the estimated amount of time building maintenance personnel spend on the building. Costs for each building are then allocated to each division/department based upon the occupied square footage. In prior years, building replacement charges were collected from each department on a pro-rata share, but due to the downturn in the economy and the challenges of balancing the budget, replacement charges have been deferred for this budget cycle.

## INTERNAL SERVICE FUNDS *(continued)*

Technology Services and Replacement - This fund provides information technology support for all City departments. Technology costs directly benefiting one particular department/division are charged to that department/division. GIS (mapping) costs are allocated based on the estimated departmental use of and benefit from the GIS system. Other ongoing maintenance costs are allocated to each department/division based on a "technology benefit units" formula, which takes into account the number of computers, users, phones, databases and software programs in each division. Annual costs for replacement of department/division technology assets are also charged to each department/division.

Vehicle and Equipment Replacement - Vehicle Replacement costs are charged to the various departments/divisions based on the annual replacement cost for department/division vehicles as established in the Comprehensive Financial Plan. Replacement funding for long-term vehicles was deferred for this budget cycle, along with the equipment replacement. In addition, the scheduled replacement of many aging vehicles has been deferred to future years. Staff recommends reinstating both of these funding mechanisms when the City's financial position and the general economy are in better shape.

## FACILITIES IMPACT FEES

Impact fees are fees imposed on developers, in order to mitigate the effect of growth on City facilities and infrastructure. All impact fee revenues are projected using the fee-based methodology.

## OTHER STATE & FEDERAL REVENUES

**American Recovery and Reinvestment Act (ARRA)** – These are Federal funds made available to stimulate the economy and are used for capital outlay and for energy-saving improvements at City facilities.

**Federal Emergency Management Agency (FEMA)** - Reimbursement for costs resulting from repair of the damage incurred during the San Simeon Earthquake. The City receives several different types of revenue:

**Temporary relocation cost reimbursement** - The City continues to incur costs for temporary City Hall facilities. These revenues reimburse the City for the costs of rental of the Creekside building for use as a temporary City Hall.

**Earthquake Repairs – Historic City Hall –** A Public Assistance Program grant to assist communities in recovering from the devastating effects of disasters and emergencies. The grant provides reimbursement of costs for the repair of earthquake damage to Historic City Hall.

**Earthquake Mitigation Grant – Historic City Hall –** A fixed dollar grant to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the measures is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

**FEMA Administration - Historic City Hall** – An allowance to assist in offsetting the cost of administering the Historic City Hall Repair and Mitigation grants.

**California Emergency Management Agency (CalEMA)** – CalEMA also contributes toward the City's reimbursement of costs incurred due to the San Simeon Earthquake. CalEMA contributes 25% of the costs of relocation and construction, and also provides a small administration revenue.

## OTHER STATE & FEDERAL REVENUES *(continued)*

**California Cultural and Historical Endowment (CCHE)** - This is a two million dollar grant toward the construction and rehabilitation of selected elements of Historic City Hall, including deferred maintenance items and rehabilitation relating to historic elements.

**Urban State Highway Account (USHA)** – These funds are allocated by formula to the member agencies to be used for rehabilitation projects on federal-aid routes. The remaining funds are applied to a competitive and discretionary program for projects of regional significance. These funds will be used for a major road rehabilitation of Atascadero Avenue.

**Community Development Block Grant (CDBG)** - These are federal funds that are allocated to the City based on the number of low/moderate income households within the City. At least 70% of these funds must be spent to directly benefit low- and moderate-income persons. The other 30% may be spent to eliminate blight.

**State of California 2002 River Parkways Grant (Proposition 40)** - These are State funds from the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002. These funds are being used for the Atascadero Creek Trail and Restoration Project.

**Urban Greening for Sustainable Communities Grant** – These are State funds from the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). These funds are being used for the Zoo Green Parking Lot Project.

**Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA)** – Funding created by State Proposition 1B as part of the 2006 Bond Act. Funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock procurement, rehabilitation or replacement. Atascadero is using these funds for the Transit Center Design and Construction Project and the Driver and Vehicle Safety Project.

**Supplemental Law Enforcement Services Fund Grant (SLESF)** – These are State funds, otherwise known as the Citizens Option for Public Safety (COPS) grant, that provide annual funding for cities for the delivery of frontline law enforcement services. These funds provide for the police cadet program and other important frontline supplies. Following the City's internal policy, no SLESF monies for future grants are reflected in the budget cycle. If the City should receive funding, revenues and expenditures will be adjusted equally, leaving a zero net effect on the bottom line.

**Fiscal Year 2009 Recovery Act Edward Byrne Memorial Justice Assistance Grant Local Solicitation (JAG Grant)** – These federal funds were appropriated under the umbrella of the American Recovery and Reinvestment Act. This is a one-time funding of law enforcement equipment and training.

## ASSESSMENTS

These are additional amounts assessed on particular groups of properties, or districts, for a specified purpose. These funds are assessed either in order to pay back debt that was issued to construct public improvements benefiting the properties in the districts, or to provide ongoing funding for the expenses to maintain improvements associated with and resulting from the development of properties within the districts.

## COMMUNITY FACILITIES DISTRICT

This is a special tax levied on certain new developments in various areas of the City to mitigate the impact to the City of providing police services, fire protection and suppression services, and park services to these areas.

## SUMMARY OF REVENUES
### General Fund

| FUND | SECTION |
|---|---|
| 100 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Taxes** | | | | | | |
| | Property Taxes: | | | | | | |
| 41110.0000 | Current Year Secured | $ 5,570,261 | $ 5,362,305 | $ 5,538,290 | $ 5,250,780 | $ 5,040,750 | $ 5,141,570 |
| 41110.6200 | Redevelopment Agency Pass Through | (582,013) | (569,794) | (669,480) | (526,910) | (505,840) | (515,960) |
| 41112.0000 | Property Tax in Lieu of VLF | 2,287,715 | 2,211,146 | 2,279,620 | 2,157,410 | 2,071,110 | 2,112,530 |
| 41120.0000 | Current Year Unsecured | 143,569 | 140,371 | 138,710 | 127,990 | 123,830 | 125,070 |
| 41130.0000 | Current Year Supplemental | 240,293 | 99,997 | 180,000 | 40,000 | 75,000 | 125,000 |
| 41140.0000 | Prior Year Secured and Unsecured | (5,338) | (10,464) | (5,000) | (5,000) | (5,000) | (5,000) |
| 41150.0000 | Property Tax Penalties & Interest | - | 2 | - | - | - | - |
| | Sales Tax: | | | | | | |
| 41210.0000 | Sales & Use Tax | 2,209,700 | 1,999,479 | 2,192,400 | 2,193,420 | 2,235,850 | 2,345,930 |
| 41211.0000 | Sales Tax in Lieu | 809,822 | 584,420 | 738,700 | 684,910 | 740,360 | 785,740 |
| 41330.0003 | Transient Occupancy Tax | 418,631 | 409,177 | 410,000 | 465,730 | 470,000 | 479,400 |
| 41610.0000 | Property Transfer Tax | 76,660 | 73,195 | 68,470 | 68,470 | 71,890 | 73,330 |
| | Franchise Taxes: | | | | | | |
| 41410.0000 | Cable Television | 237,745 | 232,555 | 242,530 | 215,440 | 220,000 | 217,800 |
| 41420.0000 | Electricity | 215,531 | 211,428 | 219,870 | 203,430 | 210,000 | 213,150 |
| 41430.0000 | Garbage Disposal | 368,940 | 367,446 | 380,750 | 361,800 | 365,420 | 365,420 |
| 41431.0000 | Chicago Grade Landfill Fee | 13,702 | 13,544 | 16,000 | 13,500 | 13,500 | 13,600 |
| 41433.0000 | Recycling Fees | 6,037 | 36,104 | 15,000 | 18,000 | 18,000 | 18,150 |
| 41440.0000 | Gas | 214,142 | 123,203 | 195,000 | 141,020 | 140,000 | 140,700 |
| 41470.0000 | Wastewater | 35,000 | 34,894 | 34,310 | 35,000 | 35,420 | 35,850 |
| | Business License Tax: | | | | | | |
| 41520.0005 | Business Licenses | 153,110 | 149,201 | 162,500 | 150,000 | 150,000 | 150,000 |
| | **Total Taxes** | 12,413,507 | 11,468,209 | 12,137,670 | 11,594,990 | 11,470,290 | 11,822,280 |

**Permits and Fees**

## SUMMARY OF REVENUES
### General Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 100 | | | | | | | E |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **GENERAL FUND (100)** | | | | | | | |
| 42110.6020 | Construction Permits | $ 153,421 | $ 133,607 | $ 160,650 | $ 160,650 | $ 182,020 | $ 234,320 |
| 42110.6010 | General Plan Maintenance Permit | 2,676 | 2,761 | 2,140 | 2,350 | 3,840 | 2,930 |
| 42120.8010 | Grading and Drainage Permits | 15,065 | 14,494 | 15,000 | 5,100 | 5,780 | 21,210 |
| 42130.8010 | Encroachment Permits | 19,746 | 20,786 | 17,140 | 17,140 | 19,420 | 22,640 |
| 42140.6010 | Tree Application Fees | 13,463 | 7,782 | 14,280 | 8,000 | 9,060 | 9,970 |
| 42150.6010 | Planning Inspections | 2,119 | 681 | 2,140 | 800 | 910 | 2,050 |
| | **Total Permits and Fees** | 206,490 | 180,111 | 211,350 | 194,040 | 221,030 | 293,120 |
| | **Revenues from Other Agencies** | | | | | | |
| 43110.0000 | Motor Vehicle In-Lieu Fees (VLF) | 97,153 | 83,854 | 75,000 | 80,000 | 82,500 | 84,000 |
| | Other Intergovernmental: | | | | | | |
| 43431.0000 | Homeowner's Relief | 49,227 | 47,118 | 47,740 | 45,480 | 46,120 | 46,500 |
| 43432.0000 | State Mandated Cost | 1,179 | 10,167 | 19,000 | 9,000 | 9,000 | 9,000 |
| 43434.4120 | P.O.S.T. | 21,017 | 26,690 | 26,800 | 26,800 | 25,420 | 25,420 |
| | Grants: | | | | | | |
| 43614.4580 | Bulletproof Vest Grant | 845 | 2,062 | - | - | - | - |
| 43614.455X | Federal JAG grants | - | 49,321 | 8,000 | - | 4,900 | - |
| | Office of Traffic Safety Grants: | | | | | | |
| 43624.4549 | 2009 DUI Mini Grant | 12,345 | 8,361 | - | - | - | - |
| 43624.4550 | 2010 DUI Mini Grant | - | 12,606 | 8,460 | 8,460 | - | - |
| 43624.4540 | 2010 Seatbelt Mini Grants | - | 8,446 | 4,020 | 4,020 | - | - |
| 43624.4541 | 2011 OTS DUI Grant | - | - | 112,120 | 81,390 | 30,730 | - |
| 43624.4569 | ABC Police Grant | 27,576 | - | - | - | - | - |
| 43681.4001 | Avoid the 14 DUI Grant | 12,398 | 14,898 | 2,260 | 2,260 | 2,240 | - |
| 43681.4597 | Wireless 911 Project Grant | - | - | 30,000 | 30,000 | - | - |

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 100 | | | | | | | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Revenues from Other Agencies** *(continued)* | | | | | | |
| | Grants: *(continued)* | | | | | | |
| 43631.5577 | FEMA Firefighters Assistance Grant-Operations & Safety | $ - | $ - | $ 25,780 | $ 25,390 | $ - | $ - |
| 43449.5001 | Fire Safe Council Grant | - | 34,444 | - | - | 13,000 | - |
| 43625.6576 | On the Job Training Grant | - | 3,008 | - | - | - | - |
| 43651.0000 | County SLO Works Program Grant | - | 1,629 | - | - | - | - |
| 43625.1505 | Cal EMA Earthquake Reimbursement | 1,728 | 1,728 | 1,730 | 1,730 | 880 | 880 |
| 43625.2505 | Cal EMA Earthquake Administration | 4,169 | - | - | - | - | - |
| 43631.1505 | FEMA Earthquake Reimbursement | 5,184 | 5,184 | 5,180 | 5,180 | 2,630 | 2,630 |
| 43631.2505 | FEMA Earthquake Administration | 833 | - | - | - | - | - |
| | **Total Revenue from Other Agencies** | 233,654 | 309,516 | 366,090 | 319,710 | 217,420 | 168,430 |
| | **Charges for Services** | | | | | | |
| | Safety: | | | | | | |
| 44010.5001 | First Response Charge | 103,158 | 102,364 | 110,510 | 102,370 | 104,420 | 106,510 |
| 44021.5010 | Weed Abatement | 147,406 | 94,461 | 100,000 | 117,990 | 120,000 | 122,400 |
| 44034.5040 | Fire Classes | - | 1,660 | - | - | 2,000 | 2,000 |
| 44030.5001 | Other Fire Revenues | 94 | 74 | 50 | 50 | 50 | 50 |
| 44040.4001 | False Alarms- Police | 4,935 | 8,190 | 3,310 | 4,200 | 4,640 | 4,640 |
| 44050.4001 | Mutual Aid- Police | - | - | - | - | - | - |
| 44050.5001 | Mutual Aid- Fire | 887,899 | 518,053 | 869,160 | 120,880 | 199,420 | 199,420 |
| 44061.4001 | Police Report Sales | 715 | 877 | 780 | 750 | 550 | 550 |

## SUMMARY OF REVENUES
## General Fund

| FUND | SECTION |
|---|---|
| 100 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Charges for Services** *(continued)* | | | | | | |
| | Safety *(continued)*: | | | | | | |
| 44063.4001 | Booking Fees | $ 109 | $ - | $ - | $ - | $ - | $ - |
| 44064.4001 | D.U.I. Fees | - | - | 1,500 | - | - | - |
| 44065.4001 | Vehicle Release Fees | 13,500 | 11,160 | 15,750 | 9,520 | 9,890 | 9,650 |
| 44066.4001 | Citation Sign Off | 1,620 | 1,580 | 1,330 | 880 | 910 | 960 |
| 44067.4001 | Fingerprints | 16,875 | 16,957 | 16,500 | 16,500 | 17,000 | 17,000 |
| 44068.4001 | VIN Verification | 440 | 480 | 500 | 600 | 520 | 500 |
| 44069.4001 | Other Police Services | 6,155 | 7,440 | 8,270 | 4,180 | 6,180 | 6,180 |
| | Development: | | | | | | |
| 44110.6010 | Zoning Fees | 8,064 | 22,059 | 42,840 | 13,440 | 13,840 | 13,840 |
| 44120.6010 | Subdivision Fees- Planning | 8,455 | 12,725 | 25,700 | 6,350 | 9,090 | 9,090 |
| 44120.8010 | Subdivision Fees- Public Works | 8,000 | 2,510 | 10,710 | 700 | 2,830 | 3,110 |
| 44130.6010 | General & Specific Plans | 8,440 | 3,525 | 13,560 | - | 3,630 | 3,630 |
| 44135.6010 | EIR, Specific Plans & Annexations | 68,145 | 92,109 | 392,610 | 492,500 | 290,000 | 290,000 |
| 44140.6010 | Appeals | 2,120 | 685 | 1,610 | - | 710 | 710 |
| 44145.6010 | Assessment District Formations & Annexations | 6,509 | 7,040 | 8,880 | - | - | - |
| 44160.5001 | Plan Check Fees- Fire | 23,777 | 16,083 | 17,680 | 17,680 | 20,030 | 25,030 |
| 44160.6010 | Plan Check Fees- Planning | 51,808 | 14,584 | 48,200 | 18,000 | 20,390 | 22,780 |
| 44160.6020 | Plan Checks- Building | 357,411 | 126,275 | 305,000 | 120,000 | 135,960 | 178,320 |
| 44160.8010 | Plan Check and Inspection Fees- Public Works | 61,343 | 38,739 | 50,000 | 20,000 | 43,260 | 36,990 |
| 44170.5001 | Inspections- Fire | 6,549 | 5,017 | 8,450 | 4,000 | 4,530 | 4,980 |
| 44190.6010 | Other Planning Fees | 1,442 | 3,957 | 990 | 2,000 | 2,270 | 2,500 |
| 44190.6020 | Other Building Fees | (12,400) | - | - | - | - | - |
| 44190.8010 | Other Public Works Fees | 294 | 458 | 300 | 5,020 | 340 | 370 |

## SUMMARY OF REVENUES
### General Fund

| FUND | SECTION |
|---|---|
| 100 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Charges for Services** *(continued)* | | | | | | |
| | Recreation: | | | | | | |
| 44201.7110 | Advertising | $ 2,040 | $ 122 | $ - | $ - | $ - | $ - |
| 44211.7111 | Aquatics Program | 5,285 | 12,185 | 8,600 | 16,000 | 16,000 | 16,000 |
| 44220.7112 | Adult Sports Program | 36,687 | 49,162 | 41,200 | 49,780 | 50,780 | 50,780 |
| 44230.7113 | Youth Sports Activities | 42,835 | 36,125 | 30,900 | 38,500 | 39,000 | 39,500 |
| 44250.7116 | Classes | 59,148 | 78,377 | 63,000 | 80,000 | 80,000 | 82,400 |
| 44260.7117 | Special Events | 38,450 | 25,054 | 35,540 | 25,700 | 26,210 | 26,210 |
| 44290.7119 | Skate Park Revenues | - | 130 | - | - | - | - |
| | Youth Center: | | | | | | |
| 44280.7170 | CPCC Teen Center Memberships | 5,504 | 4,803 | 4,500 | 3,360 | 3,500 | 3,500 |
| 44451.7170 | CPCC Rentals | 6,589 | 9,575 | 5,800 | 18,500 | 22,500 | 23,000 |
| 44455.7170 | CPCC Security Guard | - | 72 | - | 270 | 300 | 300 |
| 44457.7170 | CPCC Equipment Rental | 235 | 320 | - | 600 | 600 | 600 |
| | Administrative Charges: | | | | | | |
| 44310.0000 | Copies | 2,839 | 1,640 | 2,500 | 1,650 | 1,650 | 1,650 |
| 44320.0000 | Filming Permit | - | - | - | - | - | - |
| 44361.6010 | Generation of Labels Fee | 1,750 | 1,550 | 1,930 | 1,500 | 1,700 | 1,870 |
| 44362.6010 | Mailing Fee | 1,770 | 1,200 | 2,140 | 1,000 | 1,130 | 1,240 |
| 44363.6010 | Map Folding Fee | - | 32 | - | - | - | - |
| 44364.6010 | Document Imaging Fee | 19,591 | 14,612 | 18,750 | 15,000 | 17,000 | 18,700 |
| 44372.0005 | Business License Renewal Fees | 15,502 | 217 | 16,650 | - | - | - |
| 44375.0005 | Business License Application | 20,610 | 17,535 | 20,850 | 20,850 | 21,480 | 22,770 |
| 44399.0000 | Other Administrative Fees | 318 | - | - | - | - | - |

## SUMMARY OF REVENUES
### General Fund

| FUND | SECTION |
|---|---|
| 100 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Charges for Services** *(continued)* | | | | | | |
| | Pavilion and Other Rentals: | | | | | | |
| 44481.7120 | Pavilion Rentals | $ 130,495 | $ 114,915 | $ 120,000 | $ 120,000 | $ 120,000 | $ 120,000 |
| 44411.7120 | Pavilion Concessions | 4,472 | 22,889 | 15,000 | 20,000 | 22,900 | 23,500 |
| 44485.7120 | Security Guard Revenue | 7,143 | 5,981 | 5,700 | 5,700 | 5,700 | 5,800 |
| 44422.7120 | Other Pavilion Rentals | 1,026 | 2,013 | 1,500 | 2,500 | 2,500 | 2,500 |
| 44472.7110 | Ranger House Rentals | 2,128 | 1,558 | 1,600 | 1,600 | 1,600 | 1,600 |
| 44492.7150 | City Hall Building Rentals | - | - | - | - | - | - |
| 44422.0000 | Other Property Rentals | 2,364 | 1,992 | 1,000 | 1,100 | 1,500 | 1,500 |
| | Parks: | | | | | | |
| 44583.8130 | Park Reservation Charges | 22,931 | 28,788 | 22,100 | 30,000 | 31,500 | 31,500 |
| 44511.8130 | Park Concessions | 1,407 | 3,067 | 500 | 3,600 | 3,000 | 3,000 |
| 44538.8160 | Road Closure Fees | 660 | 10,450 | - | 10,450 | 10,760 | 10,760 |
| | Zoo: | | | | | | |
| 44610.7140 | Admission | 175,226 | 161,235 | 226,800 | 159,000 | 207,000 | 207,000 |
| 44621.7140 | Sales | 6,507 | 2,785 | 6,870 | 1,650 | 2,500 | 2,500 |
| 44622.7140 | Sale of Zoo Assets | 212 | 176 | 200 | 200 | 200 | 200 |
| 44623.7140 | Food Sales | 5,726 | 4,032 | 6,230 | 3,100 | 4,000 | 4,000 |
| 44624.7140 | Vendor Concessions | 1,830 | 2,172 | 5,000 | 2,000 | 2,000 | 2,000 |
| 44260.7140 | Special Events- Zoo | - | 705 | - | 1,000 | 1,200 | 1,500 |
| 44630.7140 | Educational Program | 10,807 | 14,507 | 15,000 | 15,000 | 20,000 | 25,000 |
| | **Total Charges for Services** | 2,414,950 | 1,739,038 | 2,734,050 | 1,727,220 | 1,730,670 | 1,792,090 |

## SUMMARY OF REVENUES
### General Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 100 | | | | | | | E |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **GENERAL FUND (100)** | | | | | | | |
| | **Fines and Forfeitures** | | | | | | |
| 45110.4001 | Motor Vehicle Fines | $ 85,847 | $ 65,889 | $ 75,000 | $ 60,000 | $ 60,000 | $ 60,000 |
| 45115.4001 | Traffic School Fines | 18,528 | 16,581 | 15,000 | 10,000 | 10,000 | 10,000 |
| 45120.4001 | Red Light Fines | 1,526 | 388 | 1,000 | 2,500 | 2,500 | 2,500 |
| 45125.4001 | Fix-It Fines | 1,639 | 2,568 | 1,500 | 2,300 | 2,300 | 2,300 |
| 45127.4001 | Other County Fines | 16 | 70 | - | 20 | - | - |
| 45130.4001 | Health & Safety Fines | 599 | 237 | 500 | 250 | 250 | 250 |
| 45150.4001 | Misdemeanor Fines | 14,850 | 9,303 | 12,500 | 9,000 | 9,500 | 9,500 |
| 45241.4001 | City Parking Fines | 5,094 | 1,598 | 4,880 | 700 | 2,700 | 2,700 |
| 45250.5001 | Fire Department Fines | 500 | 715 | 500 | 500 | 500 | 500 |
| 45257.5001 | Code Enforcement Fines | - | - | - | - | - | - |
| 45930.0005 | Business License Late Fees | 8,156 | 6,599 | 5,500 | 6,500 | 6,500 | 6,700 |
| 45910.0000 | Other Penalties | 620 | 380 | 500 | 500 | 500 | 500 |
| | **Total Fines and Forfeitures** | 137,375 | 104,328 | 116,880 | 92,270 | 94,750 | 94,950 |
| | **Revenue from Use of Money** | | | | | | |
| | Investment Earnings: | | | | | | |
| 46110.0000 | Pooled Investment Interest | 155,180 | 50,106 | 57,700 | 57,700 | 47,700 | 37,700 |
| 46111.0000 | Adjustment to Fair Market Value | 25,895 | (2,932) | - | - | - | - |
| 46220.0000 | Interest on RDA Loans | 117,852 | 115,477 | 122,000 | 122,000 | 122,500 | 122,500 |
| 46510.0000 | Other Interest Earned | 12,250 | 8,565 | 16,150 | 10,150 | 9,850 | 10,300 |
| | **Total Revenue from Use of Money** | 311,177 | 171,216 | 195,850 | 189,850 | 180,050 | 170,500 |

## SUMMARY OF REVENUES
### General Fund

| FUND | SECTION |
|---|---|
| 100 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND (100)** | | | | | | | |
| | **Other Revenues** | | | | | | |
| 47210.0000 | Workers' Compensation Reimbursement | $ 16,559 | $ 18,651 | $ 10,000 | $ 14,710 | $ 15,010 | $ 12,750 |
| 47860.0000 | Dove Creek Commercial Mitigation | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 47890.0000 | Miscellaneous Revenue | 13,325 | 12,857 | 8,800 | 10,040 | 8,850 | 8,850 |
| | Donations: | | | | | | |
| 47900.4000 | Police Donations | 539 | 1,866 | 1,430 | 1,420 | 1,500 | 1,500 |
| 47900.4992 | Link Donations | - | - | - | - | - | - |
| 47900.5000 | Fire Donations | 2,641 | - | - | 2,980 | 30,000 | 30,000 |
| 47900.7110 | Recreation Donations | - | - | - | - | - | - |
| 47900.7120 | Pavilion Donations | 4,600 | - | - | - | - | - |
| 47900.8130 | Parks Donations | 1,808 | 2,095 | - | 2,000 | - | - |
| | Zoo Donations: | | | | | | |
| 47900.7140 | General Zoo Donations | 2,149 | 3,651 | 3,000 | 2,200 | 3,000 | 3,000 |
| 47903.7140 | Zoological Society Annual Contribution | 15,000 | 41,007 | 20,000 | 20,000 | 20,000 | 20,000 |
| 47903.7140 | Zoo Society Education Curator Donation | 26,542 | 15,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | Interfund Administrative Charges: | | | | | | |
| 47110.0000 | General Overhead Allocation | 291,650 | 330,800 | 338,500 | 338,500 | 300,430 | 303,980 |
| 47120.0000 | Service Charges to Redevelopment Agency | 43,520 | 55,320 | 55,030 | 55,030 | 49,710 | 50,100 |
| 47121.0000 | Service Charges to RDA Economic Development | 134,610 | 170,820 | 170,050 | 170,050 | 168,290 | 169,680 |
| 47121.0000 | Service Charges to Low / Moderate Income Housing Fund | - | 25,040 | 25,770 | 25,770 | 23,510 | 23,880 |

## SUMMARY OF REVENUES
## General Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 100 | | | | | | | E |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **GENERAL FUND (100)** | | | | | | | |
| | **Other Revenues *(continued)*** | | | | | | |
| | Interfund Administrative Charges *(continued)*: | | | | | | |
| 47122.0000 | Service Charges to In Lieu Low / Moderate Income Housing Fund | $ - | $ 17,730 | $ 18,460 | $ 18,460 | $ 12,720 | $ 12,990 |
| 47129.0000 | Service Charges to Technology Fund | 32,110 | 32,220 | 32,030 | 32,030 | 31,850 | 32,130 |
| 47180.0000 | Public Works Allocation to Other Funds | 346,270 | 303,690 | 307,980 | 307,980 | 322,110 | 323,080 |
| 47185.0000 | Service Charges to Capital Projects | 144,365 | 254,925 | 239,860 | 227,570 | 247,060 | 254,470 |
| 47195.0000 | C.D.B.G. Administration | 17,692 | 15,620 | 17,000 | 10,470 | 11,250 | 11,590 |
| 47125.0000 | Service Charges to Assessment Districts | 10,034 | 34,255 | 38,500 | 54,840 | 50,990 | 49,460 |
| | **Total Other Revenues** | 1,143,414 | 1,375,547 | 1,331,410 | 1,339,050 | 1,341,280 | 1,352,460 |
| | **Other Sources** | | | | | | |
| 49581.0000 | Transfer in from Community Facilities District #2005-01 | 302,952 | 267,130 | 276,430 | 276,430 | 329,130 | 328,970 |
| 49890.0000 | Cash Contribution from Technology Services and Replacement Fund | - | - | 75,800 | 75,800 | 115,000 | 85,000 |
| 48880.0000 | Cash Contribution from Vehicle and Equipment Replacement Fund | - | - | 60,090 | 60,090 | 37,670 | 38,530 |
| | **Total Other Sources** | 302,952 | 267,130 | 412,320 | 412,320 | 481,800 | 452,500 |
| | **Total General Fund** | $ 17,163,519 | $ 15,615,095 | $ 17,505,620 | $ 15,869,450 | $ 15,737,290 | $ 16,146,330 |

## SUMMARY OF REVENUES
## Gas Tax Fund

| FUND | SECTION |
|---|---|
| 260 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GAS TAX FUND (260)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43413.0000 | Section 2103 Streets | $ - | $ - | $ - | $ 286,140 | $ 316,780 | $ 329,450 |
| 43415.0000 | Section 2105 Streets | 153,443 | 155,891 | 157,290 | 153,800 | 150,740 | 146,220 |
| 43416.0000 | Section 2106 Construction | 123,200 | 127,492 | 123,710 | 126,480 | 123,960 | 120,240 |
| 43417.0000 | Section 2107 Maintenance | 204,225 | 207,769 | 205,930 | 204,670 | 200,600 | 194,580 |
| 43418.0000 | Section 2107.5 Engineering | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 15,323 | 5,625 | 7,500 | 5,790 | 5,750 | 7,100 |
| | **Other Revenues** | | | | | | |
| 47185.0000 | Personnel Charges to Capital Projects | 241 | - | - | - | - | - |
| 47830.0000 | Damage Reimbursements | 26,625 | 4,170 | - | - | - | - |
| 47890.0000 | Miscellaneous Revenue | - | 394 | - | - | - | - |
| | **Other Sources** | | | | | | |
| 49526.0000 | Transfer from Traffic Congestion Relief Fund | 5,052 | 125,000 | 125,000 | - | - | - |
| 49510.0000 | Transfer from General Fund | 387,360 | 117,080 | 120,760 | - | - | - |
| | **Total Gas Tax Fund** | $ 921,469 | $ 749,421 | $ 746,190 | $ 782,880 | $ 803,830 | $ 803,590 |

## SUMMARY OF REVENUES
## Wastewater Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 527 | | | | | | | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **WASTEWATER FUND (527)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42310.8270 | Permits & Inspections | $ 4,218 | $ 380 | $ 4,610 | $ 500 | $ 1,300 | $ 1,420 |
| 42320.8270 | Extension Fees | 16,490 | 6,200 | 15,610 | 5,250 | 12,880 | 14,090 |
| 42330.8278 | Sewer Connection Fees | 12,114 | 3,091 | 8,610 | 2,030 | 7,770 | 8,340 |
| 42345.8278 | North El Camino Real Reimbursement | 4,699 | - | - | - | - | - |
| | **Charges for Services** | | | | | | |
| 44711.8270 | Sewer Charges- Operations | 1,300,705 | 1,294,499 | 1,288,290 | 1,275,910 | 1,281,750 | 1,283,210 |
| 44711.8278 | Sewer Charges- Capital | 452,974 | 450,678 | 448,380 | 443,800 | 445,960 | 446,500 |
| 44721.8270 | Well Water | 40,478 | 38,592 | 30,900 | 35,300 | 36,000 | 38,000 |
| 44731.8270 | Tap-in Fees | 487 | 1,400 | 1,400 | 300 | 500 | 500 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.8270 | Pooled Investment Interest | 269,241 | 146,589 | 292,270 | 124,490 | 115,750 | 127,740 |
| 46111.8270 | Adjustment to Fair Market Value | 50,340 | 6,969 | - | - | - | - |
| 46207.8278 | Interest on Assessment Loans #7 | 1,472 | 736 | - | - | - | - |
| 46209.8278 | Interest on Assessment Loans #9 | 3,742 | 2,673 | 1,600 | 1,600 | 540 | - |
| 46210.8278 | Interest on Assessment Loans #10 | 508 | 336 | 180 | 180 | - | - |
| | **Other Revenues** | | | | | | |
| 47890.8270 | Miscellaneous Revenues | 2,254 | 4,539 | - | - | - | - |
| | **Other Sources** | | | | | | |
| 49101.0000 | Proceeds from Sale of Fixed Assets | 698 | 83 | - | - | - | - |
| | **Total Wastewater Fund** | $ 2,160,420 | $ 1,956,765 | $ 2,091,850 | $ 1,889,360 | $ 1,902,450 | $ 1,919,800 |

## SUMMARY OF REVENUES
### Transit Fund

| FUND | SECTION |
|---|---|
| 529 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **TRANSIT FUND (529)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43422.0000 | Article 3- Audit | $ 3,650 | $ 4,000 | $ 3,870 | $ 3,100 | $ 3,100 | $ 3,100 |
| 43424.0000 | Article 4- Transit | 262,988 | 260,526 | 296,940 | 275,500 | 211,550 | 203,670 |
| 43426.0000 | Article 6.5- STA Discretionary | 22,362 | - | - | 6,080 | 5,000 | 5,000 |
| 43427.0000 | Article 6.5- STA Operator | 2,755 | - | - | 13,830 | 50,230 | 50,230 |
| 43429.0000 | Article 8-Transit Cap | - | 1,044 | - | - | - | - |
| 43616.0000 | Federal- Section 5307 Operating | 194,000 | 215,000 | 190,000 | 219,350 | 215,000 | 215,000 |
| 43634.8190 | Capital 5307 Funds -Transit Center | - | 4,176 | 80,340 | 54,400 | 25,940 | - |
| 43634.8761 | Capital 5307 Funds - Bus Stop Improvements | 4,919 | 7,561 | 18,310 | 7,340 | 10,970 | - |
| 43679.8030 | Prop 1B- Driver and Vehicle Safety and Security Project | - | 16,003 | 4,000 | 3,440 | - | - |
| 43679.8130 | PTMISEA- Driver And Vehicle Safety | - | - | - | 8,760 | - | - |
| 43679.8 | PTMISEA- Transit Center Construction | - | - | - | - | 100,000 | 800,000 |
| 43635.8011 | ARRA- North County Shuttle Bus | - | - | 117,000 | 101,170 | 15,830 | - |
| 43635.9011 | ARRA- Dial-a-Ride Bus | - | 61,585 | 3,520 | 730 | - | - |
| 43635.8032 | ARRA- Bus Stop Improvements | - | - | 70,000 | 69,200 | 800 | - |
| 43635.8035 | ARRA- Bus Shelter / Paved Parking Area | - | 477 | 19,520 | 110 | 19,410 | - |
| 43635.8036 | ARRA- North County Shuttle Farebox | - | 14,866 | - | - | - | - |
| | **Charges for Services** | | | | | | |
| 44810.8291 | Dial-A-Ride Fares | 43,103 | 45,738 | 43,000 | 43,000 | 60,400 | 60,400 |
| 44811.8291 | Special Fares- Dial-A-Ride | 7,891 | 8,584 | - | 6,400 | 8,450 | 8,450 |
| 44810.8292 | Fixed Route Fares | 40,246 | 33,994 | 51,600 | 32,330 | 40,010 | 40,010 |
| 44811.8292 | Special Fares- Fixed Route | 20,801 | 22,211 | 20,400 | 20,400 | 3,000 | 3,000 |

## SUMMARY OF REVENUES
## Transit Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 529 | | | | | | | E |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **TRANSIT FUND (529) (continued)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ (5,929) | $ (5,306) | $ 1,050 | $ (4,540) | $ (4,600) | $ (5,830) |
| | **Other Revenues** | | | | | | |
| 49101.0000 | Proceeds from Sale of Fixed Assets | - | 4,798 | - | - | - | - |
| | **Total Transit Fund** | $ 596,786 | $ 695,257 | $ 919,550 | $ 860,600 | $ 765,090 | $ 1,383,030 |

## SUMMARY OF REVENUES
## Building Maintenance Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 615 | | | | | | | E |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **BUILDING MAINTENANCE FUND (615)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43631.1505 | FEMA- Disaster 1505 (Earthquake) | $ 280,197 | $ 280,675 | $ 280,200 | $ 280,200 | $ 280,200 | $ 280,200 |
| 43625.1505 | OES- Disaster 1505 (Earthquake) | 93,399 | 93,558 | 93,400 | 93,400 | 93,400 | 93,400 |
| 43635.8151 | ARRA - Energy Efficiency and Conservation Block Grant | - | - | - | - | 152,640 | - |
| | **Charges for Services** | | | | | | |
| 44910.7150 | Building Maintenance Charges | 958,326 | 312,200 | 320,250 | 320,250 | 270,130 | 271,340 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 67,740 | 34,442 | 89,310 | 25,750 | 25,190 | 31,620 |
| | **Total Building Maintenance Fund** | $ 1,399,662 | $ 720,875 | $ 783,160 | $ 719,600 | $ 821,560 | $ 676,560 |

## SUMMARY OF REVENUES
## Technology Services and Replacement Fund

| FUND | SECTION |
|---|---|
| 690 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **TECHNOLOGY SERVICES AND REPLACEMENT FUND (690)** | | | | | | | |
| | **Charges for Services** | | | | | | |
| 44910.2900 | Computer Maintenance Charges | $ 722,520 | $ 612,840 | $ 573,840 | $ 564,080 | $ 571,180 | $ 573,760 |
| 44920.2900 | Annual Computer Replacement Charges | 87,220 | 72,735 | 72,740 | 72,740 | 67,400 | 67,400 |
| 44034.2900 | City-Run Classes - Technology | 16,400 | - | - | - | - | - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 31,583 | 17,215 | 32,150 | 14,340 | 14,300 | 17,710 |
| | **Other Revenue** | | | | | | |
| 49101.0000 | Proceeds from Sale of Fixed Assets | 1,399 | - | - | - | - | - |
| 47890.0000 | Miscellaneous Revenue | 41 | 280 | - | - | - | - |
| | **Total Technology Services and Replacement Fund** | $ 859,163 | $ 703,070 | $ 678,730 | $ 651,160 | $ 652,880 | $ 658,870 |

## SUMMARY OF REVENUES
## Vehicle and Equipment Replacement Fund

| FUND | SECTION |
|---|---|
| 680 | E |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **VEHICLE AND EQUIPMENT REPLACEMENT FUND (680)** | | | | | | | |
| | **Charges for Services** | | | | | | |
| 44920.2800 | Annual Vehicle Replacement Charges | $ 319,900 | $ 144,640 | $ 123,100 | $ 123,100 | $ 125,160 | $ 124,310 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 71,159 | 35,048 | 70,390 | 27,930 | 27,740 | 34,750 |
| | **Other Sources** | | | | | | |
| 49101.0000 | Proceeds from Sale of Fixed Assets | 6,401 | 2,754 | - | - | - | - |
| 47890.0000 | Miscellaneous Revenue | - | 362 | - | - | - | - |
| | **Total Vehicle & Equipment Replacement Fund** | $ 397,460 | $ 182,804 | $ 193,490 | $ 151,030 | $ 152,900 | $ 159,060 |

## SUMMARY OF REVENUES
### Capital Projects Fund

| FUND 310 | | | | | | | SECTION F |
|---|---|---|---|---|---|---|---|
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **CAPITAL PROJECTS FUND (310)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| | Grant Revenue | | | | | | |
| 43647.7944 | SLOCOG Grant- Curbaril Park & Ride | $ 4,737 | $ 25,669 | $ 19,590 | $ - | $ - | $ - |
| 43635.9940 | RSHA- Santa Rosa Road Rehabilitation | - | 25,454 | 243,300 | 229,830 | - | - |
| 43635.8940 | ARRA Regional Funds- Santa Rosa Road Rehabilitation | - | 12,702 | 487,540 | 460,560 | - | - |
| 43635.8042 | ARRA Regional Funds- Downtown Streetscape III | - | - | 685,000 | 298,070 | 386,930 | - |
| 43679.8217 | Urban Greening for Sustainable Communities Grant- Zoo & Lake Park Green Parking Lot Project | - | - | - | - | 282,000 | 282,000 |
| 43677.8800 | State River Parkways Grant | - | - | 418,560 | - | 209,280 | 209,280 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 36,242 | 15,702 | 12,780 | 10,840 | 10,790 | 9,370 |
| | **Other Revenue** | | | | | | |
| 47900.4992 | Donations | - | 3,071 | - | - | - | - |
| 47890.0000 | Miscellaneous Revenues | - | 2,025 | - | - | - | - |
| | **Other Sources** | | | | | | |
| | Transfer In From: | | | | | | |
| 49525.8880 | Local Transportation Funds- Atascadero Creek Trail | - | 5,870 | 144,130 | - | 50,000 | - |
| 49525.8042 | Local Transportation Funds- Downtown Streetscape III | - | - | 392,490 | - | 392,490 | - |

## SUMMARY OF REVENUES
## Capital Projects Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 310 | | | | | | | F |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **CAPITAL PROJECTS FUND (310)** | | | | | | | |
| | **Other Sources (continued)** | | | | | | |
| | Transfer In From: (continued) | | | | | | |
| 49552.8042 | 2005 Redevelopment Bond Project Fund- Downtown Streetscape III | $ - | $ 86,429 | $ 42,540 | $ 42,540 | $ - | $ - |
| 49512.8042 | Blight Elimination Project Fund- Downtown Streetscape III | - | - | 165,100 | 9,390 | 155,710 | - |
| 49520.8827 | Redevelopment Agency Funds- Lake Park Frontage Road | - | 2,862 | 427,320 | 51,510 | 425,810 | - |
| 49552.8654 | 2005 Redevelopment Bond Project Fund- Downtown Streetscape II | 1,301,115 | 1,624,170 | - | - | - | - |
| 49570.8543 | Government Facilities Fee Fund- Corporate Yard Relocation | 95,000 | - | - | - | - | - |
| | **Total Capital Projects Fund** | $ 1,437,094 | $ 1,803,954 | $ 3,038,350 | $ 1,102,740 | $ 1,913,010 | $ 500,650 |

## SUMMARY OF REVENUES
## AB2928 Traffic Congestion Relief Fund

| FUND | SECTION |
|---|---|
| 262 | F |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **AB2928 TRAFFIC CONGESTION RELIEF FUND (262)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43437.0000 | AB2928 Funds | $ 241,600 | $ 257,473 | $ 296,320 | $ - | $ - | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 2,227 | 776 | 90 | 3,000 | - | - |
| | **Other Sources** | | | | | | |
| | Transfer In From: | | | | | | |
| 49560.0000 | Gas Tax Fund for Streets Projects | - | - | - | - | - | - |
| | **Total AB2928 Traffic Congestion Relief Fund** | $ 243,827 | $ 258,249 | $ 296,410 | $ 3,000 | $ - | $ - |

## SUMMARY OF REVENUES
## Local Transportation Fund

| FUND | SECTION |
|---|---|
| 265 | F |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **LOCAL TRANSPORTATION FUND (265)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43421.0000 | TDA Non-Transit- Bikepath | $ 18,511 | $ 15,601 | $ 19,000 | $ 15,150 | $ 16,820 | $ 16,820 |
| 43428.0000 | TDA Non-Transit- Streets | 419,862 | 316,703 | 449,080 | 240,070 | 464,950 | 435,190 |
| 43437.8650 | Proposition 1B Allocation | 406,859 | - | - | - | - | - |
| 43458.8948 | School Contribution- San Gabriel Routes to School Project | 2,562 | 15,233 | 3,500 | 3,500 | - | - |
| 43643.8924 | USHA Grants- Atascadero Avenue | - | - | - | - | 233,000 | - |
| 43642.8948 | Routes to School- San Gabriel | 51,251 | 304,670 | 70,080 | 14,440 | - | - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 20,639 | 8,784 | 21,930 | 12,540 | 7,630 | 1,690 |
| | **Other Sources** | | | | | | |
| | Transfer In From: | | | | | | |
| 49531.8871 | Capital Projects Funds- San Fernando Road Rehabilitation | - | - | - | - | - | 444,160 |
| | **Total Local Transportation Fund** | $ 919,684 | $ 660,991 | $ 563,590 | $ 285,700 | $ 722,400 | $ 897,860 |

## SUMMARY OF REVENUES
## Street Maintenance Assessment Districts Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 267 | | | | | | | F |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **STREET MAINTENANCE ASSESSMENT DISTRICTS FUND (267)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41100.0000 | Assessment Fees | $ 2,080 | $ 2,140 | $ 2,100 | $ 2,100 | $ 2,100 | $ 2,100 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 1,566 | 782 | 1,650 | 650 | 380 | 140 |
| | **Total Street Maintenance Assessment Districts Fund** | $ 3,646 | $ 2,922 | $ 3,750 | $ 2,750 | $ 2,480 | $ 2,240 |

## SUMMARY OF REVENUES
## Circulation System Fees Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 281 | | | | | | | F |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **CIRCULATION SYSTEM FEES FUND (281)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 274,797 | $ 292,240 | $ 316,600 | $ 140,000 | $ 119,000 | $ 119,000 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 18,203 | 14,261 | 18,000 | 13,460 | 14,940 | 19,970 |
| | **Other Sources** | | | | | | |
| | Transfer in from: | | | | | | |
| 49525.8266 | Local Transportation Funds- Lewis Avenue Bridge | 4,748 | 3,589 | 4,100 | 390 | - | - |
| 49531.8266 | Capital Projects Fund- Lewis Avenue Bridge | 4,748 | 3,589 | 4,100 | 390 | - | - |
| 49552.8266 | 2005 Redevelopment Bond Project Fund- Lewis Avenue Bridge | 9,496 | 7,178 | 8,200 | 770 | - | - |
| | **Total Circulation System Fees Fund** | $ 311,992 | $ 320,857 | $ 351,000 | $ 155,010 | $ 133,940 | $ 138,970 |

## SUMMARY OF REVENUES
## Storm Drainage Facilities Fees Fund

| FUND<br>282 | | | | | | | SECTION<br>F |
|---|---|---|---|---|---|---|---|
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **STORM DRAINAGE FACILITIES FEES FUND (282)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 43,757 | $ 28,591 | $ 25,380 | $ 9,000 | $ 11,080 | $ 8,310 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 24,065 | 11,895 | 11,630 | 9,230 | 5,500 | 2,260 |
| | **Other Sources** | | | | | | |
| | Transfers in from: | | | | | | |
| 49523.8602 | Amapoa Tecorida Fund for Marchant Drainage Project | - | 3,775 | 88,570 | 15,000 | 74,970 | - |
| | **Total Storm Drainage Facilities Fees Fund** | $ 67,822 | $ 44,261 | $ 125,580 | $ 33,230 | $ 91,550 | $ 10,570 |

## SUMMARY OF REVENUES
## Amapoa Tecorida Fees Fund

| FUND | SECTION |
|---|---|
| 283 | F |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **AMAPOA TECORIDA FEES FUND (283)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ 2,904 | $ 1,343 | $ 770 | $ 970 | $ 1,000 | $ - |
| | **Total Amapoa Tecorida Fees Fund** | $ 2,904 | $ 1,343 | $ 770 | $ 970 | $ 1,000 | $ - |

## SUMMARY OF REVENUES
## Parkland Facilities Fees Fund

| FUND<br>287 | | | | | | | SECTION<br>F |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| PARKLAND FACILITIES FEES FUND (287) | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 139,717 | $ 67,522 | $ 95,810 | $ 80,430 | $ 68,370 | $ 51,280 |
| | **Revenues from Other Agencies** | | | | | | |
| 43687.0000 | Fire Safe Council Grant | - | - | 37,000 | 30,000 | 7,000 | - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 5,548 | 2,904 | 8,170 | 3,480 | 4,420 | 6,500 |
| | **Other Sources** | | | | | | |
| | Transfers in from: | | | | | | |
| 49536.8951 | Open Space Acquisition Fund-Stadium Park Easement | 6,200 | 98,687 | - | - | - | - |
| | **Total Parkland Facilities Fees Fund** | $ 151,465 | $ 169,113 | $ 140,980 | $ 113,910 | $ 79,790 | $ 57,780 |

## SUMMARY OF REVENUES
## Blight Elimination Projects Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 312 | | | | | | | F |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **BLIGHT ELIMINATION PROJECTS FUND (312)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ - | $ - | $ - | $ 24,430 | $ 88,930 | $ 88,100 |
| | **Other Sources** | | | | | | |
| 49520.8042 | Transfer in from Redevelopment General Fund for Blight Elimination Projects | - | - | 6,555,750 | 6,555,750 | - | - |
| 49552.6283 | Transfer in from 2005 Redevelopment Bond Project Fund Project Fund for Blight Elimination Projects | - | - | 187,950 | 187,950 | - | - |
| 49551.6283 | Transfer in from 2010 Redevelopment Bond Project Fund for Blight Elimination Projects | - | - | 1,433,120 | 1,433,120 | - | - |
| | **Total Blight Elimination Projects Fund** | $ - | $ - | $ 8,176,820 | $ 8,201,250 | $ 88,930 | $ 88,100 |

## SUMMARY OF REVENUES
## Assessment District #8 Capital Projects Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 348 | | | | | | | F |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **ASSESSMENT DISTRICT #8 CAPITAL PROJECTS FUND (348)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ 33 | $ 16 | $ - | $ 40 | $ - | $ - |
| | **Total Assessment District #8 Capital Projects Fund** | $ 33 | $ 16 | $ - | $ 40 | $ - | $ - |

## SUMMARY OF REVENUES
## Historic City Hall Rehabilitation Fund

| FUND<br>370 | | | | | | | SECTION<br>F |
|---|---|---|---|---|---|---|---|
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **HISTORIC CITY HALL REHABILITATION FUND (370)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43631.1505 | FEMA Earthquake Repairs | $ 30,426 | $ 1,228,723 | $ 8,898,650 | $ 430,010 | $ 3,399,690 | $ 1,511,760 |
| | FEMA Earthquake Mitigation Grant | - | 98,565 | - | 711,530 | 6,946,190 | 362,840 |
| 43625.1505 | CalEMA Earthquake Repairs | 10,142 | 409,574 | 2,966,230 | 143,340 | 1,133,230 | 503,920 |
| | CalEMA Earthquake Mitigation Grant | | 32,855 | - | 237,180 | 2,315,400 | 120,940 |
| 43625.8627 | CCHE Rehabilitation Reimbursement | 1,032,687 | 528,988 | 386,590 | 84,780 | 349,130 | - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | - | - | - | 49,520 | 78,110 | 18,160 |
| | **Other Sources** | | | | | | |
| 49520.8627 | Transfer in from Redevelopment Agency Fund for FEMA Administration | 19,164 | - | 79,140 | - | - | - |
| 49520.8627 | Transfer in from Redevelopment Agency Fund for Historic City Hall Rehabilitation | - | - | 4,577,020 | 35,600 | - | - |
| 49510.8631 | Transfer in from General Fund for FEMA Administration | 27,946 | - | - | - | - | - |
| 49551.8826 | Transfer in from 2010 Redevelopment Bond Project Fund | - | - | 13,000,000 | 13,000,000 | - | - |
| | **Total Historic City Hall Rehabilitation Fund** | $ 1,120,365 | $ 2,298,705 | $ 29,907,630 | $ 14,691,960 | $ 14,221,750 | $ 2,517,620 |

## SUMMARY OF REVENUES
## Colony Park Community Center Construction Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 397 | | | | | | | F |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **COLONY PARK COMMUNITY CENTER CONSTRUCTION FUND (397)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ - | $ (5,694) | $ - | $ (4,700) | $ (4,700) | $ (4,130) |
| | **Other Revenues** | | | | | | |
| 47900.0000 | Donations- General | 11,390 | 2,961 | - | - | - | - |
| 47900.7396 | Donations- The Lakes | - | - | 14,930 | 4,700 | 4,700 | 4,130 |
| | **Other Sources** | | | | | | |
| | Transfer in from: | | | | | | |
| 49552.8292 | 2005 Redevelopment Bond Project Fund | 4,927 | - | - | - | - | - |
| 49529.8292 | Parkland Facilities Fees Fund | 8,592 | - | - | - | - | - |
| 49588.8292 | Public Facilities Fees Fund | 52,956 | - | - | - | - | - |
| | **Total Colony Park Community Center Construction Fund** | $ 77,865 | $ (2,733) | $ 14,930 | $ - | $ - | $ - |

## SUMMARY OF REVENUES
## Community Facilities District 2005-01 Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 201 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **COMMUNITY FACILITIES DISTRICT 2005-1 FUND (201)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 262,954 | $ 278,711 | $ 280,280 | $ 291,410 | $ 318,450 | $ 334,370 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | (79) | (863) | - | 130 | 100 | - |
| | **Total Community Facilities District 2005-01 Fund** | $ 262,875 | $ 277,848 | $ 280,280 | $ 291,540 | $ 318,550 | $ 334,370 |

## SUMMARY OF REVENUES
## Apple Valley Street and Storm Drain Maintenance District #1 Fund

| FUND | SECTION |
|---|---|
| 202 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **APPLE VALLEY STREET & STORM DRAIN MAINTENANCE DISTRICT #1 FUND (202)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 35,749 | $ 35,749 | $ 36,970 | $ 38,290 | $ 39,620 | $ 39,620 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 3,930 | 2,469 | 4,290 | 2,280 | 2,710 | 3,560 |
| | **Total Apple Valley Street & Storm Drain Maintenance District #1 Fund** | $ 39,679 | $ 38,218 | $ 41,260 | $ 40,570 | $ 42,330 | $ 43,180 |

## SUMMARY OF REVENUES
## Apple Valley Landscaping & Lighting District #1 Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 203 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **APPLE VALLEY LANDSCAPING & LIGHTING DISTRICT #1 FUND (203)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 49,879 | $ 16,530 | $ 25,010 | $ 21,980 | $ 31,850 | $ 49,000 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 8,065 | 3,462 | 4,960 | 2,380 | 1,760 | 1,640 |
| | **Total Apple Valley Landscaping & Lighting District #1 Fund** | $ 57,944 | $ 19,992 | $ 29,970 | $ 24,360 | $ 33,610 | $ 50,640 |

## SUMMARY OF REVENUES
## Las Lomas Street & Storm Drain Maintenance District #2 Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 204 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **LAS LOMAS STREET & STORM DRAIN MAINTENANCE DISTRICT #2 FUND (204)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 40,458 | $ 20,046 | $ 20,410 | $ 23,280 | $ 23,640 | $ 23,640 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 4,404 | 2,626 | 5,370 | 2,250 | 2,490 | 3,410 |
| | **Total Las Lomas Street & Storm Drain Maintenance District #2 Fund** | $ 44,862 | $ 22,672 | $ 25,780 | $ 25,530 | $ 26,130 | $ 27,050 |

## SUMMARY OF REVENUES
## Las Lomas Landscaping & Lighting District #2 Fund

| FUND<br>205 | | | | | | | SECTION<br>G |
|---|---|---|---|---|---|---|---|
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **LAS LOMAS LANDSCAPING & LIGHTING DISTRICT #2 FUND (205)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 156,519 | $ 78,081 | $ 78,440 | $ 49,460 | $ 81,300 | $ 82,500 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 8,262 | 4,628 | 6,330 | 3,110 | 2,530 | 2,950 |
| | **Total Las Lomas Landscaping & Lighting District #2 Fund** | $ 164,781 | $ 82,709 | $ 84,770 | $ 52,570 | $ 83,830 | $ 85,450 |

## SUMMARY OF REVENUES
## De Anza Estates Street & Storm Drain Maintenance District #3 Fund

| FUND | SECTION |
|---|---|
| 206 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **DE ANZA ESTATES STREET & STORM DRAIN MAINTENANCE DISTRICT #3 FUND (206)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 35,294 | $ 35,283 | $ 36,520 | $ 37,790 | $ 31,080 | $ 32,010 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 3,801 | 2,254 | 4,570 | 2,140 | 2,240 | 2,880 |
| | **Total De Anza Estates Street & Storm Drain Maintenance District #3 Fund** | $ 39,095 | $ 37,537 | $ 41,090 | $ 39,930 | $ 33,320 | $ 34,890 |

## SUMMARY OF REVENUES
## De Anza Estates Landscaping & Lighting District #3 Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 207 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **DE ANZA ESTATES LANDSCAPING & LIGHTING DISTRICT #3 FUND (207)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 30,284 | $ 21,144 | $ 21,320 | $ 12,720 | $ 13,320 | $ 15,880 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 3,815 | 1,894 | 4,310 | 1,460 | 1,280 | 1,410 |
| | **Other Sources** | | | | | | |
| 49510.0000 | Transfer from General Fund | - | 840 | 840 | 840 | 1,460 | 1,500 |
| | **Total De Anza Estates Landscaping & Lighting District #3 Fund** | $ 34,099 | $ 23,878 | $ 26,470 | $ 15,020 | $ 16,060 | $ 18,790 |

## SUMMARY OF REVENUES
## Supplemental Law Enforcement Services Fund

| FUND | SECTION |
|---|---|
| 214 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (214)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43624.4538 | 2008 S.L.E.S.F. Grant Revenue | $ 37,328 | $ 704 | $ - | $ - | $ - | $ - |
| 43624.4539 | 2009 S.L.E.S.F. Grant Revenue | 19,327 | 30,802 | 49,870 | 2,270 | 47,600 | - |
| 43624.4530 | 2010 S.L.E.S.F. Grant Revenue | - | 24,322 | 75,680 | 72,070 | 3,730 | - |
| 43624.4531 | 2011 S.L.E.S.F. Grant Revenue | - | - | 100,000 | 9,000 | 91,000 | - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 1,156 | 1,571 | 1,790 | 1,100 | 600 | - |
| | **Total Supplemental Law Enforcement Services Fund** | $ 57,811 | $ 57,399 | $ 227,340 | $ 84,440 | $ 142,930 | $ - |

## SUMMARY OF REVENUES
## In Lieu Low/Moderate Income Housing Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 222 | | | | | | | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **IN LIEU LOW/MODERATE INCOME HOUSING FUND (222)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42462.6010 | Low/Moderate Housing In Lieu Fees | $ (11,696) | $ 503 | $ - | $ - | $ - | $ - |
| 42461.6010 | Low/Moderate Housing Loans | 146,472 | - | - | - | - | - |
| | **Revenue from Use of Money and Property** | | | | | | |
| 46110.0000 | Investment Earnings | 15,453 | 6,811 | 12,960 | 4,710 | 3,870 | 4,490 |
| 46322.6222 | Loss on Inclusionary Housing Program Loans | - | (351,117) | - | (109,330) | - | - |
| 46322.6222 | Contingent Loan Interest Loss | - | - | - | - | - | - |
| | **Other Sources** | | | | | | |
| 49520.8277 | Transfer from Redevelopment for Housing Element Implementation | - | - | - | - | 9,430 | - |
| 49582.8277 | Transfer from RDA Low/Moderate Income Housing Fund for Housing Element Implementation | - | - | - | - | 12,740 | - |
| | **Total In Lieu Low/Moderate Income Housing Fund** | $ 150,229 | $ (343,803) | $ 12,960 | $ (104,620) | $ 26,040 | $ 4,490 |

## SUMMARY OF REVENUES
## Production of Affordable Housing Units Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 223 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **PRODUCTION OF AFFORDABLE HOUSING UNITS FUND (223)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ - | $ - | $ - | $ 38,960 | $ 69,880 | $ 84,760 |
| | **Other Sources** | | | | | | |
| 49582.0000 | Transfer from Redevelopment Low/Moderate Income Housing Fund | - | - | 5,543,800 | 5,543,800 | - | - |
| | **Total Production of Affordable Housing Units Fund** | $ - | $ - | $ 5,543,800 | $ 5,582,760 | $ 69,880 | $ 84,760 |

## SUMMARY OF REVENUES
## Business Improvement Association Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 230 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **BUSINESS IMPROVEMENT ASSOCIATION FUND (230)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41530.6300 | Business License Fees | $ 8,015 | $ - | $ - | $ - | $ - | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 302 | 139 | - | 40 | 70 | - |
| | **Total Business Improvement Association Fund** | $ 8,317 | $ 139 | $ - | $ 40 | $ 70 | $ - |

## SUMMARY OF REVENUES
## Community Development Block Grant (CDBG) Fund

| FUND<br>240 | | | | | | | SECTION<br>G |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
| **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND (240)** | | | | | | | |
| | **Revenues from Other Agencies** | | | | | | |
| 43611.6403 | Block Grant 2003 | $ 42,174 | $ - | $ - | $ - | $ - | $ - |
| 43611.6404 | Block Grant 2004 | 12,083 | 3,195 | 4,630 | - | 4,630 | - |
| 43611.6406 | Block Grant 2006 | 6,099 | 11,789 | 12,510 | 2,610 | 9,900 | - |
| 43611.6407 | Block Grant 2007 | 3,918 | - | 41,240 | 25,920 | 15,320 | - |
| 43611.6408 | Block Grant 2008 | 75,345 | 52,138 | 56,450 | 24,560 | 31,890 | - |
| 43611.6409 | Block Grant 2009 | - | 39,832 | 124,780 | 53,100 | 71,680 | - |
| 43611.6410 | Block Grant 2010 | - | - | 202,150 | 40,430 | 131,410 | - |
| 43611.6411 | Block Grant 2011 | - | - | - | - | 172,020 | - |
| 43611.6412 | Block Grant 2012 | - | - | - | - | - | 11,590 |
| 43611.6459 | CDBG ARRA Revenue | - | 47,053 | 2,900 | 350 | 2,550 | - |
| | **Other Sources** | | | | | | |
| 49510.8845 | Transfer from General Fund for Sidewalk Improvement Project | 621 | - | - | - | - | - |
| | **Total Community Development Block Grant (CDBG) Fund** | $ 140,240 | $ 154,007 | $ 444,660 | $ 146,970 | $ 439,400 | $ 11,590 |

## SUMMARY OF REVENUES
## Tree Planting Fund

| FUND | SECTION |
|---|---|
| 250 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **TREE PLANTING FUND (250)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Tree Mitigation Fees | $ 11,450 | $ 9,642 | $ 5,000 | $ 6,160 | $ 5,700 | $ 6,550 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 18,941 | 8,089 | 14,870 | 6,150 | 5,680 | 6,520 |
| | **Total Tree Planting Fund** | $ 30,391 | $ 17,731 | $ 19,870 | $ 12,310 | $ 11,380 | $ 13,070 |

## SUMMARY OF REVENUES
## General Government Facilities Fees Fund

| FUND | SECTION |
|---|---|
| 280 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **GENERAL GOVERNMENT FACILITIES FEES FUND (280)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 20,381 | $ 17,995 | $ 17,420 | $ 5,890 | $ 8,180 | $ 6,130 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | (8,434) | (4,763) | (9,700) | (3,820) | (3,780) | (4,680) |
| | **Total General Government Facilities Fees Fund** | $ 11,947 | $ 13,232 | $ 7,720 | $ 2,070 | $ 4,400 | $ 1,450 |

## SUMMARY OF REVENUES
### Law Enforcement Facilities Fees Fund

| FUND<br>284 | | | | | | | SECTION<br>G |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| LAW ENFORCEMENT FACILITIES FEES FUND (284) | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 26,353 | $ 21,379 | $ 22,370 | $ 7,830 | $ 5,540 | $ 4,150 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 1,965 | 490 | 1,470 | 510 | 600 | 830 |
| | **Total Law Enforcement Facilities Fees Fund** | $ 28,318 | $ 21,869 | $ 23,840 | $ 8,340 | $ 6,140 | $ 4,980 |

## SUMMARY OF REVENUES
### Fire Facilities Fees Fund

| FUND | SECTION |
|---|---|
| 285 | G |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **FIRE FACILITIES FEES FUND (285)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 35,442 | $ 28,013 | $ 29,930 | $ 12,030 | $ 10,220 | $ 7,660 |
| | **Charges for Services** | | | | | | |
| 44080.5000 | Rental Income | 10,800 | 11,700 | 10,800 | 10,800 | 10,800 | 10,800 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 21,165 | 10,776 | 22,950 | 8,930 | 9,280 | 11,980 |
| | **Total Fire Facilities Fees Fund** | $ 67,407 | $ 50,489 | $ 63,680 | $ 31,760 | $ 30,300 | $ 30,440 |

## SUMMARY OF REVENUES
## Open Space Acquisition Fees Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 286 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **OPEN SPACE ACQUISITION FEES FUND (286)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 42,715 | $ 24,700 | $ 33,160 | $ 18,190 | $ 15,060 | $ 11,290 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 13,708 | 5,007 | 11,800 | 4,550 | 4,810 | 6,290 |
| | **Total Open Space Acquisition Fees Fund** | $ 56,423 | $ 29,707 | $ 44,960 | $ 22,740 | $ 19,870 | $ 17,580 |

## SUMMARY OF REVENUES
## Public Facilities Fees Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 288 | | | | | | | G |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **PUBLIC FACILITIES FEES FUND (288)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 41,100 | $ 18,776 | $ 26,010 | $ 17,880 | $ 15,290 | $ 11,470 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 4,891 | 1,775 | 4,030 | 1,550 | 1,770 | 2,440 |
| | **Total Public Facilities Fees Fund** | $ 45,991 | $ 20,551 | $ 30,040 | $ 19,430 | $ 17,060 | $ 13,910 |

## SUMMARY OF REVENUES
## Library Expansion Facilities Fees Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 289 | | | | | | | G |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **LIBRARY EXPANSION FACILITIES FEES FUND (289)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42450.6020 | Impact Fees | $ 17,834 | $ 14,113 | $ 16,830 | $ 5,900 | $ 5,530 | $ 4,150 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | 5,601 | 2,923 | 6,300 | 1,230 | 120 | 220 |
| | **Other Sources** | | | | | | |
| 49510.7089 | Transfer from General Fund for Library Facility | - | - | 57,000 | 56,680 | - | - |
| | **Total Library Expansion Facilities Fees Fund** | $ 23,435 | $ 17,036 | $ 80,130 | $ 63,810 | $ 5,650 | $ 4,370 |

## SUMMARY OF REVENUES
## Aerial Fire Truck Fees Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 290 | | | | | | | G |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
| **AERIAL FIRE TRUCK FEES FUND (290)** | | | | | | | |
| | **Permits and Fees** | | | | | | |
| 42443.6020 | Impact Fees | $ 6,416 | $ 349 | $ 3,790 | $ - | $ 1,210 | $ 910 |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Interest Income | (22,446) | (12,170) | - | (11,310) | (11,440) | (14,470) |
| | **Total Aerial Fire Truck Fees Fund** | $ (16,030) | $ (11,821) | $ 3,790 | $ (11,310) | $ (10,230) | $ (13,560) |

## SUMMARY OF REVENUES
## 2010 Bond Debt Service Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 461 | | | | | | | H |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **2010 BOND DEBT SERVICE FUND (461)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46130.0000 | Investment Earnings - Cash with Fiscal Agent | $ - | $ - | $ - | $ 140 | $ 140 | $ 140 |
| | **Other Sources** | | | | | | |
| 49210.2261 | Sale of Bonds | - | - | 16,010,000 | 16,010,000 | - | - |
| 49211.2261 | Premium on Bond Sale | - | - | 90,280 | 90,280 | - | - |
| 49520.0000 | Transfer from Redevelopment General Fund for Debt Service | - | - | 445,970 | 445,970 | 766,710 | 766,710 |
| | **Total 2010 Bond Debt Service Fund** | $ - | $ - | $ 16,546,250 | $ 16,546,390 | $ 766,850 | $ 766,850 |

## SUMMARY OF REVENUES
## 1989 Certificates of Participation Fund

| FUND<br>489 | | | | | | | SECTION<br>H |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **1989 CERTIFICATES OF PARTICIPATION FUND (489)** | | | | | | | |
| | **Other Sources** | | | | | | |
| 49510.0000 | Transfer from General Fund | $ 41,517 | $ - | $ - | $ - | $ - | $ - |
| 49524.0000 | Transfer from Police Impact Fees Fund | 70,260 | - | - | - | - | - |
| 49588.0000 | Transfer from Public Facilities Fees Fund | 47,905 | - | - | - | - | - |
| | **Total 1989 Certificates of Participation Fund** | $ 159,682 | $ - | $ - | $ - | $ - | $ - |

## SUMMARY OF REVENUES
## 1992 Street Improvement Assessments Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 492 | | | | | | | H |
| **ACCOUNT NUMBER** | **REVENUE DESCRIPTION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 PROJECTED** | **2011-2012 ESTIMATED** | **2012-2013 ESTIMATED** |
| **1992 STREET ASSESSMENT FUND (492)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ - | $ - | $ - | $ - | $ (175,850) | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 5,728 | 2,580 | - | 1,740 | 880 | - |
| | **Total 1992 Street Assessment Fund** | $ 5,728 | $ 2,580 | $ - | $ 1,740 | $ (174,970) | $ - |

## SUMMARY OF REVENUES
## 1993 Camino Real Improvement Bonds Fund

| FUND<br>493 | | | | | | | SECTION<br>H |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **1993 CAMINO REAL ASSESSMENT FUND (493)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 173,330 | $ 128,509 | $ 175,600 | $ 173,950 | $ 53,200 | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 10,545 | 4,142 | 12,200 | 4,300 | 3,690 | 2,550 |
| | **Total 1993 Camino Real Assessment Fund** | $ 183,875 | $ 132,651 | $ 187,800 | $ 178,250 | $ 56,890 | $ 2,550 |

## SUMMARY OF REVENUES
### Assessment District #3 Debt Service Fund

| FUND | SECTION |
|---|---|
| 403 | H |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **ASSESSMENT DISTRICT #3 DEBT SERVICE FUND (403)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ 24 | $ (4) | $ - | $ - | $ - | $ - |
| | **Total Assessment District #3 Debt Service Fund** | $ 24 | $ (4) | $ - | $ - | $ - | $ - |

## SUMMARY OF REVENUES
### Assessment District #4 Debt Service Fund

| FUND | SECTION |
|---|---|
| 404 | H |

| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|---|
| **ASSESSMENT DISTRICT #4 DEBT SERVICE FUND (404)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ - | $ - | $ - | $ - | $ (44,370) | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 1,540 | 730 | - | 590 | 300 | - |
| | **Total Assessment District #4 Debt Service Fund** | $ 1,540 | $ 730 | $ - | $ 590 | $ (44,070) | $ - |

## SUMMARY OF REVENUES
### Assessment District #5 Debt Service Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 405 | | | | | | | H |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **ASSESSMENT DISTRICT #5 DEBT SERVICE FUND (405)** | | | | | | | |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | $ 137 | $ (25) | $ - | $ - | $ - | $ - |
| | **Total Assessment District #5 Debt Service Fund** | $ 137 | $ (25) | $ - | $ - | $ - | $ - |

## SUMMARY OF REVENUES
### Assessment District #7 Debt Service Fund

| FUND<br>407 | | | | | | | SECTION<br>H |
|---|---|---|---|---|---|---|---|
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **ASSESSMENT DISTRICT #7 DEBT SERVICE FUND (407)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 15,571 | $ 14,430 | $ - | $ 8,420 | $ - | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | (1,755) | (992) | - | (420) | - | - |
| | **Other Sources** | | | | | | |
| | Transfer In From: | | | | | | |
| 49557.0000 | Wastewater Fund | - | - | - | 62,800 | - | - |
| | **Total Assessment District #7 Debt Service Fund** | $ 13,816 | $ 13,438 | $ - | $ 70,800 | $ - | $ - |

## SUMMARY OF REVENUES
## Assessment District #9 Debt Service Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 409 | | | | | | | H |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **ASSESSMENT DISTRICT #9 DEBT SERVICE FUND (409)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 26,711 | $ 28,057 | $ 10,940 | $ 15,300 | $ - | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 655 | 327 | 240 | 310 | 50 | - |
| | **Total Assessment District #9 Debt Service Fund** | $ 27,366 | $ 28,384 | $ 11,180 | $ 15,610 | $ 50 | $ - |

## SUMMARY OF REVENUES
## Assessment District #10 Debt Service Fund

| FUND | | | | | | | SECTION |
|---|---|---|---|---|---|---|---|
| 410 | | | | | | | H |
| ACCOUNT NUMBER | REVENUE DESCRIPTION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 PROJECTED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
| **ASSESSMENT DISTRICT #10 DEBT SERVICE FUND (410)** | | | | | | | |
| | **Taxes and Assessments** | | | | | | |
| 41161.0000 | Assessment Fees | $ 3,632 | $ 3,632 | $ 3,650 | $ 3,650 | $ - | $ - |
| | **Revenue from Use of Money** | | | | | | |
| 46110.0000 | Investment Earnings | 32 | 9 | 30 | 10 | - | - |
| | **Other Sources** | | | | | | |
| | Transfer In From: | | | | | | |
| 49557.0000 | Wastewater Fund | - | - | - | 410 | - | - |
| | **Total Assessment District #10 Debt Service Fund** | $ 3,664 | $ 3,641 | $ 3,680 | $ 4,070 | $ - | $ - |

Section E

# DEPARTMENT BUDGETS

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 110 |

## DESCRIPTION

The City Council is composed of five members elected at large by the citizens of Atascadero. Council Members serve four-year overlapping terms. In November 2010, the citizens voted to begin electing the Mayor to a two-year term. The mayorial election will be included in the biennial county election. The first such election will commence November 2012. Until November 2012, the Mayor is selected by the Council Members. The Mayor presides over the Council meetings and performs other ceremonial duties. As the policy-making legislative body, the City Council is responsible for the enactment of all programs, policies and services of the City.

The City Council acts upon all legislative matters concerning the City, approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, City Attorney and various other commissions, boards and citizen advisory committees, all of which ensure broad-based input into the affairs of the City.

In 2011, the City Council continued a unique strategic planning effort to annually determine important issues and set overall goals for the City. Each City department also prepares a strategic plan to interface with the priorities established by Council. The City's annual operating budget becomes the guide and the means for implementing those strategies.

## GOALS AND OBJECTIVES

* Grow the City's economy and pursue economic development
* Enhance public safety
* Stabilize the City's finances

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Legislative | $ 517,833 | $ 308,102 | $ 413,450 | $ 378,430 | $ 289,900 | $ 301,370 |
| Total | $ 517,833 | $ 308,102 | $ 413,450 | $ 378,430 | $ 289,900 | $ 301,370 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Council Members | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Total | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |

## DEPARTMENT BUDGETS
## City Council

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 110 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 18,068 | $ 18,046 | $ 18,000 | $ 18,060 | $ 18,000 | $ 18,000 |
| 5800000 | Benefits, Insurance & Taxes | 1,044 | 4,770 | 6,860 | 5,910 | 8,020 | 8,360 |
| | Total Employee Services | 19,112 | 22,816 | 24,860 | 23,970 | 26,020 | 26,360 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 713 | 185 | 600 | 400 | 400 | 500 |
| 6070000 | Advertising | 700 | 700 | 750 | 750 | 750 | 750 |
| 6100000 | Computer Maintenance & Replacement | 9,370 | 7,680 | 7,030 | 7,030 | 6,640 | 6,660 |
| 6250000 | Occupancy Charges | 232,870 | 86,550 | 88,770 | 88,770 | 57,940 | 58,170 |
| 6350000 | Communications | 338 | 327 | 500 | 400 | 400 | 400 |
| 6400000 | Operating Supplies | 3,977 | 2,564 | 4,650 | 2,900 | 3,400 | 3,550 |
| 6450000 | Vehicle & Equipment Operating Costs | 529 | - | 500 | 100 | 200 | 200 |
| 6500000 | Contract Services | - | - | 5,000 | 1,000 | 2,000 | 2,000 |
| 6600000 | Professional Development | 14,127 | 13,513 | 21,080 | 20,200 | 19,500 | 19,500 |
| 6710000 | Community Outreach | 57,052 | 48,610 | 53,350 | 57,800 | 53,050 | 52,300 |
| 6720000 | Chamber of Commerce | 51,147 | 50,071 | 48,140 | 47,980 | 48,000 | 48,000 |
| 6730000 | Tourism | 41,658 | 16,713 | - | 3,500 | - | - |
| 6740000 | Business Development | 17,000 | 7,500 | 12,000 | 11,000 | 11,000 | 11,000 |
| 6750000 | LAFCO Contribution | 20,198 | 22,203 | 16,270 | 15,870 | 16,000 | 16,500 |
| | Total Operations | 449,679 | 256,616 | 258,640 | 257,700 | 219,280 | 219,530 |

## DEPARTMENT BUDGETS
### City Council

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 110 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7135008 | Creek Maintenance Projects | $ 999 | $ - | $ - | $ - | $ - | $ - |
| 7805002 | Community Events | 530 | 670 | 600 | 560 | 600 | 10,600 |
| 7805004 | Human Resources Grant | 20,000 | - | 20,000 | - | - | - |
| 7700864 | Public Trust Project | 5,386 | - | 1,520 | 1,520 | - | - |
| 7700865 | Campaign Finance Reform | 3,996 | - | - | - | - | - |
| 7700829 | Economic Development | 18,131 | - | 12,830 | - | - | - |
| | Total Special Projects | 49,042 | 670 | 34,950 | 2,080 | 600 | 10,600 |
| **OTHER USES** | | | | | | | |
| 9505062 | Transfer to Redevelopment Agency for Tourism | - | 28,000 | 38,000 | 38,000 | 44,000 | 44,880 |
| 9505062 | Transfer to Library Expansion Facilities Fees Fund for assistance with purchase of new library | - | - | 57,000 | 56,680 | - | - |
| | Total Others Uses | - | 28,000 | 95,000 | 94,680 | 44,000 | 44,880 |
| **ACTIVITY TOTAL** | | $ 517,833 | $ 308,102 | $ 413,450 | $ 378,430 | $ 289,900 | $ 301,370 |

## DEPARTMENT BUDGETS
## City Council

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 110 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Council Members and Mayor | Estimated | $ 18,000 | $ 18,000 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation and fringe benefits | Estimated | 8,020 | 8,360 |
| 6050000 | Office Expense | Mailing costs, stationary and office supplies | Estimated | 400 | 500 |
| 6070000 | Advertising | Cost of Council requested display ads | Estimated | 750 | 750 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support | Allocated | 6,640 | 6,660 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 57,940 | 58,170 |
| 6350000 | Communications | Telephone service | Estimated | 400 | 400 |
| 6400000 | Operating Supplies | Cost of recognition plaques, City pins, meeting refreshments and other special Council requests | Estimated | 3,400 | 3,550 |
| 6450000 | Vehicle & Equipment Operating Costs | Mileage costs | Estimated | 200 | 200 |
| 6500000 | Contract Services | Miscellaneous contractual services, including equipment rentals | Estimated | 2,000 | 2,000 |
| 6600000 | Professional Development | Conferences, memberships and subscriptions | Estimated | 19,500 | 19,500 |
| 6710000 | Community Outreach | Customer surveys, publications, events to engage the community and televising of Council meetings | Estimated | 53,050 | 52,300 |
| 6720000 | Chamber of Commerce | Agreement with the Chamber of Commerce | Contract | 48,000 | 48,000 |
| 6740000 | Business Development | Programs to promote business development and retention including participation in the EVC and the Economic Forecast | Contract | 11,000 | 11,000 |
| 6750000 | LAFCO Contribution | Per AB2838- the City's share of the LAFCO Commission's operational budget | Mandated | 16,000 | 16,500 |
| 7805002 | Community Events | Refreshments and supplies for the City-sponsored booth during the annual Walk Around the Lake (11/12 and 12/13). Centennial celebration (12/13) | Estimated | 600 | 10,600 |
| 9505062 | Transfer to Redevelopment Agency for Tourism | Funding transferred to the Redevelopment Agency to promote tourism | Estimated | 44,000 | 44,880 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 120 |

## DESCRIPTION

The City Clerk maintains a complete and accurate record of City Council proceedings and official City files and fulfills legal requirements established by the Municipal Code and State law. Also, the City Clerk provides assistance and support to the City Council and City Departments. Included in the City Clerk's responsibilities is acting as the Filing Officer for the State Fair Political Practice Commission, serving as the City's Election Official and being responsible for maintaining the City's Municipal Code Book.

## GOALS AND OBJECTIVES

* Ensure accurate and timely minutes of Council meetings
* Keep City code book current
* Conduct elections as directed by Council

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Records & Election Services | $ 43,715 | $ 20,623 | $ 50,360 | $ 47,620 | $ 28,140 | $ 47,940 |
| Total | $ 43,715 | $ 20,623 | $ 50,360 | $ 47,620 | $ 28,140 | $ 47,940 |
| **SUMMARY OF POSITIONS** | | | | | | |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Meeting Minutes Transcribed | 35 | 35 | 33 | 34 | 34 | 34 |
| Public Hearings Processed | 30 | 32 | 30 | 31 | 31 | 31 |

## DEPARTMENT BUDGETS
## City Clerk

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 120 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 2,406 | $ 2,406 | $ 2,400 | $ 2,410 | $ 2,400 | $ 2,400 |
| 5800000 | Benefits, Insurance & Taxes | 491 | 493 | 490 | 500 | 520 | 520 |
| | Total Employee Services | 2,897 | 2,899 | 2,890 | 2,910 | 2,920 | 2,920 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 729 | 640 | 1,150 | 1,510 | 1,100 | 1,100 |
| 6070000 | Advertising | 11,979 | 13,148 | 16,000 | 12,000 | 12,000 | 12,000 |
| 6100000 | Computer Maintenance & Replacement | - | - | 400 | - | - | - |
| 6500000 | Contract Services | 6,531 | 2,770 | 6,700 | 9,000 | 9,000 | 9,000 |
| 6600000 | Professional Development | 3,437 | 977 | 3,720 | 3,200 | 2,920 | 2,920 |
| 6760000 | Municipal Election | 18,142 | 189 | 19,500 | 19,000 | 200 | 20,000 |
| | Total Operations | 40,818 | 17,724 | 47,470 | 44,710 | 25,220 | 45,020 |
| **ACTIVITY TOTAL** | | $ 43,715 | $ 20,623 | $ 50,360 | $ 47,620 | $ 28,140 | $ 47,940 |

## DEPARTMENT BUDGETS
## City Clerk

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 120 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Elected City Clerk | Estimated | $ 2,400 | $ 2,400 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 520 | 520 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies and archival paper | Estimated | 1,100 | 1,100 |
| 6070000 | Advertising | Publication of ordinances, public and legal notices and miscellaneous ads | Estimated | 12,000 | 12,000 |
| 6500000 | Contract Services | Municipal Code supplement service | Estimated | 9,000 | 9,000 |
| 6600000 | Professional Development | Mileage and hotel fees (League Annual Conference, City Clerk's New Law and Election Conference and Gold Coast City Clerk's Association), Clerk's Handbook-Election Law update, International Institute of Municipal Clerks dues, City Clerk's Association of California dues, California Election Code Book and miscellaneous books / publications | Estimated | 2,920 | 2,920 |
| 6760000 | Municipal Election | Election costs which include County costs, advertising and related forms and supplies | Estimated | 200 | 20,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 130 |

## DESCRIPTION

The City Treasurer is responsible for ensuring that City funds are invested in a manner consistent with the City's Investment Policy and to achieve maximum safety, liquidity and yield. The City Treasurer also produces a quarterly report on the status of cash and investments.

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Investment Administration Services | $ 14,228 | $ 13,165 | $ 14,840 | $ 13,680 | $ 13,830 | $ 14,220 |
| Total | $ 14,228 | $ 13,165 | $ 14,840 | $ 13,680 | $ 13,830 | $ 14,220 |
| **SUMMARY OF POSITIONS** | | | | | | |
| City Treasurer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

## DEPARTMENT BUDGETS
### City Treasurer

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 130 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 2,406 | $ 2,406 | $ 2,400 | $ 2,410 | $ 2,400 | $ 2,400 |
| 5800000 | Benefits, Insurance & Taxes | 5,852 | 6,290 | 7,110 | 6,810 | 7,200 | 7,590 |
| | Total Employee Services | 8,258 | 8,696 | 9,510 | 9,220 | 9,600 | 9,990 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | - | - | 50 | - | 50 | 50 |
| 6250000 | Occupancy Charges | 2,300 | 850 | 880 | 880 | - | - |
| 6500000 | Contract Services | 3,592 | 3,541 | 3,600 | 3,500 | 3,600 | 3,600 |
| 6600000 | Professional Development | 78 | 78 | 800 | 80 | 580 | 580 |
| | Total Operations | 5,970 | 4,469 | 5,330 | 4,460 | 4,230 | 4,230 |
| **ACTIVITY TOTAL** | | $ 14,228 | $ 13,165 | $ 14,840 | $ 13,680 | $ 13,830 | $ 14,220 |

## DEPARTMENT BUDGETS
## City Treasurer

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 130 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | One Elected City Treasurer | Estimated | $ 2,400 | $ 2,400 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 7,200 | 7,590 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 50 | 50 |
| 6500000 | Contract Services | Contracted safekeeping fees | Estimated | 3,600 | 3,600 |
| 6600000 | Professional Development | CMTA conference, books, dues and memberships | Estimated | 580 | 580 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 140 |

## DESCRIPTION

The City's legal budget provides funding for Special Counsel and other legal services. The City Attorney's mission is to provide legal advice and support to the Mayor and City Council, City Manager, City departments and City boards and commissions; represent the City before judicial and administrative agencies in civil litigation matters; and prosecute misdemeanor violations of the Atascadero Municipal Code.

City Attorney services are provided by a contract with the law firm of Burke, Williams & Sorensen. Brian Pierik was appointed by the Council as the City Attorney in November 2007. Primary responsibilities include legal advice to City officials and employees; drafting and reviewing contracts, opinions, resolutions and ordinances; defending the City, its officers and employees in civil litigation; and coordinating/monitoring litigation arising out of claims against the City; administrative, criminal and civil prosecution of violations of the Municipal Code.

Special Counsel includes the use of outside counsel as needed by the City. Often these persons have special expertise or experience in a particular field of law. Typically the City Attorney oversees the use of special counsel. Other legal service includes specific work for individual departments. Specialty legal needs would be included in this budget.

The City Attorney does not provide private legal advice to citizens nor does it prosecute violations of the California Penal Code, California Vehicle Code or other violations of State law.

## GOALS AND OBJECTIVES

* Provide legal support for economic development activities
* Provide timely legal review on City actions
* Keep City Council and City Manager informed on litigation issues
* Keep City Council and City Manager informed on evolving legal issues
* Provide advice as needed on conflict issues
* File and pursue code enforcement complaints as directed

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| City Attorney/Special Legal | $ 224,381 | $ 184,560 | $ 335,310 | $ 250,380 | $ 245,250 | $ 245,250 |
| Total | $ 224,381 | $ 184,560 | $ 335,310 | $ 250,380 | $ 245,250 | $ 245,250 |

## DEPARTMENT BUDGETS
## Legal

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 140 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | $ 1 | $ - | $ 480 | $ 330 | $ 200 | $ 200 |
| 6350000 | Communications | 61 | 59 | 80 | 50 | 50 | 50 |
| 6500000 | Contract Services | 224,319 | 184,404 | 334,750 | 250,000 | 245,000 | 245,000 |
| 6600000 | Professional Development | - | 97 | - | - | - | - |
| | Total Operations | 224,381 | 184,560 | 335,310 | 250,380 | 245,250 | 245,250 |
| **ACTIVITY TOTAL** | | $ 224,381 | $ 184,560 | $ 335,310 | $ 250,380 | $ 245,250 | $ 245,250 |

## DEPARTMENT BUDGETS
## Legal

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 140 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6050000 | Office Expense | Mailing costs, printing, copy and paper costs, general office products | Estimated | $ 200 | $ 200 |
| 6350000 | Communications | Telephone service | Estimated | 50 | 50 |
| 6500000 | Contract Services | City attorney services | Estimated | 245,000 | 245,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

## DESCRIPTION

The City Manager is the chief executive officer of the City and is responsible for planning, organizing and directing all municipal activities. The City Manager, in concert with department managers, works to develop all personnel; continually evaluates the organizational structure of the City; implements programs to improve the community; and directs employee relations and personnel management. The City Manager makes recommendations to the City Council on program alternatives and ensures that programs adopted by the Council are implemented.

Department Mission Statement: Support the City Council, provide leadership to the organization and legendary service to the community by being accountable, responsive, compassionate and connected.

## GOALS AND OBJECTIVES

The City Manager is responsible for implementing the goals and programs adopted by the City Council.

* Grow the City's economy and pursue economic development by implementing the City's economic development strategy and managing the Office of Economic Development
* Enhance public safety by providing necessary resources and proactive planning
* Stabilize the City's finances by closely managing the budget, implementing savings measures and pursuing revenues
* Continue development of the City's employees
* Continue the City-wide Strategic Planning Program
* Continue to strengthen the City's economy through local stimulus efforts
* Renovate the City's current web site and create an interactive economic development / business friendly internet portal
* Find ways to reduce operating costs by better utilizing technology

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Operations | $ 1,096,034 | $ 845,444 | $ 995,100 | $ 875,550 | $ 960,370 | $ 967,900 |
| Total | $ 1,096,034 | $ 845,444 | $ 995,100 | $ 875,550 | $ 960,370 | $ 967,900 |

## DEPARTMENT BUDGETS
### City Manager

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant to the City Manager | 0.80 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Executive Director of Redevelopment | 0.45 | - | - | - | - | - |
| Personnel Analyst | 1.00 | - | - | - | - | - |
| Administrative Assistant | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total | 6.25 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| City Council Agenda Preparation | 35 | 35 | 35 | 34 | 35 | 35 |
| Ordinances Processed | 23 | 27 | 23 | 24 | 24 | 24 |
| Resolutions Processed | 102 | 103 | 102 | 102 | 102 | 102 |
| Bids Processed | 11 | 12 | 11 | 24 | 18 | 18 |
| Public Records Requests | n/a | n/a | 0 | 85 | 85 | 85 |
| Internal Records Requests (Assist Departments) | n/a | n/a | 0 | 45 | 45 | 45 |
| Recruitment (Positions) | 15 | 21 | 30 | 15 | 20 | 20 |
| Labor Negotiations | 3 | 3 | 2 | 3 | 3 | 3 |
| Appeals, Grievances & Claims | 2 | 3 | 4 | 2 | 1 | 1 |
| Reclassification Study Requests | 2 | 0 | 2 | 2 | 2 | 2 |
| Salary Surveys | 3 | 3 | 2 | 3 | 3 | 3 |

## DEPARTMENT BUDGETS
### City Manager

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 593,113 | $ 486,377 | $ 488,400 | $ 488,450 | $ 488,830 | $ 488,830 |
| 5200000 | Wages | - | - | 5,500 | 12,630 | - | - |
| 5300000 | Overtime | 1,065 | - | 1,440 | - | 1,440 | 1,440 |
| 5400000 | Other Pay | 41,940 | 4,734 | 5,830 | 3,050 | 5,830 | 5,830 |
| 5800000 | Benefits, Insurance & Taxes | 241,435 | 208,942 | 215,970 | 216,880 | 218,530 | 224,580 |
| | Total Employee Services | 877,553 | 700,053 | 717,140 | 721,010 | 714,630 | 720,680 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 8,990 | 6,138 | 9,790 | 8,720 | 8,650 | 8,650 |
| 6070000 | Advertising | 624 | - | - | - | - | - |
| 6100000 | Computer Maintenance & Replacement | 45,502 | 35,030 | 31,770 | 31,770 | 32,250 | 32,350 |
| 6200000 | Insurance | 24,617 | 28,309 | 32,500 | 28,310 | 13,440 | 14,760 |
| 6250000 | Occupancy | 63,090 | 23,450 | 24,050 | 24,050 | 15,700 | 15,760 |
| 6350000 | Communications | 4,532 | 3,294 | 4,800 | 2,910 | 3,400 | 3,400 |
| 6400000 | Operating Supplies | 3,924 | 9,901 | 11,600 | 9,300 | 7,600 | 7,600 |
| 6450000 | Vehicle & Equipment Operating Costs | 9,201 | 9,200 | 9,400 | 9,250 | 9,250 | 9,250 |
| 6500000 | Contract Services | 10,188 | 7,558 | 20,200 | 2,480 | 25,500 | 25,500 |
| 6600000 | Professional Development | 30,624 | 15,124 | 24,350 | 31,600 | 23,800 | 23,800 |
| 6650000 | Recruitment | 358 | - | 500 | - | 500 | 500 |
| 6610000 | Citywide Training | 3,788 | - | 7,000 | 4,500 | 4,000 | 4,000 |
| 6700000 | Employee Development | 1,519 | 1,327 | 2,000 | 1,650 | 1,650 | 1,650 |
| 6990000 | Citywide Contingency | - | - | 100,000 | - | 100,000 | 100,000 |
| | Total Operations | 206,957 | 139,331 | 277,960 | 154,540 | 245,740 | 247,220 |

## DEPARTMENT BUDGETS
### City Manager

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7109021 | H1N1 (Influenza) Protection Supplies | $ - | $ 6,060 | $ - | $ - | $ - | $ - |
| | Total Special Projects and Purchases | - | 6,060 | - | - | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8102040 | Server for Laserfiche | 2,949 | - | - | - | - | - |
| 8102031 | Software | 8,575 | - | - | - | - | - |
| | Total Special Projects and Purchases | 11,524 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 1,096,034 | $ 845,444 | $ 995,100 | $ 875,550 | $ 960,370 | $ 967,900 |

## DEPARTMENT BUDGETS
## City Manager

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 488,830 | $ 488,830 |
| 5300000 | Overtime | Overtime | Estimated | 1,440 | 1,440 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 5,830 | 5,830 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 218,530 | 224,580 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 8,650 | 8,650 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 32,250 | 32,350 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 13,440 | 14,760 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 15,700 | 15,760 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 3,400 | 3,400 |
| 6400000 | Operating Supplies | Cost of food for events and meetings, employee recognition and service awards | Estimated | 7,600 | 7,600 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle allowance and mileage costs | Agreement | 9,250 | 9,250 |
| 6500000 | Contract Services | Miscellaneous contractual services, including records management | Estimated | 25,500 | 25,500 |
| 6600000 | Professional Development | League of California Cities Annual Conference, City Manager meeting, and labor relations; International City/County Management Association; books, memberships, subscriptions and dues | Estimated | 23,800 | 23,800 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges | Estimated | 500 | 500 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 201 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6610000 | Citywide Training | Strategic planning and miscellaneous training and videos | Estimated | $ 4,000 | $ 4,000 |
| 6700000 | Employee Development | Atascadero Employee Development Advisory Committee activities | Estimated | 1,650 | 1,650 |
| 6990000 | Citywide Contingency | Reserve for unexpected expenditures which arise during the fiscal year | Estimated | 100,000 | 100,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 301 |

## DESCRIPTION

The Administrative Services Department is responsible for finance, risk management, grant and Federal Emergency Management Association administration, the affordable housing loan program, and assisting with personnel functions. The department coordinates the development of the annual budget; oversees purchasing, payroll, receipts, vendor payments, business license renewals and fund management; provides financial reports; invests the City's funds, coordinates claims and lawsuits, manages grants and restricted funding sources, administers workers' compensation claims, and administers affordable housing loans.

## GOALS AND OBJECTIVES

* Continue to monitor City operations, ensuring that expenses remain within budget
* Facilitate the City's ability to pursue economic development
* Update and/or implement effective policies to ensure the City's long-term fiscal health
* Administer the Federal Emergency Management Agency process and oversee the rehabilitation of the Historic City Hall Building
* Manage and mitigate the City's financial and legal risks
* Ensure that employees and vendors are paid in an accurate and timely manner
* Continue to implement the Affordable Housing Loan Program
* Provide legendary customer service to external and internal customers

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Financial Administration Services | $ 1,072,806 | $ 1,056,706 | $ 1,098,160 | $ 1,075,410 | $ 1,082,590 | $ 1,101,020 |
| Total | $ 1,072,806 | $ 1,056,706 | $ 1,098,160 | $ 1,075,410 | $ 1,082,590 | $ 1,101,020 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Administrative Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Administrative Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Technician | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Account Clerk I | 1.00 | - | - | - | - | - |
| Account Clerk II | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 301 |

| PERFORMANCE/WORKLOAD MEASURES | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| Payroll Checks & Direct Deposits Processed | 4,509 | 4,059 | 4,600 | 4,062 | 4,300 | 4,300 |
| Vendor Invoice Lines Processed | 18,650 | 16,729 | 19,200 | 18,440 | 19,500 | 18,400 |
| Purchase Orders Processed | 122 | 98 | - | 125 | 130 | 130 |
| Contracts Reviewed | 90 | 75 | - | 113 | 117 | 117 |
| Business Licenses Issued | 2,328 | 2,396 | 2,250 | 2,190 | 2,300 | 2,300 |
| Transient Occupancy Reports Processed | 38 | 45 | 55 | 48 | 55 | 55 |
| Accounts Receivable Invoices Processed | 163 | 215 | 170 | 165 | 180 | 180 |
| Receipts Processed | 3,089 | 2,720 | 2,230 | 2,820 | 2,900 | 2,900 |
| Agenda Items / Staff Reports | 27 | 32 | - | 42 | 35 | 35 |
| Affordable Housing Loans Issued / Payoffs / Releases | 3 | 5 | - | 5 | - | - |
| Workers Compensation Claims Managed | 6 | 15 | 19 | 14 | 10 | 10 |
| Liability Claims Managed | 8 | 16 | - | 10 | 10 | 10 |
| Liability Claims Litigated | 3 | 1 | - | - | - | - |
| New Employee Orientations (FT & PT) | 23 | 34 | 28 | 25 | 25 | 25 |
| Employee Termination Documents Processed | 41 | 30 | 25 | 21 | 21 | 21 |
| Employee Record Changes (Add/Delete/Update) | 3,266 | 3,740 | - | 2,950 | 3,200 | 3,200 |
| Health Coverage Changes | 153 | 210 | 113 | 162 | 180 | 294 |
| Employment Verification Requests | 21 | 18 | 60 | 23 | 25 | 25 |
| FMLA/PDL/CFRA Leave Requests Processed | 4 | 3 | 9 | 6 | 6 | 6 |
| SDI Integration Calculations Processed | 6 | 2 | - | 6 | 6 | 6 |

## DEPARTMENT BUDGETS
## Administrative Services

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 301 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 465,282 | $ 479,547 | $ 482,680 | $ 482,390 | $ 485,260 | $ 485,920 |
| 5200000 | Wages | 4,825 | - | - | - | - | - |
| 5300000 | Overtime | 19,122 | 12,169 | 8,530 | 14,490 | 8,530 | 8,530 |
| 5400000 | Other Pay | 7,056 | (95) | 4,180 | 3,460 | 5,120 | 4,190 |
| 5800000 | Benefits, Insurance & Taxes | 178,549 | 186,182 | 197,640 | 194,010 | 201,610 | 210,780 |
| | Total Employee Services | 674,834 | 677,803 | 693,030 | 694,350 | 700,520 | 709,420 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 14,013 | 11,937 | 15,370 | 14,370 | 14,350 | 14,850 |
| 6100000 | Computer Maintenance & Replacement | 84,160 | 75,561 | 76,630 | 72,350 | 73,730 | 75,180 |
| 6200000 | Insurance | 21,561 | 28,278 | 32,610 | 28,200 | 18,370 | 20,030 |
| 6250000 | Occupancy Charges | 46,860 | 17,410 | 17,860 | 17,860 | 12,230 | 12,280 |
| 6350000 | Communications | 743 | 862 | 1,100 | 780 | 840 | 840 |
| 6400000 | Operating Supplies | 431 | 41 | 50 | 140 | 50 | 50 |
| 6450000 | Vehicle & Equipment Operating Costs | 3,600 | 3,600 | 3,650 | 3,650 | 3,650 | 3,650 |
| 6500000 | Contract Services | 224,457 | 238,168 | 249,010 | 240,960 | 250,400 | 256,700 |
| 6600000 | Professional Development | 2,147 | 3,014 | 3,850 | 2,750 | 3,450 | 3,020 |
| 6650000 | Recruitment | - | 32 | - | - | - | - |
| 6990000 | Contingency | - | - | 5,000 | - | 5,000 | 5,000 |
| | Total Operations | 397,972 | 378,903 | 405,130 | 381,060 | 382,070 | 391,600 |
| **ACTIVITY TOTAL** | | $ 1,072,806 | $ 1,056,706 | $ 1,098,160 | $ 1,075,410 | $ 1,082,590 | $ 1,101,020 |

## DEPARTMENT BUDGETS
## Administrative Services

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | General Government | 301 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 485,260 | $ 485,920 |
| 5300000 | Overtime | Overtime for budget preparation, audit preparation and mid-year report preparation | Estimated | 8,530 | 8,530 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 5,120 | 4,190 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 201,610 | 210,780 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 14,350 | 14,850 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs, Eden Financials software support costs and Business License software support costs | Allocated/ Contract | 73,730 | 75,180 |
| 6200000 | Insurance | Allocated portion of liability coverage and errors and omissions coverage for the City | Allocated/ Contract | 18,370 | 20,030 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 12,230 | 12,280 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 840 | 840 |
| 6400000 | Operating Supplies | Cost of food for events and meetings | Estimated | 50 | 50 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle allowance and mileage costs | Estimated | 3,650 | 3,650 |
| 6500000 | Contract Services | County services for collection of property taxes ($220,000 and $225,500), audit services, state mandated costs filing services, sales tax consultant services, state electronic funds transfer charges, banking fees, and other minor services | Estimated | 250,400 | 256,700 |
| 6600000 | Professional Development | CSMFO conference and meetings, League Finance Officers meeting, computer training, payroll update conference, accounting training for staff members, strategic planning, tuition reimbursement and mileage for operations | Estimated | 3,450 | 3,020 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Estimated | 5,000 | 5,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

## DESCRIPTION

The Police Department provides a full range of law enforcement services to the community. Core services are two pronged: Patrol services and Criminal Investigation. Other responsibilities include crime prevention, traffic safety, public education, animal control, and assistance to crime victims. The Police Department embraces a Community-Oriented Policing and Problem Solving (COPPS) philosophy that promotes partnerships with other City staff and other stakeholders to identify and solve problems that adversely impact the quality of life in the community.

Department Mission Statement: The Members of the Atascadero Police Department are dedicated to professional service. Utilizing ethical and progressive policing practices, we continually strive to promote an exceptional quality of life for our citizens and visitors through active partnerships with the community.

Department Vision Statement: The Atascadero Police Department is a progressive police agency dedicated to excellence through quality customer service. We shall ensure quality service by way of accountability, community partnerships and collaboration with other city entities. We will assist our employees with personal and career growth, placing constant emphasis on innovation and improvement. We strive to maintain the highest quality of professionalism for our employees through mentoring, training and education.

## GOALS AND OBJECTIVES

* Focus on core service delivery by leveraging all existing resources
* Reduce crime
* Leverage technology
* Enhance traffic safety
* Strengthen relationships
* Promote organizational excellence
* Enhance infrastructure

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Police Services | $ 5,744,986 | $ 5,291,006 | $ 5,787,280 | $ 5,400,200 | $ 5,843,990 | $ 5,969,370 |
| | $ 5,744,986 | $ 5,291,006 | $ 5,787,280 | $ 5,400,200 | $ 5,843,990 | $ 5,969,370 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Commander / Lieutenant | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sergeant | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Senior Police Officer / Corporal | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Police Officer | 17.00 | 16.00 | 16.00 | 14.00 | 14.00 | 14.00 |
| Support Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Support Services Lead Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Support Services Technician | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Property Evidence Technician / Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Records Technician | 1.00 | - | - | - | - | - |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| | 43.00 | 40.00 | 40.00 | 38.00 | 38.00 | 38.00 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Total Calls for Service | 24,372 | 23,918 | 34,825 | 24,300 | 25,000 | 25,500 |
| Officer Initiated Contacts | 12,979 | 14,508 | 7,970 | 12,100 | 13,000 | 14,000 |
| Part One Crimes (Arson, Homicide, Rape, Robbery, Assault, Burglary, Theft) | 840 | 839 | 1,095 | 1,010 | 1,300 | 1,600 |
| Fires/Medical Aids | 1,964 | 1,886 | 3,020 | 2,150 | 2,450 | 2,800 |
| Traffic Collisions | 434 | 375 | 540 | 425 | 480 | 540 |
| Disturbances/Suspicious Circumstances | 3,881 | 3,697 | 4,615 | 4,210 | 4,800 | 5,500 |
| Alarms | 875 | 734 | 1,065 | 825 | 830 | 840 |
| Juvenile Runaways and Contacts | 792 | 795 | 960 | 920 | 1,050 | 1,185 |
| Traffic Incidents | 3,762 | 3,682 | 4,510 | 3,810 | 3,940 | 4,080 |
| Miscellaneous* | 8,557 | 9,797 | 11,050 | 11,400 | 13,200 | 15,300 |
| Traffic Citations | 1,579 | 1,911 | 2,700 | 1,650 | 1,880 | 2,150 |
| Adult Arrests | 1,017 | 987 | 1,380 | 1,250 | 1,560 | 1,950 |
| Juvenile Arrests | 107 | 152 | 165 | 180 | 230 | 290 |
| Written/Processed Reports | 4,319 | 4,490 | 6,475 | 5,675 | 7,150 | 9,000 |

* Includes animal problems, disorderly conduct, mental health problems, domestic violence, malicious mischief/vandalism, drunk driving, annoying phone calls, fraud, forgery, sex crimes, child abuse, etc.

## DEPARTMENT BUDGETS
## Police

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 2,801,837 | $ 2,601,461 | $ 2,888,900 | $ 2,659,700 | $ 2,759,530 | $ 2,783,110 |
| 5200000 | Wages | 2,163 | 537 | 3,190 | 3,950 | 3,190 | 3,350 |
| 5300000 | Overtime | 140,562 | 160,630 | 131,830 | 167,060 | 131,830 | 131,830 |
| 5400000 | Other Pay | 252,692 | 177,207 | 173,990 | 208,760 | 160,890 | 162,290 |
| 5800000 | Benefits, Insurance & Taxes | 1,443,007 | 1,358,271 | 1,548,460 | 1,364,210 | 1,506,840 | 1,571,650 |
| | Total Employee Services | 4,640,261 | 4,298,106 | 4,746,370 | 4,403,680 | 4,562,280 | 4,652,230 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 15,172 | 16,808 | 20,170 | 16,480 | 13,750 | 13,650 |
| 6070000 | Advertising | - | 75 | - | 200 | - | - |
| 6100000 | Computer Maintenance & Replacement | 216,339 | 188,192 | 180,720 | 173,040 | 186,390 | 187,940 |
| 6200000 | Insurance | 127,223 | 160,912 | 184,890 | 160,860 | 320,630 | 352,490 |
| 6250000 | Occupancy | 79,020 | 40,300 | 39,550 | 36,990 | 56,280 | 56,750 |
| 6300000 | Utilities | 42,039 | 36,516 | 44,510 | 44,660 | 44,560 | 44,560 |
| 6350000 | Communications | 47,471 | 37,347 | 47,880 | 36,220 | 36,600 | 37,050 |
| 6400000 | Operating Supplies | 22,771 | 18,062 | 22,380 | 19,690 | 16,320 | 15,320 |
| 6450000 | Vehicle & Equipment Operating Costs | 247,457 | 238,832 | 216,110 | 220,390 | 232,430 | 235,410 |
| 6500000 | Contract Services | 191,411 | 237,844 | 261,230 | 269,270 | 351,710 | 354,330 |
| 6600000 | Professional Development | 10,938 | 10,896 | 9,520 | 8,120 | 7,840 | 6,940 |
| 6650000 | Recruitment | 23,738 | 5,147 | 3,950 | 10,600 | 5,200 | 2,700 |
| 6990000 | Contingency | - | - | 10,000 | - | 10,000 | 10,000 |
| | Total Operations | 1,023,579 | 990,931 | 1,040,910 | 996,520 | 1,281,710 | 1,317,140 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7101534 | Refrigerator | $ 506 | $ - | $ - | $ - | $ - | $ - |
| 7102021 | Small Printers | - | 237 | - | - | - | - |
| 7109090 | Other Minor Capital Outlay | - | 1,732 | - | - | - | - |
| 7909901 | Claims Settlement Costs | 80,640 | - | - | - | - | - |
| | Total Special Projects | 81,146 | 1,969 | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 5,744,986 | $ 5,291,006 | $ 5,787,280 | $ 5,400,200 | $ 5,843,990 | $ 5,969,370 |

## DEPARTMENT BUDGETS
## Police

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 2,759,530 | $ 2,783,110 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 3,190 | 3,350 |
| 5300000 | Overtime | Overtime | Estimated | 131,830 | 131,830 |
| 5400000 | Other Pay | Other pay items such as uniform allowance, leave payoff, standby, etc. | Estimated | 160,890 | 162,290 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 1,506,840 | 1,571,650 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 13,750 | 13,650 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 186,390 | 187,940 |
| 6200000 | Insurance | Allocated portion of liability coverage and property insurance for the police station | Allocated | 320,630 | 352,490 |
| 6250000 | Occupancy | Janitorial services, building repair supplies, electrician and plumbing services | Estimated | 56,280 | 56,750 |
| 6300000 | Utilities | Water, electricity and natural gas | Estimated | 44,560 | 44,560 |
| 6350000 | Communications | Telephone, cell phone, and emergency phone services, wireless connection for mobile data computers, and radio repairs | Estimated | 36,600 | 37,050 |
| 6400000 | Operating Supplies | Uniforms, fingerprint supplies, ammunition, range fees, police gear, flares, emergency supplies, fire extinguishers, batteries, cameras, investigative equipment, traffic diagramming supplies, crime scene investigation supplies | Estimated | 16,320 | 15,320 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle and equipment repair and maintenance costs, gasoline, diesel, oil and vehicle replacement costs | Estimated | 232,430 | 235,410 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6500000 | Contract Services | Animal control ($241,630 and $244,050), Sexual Assault Response Team (SART) costs, booking fees, spay/neuter program, lab fees, bomb task force and CLETS | Estimated | $ 351,710 | $ 354,330 |
| 6600000 | Professional Development | Seminars, conferences, memberships, subscriptions, books and other training materials, narcotics surveillance, felony investigations requiring overnight stays | Estimated | 7,840 | 6,940 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges | Estimated | 5,200 | 2,700 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Allocated | 10,000 | 10,000 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401.4XXX |

## DESCRIPTION

This section includes Police Department Programs that have differing levels of volume from year to year. In order to achieve consistency with the established and ongoing business of the Department in the Police Department section, the activities in this section have been segregated. Included here are the Police Officer Standards and Training (POST) Program, the K-9 Program, Grants, and the Explorer Program.

The Commission on Police Officer Standards and Training (POST) is a State organization that sets standards and provides training opportunities and certifications for police officers. The City's POST Program receives partial reimbursement funding from the Commission on POST for required officer perishable skills trainings and certifications. The funding for this Program ultimately comes through the State from penalty assessments on criminal and traffic fines.

The K-9 Program provides supplies and training for one police dog and the dog-handling officer. The purpose of the K-9 Unit is to help locate illegal narcotics and apprehend fleeing felons. The dog is trained and certified in its particular duties of narcotics and tracking. Training for both the K-9 and the handler is ongoing.

Department staff have been successful in securing competitive grants from the U.S. Department of Transportation through the California Office of Traffic Safety (OTS), the National Highway Traffic Safety Administration through OTS, the California Department of Alcoholic Beverage Control (ABC), and the U.S. Department of Justice. The Department can use these grant funds to enhance the safety of the Community through increased enforcement of laws related to driving under the influence (DUI), and through the purchase of equipment, supplies, studies, and training that would not be possible without the grants.

The Explorer Program based on the national Law Enforcement Career Exploring Program. This Program provides educational training programs, career orientation experiences, leadership opportunities, and community service activities for young adults. The primary goals of the Program are to help young adults choose a career path within law enforcement and to challenge them to become responsible citizens of their communities and the nation. The Program is funded wholly through donations and through fund-raising efforts by the Explorer participants.

## GOALS AND OBJECTIVES

* Enhance traffic safety
* Update the Communication Center
* Improve the quality of equipment
* Update the use of current technology
* Continue the operations of the K-9 Program
* Update the Emergency Operations Center
* Promote organizational excellence through training
* Enhance emergency communications infrastructure

## DEPARTMENT BUDGETS
## Police Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401.4XXX |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| POST Training | $ 19,964 | $ 27,320 | $ 33,440 | $ 27,000 | $ 31,770 | $ 31,770 |
| Bulletproof Vest Program | 1,689 | 4,708 | 4,060 | 4,060 | 3,250 | 3,250 |
| K-9 Program | 8,715 | 3,704 | 6,080 | 5,800 | 3,800 | 3,800 |
| Avoid the 14 DUI Reimbursement | 12,398 | 14,896 | 2,260 | 2,240 | - | - |
| 2009 ABC Grant | 27,576 | - | - | - | - | - |
| 2010 OTS Seatbelt Mini Grant | - | 8,446 | 4,020 | 4,020 | - | - |
| 2009 OTS DUI Mini Grant | 12,345 | 8,361 | - | - | - | - |
| 2010 OTS DUI Mini Grant | - | 12,607 | 8,460 | 8,450 | - | - |
| 2011 OTS DUI Overtime & Equipment Grant | - | - | 112,120 | 82,720 | 29,400 | - |
| JAG Grant (Small) | - | 8,960 | 2,260 | - | 2,000 | - |
| JAG Grant (Large) | - | 40,360 | 5,740 | - | 2,900 | - |
| Wireless 9-1-1 Funding | - | - | 30,000 | 30,000 | - | - |
| Explorer Program | 539 | 1,866 | 1,430 | 1,420 | 1,500 | 1,500 |
| | $ 83,226 | $ 131,228 | $ 209,870 | $ 165,710 | $ 74,620 | $ 40,320 |

## DEPARTMENT BUDGETS
### Police Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401.4XXX |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ - | $ 1,962 | $ 1,940 | $ - | $ - | $ - |
| 5300000 | Overtime | 46,110 | 42,024 | 74,770 | 47,910 | 26,850 | - |
| 5800000 | Benefits, Insurance & Taxes | 2,175 | 2,285 | 6,570 | 2,220 | 2,550 | - |
| | Total Employee Services | 48,285 | 46,271 | 83,280 | 50,130 | 29,400 | - |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 9 | - | 500 | 500 | - | - |
| 6100000 | Computer Maintenance & Replacement | - | 309 | 8,470 | 8,470 | - | - |
| 6350000 | Communications | - | 609 | - | - | - | - |
| 6400000 | Operating Supplies | 4,034 | 40,241 | 18,410 | 16,880 | 6,300 | 3,400 |
| 6500000 | Contract Services | 2,735 | 1,874 | 2,760 | 1,900 | 1,900 | 1,900 |
| 6600000 | Professional Development | 23,974 | 29,601 | 40,100 | 33,000 | 31,770 | 31,770 |
| | Total Operations | 30,752 | 72,634 | 70,240 | 60,750 | 39,970 | 37,070 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7102525 | Video Surveillance | 2,500 | - | - | - | - | - |
| 7102532 | Crime Scene Investigation Equipment | - | 3,100 | - | - | - | - |
| 7102533 | Lidar Equipment | - | 1,036 | - | - | 2,000 | - |
| 7102515 | Personal Protective Vests | 1,689 | 4,708 | 4,060 | 4,060 | 3,250 | 3,250 |
| | Total Special Projects | 4,189 | 8,844 | 4,060 | 4,060 | 5,250 | 3,250 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8102031 | Software | - | - | 50,770 | 50,770 | - | - |
| 8102579 | Radio Antenna for Police Building | - | 3,479 | 1,520 | - | - | - |
| | Total Capital Outlay | - | 3,479 | 52,290 | 50,770 | - | - |
| **ACTIVITY TOTAL** | | $ 83,226 | $ 131,228 | $ 209,870 | $ 165,710 | $ 74,620 | $ 40,320 |

## DEPARTMENT BUDGETS
## Police Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 401.4XXX |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5300000 | Overtime | Overtime for DUI checkpoints and patrols | Estimated | $ 26,850 | $ - |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 2,550 | - |
| 6400000 | Operating Supplies | Safety vests, cones, flares, preliminary alcohol screening (PAS) supplies, reflective banners and signs, checkpoint lights, K-9 food and supplies, and uniform patches for Explorers | Estimated | 6,300 | 3,400 |
| 6500000 | Contract Services | Maintenance training and veterinary services for the K-9 | Estimated | 1,900 | 1,900 |
| 6600000 | Professional Development | Seminars, conferences and other trainings | Estimated | 31,770 | 31,770 |
| 7102533 | Lidar Equipment | Long-range laser lidar equipment used to measure speed to reduce traffic accidents and to measure distances at traffic accident scenes | Estimated | 2,000 | - |
| 7102515 | Personal Protective Vests | Bullet proof vests for existing personnel | Estimated | 3,250 | 3,250 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

## DESCRIPTION

The Fire Department provides emergency services to the community. Responsibilities include fire suppression/prevention, paramedic services, general emergency response and code enforcement. The Department, through a coordinated effort of paid staff, reserves and volunteers, responds to emergencies within the City and neighboring County areas. The Department is responsible for emergency planning and training of all City personnel. The City's natural environment provides unique challenges as the Department works to manage the wildland areas and protect against fire.

Department Mission Statement: Our mission as Firefighters and Paramedics is to be professional, caring, and efficient as we provide emergency services to the public.

## GOALS AND OBJECTIVES

Continue to:

* Enhance Public Safety
* Rehabilitate the mobile data computers
* Implement the Computer Aided Dispatch and Records Management Software (CAD/RMS)
* Respond safely to 100% of all emergencies with adequate personnel and equipment necessary to provide appropriate service
* Respond safely to 90% of all emergencies in less than 6 minutes, with second engine due within 10 minutes, 80% of the time
* Ensure all equipment is in the highest state of readiness 95% of the time with 100% available backup at all times (provided funds available)
* Increase the number of engine company (target hazard - high priority) inspections completed annually
* Monitor the newly implemented Performance Based Training using Target Safety
* Continue to enhance both performance based & computer based training

## DEPARTMENT BUDGETS
### Fire Department

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Fire Services | $ 3,652,041 | $ 3,378,936 | $ 3,562,550 | $ 3,442,450 | $ 3,372,920 | $ 3,418,700 |
| Total | $ 3,652,041 | $ 3,378,936 | $ 3,562,550 | $ 3,442,450 | $ 3,372,920 | $ 3,418,700 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Captain | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Fire Marshal / Code Compliance Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Engineer | 10.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Fire Fighter | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.10 | 1.10 | 1.10 |
| Total | 22.00 | 21.00 | 21.00 | 20.10 | 20.10 | 20.10 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| FIRE: | | | | | | |
| Engine Company Inspections (state and business license) | 200 | 250 | 250 | 300 | 325 | 350 |
| Plan Reviews (residential & commercial) | 250 | 350 | 400 | 100 | 150 | 200 |
| Fire Marshal Inspections | 500 | 400 | 450 | 250 | 300 | 350 |
| Public Education Programs (students contacted) | 1,622 | 1,718 | 2,000 | 2,000 | 2,000 | 2,000 |
| Training (hours) - 17 shift, 2 Admin, 18 reserves | 7,015 | 7,000 | 5,000 | n/a | 8,000 | 8,000 |
| Investigations | 50 | 50 | 100 | 100 | 100 | 100 |
| Juvenile Firesetter Counseling (encounters) | 5 | 4 | 4 | 4 | 7 | 7 |
| Total Emergency Calls | 2,483 | 2,470 | 3,800 | 2,570 | 2,620 | 2,675 |
| Vehicle/Equipment Maintenance | 2,500 | 3,000 | 3,000 | n/a | n/a | n/a |
| CODE ENFORCEMENT: | | | | | | |
| Complaints | 185 | 202 | 190 | 210 | 200 | 200 |
| Closed Cases | 168 | 153 | 175 | 195 | 190 | 190 |
| Task Force Actions | 3 | 2 | 2 | 5 | 5 | 5 |

## DEPARTMENT BUDGETS
### Fire Department

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 1,709,203 | $ 1,641,021 | $ 1,722,690 | $ 1,661,900 | $ 1,656,290 | $ 1,661,230 |
| 5200000 | Wages | 86,522 | 70,136 | 81,540 | 78,910 | 71,280 | 71,280 |
| 5300000 | Overtime | 227,769 | 205,776 | 207,740 | 196,780 | 207,740 | 207,740 |
| 5400000 | Other Pay | 31,350 | 46,567 | 30,330 | 76,510 | 29,540 | 29,540 |
| 5800000 | Benefits, Insurance & Taxes | 958,962 | 923,467 | 1,023,940 | 955,570 | 996,380 | 1,034,580 |
| | Total Employee Services | 3,013,806 | 2,886,967 | 3,066,240 | 2,969,670 | 2,961,230 | 3,004,370 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 6,886 | 7,561 | 6,270 | 7,560 | 5,830 | 5,930 |
| 6070000 | Advertising | 320 | 1,507 | 1,500 | 1,000 | 1,000 | 1,000 |
| 6100000 | Computer Maintenance & Replacement | 135,951 | 116,987 | 113,110 | 109,360 | 112,930 | 113,400 |
| 6200000 | Insurance | 92,177 | 127,181 | 142,000 | 125,000 | 57,950 | 63,340 |
| 6250000 | Occupancy | 51,558 | 21,256 | 23,450 | 24,110 | 20,180 | 20,370 |
| 6300000 | Utilities | 21,549 | 19,191 | 23,050 | 23,200 | 23,800 | 23,800 |
| 6350000 | Communications | 12,753 | 10,314 | 16,550 | 13,890 | 13,560 | 13,640 |
| 6400000 | Operating Supplies | 32,682 | 35,874 | 32,470 | 34,270 | 30,290 | 30,490 |
| 6450000 | Vehicle & Equipment Operating Costs | 241,947 | 111,917 | 96,930 | 106,640 | 105,270 | 104,950 |
| 6500000 | Contract Services | 10,553 | 11,234 | 4,280 | 3,440 | 4,140 | 2,670 |
| 6600000 | Professional Development | 23,592 | 20,387 | 24,430 | 21,960 | 19,490 | 19,490 |
| 6650000 | Recruitment | 641 | 4,157 | 2,270 | 2,350 | 2,250 | 2,250 |
| 6990001 | Contingency | - | - | 10,000 | - | 10,000 | 10,000 |
| | Total Operations | 630,609 | 487,566 | 496,310 | 472,780 | 406,690 | 411,330 |

## DEPARTMENT BUDGETS
### Fire Department

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7101022 | Folding Tables and Chairs | $ 445 | $ 403 | $ - | $ - | $ - | $ - |
| 7104537 | TRT/DRT | 1,284 | - | - | - | - | - |
| 7700813 | Truck Academy | 1,057 | - | - | - | - | - |
| 7102503 | Pagers and Radios | - | - | - | - | 5,000 | - |
| 7104514 | Batteries for Handheld Radios | - | - | - | - | - | 3,000 |
| 7101535 | Washing Machine | 840 | - | - | - | - | - |
| 7400951 | Joint Dispatch Study | 4,000 | 4,000 | - | - | - | - |
| | Total Special Projects | 7,626 | 4,403 | - | - | 5,000 | 3,000 |
| **ACTIVITY TOTAL** | | $ 3,652,041 | $ 3,378,936 | $ 3,562,550 | $ 3,442,450 | $ 3,372,920 | $ 3,418,700 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 1,656,290 | $ 1,661,230 |
| 5200000 | Wages | Wages for Reserve/Seasonal (non-benefited) staff | Estimated | 71,280 | 71,280 |
| 5300000 | Overtime | Overtime costs | Estimated | 207,740 | 207,740 |
| 5400000 | Other Pay | Other pay items such as leave payoff, Paramedic and Hazardous Materials pay | Estimated | 29,540 | 29,540 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 996,380 | 1,034,580 |
| 6050000 | Office Expense | Postage, printing, copies, office supplies, toner, office equipment maintenance and small office equipment | Estimated | 5,830 | 5,930 |
| 6070000 | Advertising | Newspaper ads, direct mailing and signs promoting the chipping program for fuel abatement and fire safety | Estimated | 1,000 | 1,000 |
| 6100000 | Computer Maintenance & | Allocated portion of computer and telephone support | Allocated | 112,930 | 113,400 |
| 6200000 | Insurance | Allocated portion of liability insurance, and property and vehicle coverage | Allocated | 57,950 | 63,340 |
| 6250000 | Occupancy | Cleaning and custodial supplies; lumber, plumbing, electrical, other building materials and minor repair costs; linen service; grounds maintenance, supply costs, and janitorial services | Contract/ Estimated | 20,180 | 20,370 |
| 6300000 | Utilities | Electricity, water, and natural gas for the two fire | Estimated | 23,800 | 23,800 |
| 6350000 | Communications | Telephones and fax, pager service, and radio repairs | Estimated | 13,560 | 13,640 |
| 6400000 | Operating Supplies | Uniforms, personal protective equipment, fire gear, medical supplies, fire suppression supplies, tools, and other fire operating supplies | Estimated | 30,290 | 30,490 |
| 6450000 | Vehicle & Equipment Operating Costs | Parts, repairs, and maintenance of vehicles, engine and truck equipment, breathing apparatus, generators, and air machines, including gas, oil and vehicle | Estimated | 105,270 | 104,950 |
| 6500000 | Contract Services | Breathing equipment maintenance, physician services, ladder testing, and other minor contract services | Estimated | 4,140 | 2,670 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6600000 | Professional Development | Continuing education, maintenance of required certifications, books, dues, subscriptions, and conferences such as League of California Cities, California Fire Chiefs' Administrative Fire Services Workshop, Fire Instructors Workshop, Training Officer Symposium and California Conference of Arson Investigators | Estimated | $ 19,490 | $ 19,490 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges such as respiratory screening and fingerprinting | Estimated | 2,250 | 2,250 |
| 6990001 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Estimated | 10,000 | 10,000 |
| 7102503 | Pagers and Radios | Replacement of 20 pagers and radios to comply with mandated Federal Communications Commission narrowbanding changes | Estimated | 5,000 | - |
| 7104514 | Batteries for Handheld Radios | Replacement of 30 rechargeable batteries for handheld radios | Estimated | - | 3,000 |

## Fire Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5XXX |

### DESCRIPTION

This section includes Fire Department Programs that have differing levels of volume from year to year. In order to achieve consistency with the established and ongoing business of the Department in the Fire Department section, the activities in this section have been segregated. Included here are the Chipping Program, Emergency Management, Grants, Donations, Fire Classes, and Contract Services for the Weed Abatement Program.

The Chipping Program provides an economical way for citizens with large land parcels to dispose of brush & trees in an environmentally friendly manner. This program is grant supported and will end if funds are lost.

The Emergency Management Program focuses on ensuring the City and its residents are prepared for major local and regional emergencies. Grant funds may become available for use on the City's Emergency Operations Center (EOC) when a separately funded countywide EOC capabilities study is completed.

Department staff have been successful in securing competitive grants from the Office of Traffic Safety, the Assistance to Firefighters' Grant Program, and the Office of Homeland Security. The Department can use these grant funds to enhance the safety of the Community and fire personnel through the purchase of equipment, supplies, studies, and training that would not be possible without the grants.

The Donation Program is an important part of Community involvement. Donations provide an avenue for the purchase of equipment when City funds or grants are not available. During the 2011-2013 budget cycle, the Department is seeking donations to purchase the necessary equipment to completely outfit the Disaster Response Trailer.

The Fire Classes Program raises revenues and reduces training costs. Through this program, the city contracts with Alan Hancock College to provide specified trainings. The City receives revenues based on the number of attending students, and can also train City Fire personnel locally, reducing travel expenses.

The costs of the Weed Abatement Program are split between this section and the Fire Department section. This section contains the costs for Weed Abatement Contract Services. This is the amount the City pays to a contractor to abate weeds on non-compliant lots. The City then bills the property owner for the related costs. The Contract Services cost varies from year to year based on the number of non-compliant lots. The costs that are combined in the Fire Department section of the budget (staffing, supplies, overhead, etc.) are consistent year to year, regardless of the level of lots needing cutting.

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5XXX |

## GOALS AND OBJECTIVES

* Better prepare the City and staff for emergencies
* Improve personnel safety through replacement of personal protective clothing
* Improve emergency radio communications
* Improve the Emergency Operations Center
* Improve the capabilities of the Fire Department Regional Technical Rescue Team
* Obtain Office of Traffic Safety Grant for $32,000 for rescue equipment
* Obtain grant for $29,000 from Homeland Security for a generator & lighting for the disaster response trailer
* Obtain necessary funds to complete the Disaster Response Trailer project
* Continue contracting with Alan Hancock College for Fire Service Training

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Weed Abatement Contract | $ 67,725 | $ 70,206 | $ 50,000 | $ 70,000 | $ 70,000 | $ 70,000 |
| Chipping Program | 26,921 | 28,449 | 20,670 | 20,980 | 13,000 | - |
| Emergency Management | 3,188 | 1,074 | - | 2,530 | - | - |
| Assistance to Firefighters' Grant | - | - | 28,640 | 28,210 | - | - |
| Donations | 2,641 | - | - | 2,980 | 30,000 | 30,000 |
| Fire Classes | - | - | - | - | 2,000 | 2,000 |
| Total | $ 100,475 | $ 99,729 | $ 99,310 | $ 124,700 | $ 115,000 | $ 102,000 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5XXX |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Weed Abatement | | | | | | |
| Properties evaluated | 11,088 | 11,093 | 12,500 | 11,093 | 11,093 | 11,093 |
| Property owners advised | 3068 | 3,041 | 4,000 | 3,041 | 3,000 | 3,000 |
| Lots abated through contract | 152 | 132 | 250 | 132 | 140 | 150 |
| Grants applied for: | | | | | | |
| Assistance to Firefighters' Grant (Equipment) | 28,600 | 195,814 | 28,640 | 28,210 | 250,000 | - |
| Staffing for Adequate Fire and Emergency Response Grant | 413,472 | 206,700 | - | n/a | 100,000 | 100,000 |
| Fire Prevention | 49,300 | 82,500 | - | n/a | 1,000 | - |
| Office of Traffic Safety Grant (Equipment) | - | - | - | n/a | 32,000 | - |
| Homeland Security (Generator & Lighting) | - | - | - | n/a | - | 29,000 |
| Emergency Management | - | - | - | n/a | - | 10,000 |
| San Luis Obispo County Fire Safe Council | 13,000 | 25,000 | - | n/a | 13,000 | - |

## DEPARTMENT BUDGETS
### Fire Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5XXX |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5200000 | Wages | $ 6,327 | $ 5,778 | $ 4,170 | $ 4,420 | $ 2,500 | $ - |
| 5300000 | Overtime | 16,035 | 16,022 | 11,500 | 14,080 | 7,550 | - |
| 5800000 | Benefits, Insurance & Taxes | 2,371 | 3,474 | 3,350 | 3,060 | 2,150 | - |
| | Total Employee Services | 24,733 | 25,274 | 19,020 | 21,560 | 12,200 | - |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 859 | 812 | - | 800 | - | - |
| 6400000 | Operating Supplies | 2,427 | 1,993 | 950 | 300 | 700 | 500 |
| 6450000 | Vehicle & Equipment Operating Costs | 1,780 | 1,444 | 700 | 2,830 | 600 | - |
| 6500000 | Contract Services | 67,725 | 70,206 | 50,000 | 71,000 | 71,000 | 71,000 |
| 6600000 | Professional Development | 1,179 | - | - | - | 500 | 500 |
| | Total Operations | 73,970 | 74,455 | 51,650 | 74,930 | 72,800 | 72,000 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7104503 | Replace Radios and Equipment | 1,772 | - | - | - | - | - |
| 7104522 | Disaster Response Trailer Equipment | - | - | - | - | 18,000 | 18,000 |
| 7154505 | Fire Hose Replacement | - | - | 18,950 | 18,520 | - | - |
| | Total Special Projects | 1,772 | - | 18,950 | 18,520 | 18,000 | 18,000 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8102085 | Thermal Imaging Camera | - | - | 9,690 | 9,690 | - | - |
| 8103010 | Disaster Response Trailer Outfitting | - | - | - | - | 12,000 | 12,000 |
| | Total Capital Outlay | - | - | 9,690 | 9,690 | 12,000 | 12,000 |
| **ACTIVITY TOTAL** | | $ 100,475 | $ 99,729 | $ 99,310 | $ 124,700 | $ 115,000 | $ 102,000 |

## DEPARTMENT BUDGETS
### Fire Grants and Programs

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5XXX |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5200000 | Wages | Wages for Reserve/Seasonal (non-benefited) staff | Estimated | $ 2,500 | $ - |
| 5300000 | Overtime | Overtime costs | Estimated | 7,550 | - |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 2,150 | - |
| 6400000 | Operating Supplies | Operating supplies for the Fire Classes | Estimated | 700 | 500 |
| 6500000 | Contract Services | Weed abatement services | Estimated | 71,000 | 71,000 |
| 6600000 | Professional Development | Continuing education and training | Estimated | 500 | 500 |
| 7104522 | Disaster Response Trailer Equipment | Tools and Equipment that will be regularly used in the Disaster Response Trailer (DRT); the DRT will respond to flooding, water rescue, hazardous materials events, technical rescue, mass casualty incidents, calls for scene lighting and general support for incident commanders in the field | Estimated | 18,000 | 18,000 |
| 8103010 | Disaster Response Trailer Outfitting | Installation of tool compartments and permanent equipment on the Disaster Response Trailer | Estimated | 12,000 | 12,000 |

## Fire Mutual Aid Program

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5030 |

### DESCRIPTION

The Fire Mutual Aid Program was established to further develop Fire Department employees who respond to and mitigate the wide array of natural and man-made disasters that are prone to exist in the local community and throughout California. This program has enabled on-the-job experience to coincide with fire training and education to respond to large scale, multi-agency disasters where a large resource commitment is required and a variety of incident management positions are necessary to effectively and efficiently mitigate the emergency response and recovery efforts. These opportunities and experiences have certified a large number of employees in the different disciplines of emergency management and have provided enhanced capabilities to engine companies. This program has been revenue positive through mutual aid reimbursements established under the California Fire Assistance Agreement (CFAA) and U.S. Forest Service (USFS) Los Padres Cooperative Agreements.

The extent of mutual aid activity varies with the severity of the fire season and state-wide needs. On average, the Department responds to approximately 30 reimbursable assignments per year.

### GOALS AND OBJECTIVES

* Enhance and expand the Department's abilities to effectively and efficiently respond to emergencies and large scale disasters
* Participate in the California Fire Assistance Agreement and Rescue Mutual Aid System (CFAA)
* Participate in the Cooperative Agreement with the Los Padres National Forest (USFS)
* Pursue training opportunities and experiences to certify individuals through the California Incident Command Certification System
* Operate a revenue positive program that contributes to the General Fund
* Foster relationships with allied agencies that are mutually advantageous in the interest of life, environment and property
* Practice fiscal responsibility and efficient budgetary measures
* Maintain adequate staffing levels to appropriately respond to all emergencies and be an integral part of the mutual aid system
* Provide opportunities for personnel to obtain the required hours of mandated training per year
* Maintain apparatus and equipment in a state of readiness with adequate back up units
* Monitor auto aid and mutual aid contracts with neighboring cities and counties

## Fire Mutual Aid Program

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5030 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Mutual Aid | $ 562,775 | $ 332,888 | $ 641,350 | $ 93,590 | $ 167,180 | $ 167,590 |
| Total | $ 562,775 | $ 332,888 | $ 641,350 | $ 93,590 | $ 167,180 | $ 167,590 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Revenues generated by: | | | | | | |
| Personnel reimbursements | $ 685,105 | $ 379,372 | $ 634,490 | $ 88,080 | $ 143,470 | $ 143,470 |
| Expense reimbursements | 31,094 | 22,794 | 69,530 | 9,400 | 14,350 | 14,350 |
| Equipment rental | 38,908 | 38,535 | 34,770 | 5,230 | 12,910 | 12,910 |
| Administrative reimbursements | 132,792 | 77,352 | 130,370 | 18,170 | 28,690 | 28,690 |
| Total revenues generated | 887,899 | 518,053 | 869,160 | 120,880 | 199,420 | 199,420 |
| Less direct costs | (562,775) | (332,888) | (641,350) | (93,590) | (167,180) | (167,590) |
| Net General Fund benefit | $ 325,124 | $ 185,165 | $ 227,810 | $ 27,290 | $ 32,240 | $ 31,830 |
| Number of Mutual Aid incident responses | 56 | 35 | n/a | 30 | 30 | 30 |

## DEPARTMENT BUDGETS
## Fire Mutual Aid Program

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5030 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5200000 | Wages | $ 51,186 | $ 28,686 | $ 158,460 | $ 4,940 | $ 15,270 | $ 15,420 |
| 5300000 | Overtime | 453,863 | 261,238 | 386,510 | 72,400 | 122,100 | 123,320 |
| 5800000 | Benefits, Insurance & Taxes | 22,074 | 29,084 | 54,880 | 6,220 | 11,780 | 10,820 |
| | Total Employee Services | 527,123 | 319,008 | 599,850 | 83,560 | 149,150 | 149,560 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | - | 23 | - | 30 | 30 | 30 |
| 6400000 | Operating Supplies | 30,396 | 18,969 | 35,000 | 10,000 | 14,000 | 14,000 |
| 6450000 | Vehicle & Equipment Operating Costs | 1,756 | - | 3,000 | - | 3,000 | 3,000 |
| 6500000 | Contract Services | 3,500 | (5,112) | 3,500 | - | 1,000 | 1,000 |
| | Total Operations | 35,652 | 13,880 | 41,500 | 10,030 | 18,030 | 18,030 |
| **ACTIVITY TOTAL** | | $ 562,775 | $ 332,888 | $ 641,350 | $ 93,590 | $ 167,180 | $ 167,590 |

## DEPARTMENT BUDGETS
## Fire Mutual Aid Program

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Public Safety | 501.5030 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5200000 | Wages | Wages for Reserve/Seasonal (non-benefited) staff | Estimated | $ 15,270 | $ 15,420 |
| 5300000 | Overtime | Overtime costs | Estimated | 122,100 | 123,320 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 11,780 | 10,820 |
| 6050000 | Office Expense | Postage costs | Estimated | 30 | 30 |
| 6400000 | Operating Supplies | Travel costs and other fire operating supplies | Estimated | 14,000 | 14,000 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle repair | Estimated | 3,000 | 3,000 |
| 6500000 | Contract Services | Miscellaneous minor contract services | Estimated | 1,000 | 1,000 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

## DESCRIPTION

The Community Development Department administers the City's General Plan, zoning ordinance, building code, native tree ordinance and CEQA environmental regulations. The department provides three main functions: Planning Services, Building Services, and Permit Center/Customer Service. Planning Services develops and implements long range plans and standards to ensure logical growth while preserving Atascadero's "quality of life" environment. Building Services provides plan check and construction inspection services to protect the public's health and safety. The building department has assumed public works inspections and Storm Water Management Plan (SWMP) implementation. The department also staffs the one-stop Permit Center and provides customer service for all development, business license and environmental related issues with an emphasis on customer service and efficiency. The Community Development Department provides technical analysis and recommendations to the Planning Commission and City Council on all land use issues upon which they must act.

Department Mission Statement: Dedicated to Atascadero's character and safety by helping people plan and build quality projects.

## GOALS AND OBJECTIVES

* Actively implement the Council's Economic Development Goals and Programs
* Provide 3-4 staff support positions for the Office of Economic Development
* Develop and implement a series of business friendly permitting programs in 2011-12
* Provide over the counter business licenses and zoning clearances daily
* Implement State mandated Green House Gas (GHG) reduction programs.
* Provide next day building inspections for 100% of requests
* Provide next day public works inspections for 100% of requests
* Provide 2 partial staff positions for inspection and administrative support of the City's SWMP
* Manage the Phase I and Phase II dormant building permit program
* Provide 4-week plan checks for major new construction permits, 3-week plan checks for smaller projects for 100% of projects
* Process the Del Rio Road Specific Plan (Wal-Mart)
* Process the Eagle Ranch Specific Plan and Environmental Impact Review
* Provide additional over the counter permitting services
* Implement the 2011 Housing Element programs
* Develop an implementation plan for ADE's economic strategies including hot spots
* Work with business owners to improve commercial signage
* Assist owners of the Hoff property in creating a master plan for the site

## DEPARTMENT BUDGETS
## Community Development

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Community and Economic Development | $ 1,537,616 | $ 1,297,868 | $ 1,657,200 | $ 1,607,030 | $ 1,409,840 | $ 1,400,070 |
| Total | $ 1,537,616 | $ 1,297,868 | $ 1,657,200 | $ 1,607,030 | $ 1,409,840 | $ 1,400,070 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| Director of Community Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Director of Community Development | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Planner | 1.00 | 1.00 | 1.00 | - | - | - |
| Associate Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Planner | - | - | - | 1.00 | 1.00 | 1.00 |
| Senior Building Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Plans Examiner / Inspector | 1.00 | - | - | - | - | - |
| Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Support Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Permit Coordinator | 1.00 | - | 1.00 | - | - | - |
| Office Assistant III | 1.00 | 0.15 | - | 0.15 | 0.15 | 0.15 |
| Office Assistant I | 1.00 | - | - | - | - | - |
| Total | 13.00 | 8.15 | 9.00 | 8.15 | 8.15 | 8.15 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Precise Plans | 3 | 1 | 6 | 3 | 4 | 4 |
| Specific Plan | 1 | - | - | 2 | 2 | 2 |
| Conditional Use Permits | 15 | 12 | 6 | 7 | 6 | 6 |
| Zone Changes | 7 | 6 | 3 | 2 | 2 | 2 |
| Variances | 2 | 2 | 1 | - | 1 | 1 |
| Administrative Use Permits | 3 | 3 | 6 | 4 | 6 | 6 |
| General Plan Amendments | 3 | 1 | 2 | 5 | 3 | 3 |
| Lot Line Adjustments | 8 | 2 | 4 | | 2 | 2 |
| Parcel Maps | 2 | 2 | 3 | 2 | 2 | 2 |
| Tract Maps | 1 | - | 3 | 3 | 2 | 2 |
| Final Maps | 3 | 2 | 3 | 2 | 2 | 2 |
| Certificates of Compliance | 8 | 1 | 4 | 2 | 2 | 2 |
| ABC License findings | 1 | 3 | - | 4 | 2 | 2 |
| Appeals | - | - | 3 | - | 1 | 1 |
| Time Extensions | - | - | 10 | 1 | 4 | 4 |
| Major Tree Removals (Planning Commission) | 11 | 9 | 6 | 5 | 5 | 5 |
| Road Abandonments | - | 1 | 1 | 1 | 2 | 2 |
| Planning Commission Meetings | 24 | 19 | 24 | 24 | 24 | 24 |
| Staff Reports | 40 | 26 | 75 | 50 | 50 | 50 |
| Legal Notices | 24 | 19 | 24 | 24 | 24 | 24 |
| Public Records Requests | 183 | 124 | 25 | 336 | 330 | 340 |
| Permit Center Customers | 9,000 | 9,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Tree Protection Plans / Inspections | 83 | 43 | 12 | 12 | 12 | 12 |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES (continued)** | | | | | | |
| Building Permit Plan Checks (Planning) | 254 (+224 re-checks) | 206 (+136 re-checks) | 100 | 50 | 50 | 50 |
| Appearance Review (COM / IND / MFR) | 8 | 8 | 15 | 20 | 20 | 20 |
| Code Enforcement Support | 20 | 7 | 75 | 75 | 100 | 100 |
| Business License Review / Zoning Clearance | 247 | 225 | 150 | 150 | 150 | 150 |

## DEPARTMENT BUDGETS
## Community Development

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 736,417 | $ 521,769 | $ 621,740 | $ 547,650 | $ 563,430 | $ 567,370 |
| 5200000 | Wages | 18,348 | 42,565 | 16,080 | 32,580 | 26,390 | 27,120 |
| 5300000 | Overtime | 2,206 | 3,094 | 12,600 | 4,650 | 12,600 | 12,600 |
| 5400000 | Other Pay | 24,363 | 9,486 | 3,020 | 5,060 | 3,360 | 3,360 |
| 5800000 | Benefits, Insurance & Taxes | 263,854 | 201,229 | 237,050 | 227,880 | 243,520 | 252,950 |
| | Total Employee Services | 1,045,188 | 778,143 | 890,490 | 817,820 | 849,300 | 863,400 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 18,985 | 11,887 | 16,500 | 11,200 | 12,900 | 12,900 |
| 6070000 | Advertising | 8,690 | 7,335 | 5,600 | 4,000 | 4,000 | 4,000 |
| 6100000 | Computer Maintenance & Replacement | 148,311 | 125,006 | 120,000 | 119,000 | 119,420 | 120,050 |
| 6200000 | Insurance | 35,945 | 45,103 | 51,810 | 45,100 | 20,400 | 22,400 |
| 6250000 | Occupancy Charges | 91,180 | 33,890 | 34,760 | 34,760 | 22,680 | 22,780 |
| 6350000 | Communications | 2,923 | 2,804 | 3,600 | 3,100 | 2,800 | 2,800 |
| 6400000 | Operating Supplies | 736 | 957 | 1,800 | 300 | 800 | 800 |
| 6450000 | Vehicle & Equipment Operating Costs | 18,706 | 13,249 | 16,160 | 13,310 | 11,140 | 11,140 |
| 6500000 | Contract Services | 101,592 | 76,088 | 107,000 | 55,330 | 72,000 | 72,000 |
| 6650000 | Recruitment | 259 | 1,610 | 1,100 | 100 | 1,000 | 1,000 |
| 6600000 | Professional Development | 21,649 | 5,847 | 15,400 | 6,500 | 11,800 | 11,800 |
| 6990000 | Contingency | - | - | 5,000 | - | 5,000 | 5,000 |
| | Total Operations | 448,976 | 323,776 | 378,730 | 292,700 | 283,940 | 286,670 |

## DEPARTMENT BUDGETS
## Community Development

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7400976 | Update of Housing Element | $ 12,470 | $ 26,275 | $ 1,250 | $ 1,010 | $ - | $ - |
| 7401145 | EIR Consultant Costs- Del Rio Commercial Center | - | 132,849 | 349,760 | 349,760 | - | - |
| 7401180 | EIR Consultant Costs- Eagle Ranch | - | - | - | 100,000 | 250,000 | 250,000 |
| 7705010 | Mission Oaks Annex Assessment | 30,982 | 36,825 | 36,970 | 45,740 | 26,600 | - |
| | Total Special Projects | 43,452 | 195,949 | 387,980 | 496,510 | 276,600 | 250,000 |
| **ACTIVITY TOTAL** | | $ 1,537,616 | $ 1,297,868 | $ 1,657,200 | $ 1,607,030 | $ 1,409,840 | $ 1,400,070 |

## DEPARTMENT BUDGETS
## Community Development

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 563,430 | $ 567,370 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 26,390 | 27,120 |
| 5300000 | Overtime | Overtime costs | Estimated | 12,600 | 12,600 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 3,360 | 3,360 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 243,520 | 252,950 |
| 6050000 | Office Expense | Mailing costs, printing, copy and paper costs, general office products, office equipment, related maintenance, cost of public notices and community promotions | Estimated | 12,900 | 12,900 |
| 6070000 | Advertising | Cost of public notices and community promotions | Estimated | 4,000 | 4,000 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 119,420 | 120,050 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 20,400 | 22,400 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 22,680 | 22,780 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 2,800 | 2,800 |
| 6400000 | Operating Supplies | Inspection tools, safety items and field supplies | Estimated | 800 | 800 |
| 6450000 | Vehicle & Equipment Operating Costs | Gasoline, oil, vehicles repairs, vehicle replacement and car allowance | Estimated | 11,140 | 11,140 |
| 6500000 | Contract Services | Contract arborist, contract building plan check, contract engineering plan check, special consultants, and document imaging | Estimated | 72,000 | 72,000 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges | Estimated | 1,000 | 1,000 |

## DEPARTMENT BUDGETS
## Community Development

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Development | 601 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6600000 | Professional Development | Professional development activities and professional organization memberships for planning staff, building staff and the City Planning Commission | Estimated | $ 11,800 | $ 11,800 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Estimated | 5,000 | 5,000 |
| 7401180 | EIR Consultant Costs- Eagle Ranch | Independent consultant hired to perform an Environmental Impact Review (EIR) for the Eagle Ranch Project | Estimated | 250,000 | 250,000 |
| 7705010 | Mission Oaks Annex Assessment | The City portion of the amount assessed for public improvements near the Mission Oaks Annex; 2011-2012 is the last year of this assessment | Estimated | 26,600 | - |

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701 |

## DESCRIPTION

Community Services Administration provides administrative oversight and support for the Community Services Department. The staff provides administrative support to the Parks and Recreation Commission. The Community Services Department functions include the Recreation Division, the Zoo Division, the Colony Park Community Center, and the Pavilion.

Department Mission Statement: To provide and facilitate programs and services that enhance the quality of life, well-being and economic vitality of the community.

## GOALS AND OBJECTIVES

* Develop Stadium Park use policies based upon Fire Study & Council direction
* Complete Lake Park Frontage Project and facility signage
* Assist with the opening of the Zoo gift shop including the business plan and operations set-up
* Coordinate improvements and maintenance for Veteran's Memorial with Veteran's Foundation
* Work with Zoo Society to form assessment district for Zoo sustainable funding
* Create new City/Zoological Society agreement which re-defines the partnership to encourage more support from the Society for the Zoo
* Develop and implement a deferred maintenance plan for the Charles Paddock Zoo
* Develop marketing strategy for the Lake Pavilion to capture more rental revenue
* Enhance Community Services website pages to better promote public participation in the programs and events and employ social networking strategies
* Develop new use plan for Ranger House
* Continue to develop and enhance public-private partnership with Paradise Coalition to operate the George Beatie Skate Park
* Effectively market the Zoo, City facilities, and special events
* Cultivate private sponsorships for public recreation programs, facilities and events to reduce City costs
* Plan and coordinate with community groups on Centennial celebration activities
* Plan and develop new Atascadero Creek Trail in the downtown area
* Maintain current offerings of youth and adult sports opportunities year round
* Increase teen activities at the Colony Park Community Center when school is not in session

## DEPARTMENT BUDGETS
## Community Services

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701 |

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Administration | $ 289,825 | $ 273,732 | $ 285,410 | $ 248,410 | $ 227,050 | $ 232,500 |
| Total | $ 289,825 | $ 273,732 | $ 285,410 | $ 248,410 | $ 227,050 | $ 232,500 |

| SUMMARY OF POSITIONS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Community Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | - | - | - |
| Total | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |

## DEPARTMENT BUDGETS
## Community Services

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 179,122 | $ 175,366 | $ 174,580 | $ 130,240 | $ 120,910 | $ 120,910 |
| 5200000 | Wages | - | - | - | 16,320 | 23,160 | 24,320 |
| 5300000 | Overtime | 32 | - | - | - | - | - |
| 5400000 | Other Pay | 1,814 | 2,712 | 1,860 | 2,770 | 1,860 | 1,860 |
| 5808000 | Benefits, Insurance & Taxes | 58,796 | 60,867 | 62,850 | 44,220 | 44,270 | 46,860 |
| | Total Employee Services | 239,764 | 238,945 | 239,290 | 193,550 | 190,200 | 193,950 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 3,084 | 2,979 | 7,800 | 4,660 | 5,280 | 6,400 |
| 6070000 | Advertising | 150 | 115 | 150 | 690 | 280 | 280 |
| 6100000 | Computer Maintenance & Replacement | 8,860 | 7,540 | 7,100 | 7,100 | 7,110 | 7,140 |
| 6200000 | Insurance | 5,422 | 7,308 | 8,380 | 7,260 | 4,380 | 4,810 |
| 6250000 | Occupancy Charges | 22,460 | 8,350 | 8,560 | 8,560 | 5,590 | 5,610 |
| 6350000 | Communications | 947 | 750 | 700 | 650 | 700 | 700 |
| 6400000 | Operating Supplies | 337 | 195 | 590 | 280 | 670 | 670 |
| 6450000 | Vehicle & Equipment Operating Costs | 3,684 | 3,662 | 3,600 | 3,600 | 3,900 | 3,900 |
| 6500000 | Contract Services | 50 | - | - | 18,000 | - | - |
| 6600000 | Professional Development | 5,003 | 3,888 | 4,240 | 3,960 | 3,860 | 3,960 |
| 6650000 | Recruitment | 64 | - | - | 100 | 80 | 80 |
| 6990000 | Contingency | - | - | 5,000 | - | 5,000 | 5,000 |
| | Total Operations | 50,061 | 34,787 | 46,120 | 54,860 | 36,850 | 38,550 |
| **ACTIVITY TOTAL** | | $ 289,825 | $ 273,732 | $ 285,410 | $ 248,410 | $ 227,050 | $ 232,500 |

## DEPARTMENT BUDGETS
## Community Services

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 120,910 | $ 120,910 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | | 23,160 | 24,320 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 1,860 | 1,860 |
| 5808000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 44,270 | 46,860 |
| 6050000 | Office Expense | Mailing costs, printing, copy and paper costs, general office products, office equipment and related maintenance | Estimated | 5,280 | 6,400 |
| 6070000 | Advertising | Cost of advertising and public notices | Estimated | 280 | 280 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 7,110 | 7,140 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 4,380 | 4,810 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 5,590 | 5,610 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 700 | 700 |
| 6400000 | Operating Supplies | Supplies for the Parks and Recreation Commission, recognition supplies, and other related supplies | Estimated | 670 | 670 |
| 6450000 | Vehicle & Equipment Operating Costs | Gasoline, oil, vehicles repairs and car allowance | Estimated | 3,900 | 3,900 |
| 6600000 | Professional Development | Training for administrative staff: League of California Cities, California Parks and Recreation Society Conference, 1-2 day seminars for support staff, books, dues, memberships and computer training | Estimated | 3,860 | 3,960 |
| 6650000 | Recruitment | Cost of employee recruitment including fingerprinting and other processing charges | Estimated | 80 | 80 |
| 6990000 | Contingency | Department reserve for unexpected expenditures that arise during the fiscal year | Estimated | 5,000 | 5,000 |

## Central Reception

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701.7011 |

### DESCRIPTION

Central Reception is the primary point of contact for citizens and customers, whether by walk-in or telephone. Staff provides administrative support to all the departments within the City by answering phones, directing walk-in traffic, distributing mail, completing copy jobs, and all other miscellaneous duties in support of all departments.

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Central Reception | $ 145,506 | $ 79,683 | $ 88,310 | $ 81,590 | $ 77,220 | $ 78,050 |
| Total | $ 145,506 | $ 79,683 | $ 88,310 | $ 81,590 | $ 77,220 | $ 78,050 |

| SUMMARY OF POSITIONS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Assistant I | 1.00 | - | - | - | - | - |
| Total | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701.7011 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Recreation receipts processed | n/a | n/a | 4,000 | 3,000 | 3,000 | 3,000 |
| Business Licenses processed | 2,101 | 1,992 | 2,300 | 2,500 | 2,700 | 2,900 |
| Phone calls answered | n/a | n/a | 22,000 | 22,000 | 23,000 | 24,000 |
| Special events transactions | n/a | n/a | 500 | 185 | 200 | 225 |
| Bus passes sold | n/a | n/a | 600 | 725 | 725 | 775 |
| PAYS program participants | n/a | n/a | 75 | 65 | 85 | 120 |
| Hours spent: | | | | | | |
| Updating Website | n/a | n/a | 125 | 125 | 125 | 125 |
| Copying | n/a | n/a | 500 | 500 | 500 | 500 |
| Processing mail | n/a | n/a | 350 | 350 | 350 | 350 |

## DEPARTMENT BUDGETS
### Central Reception

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701.7011 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 80,482 | $ 45,409 | $ 45,230 | $ 45,460 | $ 45,240 | $ 45,240 |
| 5300000 | Overtime | - | - | - | 640 | - | - |
| 5400000 | Other Pay | 950 | 207 | - | - | - | - |
| 5808000 | Benefits, Insurance & Taxes | 34,273 | 15,934 | 22,880 | 17,340 | 17,890 | 18,560 |
| | Total Employee Services | 115,705 | 61,550 | 68,110 | 63,440 | 63,130 | 63,800 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 1,374 | 417 | 1,580 | 600 | 1,000 | 1,000 |
| 6100000 | Computer Maintenance & Replacement | 9,910 | 7,790 | 7,080 | 7,080 | 7,270 | 7,290 |
| 6200000 | Insurance | 2,668 | 3,837 | 4,410 | 4,410 | 1,280 | 1,400 |
| 6250000 | Occupancy Charges | 14,840 | 5,510 | 5,660 | 5,660 | 3,690 | 3,710 |
| 6350000 | Communications | 449 | 493 | 440 | 300 | 400 | 400 |
| 6450000 | Vehicle & Equipment Operating Costs | 560 | 53 | 650 | 100 | 200 | 200 |
| 6500000 | Contract Services | - | 33 | - | - | - | - |
| 6600000 | Professional Development | - | - | 150 | - | 150 | 150 |
| 6650000 | Recruitment | - | - | 230 | - | 100 | 100 |
| | Total Operations | 29,801 | 18,133 | 20,200 | 18,150 | 14,090 | 14,250 |
| **ACTIVITY TOTAL** | | $ 145,506 | $ 79,683 | $ 88,310 | $ 81,590 | $ 77,220 | $ 78,050 |

## DEPARTMENT BUDGETS
## Central Reception

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 701.7011 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 45,240 | $ 45,240 |
| 5808000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 17,890 | 18,560 |
| 6050000 | Office Expense | Mailing costs, printing, copy and paper costs, general office products, office equipment and related maintenance | Estimated | 1,000 | 1,000 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 7,270 | 7,290 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 1,280 | 1,400 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 3,690 | 3,710 |
| 6350000 | Communications | Telephone and fax services | Estimated | 400 | 400 |
| 6450000 | Vehicle & Equipment Operating Costs | Mileage to post office and other errands | Estimated | 200 | 200 |
| 6600000 | Professional Development | Training for staff | Estimated | 150 | 150 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising and other recruitment costs | Estimated | 100 | 100 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 711 |

## DESCRIPTION

The Recreation Division is committed to providing and facilitating programs and services that enhance the quality of life, well-being and economic vitality of the community. This is fulfilled through a diversity of recreational, leisure, cultural, social and educational services and facilities that meet the community's needs. The Recreation Division resources are managed to promote the value of the community and to contribute to the economic vitality of the City.

## GOALS AND OBJECTIVES

* Enhance Public Safety by offering programs for youth
* Conduct revenue generating events and fundraising activities to help reduce operating subsidies
* Continue to enhance web based information and registration portals
* Develop cost effective recreation activities and services
* Cooperate with the Skate Park contractor to provide activities for at-risk youth and maximize facility use
* Utilizing existing City facilities, conduct a variety of children's and adult classes in the areas of physical fitness, dance, arts and crafts and educational endeavors
* Provide youth sports leagues and camps in the areas of basketball, volleyball, soccer and other appropriate sports while focusing on youth obesity prevention
* Provide adult sport league opportunities to enhance quality of life

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| General Recreation Services | $ 231,174 | $ 220,644 | $ 232,690 | $ 220,850 | $ 218,120 | $ 220,660 |
| Aquatics | 23,961 | 18,173 | 37,470 | 29,530 | 33,320 | 33,320 |
| Adult Sports | 54,406 | 32,284 | 51,380 | 34,580 | 37,420 | 37,430 |
| Youth Sports | 42,247 | 22,589 | 40,820 | 27,190 | 36,260 | 36,260 |
| Contract Classes | 39,809 | 49,596 | 48,100 | 52,050 | 54,080 | 54,080 |
| Special Events | 22,415 | 16,709 | 21,890 | 16,500 | 20,060 | 20,060 |
| Skate Park | 49,927 | 14,268 | 17,170 | 13,210 | 15,000 | 15,040 |
| Total | $ 463,939 | $ 374,263 | $ 449,520 | $ 393,910 | $ 414,260 | $ 416,850 |

## DEPARTMENT BUDGETS
## Recreation

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 711 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| Recreation Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Recreation Coordinator | 1.00 | - | - | - | - | - |
| Total | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Facility Rental Applications Processed | 174 | 176 | 150 | 180 | 185 | 190 |
| Registration Transactions | 4,026 | 3,840 | 5,000 | 4,200 | 4,200 | 4,200 |
| Aquatic Program Attendance | 2,110 | 2,930 | 3,000 | 1,500 | 2,000 | 2,500 |
| Adult Sports Participants | 1,080 | 1,150 | 1,900 | 1,400 | 1,500 | 1,500 |
| Contract Class Participants | 1,546 | 2,367 | 3,000 | 2,500 | 2,600 | 2,750 |
| Youth Sports Participants | 572 | 501 | 600 | 600 | 600 | 600 |
| Skate Park Participants | 31 | 109 | 40 | 82 | 90 | 100 |

## DEPARTMENT BUDGETS
### Recreation

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 711 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 154,878 | $ 124,808 | $ 124,270 | $ 124,470 | $ 124,270 | $ 124,270 |
| 5200000 | Wages | 27,656 | 28,523 | 69,420 | 37,470 | 51,300 | 51,300 |
| 5300000 | Overtime | 6,084 | 474 | 3,860 | 810 | - | - |
| 5400000 | Other Pay | 2,602 | 955 | 960 | 960 | 950 | 950 |
| 5800000 | Benefits, Insurance & Taxes | 60,985 | 52,340 | 58,280 | 54,910 | 58,730 | 60,650 |
| | Total Employee Services | 252,205 | 207,100 | 256,790 | 218,620 | 235,250 | 237,170 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 2,280 | 1,965 | 5,290 | 2,980 | 4,350 | 4,400 |
| 6070000 | Advertising | 10,530 | 2,438 | 3,100 | 1,600 | 1,900 | 1,900 |
| 6100000 | Computer Maintenance & Replacement | 18,610 | 15,445 | 14,170 | 14,170 | 12,870 | 12,910 |
| 6200000 | Insurance | 15,886 | 15,202 | 16,880 | 15,750 | 7,720 | 8,310 |
| 6250000 | Occupancy | 53,279 | 16,814 | 24,540 | 22,310 | 21,550 | 21,590 |
| 6300000 | Utilities | 3,930 | 4,014 | 4,210 | 4,220 | 4,290 | 4,290 |
| 6350000 | Communications | 544 | 489 | 750 | 450 | 450 | 450 |
| 6400000 | Operating Supplies | 21,178 | 16,504 | 26,730 | 23,320 | 24,420 | 24,420 |
| 6450000 | Vehicle & Equipment Operating Costs | 2,847 | 2,361 | 3,890 | 2,500 | 3,170 | 2,870 |
| 6500000 | Contract Services | 81,034 | 89,819 | 88,170 | 87,130 | 95,590 | 96,290 |
| 6600000 | Professional Development | 880 | 980 | 2,800 | 510 | 1,700 | 1,450 |
| 6650000 | Recruitment | 736 | 1,132 | 2,200 | 350 | 1,000 | 800 |
| | Total Operations | 211,734 | 167,163 | 192,730 | 175,290 | 179,010 | 179,680 |
| **ACTIVITY TOTAL** | | $ 463,939 | $ 374,263 | $ 449,520 | $ 393,910 | $ 414,260 | $ 416,850 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 711 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 124,270 | $ 124,270 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 51,300 | 51,300 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 950 | 950 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 58,730 | 60,650 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 4,350 | 4,400 |
| 6070000 | Advertising | Advertising for special events | Estimated | 1,900 | 1,900 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 12,870 | 12,910 |
| 6200000 | Insurance | Allocated portion of liability coverage and property insurance | Allocated | 7,720 | 8,310 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs, rental of space for youth sports and aquatic facility, building alarm services, building repair supplies and services | Allocated | 21,550 | 21,590 |
| 6300000 | Utilities | Water, electricity, and natural gas | Estimated | 4,290 | 4,290 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 450 | 450 |
| 6400000 | Operating Supplies | Activity supplies, softballs, uniforms, trophies, minor recreation equipment, decorations for events, food/drink for events and other supplies | Estimated | 24,420 | 24,420 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle repair, maintenance and replacement costs, gasoline, oil and mileage reimbursement | Estimated | 3,170 | 2,870 |
| 6500000 | Contract Services | Sports officials, instructor payments, equipment rentals, nation sports team registration, building maintenance services, fees paid to accept registration payments by credit card, and other miscellaneous contract services | Estimated | 95,590 | 96,290 |

## DEPARTMENT BUDGETS
## Recreation

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 711 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6600000 | Professional Development | Seminars, conferences, memberships, subscriptions, books and other training materials | Estimated | $ 1,700 | $ 1,450 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising and processing charges | Estimated | 1,000 | 800 |

# Pavilion

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 712 |

## DESCRIPTION

The Atascadero Lake Pavilion is a 10,000 square foot building that serves as a community oriented facility for the citizens of Atascadero. Fees, charges and use policies are established to keep the Pavilion affordable and accessible by both non-profit and private groups, while offsetting a significant percentage of the operating and maintenance costs.

## GOALS AND OBJECTIVES

* Promote facility to county businesses as the premier location for offsite workshops, seminars and meetings
* Identify and target clients for areas of "downtime" currently not being fully utilized at the Pavilion
* Continue to create community awareness of opportunities at the Pavilion through marketing efforts and direct exposure through events
* Continue to maintain the beauty of the facility

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Lake Pavilion Operations | $ 302,776 | $ 206,223 | $ 251,190 | $ 229,440 | $ 252,520 | $ 256,020 |
| Lake Pavilion Donations | 4,600 | - | - | - | - | - |
| Total | $ 307,376 | $ 206,223 | $ 251,190 | $ 229,440 | $ 252,520 | $ 256,020 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Recreation Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Maintenance Specialist | - | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| Maintenance Worker II | - | - | - | - | 0.20 | 0.20 |
| Maintenance Worker I | 0.80 | - | - | - | - | - |
| Zoo Facilities Maintenance Technician | - | 0.20 | 0.20 | 0.20 | - | - |
| Total | 1.80 | 1.45 | 1.45 | 1.45 | 1.45 | 1.45 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 712 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Number of private group rentals | 300 | 300 | 300 | 300 | 300 | 300 |
| Number of non-profit group rentals | 300 | 300 | 300 | 300 | 300 | 300 |
| Number of City-sponsored rentals | 30 | 25 | 20 | 15 | 15 | 15 |
| Total hours of use for Recreation classes | 60 | 45 | - | 15 | 15 | 15 |
| Total hours of use by AUSD | 75 | 65 | 50 | 50 | 50 | 50 |
| Total hours of facility use | 4,300 | 4,300 | 4,300 | 4,300 | 4,300 | 4,300 |
| Hours of non-profit group use | 1,700 | 1,700 | 1,700 | 1,800 | 1,800 | 1,800 |
| Hours of City-sponsored use | 200 | 160 | 135 | 150 | 150 | 150 |
| Hours of private party use | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| Numbers of weddings | 29 | 21 | 30 | 26 | 30 | 30 |
| Number of fundraisers | 7 | 5 | 3 | 4 | 4 | 4 |
| Number of meetings | 350 | 300 | 250 | 200 | 200 | 200 |
| Number of banquets | 17 | 15 | 10 | 12 | 12 | 12 |

## DEPARTMENT BUDGETS
### Pavilion

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 712 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 65,823 | $ 66,607 | $ 78,120 | $ 53,740 | $ 70,260 | $ 71,470 |
| 5200000 | Wages | 21,292 | 21,552 | 25,940 | 39,190 | 25,940 | 25,940 |
| 5300000 | Overtime | 38 | 103 | - | 10 | - | - |
| 5400000 | Other Pay | 436 | 646 | - | - | 140 | 140 |
| 5800000 | Benefits, Insurance & Taxes | 34,400 | 35,785 | 44,630 | 35,440 | 40,560 | 42,250 |
| | Total Employee Services | 121,989 | 124,693 | 148,690 | 128,380 | 136,900 | 139,800 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 748 | 1,027 | 940 | 960 | 940 | 940 |
| 6070000 | Advertising | 5,396 | 3,745 | 6,000 | 6,000 | 4,500 | 4,500 |
| 6100000 | Computer Maintenance & Replacement | 8,870 | 7,230 | 6,580 | 6,580 | 6,620 | 6,640 |
| 6200000 | Insurance | 6,655 | 7,872 | 9,160 | 7,830 | 3,910 | 4,270 |
| 6250000 | Occupancy | 50,690 | 5,810 | 5,920 | 5,920 | 46,350 | 46,570 |
| 6300000 | Utilities | 22,306 | 20,981 | 21,150 | 21,150 | 21,150 | 21,150 |
| 6350000 | Communications | 1,576 | 1,453 | 1,310 | 1,310 | 1,310 | 1,310 |
| 6400000 | Operating Supplies | 8,518 | 8,079 | 8,760 | 7,840 | 8,510 | 8,510 |
| 6450000 | Vehicle & Equipment Operating Costs | 325 | 548 | 820 | 700 | 150 | 150 |
| 6500000 | Contract Services | 20,490 | 20,698 | 21,980 | 24,840 | 21,400 | 21,400 |
| 6600000 | Professional Development | 1,812 | 755 | 800 | 800 | 700 | 700 |
| 6650000 | Recruitment | 473 | 32 | 80 | 630 | 80 | 80 |
| | Total Operations | 127,859 | 78,230 | 83,500 | 84,560 | 115,620 | 116,220 |

## DEPARTMENT BUDGETS
### Pavilion

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 712 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7101534 | Refrigerator | $ 1,511 | $ - | $ - | $ - | $ - | $ - |
| 7155003 | Flooring | 9,900 | - | - | - | - | - |
| 7155030 | Acoustic Tiles | 4,600 | - | - | - | - | - |
| 7155079 | Backflow Valve | - | 3,300 | - | - | - | - |
| | Total Special Projects | 16,011 | 3,300 | - | - | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8104078 | Ice Machine | - | - | 4,000 | 3,140 | - | - |
| 8104079 | Window Blinds | - | - | 15,000 | 13,360 | - | - |
| | Total Capital Outlay | - | - | 19,000 | 16,500 | - | - |
| **DEBT SERVICE** | | | | | | | |
| 9505048 | Transfer to COP Fund | 41,517 | - | - | - | - | - |
| | Total Other Uses | 41,517 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 307,376 | $ 206,223 | $ 251,190 | $ 229,440 | $ 252,520 | $ 256,020 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 712 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 70,260 | $ 71,470 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 25,940 | 25,940 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 140 | 140 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance, and fringe benefits | Estimated | 40,560 | 42,250 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 940 | 940 |
| 6070000 | Advertising | Advertising to promote the facility | Estimated | 4,500 | 4,500 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 6,620 | 6,640 |
| 6200000 | Insurance | Allocated portion of liability coverage and property insurance | Allocated | 3,910 | 4,270 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 46,350 | 46,570 |
| 6300000 | Utilities | Water, electricity, and natural gas | Estimated | 21,150 | 21,150 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 1,310 | 1,310 |
| 6400000 | Operating Supplies | Custodial supplies, building repair and maintenance supplies, personal safety supplies and minor equipment purchases | Estimated | 8,510 | 8,510 |
| 6450000 | Vehicle & Equipment Operating Costs | Mileage reimbursement | Estimated | 150 | 150 |
| 6500000 | Contract Services | Pass-through cost for event cleaning by private contractor, special contract cleaning of Pavilion equipment and facilities, equipment rental, security guards, building maintenance services, and contract services | Estimated | 21,400 | 21,400 |
| 6600000 | Professional Development | California Parks and Recreation Society conference and local workshops | Estimated | 700 | 700 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising and other charges | Estimated | 80 | 80 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

## DESCRIPTION

The Charles Paddock Zoo provides an educational resource for conservation and wildlife awareness and an enriched recreational experience for the residents and visitors of the California Central Coast.

## GOALS AND OBJECTIVES

* Investigate methods and funding to enhance the Zoo's Web site to include e-commerce for Zoo
* Create action plan for implementation of Master Plan
* Develop a maintenance schedule and tracking procedure
* Develop a marketing strategy to promote the Zoo

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Zoo Services | $ 600,281 | $ 594,828 | $ 642,340 | $ 635,170 | $ 638,800 | $ 651,280 |
| Zoo Education | 18,238 | 29,273 | 5,000 | 23,770 | 2,000 | 2,000 |
| Total | $ 618,519 | $ 624,101 | $ 647,340 | $ 658,940 | $ 640,800 | $ 653,280 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF POSITIONS** | | | | | | |
| Zoo Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Zoo Keeper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Zoo Keeper II | 1.00 | - | - | - | - | - |
| Zoo Keeper I | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Maintenance Worker II | - | - | - | - | 0.80 | 0.80 |
| Zoo Facilities Maintenance Technician | 1.00 | 0.80 | 0.80 | 0.80 | - | - |
| Total | 6.00 | 5.80 | 5.80 | 5.80 | 5.80 | 5.80 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Zoo Attendance | 62,122 | 55,472 | 66,000 | 66,000 | 68,000 | 71,000 |
| Exhibits | 48 | 49 | 50 | 50 | 50 | 50 |
| Acres Maintained | 5 | 5 | 6 | 6 | 6 | 6 |

## DEPARTMENT BUDGETS
## Zoo

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 254,910 | $ 258,191 | $ 274,290 | $ 270,530 | $ 278,270 | $ 284,240 |
| 5200000 | Wages | 59,143 | 56,714 | 65,400 | 66,550 | 62,550 | 62,550 |
| 5300000 | Overtime | 4,673 | 4,424 | 4,990 | 2,240 | 4,990 | 4,990 |
| 5400000 | Other Pay | 3,280 | 1,688 | 1,330 | 2,280 | 1,890 | 1,890 |
| 5800000 | Benefits, Insurance & Taxes | 112,511 | 121,166 | 137,340 | 138,300 | 151,370 | 156,860 |
| | Total Employee Services | 434,517 | 442,183 | 483,350 | 479,900 | 499,070 | 510,530 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 1,819 | 1,372 | 1,660 | 3,810 | 2,510 | 2,510 |
| 6070000 | Advertising | 723 | 3,090 | 500 | 1,850 | 1,200 | 1,200 |
| 6100000 | Computer Maintenance & Replacement | 23,400 | 18,990 | 18,760 | 19,260 | 17,340 | 17,390 |
| 6200000 | Insurance | 15,679 | 20,184 | 23,240 | 20,150 | 9,970 | 10,930 |
| 6250000 | Occupancy | 26,635 | 3,870 | 3,940 | 3,940 | 2,210 | 2,220 |
| 6300000 | Utilities | 24,254 | 32,017 | 23,100 | 33,600 | 22,000 | 22,000 |
| 6350000 | Communications | 571 | 567 | 580 | 730 | 630 | 630 |
| 6400000 | Operating Supplies | 58,376 | 49,312 | 59,410 | 55,370 | 57,340 | 57,340 |
| 6450000 | Vehicle & Equipment Operating Costs | 5,469 | 5,393 | 6,130 | 4,850 | 4,900 | 4,900 |
| 6500000 | Contract Services | 16,119 | 15,962 | 16,350 | 25,350 | 16,550 | 16,550 |
| 6600000 | Professional Development | 9,527 | 9,027 | 9,270 | 7,430 | 6,830 | 6,830 |
| 6650000 | Recruitment | 1,173 | 752 | 1,050 | 800 | 250 | 250 |
| | Total Operations | 183,745 | 160,536 | 163,990 | 177,140 | 141,730 | 142,750 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7107430 | Animal Acquisition | $ 257 | $ 1,312 | $ - | $ 1,900 | $ - | $ - |
| 7701045 | Zoo Accreditation Recognition | - | 1,378 | - | - | - | - |
| 7701056 | Zoo Deferred Maintenance Project | - | 18,692 | - | - | - | - |
| | Total Special Projects | 257 | 21,382 | - | 1,900 | - | - |
| **ACTIVITY TOTAL** | | $ 618,519 | $ 624,101 | $ 647,340 | $ 658,940 | $ 640,800 | $ 653,280 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 278,270 | $ 284,240 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 62,550 | 62,550 |
| 5300000 | Overtime | Overtime costs | Estimated | 4,990 | 4,990 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 1,890 | 1,890 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 151,370 | 156,860 |
| 6050000 | Office Expense | Postage, printing, office supplies and office equipment maintenance | Estimated | 2,510 | 2,510 |
| 6070000 | Advertising | Advertising and marketing of the Zoo | Estimated | 1,200 | 1,200 |
| 6100000 | Computer Maintenance & Replacement | Allocation of computer and telephone maintenance and replacement costs | Allocated | 17,340 | 17,390 |
| 6200000 | Insurance | Allocation of liability and property insurance coverage | Allocated | 9,970 | 10,930 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 2,210 | 2,220 |
| 6300000 | Utilities | Water, electricity, natural gas, and propane | Estimated | 22,000 | 22,000 |
| 6350000 | Communications | Telephone services and radio repairs and batteries | Estimated | 630 | 630 |
| 6400000 | Operating Supplies | Animal food, animal care supplies, landscaping supplies, building and exhibit maintenance supplies, snacks for resale, tools, custodian supplies, permits, and personal safety supplies | Estimated | 57,340 | 57,340 |
| 6450000 | Vehicle & Equipment Operating Costs | Equipment parts and repairs, vehicle parts, maintenance, repairs, gas, oil and vehicle replacement | Estimated | 4,900 | 4,900 |
| 6500000 | Contract Services | Veterinary care, alarm services, janitorial services, and other minor contract services | Estimated | 16,550 | 16,550 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 714 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6600000 | Professional Development | American Zoo and Aquarium Association Conference, staff training, memberships (AAZK, AZA, AZR, AAZV, CAZA, ISIS), subscriptions, books and other training materials | Estimated | $ 6,830 | $ 6,830 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, physicals and other processing charges | Estimated | 250 | 250 |

## Colony Park Community Center

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 717 |

### DESCRIPTION

Colony Park Community Center is an 18,000+ square foot multi-use facility. It features a full-size gymnasium, teen center, cafe, dance/exercise room, arts and crafts room and many other amenities. It operates seven days a week, with seasonal hours when school is in/out of session. The Community Services Department is committed to operating the Colony Park Community Center for teens and people of all ages, by offering a diversity of recreation programs and services that meet current community needs. Located next to the George C. Beatie Skate Park and the Colony Park ball fields, the complex is a hub for youth activities and community programs. Community partnerships are employed to enhance programming and decrease operating subsidies.

### GOALS AND OBJECTIVES

* Enhance Public Safety by offering programs for youth
* Develop broad range of programs for all ages
* Conduct revenue producing programs to help offset costs and enhance cost recovery
* Cooperate with other public and private community groups to maximize resources
* Conduct a variety of children's and adult classes in the areas of physical fitness, dance, arts and crafts and educational endeavors
* Provide youth sports leagues and camps in the areas of basketball, volleyball, and other appropriate sports while focusing on youth obesity prevention
* Provide adult sport league opportunities to enhance quality of life

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Community Center Programming | $ 76,769 | $ 50,976 | $ 98,180 | $ 58,000 | $ 67,330 | $ 66,670 |
| Community Center Maintenance | 245,675 | 134,080 | 184,010 | 154,260 | 139,900 | 140,980 |
| | $ 322,444 | $ 185,056 | $ 282,190 | $ 212,260 | $ 207,230 | $ 207,650 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Building Maintenance Specialist | 1.00 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Total | 1.00 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |

## DEPARTMENT BUDGETS
## Colony Park Community Center

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 717 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Teen Center Hours Open | 2,800 | 2,700 | 2,500 | 1,800 | 1,500 | 1,500 |
| Number of Teen Center Members | 977 | 1,227 | 2,000 | 1,500 | 1,500 | 1,500 |
| Special Events Held | 3 | 5 | 25 | 5 | 5 | 5 |
| Classes Offered at Facility | 236 | 263 | 125 | 250 | 300 | 325 |
| Facility Rentals | 66 | 48 | 15 | 40 | 50 | 50 |

## DEPARTMENT BUDGETS
## Colony Park Community Center

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 717 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 42,687 | $ 33,326 | $ 33,930 | $ 34,090 | $ 33,930 | $ 33,930 |
| 5200000 | Wages | 55,069 | 37,420 | 70,100 | 44,010 | 48,940 | 48,940 |
| 5300000 | Overtime | 31 | 232 | - | 50 | - | - |
| 5400000 | Other Pay | 50 | (26) | - | - | - | - |
| 5800000 | Benefits, Insurance & Taxes | 26,909 | 21,582 | 24,280 | 24,140 | 23,580 | 24,370 |
| | Total Employee Services | 124,746 | 92,534 | 128,310 | 102,290 | 106,450 | 107,240 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 1,592 | 549 | 1,900 | 650 | 880 | 900 |
| 6070000 | Advertising | 634 | - | 500 | - | 200 | 400 |
| 6100000 | Computer Maintenance & Replacement | 11,325 | 8,260 | 8,970 | 7,470 | 8,990 | 7,510 |
| 6300000 | Insurance | 12,643 | 10,325 | 12,320 | 10,160 | 5,450 | 5,940 |
| 6250000 | Occupancy | 101,070 | 15,480 | 15,780 | 15,780 | - | - |
| 6300000 | Utilities | 42,506 | 36,502 | 62,500 | 45,500 | 44,500 | 44,500 |
| 6350000 | Communications | 1,779 | 1,429 | 3,000 | 1,950 | 1,850 | 1,950 |
| 6400000 | Operating Supplies | 12,832 | 9,819 | 20,500 | 9,410 | 11,200 | 11,600 |
| 6450000 | Vehicle & Equipment Operating Costs | 3,767 | 3,739 | 6,360 | 5,810 | 6,710 | 6,910 |
| 6500000 | Contract Services | 9,268 | 5,901 | 21,400 | 12,750 | 19,450 | 19,150 |
| 6600000 | Professional Development | 282 | 518 | 250 | 240 | 1,150 | 1,150 |
| 6650000 | Recruitment | - | - | 400 | 250 | 400 | 400 |
| | Total Operations | 197,698 | 92,522 | 153,880 | 109,970 | 100,780 | 100,410 |
| **ACTIVITY TOTAL** | | $ 322,444 | $ 185,056 | $ 282,190 | $ 212,260 | $ 207,230 | $ 207,650 |

## DEPARTMENT BUDGETS
## Colony Park Community Center

| Fund | FUNCTION | CODE |
|---|---|---|
| 100 | Community Services | 717 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 33,930 | $ 33,930 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 48,940 | 48,940 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 23,580 | 24,370 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 880 | 900 |
| 6070000 | Advertising | Advertising for programs and special events | Estimated | 200 | 400 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 8,990 | 7,510 |
| 6300000 | Insurance | Allocated portion of liability coverage and property insurance | Allocated | 5,450 | 5,940 |
| 6300000 | Utilities | Water, electricity, and natural gas | Estimated | 44,500 | 44,500 |
| 6350000 | Communications | Telephone, cell phone, alarm, and internet charges | Estimated | 1,850 | 1,950 |
| 6400000 | Operating Supplies | Activity supplies, uniforms, minor recreation equipment, decorations for events, batteries, building and landscape maintenance supplies, custodial supplies, food/drink for events and other supplies | Estimated | 11,200 | 11,600 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle and kitchen equipment repair and maintenance costs; vehicle gasoline, oil and replacement costs | Estimated | 6,710 | 6,910 |
| 6500000 | Contract Services | Equipment rental and repairs, alarm service, building and landscape maintenance, janitorial services, pest control, and other miscellaneous contract services | Estimated | 19,450 | 19,150 |
| 6600000 | Professional Development | Seminars, conferences, memberships, subscriptions, books and other training materials | Estimated | 1,150 | 1,150 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, physicals and other processing charges | Estimated | 400 | 400 |

## Public Works Administration

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801 |

### DESCRIPTION

The Public Works Administration Division has oversight responsibility for the Capital Improvement Program, public works development review, traffic, solid waste and recycling, utilities and miscellaneous engineering services. The Division supports the City Council and City Manager in providing the community with quality public works facilities and services.

Department Mission Statement: Enhance the community by creating and preserving the Colony's infrastructure, mobility and environmental systems with efficiency, responsibility and integrity.

### GOALS AND OBJECTIVES

* Seek alternative funding sources for infrastructure
* Implement streamlining measures in the development review process
* Maximize the use of in-house capabilities prior to contracting out services
* Implement cost and energy savings measures in all areas of operations

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Engineering and Development Services | $ 696,283 | $ 697,329 | $ 788,060 | $ 669,370 | $ 672,020 | $ 679,850 |
| Total | $ 696,283 | $ 697,329 | $ 788,060 | $ 669,370 | $ 672,020 | $ 679,850 |

| SUMMARY OF POSITIONS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician II | 1.00 | 1.00 | 1.00 | - | - | - |
| Capital Projects Manager | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Assistant III | - | - | - | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |

## DEPARTMENT BUDGETS
## Public Works Administration

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Plan Check/Inspection | | | | | | |
| Building permit applications | 150 | 150 | 150 | 50 | 50 | 50 |
| Public improvement plans reviewed | 5 | 6 | 6 | 3 | 8 | 12 |
| Conditional use permit applications | 15 | 12 | 9 | 7 | 6 | 6 |
| Tentative map applications | 3 | 2 | 3 | 10 | 4 | 4 |
| Final maps recorded | 3 | 2 | 6 | 3 | 2 | 2 |
| Capital Improvement Program (Projects worked on/dollars expended) | 25 | 26 | 26 | 43 | 25 | 25 |
| Traffic issues addressed | 40 | 41 | 41 | 20 | 25 | 25 |
| Storm Water Management Plan administration (staff hours) | 1900 | 1900 | 1900 | 1500 | 1800 | 2000 |

## DEPARTMENT BUDGETS
## Public Works Administration

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 273,388 | $ 374,499 | $ 389,460 | $ 368,080 | $ 379,340 | $ 381,190 |
| 5200000 | Wages | 28,852 | 24,995 | 32,040 | 5,280 | 5,700 | 4,800 |
| 5300000 | Overtime | 77 | 48 | - | 1,300 | - | - |
| 5400000 | Other Pay | 24,702 | 3,154 | 1,910 | 1,900 | 1,910 | 1,910 |
| 5800000 | Benefits, Insurance & Taxes | 104,033 | 145,703 | 163,430 | 139,950 | 148,430 | 153,710 |
| | Total Employee Services | 431,052 | 548,399 | 586,840 | 516,510 | 535,380 | 541,610 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 5,326 | 5,047 | 6,800 | 5,350 | 6,800 | 7,300 |
| 6070000 | Advertising | 294 | - | 200 | 200 | 400 | 400 |
| 6100000 | Computer Maintenance & Replacement | 86,942 | 77,527 | 74,900 | 75,150 | 75,170 | 75,670 |
| 6200000 | Insurance | 16,239 | 21,590 | 24,790 | 21,840 | 10,950 | 12,020 |
| 6250000 | Occupancy Charges | 33,460 | 12,440 | 12,760 | 12,760 | 8,330 | 8,360 |
| 6350000 | Communications | 1,561 | 2,998 | 2,600 | 2,600 | 2,600 | 2,700 |
| 6400000 | Operating Supplies | 1,079 | 615 | 730 | 1,100 | 1,200 | 1,200 |
| 6450000 | Vehicle & Equipment Operating Costs | 5,201 | 8,189 | 9,060 | 8,260 | 9,260 | 9,560 |
| 6500000 | Contract Services | 54,843 | 4,419 | 14,520 | 15,500 | 11,600 | 10,800 |
| 6600000 | Professional Development | 3,091 | 2,599 | 4,980 | 4,750 | 4,800 | 4,700 |
| 6650000 | Recruitment | 1,807 | - | 550 | 350 | 530 | 530 |
| 6990000 | Contingency | - | - | 5,000 | - | 5,000 | 5,000 |
| | Total Operations | 209,843 | 135,424 | 156,890 | 147,860 | 136,640 | 138,240 |

## DEPARTMENT BUDGETS
## Public Works Administration

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700882 | NPDES, Phase II | $ 35,830 | $ 667 | $ 44,330 | $ 5,000 | $ - | $ - |
| 7400988 | Groundwater Basin Study | - | 12,839 | - | - | - | - |
| | Total Special Projects | 35,830 | 13,506 | 44,330 | 5,000 | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8103010 | Inspection Vehicle | 19,558 | - | - | - | - | - |
| | Total Capital Outlay | 19,558 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 696,283 | $ 697,329 | $ 788,060 | $ 669,370 | $ 672,020 | $ 679,850 |

## DEPARTMENT BUDGETS
## Public Works Administration

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 379,340 | $ 381,190 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 5,700 | 4,800 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 1,910 | 1,910 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 148,430 | 153,710 |
| 6050000 | Office Expense | Postage, printing, copying and office supplies | Estimated | 6,800 | 7,300 |
| 6070000 | Advertising | Public notices | Estimated | 400 | 400 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs and specialty software support costs | Allocated | 75,170 | 75,670 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 10,950 | 12,020 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 8,330 | 8,360 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 2,600 | 2,700 |
| 6400000 | Operating Supplies | Equipment, permits, food for meetings, and other operating supplies | Estimated | 1,200 | 1,200 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle allowance, repairs, maintenance, gas, and mileage reimbursements | Estimated | 9,260 | 9,560 |
| 6500000 | Contract Services | General City engineering services, engineering plan check services, scanning services, and other contract services | Estimated | 11,600 | 10,800 |
| 6600000 | Professional Development | Conferences, memberships, subscriptions, books and other training materials | Estimated | 4,800 | 4,700 |
| 6650000 | Recruitment | Cost of employee recruitment including advertising, physicals and other processing charges | Estimated | 530 | 530 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Allocated | 5,000 | 5,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801.8011 |

## DESCRIPTION

Public Works Operations has responsibility for oversight of the maintenance operations for the City's Wastewater, Streets, Building Maintenance and Parks Divisions. The Operations Division is also responsible for maintenance of the storm drain system, keeping the public right-of-way clear of obstructions and management of a variety of formal and informal capital improvement projects.

## GOALS AND OBJECTIVES

* Consistently provide quality customer service
* Inspect and catalog all City infrastructure deferred maintenance and prepare replacement schedules
* Plan, design and manage the construction of minor capital improvement projects in all Divisions
* Optimize staffing and workload to maximize the efficiency of the department

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Public Works Operational Administration | $ 237,937 | $ 226,658 | $ 223,610 | $ 237,600 | $ 236,920 | $ 236,240 |
| Total | $ 237,937 | $ 226,658 | $ 223,610 | $ 237,600 | $ 236,920 | $ 236,240 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Deputy Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Assistant III | - | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Total | 1.00 | 1.75 | 1.75 | 1.75 | 1.75 | 1.75 |

## DEPARTMENT BUDGETS
## Public Works Operations

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801.8011 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 100,484 | $ 112,008 | $ 97,670 | $ 131,190 | $ 129,980 | $ 129,980 |
| 5200000 | Wages | 37,021 | 14,856 | 33,550 | - | - | - |
| 5300000 | Overtime | - | 440 | - | - | - | - |
| 5400000 | Other Pay | 1,577 | 1,502 | 1,500 | 1,380 | 1,500 | 1,500 |
| 5800000 | Benefits, Insurance & Taxes | 43,271 | 47,511 | 42,500 | 59,310 | 55,240 | 57,280 |
| | Total Employee Services | 182,353 | 176,317 | 175,220 | 191,880 | 186,720 | 188,760 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 4,830 | 4,361 | 3,580 | 3,600 | 3,130 | 3,130 |
| 6100000 | Computer Maintenance & Replacement | 6,590 | 5,340 | 4,870 | 4,870 | 4,950 | 4,960 |
| 6200000 | Insurance | 4,762 | 6,698 | 7,770 | 6,730 | 3,950 | 4,320 |
| 6250000 | Occupancy Charges | 26,559 | 15,619 | 18,030 | 16,730 | 23,420 | 23,530 |
| 6300000 | Utilities | 1,367 | 6,458 | 1,400 | 6,150 | 6,300 | 6,300 |
| 6350000 | Communications | 1,463 | 752 | 1,400 | 800 | 850 | 850 |
| 6400000 | Operating Supplies | 2,539 | 690 | 650 | 1,180 | 530 | 530 |
| 6450000 | Vehicle & Equipment Operating Costs | 5,199 | 4,681 | 5,640 | 4,410 | 4,410 | 1,200 |
| 6500000 | Contract Services | - | 1,050 | - | 750 | - | - |
| 6600000 | Professional Development | 2,275 | 505 | 3,050 | 500 | 660 | 660 |
| 6650000 | Recruitment | - | 297 | - | - | - | - |
| 6990000 | Contingency | - | - | 2,000 | - | 2,000 | 2,000 |
| | Total Operations | 55,584 | 46,451 | 48,390 | 45,720 | 50,200 | 47,480 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8104009 | Air Compressor | - | 3,890 | - | - | - | - |
| | Total Special Projects | - | 3,890 | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 237,937 | $ 226,658 | $ 223,610 | $ 237,600 | $ 236,920 | $ 236,240 |

## DEPARTMENT BUDGETS
## Public Works Operations

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 801.8011 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 129,980 | $ 129,980 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 1,500 | 1,500 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 55,240 | 57,280 |
| 6050000 | Office Expense | Postage, printing, copying and office supplies | Estimated | 3,130 | 3,130 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 4,950 | 4,960 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 3,950 | 4,320 |
| 6250000 | Occupancy Charges | Allocated portion of building maintenance costs | Allocated | 23,420 | 23,530 |
| 6300000 | Utilities | Disposal fees, water, natural gas and electricity | Estimated | 6,300 | 6,300 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 850 | 850 |
| 6400000 | Operating Supplies | Miscellaneous minor operating supplies | Estimated | 530 | 530 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle allowance, gas, vehicle repairs and mileage reimbursements | Estimated | 4,410 | 1,200 |
| 6600000 | Professional Development | Conferences, memberships, subscriptions, books and other training materials | Estimated | 660 | 660 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Allocated | 2,000 | 2,000 |

## Public Works Maintenance - Parks

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 813 |

### DESCRIPTION

The Parks Division is responsible for maintenance of City parks, trees, medians and grounds. The City maintains the Atascadero Lake Park Complex including playground equipment, barbeques, picnic areas, the lake and grounds. The City also maintains the Paloma Creek Park Sports Complex and Playground, Colony Park, Sunken Gardens Park and City Administration grounds. In addition to the City's parks, the Division maintains City parking lots and planters.

### GOALS AND OBJECTIVES

* Improve irrigation efficiency and reduce water costs
* Develop and maintain an annual parks maintenance program
* Continue to provide quality recreational activities for the community through the maintenance of the City parks
* Consistently provide quality customer service
* Implement cost and energy savings measures

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Parks & Facilities | $ 660,711 | $ 575,412 | $ 593,870 | $ 593,700 | $ 498,720 | $ 503,220 |
| Parks Donations | 1,808 | 1,224 | - | - | - | - |
| Total | $ 662,519 | $ 576,636 | $ 593,870 | $ 593,700 | $ 498,720 | $ 503,220 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Maintenance Leadworker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker II | 2.75 | 2.75 | 2.75 | 2.75 | 1.75 | 1.75 |
| Maintenance Worker I | 0.90 | 1.20 | 1.20 | 1.20 | 1.20 | 1.20 |
| Total | 4.65 | 4.95 | 4.95 | 4.95 | 3.95 | 3.95 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 813 |

## PERFORMANCE/WORKLOAD MEASURES

The work performed by the Division's field crew is broken into five categories. Routine Park Maintenance includes trash pick-up, cleaning restrooms and cleaning parking lots. Landscape Maintenance involves mowing and edging lawn areas, bush and tree trimming, irrigation maintenance and repair, weed abatement and field renovation. Facility Maintenance includes maintenance, inspection and repair of benches, BBQs, bridges, walkways, electrical, lighting, fences, and playground equipment. Public Assistance involves assisting the public in using and understanding the park system. Playground Inspection and Maintenance includes inspecting playground equipment for safety hazards and items in need of repair.

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| Routine Park Maintenance Hours | 2900 | 2900 | 2900 | 2900 | 2900 | 2900 |
| Landscape Maintenance Hours | 2500 | 2500 | 2500 | 2500 | 2500 | 2500 |
| Facility Maintenance Hours | 400 | 400 | 400 | 400 | 400 | 400 |
| Public Assistance Hours | 250 | 250 | 250 | 250 | 250 | 250 |
| Playground Equipment Inspection and Maintenance | 150 | 150 | 150 | 150 | 150 | 150 |
| Pesticide Application and Reporting Hours | 200 | 200 | 200 | 200 | 200 | 200 |
| Irrigation Maintenance and Repair Hours | 1000 | 1000 | 1000 | 1000 | 1000 | 1000 |
| Equipment Maintenance Hours | 250 | 250 | 250 | 250 | 250 | 250 |
| Park Projects | 300 | 300 | 300 | 300 | 300 | 300 |
| Public Works Assistance Hours | 100 | 100 | 100 | 100 | 100 | 100 |
| Community Services Assistance Hours | 200 | 200 | 200 | 200 | 200 | 200 |
| Lake Water Quality Hours | 150 | 150 | 150 | 150 | 150 | 150 |
| Maintenance Contract Monitoring | 182 | 225 | 182 | 320 | 200 | 200 |
| Open Space Management Hours | 104 | 104 | 104 | 150 | 150 | 150 |
| Training/Meeting Hours | 150 | 150 | 150 | 150 | 150 | 150 |
| Park Administration Hours | 800 | 800 | 800 | 800 | 800 | 800 |

## DEPARTMENT BUDGETS
## Public Works Maintenance - Parks

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 813 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 249,013 | $ 232,041 | $ 233,580 | $ 222,950 | $ 188,660 | $ 188,660 |
| 5200000 | Wages | 4,288 | 2,487 | - | 4,330 | - | - |
| 5300000 | Overtime | 8,795 | 2,773 | 4,410 | 3,070 | 4,410 | 4,410 |
| 5400000 | Other Pay | 597 | 1,660 | 2,860 | 1,340 | 2,160 | 2,160 |
| 5800000 | Benefits, Insurance & Taxes | 122,114 | 116,415 | 128,380 | 114,330 | 104,640 | 108,460 |
| | Total Employee Services | 384,807 | 355,376 | 369,230 | 346,020 | 299,870 | 303,690 |
| **OPERATIONS** | | | | | | | |
| 6100000 | Computer Maintenance & Replacement | 2,800 | 2,350 | 2,140 | 2,140 | 2,180 | 2,180 |
| 6200000 | Insurance | 12,513 | 18,293 | 20,990 | 18,280 | 9,370 | 10,280 |
| 6250000 | Occupancy | 17,110 | 5,810 | 5,920 | 5,920 | 4,410 | 4,440 |
| 6300000 | Utilities | 120,649 | 105,893 | 103,050 | 136,680 | 105,750 | 105,750 |
| 6350000 | Communications | 3,043 | 2,718 | 2,600 | 2,110 | 2,160 | 2,160 |
| 6400000 | Operating Supplies | 42,088 | 39,244 | 43,250 | 42,110 | 38,280 | 38,280 |
| 6450000 | Vehicle & Equipment Operating Costs | 30,703 | 27,371 | 31,600 | 29,100 | 23,640 | 23,340 |
| 6500000 | Contract Services | 27,673 | 13,852 | 10,250 | 8,050 | 10,450 | 10,450 |
| 6600000 | Professional Development | 2,731 | 796 | 4,000 | 2,450 | 1,150 | 1,150 |
| 6650000 | Recruitment | 135 | 32 | - | - | - | - |
| | Total Operations | 259,445 | 216,359 | 223,800 | 246,840 | 197,390 | 198,030 |

## DEPARTMENT BUDGETS
## Public Works Maintenance - Parks

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 813 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7101023 | Lockers & Cabinets | $ - | $ 415 | $ - | $ - | $ - | $ - |
| 7106017 | Memorial Park Benches | - | 27 | - | - | - | - |
| 7106018 | Memorial Park Trees | - | 71 | - | - | - | - |
| 7106019 | Memorial Bike Racks | - | 887 | - | - | - | - |
| 7135001 | Lake Water Quality Enhancement Project | 18,267 | 2,661 | - | - | - | - |
| | Total Special Purchases & Projects | 18,267 | 4,061 | - | - | - | - |
| **OTHER USES** | | | | | | | |
| 9505077 | Transfer to Landscaping & Lighting Fund for City's Contribution to De Anza Open Space Maintenance | - | 840 | 840 | 840 | 1,460 | 1,500 |
| | Total Others Uses | - | 840 | 840 | 840 | 1,460 | 1,500 |
| **ACTIVITY TOTAL** | | $ 662,519 | $ 576,636 | $ 593,870 | $ 593,700 | $ 498,720 | $ 503,220 |

## DEPARTMENT BUDGETS
## Public Works Maintenance - Parks

| FUND | FUNCTION | CODE |
|---|---|---|
| 100 | Public Works | 813 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 188,660 | $ 188,660 |
| 5300000 | Overtime | Overtime costs | Estimated | 4,410 | 4,410 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 2,160 | 2,160 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 104,640 | 108,460 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated/ Contract | 2,180 | 2,180 |
| 6200000 | Insurance | Allocation of liability and property insurance coverage | Allocated | 9,370 | 10,280 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 4,410 | 4,440 |
| 6300000 | Utilities | Park lights, water, and natural gas | Estimated | 105,750 | 105,750 |
| 6350000 | Communications | Telephone and cell phone services and batteries | Estimated | 2,160 | 2,160 |
| 6400000 | Operating Supplies | Hardware, lumber, small tools, irrigation supplies, fertilizer, plants, grass seed, restroom supplies, field paint, building repair supplies, pest control, uniforms and personal safety supplies | Estimated | 38,280 | 38,280 |
| 6450000 | Vehicle & Equipment Operating Costs | Equipment parts and repairs, vehicle parts, vehicle maintenance, vehicle repairs, gas and oil | Estimated | 23,640 | 23,340 |
| 6500000 | Contract Services | Tree services, electrical repairs, plumbing repairs, janitorial services and portable restroom rental | Estimated | 10,450 | 10,450 |
| 6600000 | Professional Development | Conferences, seminars, dues, subscriptions, books and other training materials | Estimated | 1,150 | 1,150 |
| 9505077 | Transfer to Landscaping & Lighting Fund for City's Contribution to De Anza Open Space Maintenance | Transfer to the Landscaping & Lighting Fund for the City's contribution to De Anza open space maintenance | Allocated | 1,460 | 1,500 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

## DESCRIPTION

Building Maintenance is a division of the Public Works Department. The Division is responsible for routine custodial maintenance and repairs at City Hall, the Pavilion, the Public Works Corporate Yard, the Waste Water Treatment Plant and Colony Park Community Center. In addition, the Division is responsible for all repairs and minor capital improvement projects at all City buildings. The Division also provides technical assistance to all departments for construction related issues and provides management and maintenance support for minor Parks, Fire Department and Police Department related capital improvement projects. The Building Maintenance staff responds to all facility-related work requests for all departments that are above and beyond the normal scheduled duties, responding to over 350 requests from employees and the public.

## GOALS AND OBJECTIVES

* Create and maintain lists and calendars of building maintenance activities and projects
* Create an electronic maintenance request form and tracking system
* Implement a facility-wide safety inspection program
* Implement a facility maintenance inspection program
* Consistently provide quality customer service

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Building Maintenance | $ 884,176 | $ 622,408 | $ 719,110 | $ 627,590 | $ 816,590 | $ 663,620 |
| Total | $ 884,176 | $ 622,408 | $ 719,110 | $ 627,590 | $ 816,590 | $ 663,620 |

| SUMMARY OF POSITIONS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Building Maintenance Supervisor | 1.00 | - | - | - | - | - |
| Building Maintenance Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker II | 0.25 | - | 0.50 | - | - | - |
| Total | 2.25 | 1.00 | 1.50 | 1.00 | 1.00 | 1.00 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Number of buildings maintained | 12 | 12 | 12 | 12 | 12 | 12 |
| Number of Trouble Tickets/Work Requests completed | 208 | 238 | 250 | 260 | 270 | 280 |
| Number of meeting set-ups completed | 150 | 150 | 150 | 120 | 120 | 120 |
| Square foot of building space maintained | 85,930 | 85,930 | 85,930 | 85,930 | 85,930 | 85,930 |
| Number of minor repair projects completed | 300 | 330 | 350 | 325 | 300 | 300 |

## DEPARTMENT BUDGETS
### Building Maintenance

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 124,437 | $ 46,614 | $ 64,080 | $ 45,460 | $ 45,230 | $ 45,230 |
| 5300000 | Overtime | 590 | 144 | 800 | 340 | 840 | 880 |
| 5400000 | Other | 3,808 | (460) | - | - | - | - |
| 5800000 | Benefits, Insurance & Taxes | 60,167 | 24,694 | 39,520 | 25,710 | 27,420 | 28,470 |
| | Total Employee Services | 189,002 | 70,992 | 104,400 | 71,510 | 73,490 | 74,580 |
| **OPERATIONS** | | | | | | | |
| 6100000 | Computer Maintenance & Replacement | 6,590 | 5,340 | 4,870 | 4,870 | 4,910 | 4,920 |
| 6200000 | Insurance | 23,231 | 27,516 | 32,530 | 27,260 | 14,740 | 16,070 |
| 6250000 | Leased Space | 373,596 | 373,596 | 373,600 | 373,600 | 373,600 | 373,600 |
| 6300000 | Utilities | 47,208 | 45,084 | 54,400 | 47,700 | 47,700 | 47,700 |
| 6350000 | Communications | 3,365 | 1,918 | 2,620 | 1,300 | 1,300 | 1,300 |
| 6400000 | Operating Supplies | 26,326 | 11,232 | 25,700 | 14,480 | 20,360 | 20,360 |
| 6450000 | Vehicle & Equipment Operating Costs | 8,867 | 7,685 | 10,450 | 4,880 | 7,080 | 5,900 |
| 6500000 | Contract Services | 40,414 | 16,916 | 12,800 | 22,500 | 25,700 | 25,700 |
| 6600000 | Professional Development | 3,931 | 120 | 3,000 | 1,200 | 1,500 | 1,500 |
| 6900000 | Department Service Allocation | 69,540 | 57,410 | 58,290 | 58,290 | 62,180 | 62,140 |
| 6990000 | Contingency | - | - | 10,000 | - | 10,000 | 10,000 |
| | Total Operations | 603,068 | 546,817 | 588,260 | 556,080 | 569,070 | 569,190 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7101023 | Lockers & Cabinets | - | 415 | - | - | - | - |
| 7151274 | Driveway Repairs- Fire Stations | 43,587 | - | - | - | 11,000 | 14,000 |
| 7151372 | Termite Repairs- Fire Stations | - | - | - | - | 6,880 | 5,850 |
| | Total Special Projects | 43,587 | 415 | - | - | 17,880 | 19,850 |

## DEPARTMENT BUDGETS
## Building Maintenance

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 8105011 | Energy Efficiency Improvements | $ 2,200 | $ 4,184 | $ 26,450 | $ - | $ 156,150 | $ - |
| 8900826 | Police Station Roof | 46,319 | - | - | - | - | - |
| | Total Capital Outlay | 48,519 | 4,184 | 26,450 | - | 156,150 | - |
| **ACTIVITY TOTAL** | | $ 884,176 | $ 622,408 | $ 719,110 | $ 627,590 | $ 816,590 | $ 663,620 |

## DEPARTMENT BUDGETS
### Building Maintenance

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 45,230 | $ 45,230 |
| 5300000 | Overtime | Overtime | Estimated | 840 | 880 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 27,420 | 28,470 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Estimated | 4,910 | 4,920 |
| 6200000 | Insurance | Allocated portion of liability coverage and property insurance | Estimated | 14,740 | 16,070 |
| 6250000 | Leased Space | Space rent for the Creekside building for City Hall | Estimated | 373,600 | 373,600 |
| 6300000 | Utilities | Water, electricity and natural gas | Estimated | 47,700 | 47,700 |
| 6350000 | Communications | Telephone and cell phone services and batteries | Estimated | 1,300 | 1,300 |
| 6400000 | Operating Supplies | Building maintenance and landscape supplies, uniforms and personal safety supplies, tools, janitorial supplies and other operating supplies | Estimated | 20,360 | 20,360 |
| 6450000 | Vehicle & Equipment Operating Costs | Equipment parts and repairs, vehicle parts and repairs, gas, oil and vehicle replacement | Estimated | 7,080 | 5,900 |
| 6500000 | Contract Services | Heating and air conditioning repairs, alarm services, electrician services, equipment rental and other contract services | Estimated | 25,700 | 25,700 |
| 6600000 | Professional Development | Seminars, conferences, memberships, subscriptions, books and other training materials | Estimated | 1,500 | 1,500 |
| 6900000 | Department Service Allocation | Allocation of services provided by the Public Works Administration division to this division | Allocation | 62,180 | 62,140 |
| 6990000 | Contingency | Department reserve for unexpected expenditures which arise during the fiscal year | Estimated | 10,000 | 10,000 |
| 7151274 | Driveway Repairs- Fire Stations | Repair of damaged concrete ramps; at Fire Station #2 in 2011-2012, and at Fire Station #1 in 2012-2013 | Estimated | 11,000 | 14,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 615 | Public Works | 815 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 7151372 | Termite Repairs- Fire Stations | Treatment for termite infestation; at Fire Station #2 in 2011-2012, and at Fire Station #1 in 2012-2013 | Estimated | $ 6,880 | $ 5,850 |
| 8105011 | Energy Efficiency Improvements | Replacement of HVAC units at the Pavilion, Police Department and Fire Station #1, along with the purchase of other equipment that will result in energy savings and greenhouse gas emission reductions | Estimated | 156,150 | - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

## DESCRIPTION

The Streets Division is part of the Public Works Department. The Streets Division is responsible for the maintenance of 150 lane miles of paved roads and shoulders, 2,700 signs, 19,796 linear feet of painted curbs, 1,376 painted traffic markings, 47 painted cross walks, 62,000 linear feet of culverts, City ditches and drainage structures, tree trimming, brush cutting and weed abatement, 49 pieces of equipment, 14 vehicles and 14 bridges. The Streets Division also provides pick-up and disposal of dead animals, responds to all emergency situations, provides 24 hour stand-by coverage and performs over 70 different activities.

## GOALS AND OBJECTIVES

* Continue emphasis on road maintenance
* Optimize staffing and workloads to maximize the efficiency of the division
* Continue to maintain safe and effective paths of travel within the City

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Streets Maintenance Services | $ 915,472 | $ 787,280 | $ 831,030 | $ 777,910 | $ 815,280 | $ 800,010 |
| Total | $ 915,472 | $ 787,280 | $ 831,030 | $ 777,910 | $ 815,280 | $ 800,010 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Maintenance Leadworker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker II | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker I | 2.00 | 1.80 | 1.80 | 1.80 | 2.80 | 2.80 |
| Total | 5.00 | 4.80 | 4.80 | 3.80 | 4.80 | 4.80 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Customer Inquiries - Hours | 325 | 330 | 350 | 275 | 250 | 250 |
| Asphalt Patching - Tons | 900 | 900 | 900 | 890 | 25 | 25 |
| Grading - Tons | 300 | 300 | 300 | 240 | 240 | 240 |
| Concrete - Cubic Yards | 60 | 60 | 60 | 25 | 30 | 30 |
| Drainage - Linear Feet | 3,000 | 3,000 | 3,000 | 2,400 | 2,400 | 2,400 |
| Drainage (basins/culverts) - Each | 475 | 475 | 475 | 375 | 375 | 375 |
| Trees & Bushes - Hours | 1,050 | 1,100 | 1,200 | 880 | 900 | 900 |
| Dead Deer - Each | 68 | 72 | 100-110 | 65 | 80-90 | 80-90 |
| Signs & Posts: | | | | | | |
| Replaced | 350 | 350 | 350 | 250 | 250 | 250 |
| New | 50 | 50 | 50 | 40 | 40 | 40 |
| Painting: | | | | | | |
| Pavement Marking - Each | 1,800 | 1,800 | 1,800 | 1,800 | 1,850 | 1,875 |
| Crosswalks - Each | 51 | 51 | 51 | 52 | 53 | 54 |
| Curbs - Linear Feet | 20,000 | 20,000 | 20,000 | 20,000 | 21,000 | 22,000 |

## DEPARTMENT BUDGETS
## Public Works Maintenance - Streets

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 224,200 | $ 201,666 | $ 223,410 | $ 191,050 | $ 218,560 | $ 218,560 |
| 5200000 | Wages | 766 | - | - | - | - | - |
| 5300000 | Overtime | 167 | 1,389 | 7,290 | 780 | 7,290 | 7,290 |
| 5400000 | Other Pay | 14,990 | 19,045 | 12,780 | 15,230 | 13,470 | 13,470 |
| 5800000 | Benefits, Insurance & Taxes | 111,591 | 100,185 | 121,680 | 98,840 | 123,150 | 127,670 |
| | Total Employee Services | 351,714 | 322,285 | 365,160 | 305,900 | 362,470 | 366,990 |
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | 278 | 361 | - | - | - | - |
| 6100000 | Computer Maintenance & Replacement | 6,190 | 5,010 | 4,570 | 4,570 | 4,610 | 4,620 |
| 6200000 | Insurance | 21,294 | 24,640 | 28,350 | 25,040 | 12,620 | 13,850 |
| 6250000 | Occupancy | - | - | 500 | - | - | - |
| 6300000 | Utilities | 60,480 | 63,071 | 65,000 | 66,500 | 68,000 | 68,000 |
| 6350000 | Communications | 2,714 | 2,041 | 3,200 | 1,600 | 1,680 | 1,680 |
| 6400000 | Operating Supplies | 86,767 | 43,433 | 44,890 | 42,540 | 44,680 | 44,680 |
| 6450000 | Vehicle & Equipment Operating Costs | 61,735 | 20,419 | 34,560 | 35,060 | 38,690 | 38,690 |
| 6500000 | Contract Services | 132,362 | 125,003 | 119,250 | 116,570 | 106,000 | 106,000 |
| 6600000 | Professional Development | 1,766 | 571 | 1,800 | 1,380 | 1,400 | 1,400 |
| 6900000 | Department Service Allocation | 69,540 | 57,410 | 58,290 | 58,290 | 62,180 | 62,140 |
| 6910000 | Administrative Charges | 92,300 | 103,170 | 105,460 | 105,460 | 90,950 | 91,960 |
| | Total Operations | 535,426 | 445,129 | 465,870 | 457,010 | 430,810 | 433,020 |

## DEPARTMENT BUDGETS
### Public Works Maintenance - Streets

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7160541 | Storm Related Clean Up | $ - | $ 16,648 | $ - | $ - | $ - | $ - |
| 7161152 | Crosswalk Safety Improvement Projects | - | - | - | 15,000 | - | - |
| 7160961 | Bridge Repairs | 24,015 | - | - | - | - | - |
| 7101023 | Special Equipment | - | 415 | - | - | - | - |
| | Total Special Projects | 24,015 | 17,063 | - | 15,000 | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8104061 | LED Traffic Lights | - | 2,803 | - | - | - | - |
| 8104067 | Other Equipment Purchases | 4,317 | - | - | - | - | - |
| 8103019 | Vehicle Renovation | - | - | - | - | 11,000 | - |
| 8103021 | Filter Regeneration Unit | - | - | - | - | 11,000 | - |
| | Total Capital Outlay | 4,317 | 2,803 | - | - | 22,000 | - |
| **ACTIVITY TOTAL** | | $ 915,472 | $ 787,280 | $ 831,030 | $ 777,910 | $ 815,280 | $ 800,010 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 218,560 | $ 218,560 |
| 5300000 | Overtime | Overtime | Estimated | 7,290 | 7,290 |
| 5400000 | Other Pay | Stand-by pay, call-outs and leave payoffs | Estimated | 13,470 | 13,470 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 123,150 | 127,670 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 4,610 | 4,620 |
| 6200000 | Insurance | Allocation of liability and property insurance | Allocated | 12,620 | 13,850 |
| 6300000 | Utilities | Disposal fees, water, natural gas and electricity | Estimated | 68,000 | 68,000 |
| 6350000 | Communications | Telephone and cell phone services | Estimated | 1,680 | 1,680 |
| 6400000 | Operating Supplies | Asphalt, concrete, sand, gravel, street signs, paint supplies, lumber, hardware, landscaping supplies, personal safety supplies, pesticides and small tools | Estimated | 44,680 | 44,680 |
| 6450000 | Vehicle & Equipment Operating Costs | Gas, oil, vehicle and equipment repair, parts and vehicle replacement charges | Estimated | 38,690 | 38,690 |
| 6500000 | Contract Services | Streetlight maintenance, tree services, street sweeping, street striping and contract street repairs | Estimated | 106,000 | 106,000 |
| 6600000 | Professional Development | Seminars, conferences, books, subscriptions and licenses | Estimated | 1,400 | 1,400 |
| 6900000 | Department Service Allocation | Allocation of services provided by the Public Works Department to this division | Estimated | 62,180 | 62,140 |
| 6910000 | Administrative Charges | Allocation of support services including legal services, finance services, personnel services, managerial services and legislative services | Estimated | 90,950 | 91,960 |
| 8103019 | Vehicle Renovation | Installation of a diesel particulate filter on vehicle #239, 2007 Peterbilt dump truck, in compliance with Air Resources Board mandates | Estimated | 11,000 | - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 260 | Public Works | 816 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 8103021 | Filter Regeneration Unit | Purchase of a regeneration unit that cleans diesel particulate filters in compliance with Air Resources Board mandates | Estimated | $ 11,000 | $ - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

## DESCRIPTION

The Wastewater Division is part of the Public Works Department. The Division provides wastewater collection and treatment service for certain areas of the City. The Wastewater Division maintains a 2.39 million gallon-per-day wastewater treatment facility, over 66 miles of pipeline and 13 wastewater pumping stations. The Division also reclaims water for irrigation of the Chalk Mountain Golf Course and percolates effluent for Atascadero State Hospital.

## GOALS AND OBJECTIVES

* Continue to protect public and environmental health by collecting and treating wastewater
* Continue to maintain facilities to ensure reliable wastewater collection and treatment service
* Continue to comply with State and Federal waste discharge requirements
* Continue to upgrade collection and treatment facilities to increase efficiency and to ensure compliance with State and Federal laws
* Support the development of wastewater collection facilities based on the Collection System Master Plan and on the City's General Plan
* Complete the installation of the SCADA hardware and software to improve efficiency of the wastewater collection system management
* Implement efficient and cost effective initiatives to improve wastewater collection and treatment

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Wastewater Services | $ 1,604,767 | $ 1,681,878 | $ 3,105,450 | $ 2,034,620 | $ 3,113,450 | $ 2,969,400 |
| Total | $ 1,604,767 | $ 1,681,878 | $ 3,105,450 | $ 2,034,620 | $ 3,113,450 | $ 2,969,400 |
| **SUMMARY OF POSITIONS** | | | | | | |
| WWTP Operator III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| WWTP Operator II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| WWTP Operator I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Inspector | - | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker I | 0.48 | 1.00 | 1.20 | 1.00 | 1.00 | 1.00 |
| Total | 4.48 | 6.00 | 6.20 | 6.00 | 6.00 | 6.00 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Total number of connections | 5,234 | 5,249 | 5,274 | 5,270 | 5,285 | 5,300 |
| Number of new connections | 35 | 15 | 25 | 21 | 15 | 15 |
| Average gallons per day collected and treated (millions) | 1.40 | 1.40 | 1.55 | 1.50 | 1.60 | 1.65 |
| Number of pump stations | 12 | 12 | 12 | 12 | 12 | 12 |
| Miles of collection line | 66 | 66 | 66 | 66 | 66 | 66 |
| Operational cost per million gallons collected and treated | $ 2,098 | $ 2,097 | $ 2,113 | $ 2,150 | $ 2,200 | $ 2,250 |
| Operational cost per day | $ 3,252 | $ 3,251 | $ 3,275 | $ 3,250 | $ 3,450 | $ 3,600 |

## DEPARTMENT BUDGETS
## Wastewater

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 233,761 | $ 301,943 | $ 319,740 | $ 306,510 | $ 309,920 | $ 311,630 |
| 5300000 | Overtime | 5,353 | 3,149 | 5,630 | 6,780 | 5,630 | 5,630 |
| 5400000 | Other Pay | 14,779 | 13,743 | 13,600 | 19,480 | 13,600 | 13,600 |
| 5800000 | Benefits, Insurance & Taxes | 120,086 | 151,705 | 169,390 | 161,000 | 170,880 | 177,740 |
| | Total Employee Services | 373,979 | 470,540 | 508,360 | 493,770 | 500,030 | 508,600 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 414 | 1,706 | - | 100 | 9,000 | 9,000 |
| 6070000 | Advertising | - | 100 | - | - | - | - |
| 6100000 | Computer Maintenance & Replacement | 19,820 | 18,850 | 17,290 | 17,290 | 25,470 | 20,530 |
| 6200000 | Insurance | 26,249 | 36,863 | 42,430 | 37,150 | 21,640 | 23,750 |
| 6250000 | Occupancy | 12,562 | 11,878 | 10,590 | 10,590 | 6,560 | 6,590 |
| 6300000 | Utilities | 227,147 | 220,772 | 204,800 | 214,700 | 226,500 | 226,500 |
| 6350000 | Communications | 7,149 | 5,771 | 6,340 | 6,340 | 6,340 | 6,340 |
| 6400000 | Operating Supplies | 94,704 | 97,624 | 86,980 | 86,300 | 82,120 | 82,620 |
| 6450000 | Vehicle & Equipment Operating Costs | 143,753 | 92,701 | 116,830 | 127,650 | 111,830 | 111,830 |
| 6500000 | Contract Services | 122,561 | 93,250 | 120,300 | 120,650 | 131,820 | 131,820 |
| 6600000 | Professional Development | 3,432 | 6,528 | 7,830 | 5,230 | 7,330 | 7,330 |
| 6851010 | Franchise Fees | 35,000 | 34,894 | 34,310 | 35,000 | 35,420 | 35,850 |
| 6900000 | Department Service Allocation | 135,040 | 97,970 | 99,210 | 99,210 | 103,330 | 103,330 |
| 6910000 | Administrative Charges | 111,640 | 127,160 | 130,190 | 130,190 | 115,410 | 116,810 |
| 6990000 | Contingency | - | - | - | - | 10,000 | 10,000 |
| | Total Operations | 939,471 | 846,067 | 877,100 | 890,400 | 892,770 | 892,300 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7150716 | Equipment Shade Canopy | $ 4,446 | $ 9,020 | $ - | $ - | $ - | $ - |
| 7280867 | Pump Station #12 Abandonment | 63,890 | - | - | - | - | - |
| 7280869 | Effluent Monitoring | 18,703 | 2,558 | - | - | - | - |
| 7401220 | Arc Flash Safety Study | - | - | - | - | 35,000 | - |
| 7701237 | Lift Station Water Meter Relocation | - | - | - | - | - | 12,500 |
| 7400811 | Collection System Video Taping | 5,280 | 68,805 | 111,220 | 132,000 | - | - |
| 7101011 | Desks | 1,008 | - | - | - | - | - |
| 7280950 | Manhole Repairs | 33,845 | 44,485 | - | - | 20,000 | 20,000 |
| 7280951 | Sewer Line Trench Settlement Repairs | 5,562 | 61,681 | 32,760 | - | 50,000 | 50,000 |
| 7700954 | Sewer System Management Plan | 12,233 | 4,789 | - | - | - | - |
| 7101023 | Lockers and Cabinets | - | 415 | - | - | - | - |
| | Total Special Projects | 144,967 | 191,753 | 143,980 | 132,000 | 105,000 | 82,500 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8103011 | Replacement Vehicle | - | 36,128 | - | - | - | - |
| 8103013 | New Vehicle | - | 19,500 | - | - | - | - |
| 8103019 | Service Vehicle Overhaul | - | 30,998 | - | - | - | - |
| 8104001 | Portable Generator | - | - | - | - | - | 47,000 |
| 8104005 | Aerator | 7,484 | 10,279 | 16,720 | 16,720 | 16,000 | - |
| 8106011 | Treatment Plant Fencing | 11,300 | - | - | - | 27,000 | - |
| 8107801 | Effluent Pump Replacement | 7,659 | - | - | - | - | - |
| 8107815 | Emergency Bypass Portable Pump | - | - | - | - | 50,000 | - |
| 8107802 | Replacement Pumps | - | - | - | - | 135,000 | - |
| 8107807 | Pump Station Odor Control | 13,829 | - | 42,810 | 10,000 | - | - |
| 8107810 | Supervisory Control & Data Acquisition System (SCADA) | 68,928 | - | - | - | - | - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY *(continued)*** | | | | | | | |
| 8107811 | Colony Park Lift Station Third Pump | $ - | $ 77 | $ 72,920 | $ 70,000 | $ - | $ - |
| 8600145 | Treatment Plant Master Plan | - | - | - | - | - | 125,000 |
| 8601258 | Collection System Master Plan | - | - | - | - | 25,000 | - |
| 8601244 | Sewer Main Replacement-El Camino Real @ Del Rio | - | - | - | - | 50,000 | 820,000 |
| 8600540 | Manhole Replacement Project | 26,980 | - | - | - | - | - |
| 8600740 | Treatment Plant Road Repairs | 8,050 | - | - | - | - | 54,000 |
| 8600839 | Lift Station # 5 Overflow Pond | 2,120 | - | - | - | - | - |
| 8601016 | Treatment Plant Headworks/Barscreen | - | 11,353 | 665,650 | 35,000 | 852,650 | - |
| 8601022 | Salt and Nutrient Management Plan | - | 15,734 | 254,270 | - | 25,000 | 50,000 |
| 8601023 | Lift Station #3 Rehabilitation | - | 15,608 | 109,390 | 94,000 | - | - |
| 8601025 | Treatment Plant Master Control Improvements | - | 33,483 | 229,520 | 229,520 | - | - |
| 8601261 | Lift Station Electronic Control Improvements | - | - | - | - | 350,000 | - |
| 8601036 | Lift Station #6 Design and Build | - | 270 | 119,730 | - | 40,000 | 350,000 |
| 8601141 | Lift Station #7 Abandonment/Design | - | - | 25,000 | - | - | - |
| 8600816 | Lift Station #11 Wet Well Lining Project | - | - | - | - | 35,000 | - |
| 8601147 | Lift Station #2 Redesign | - | 88 | 40,000 | - | 10,000 | 40,000 |
| | Total Capital Outlay | 146,350 | 173,518 | 1,576,010 | 455,240 | 1,615,650 | 1,486,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers to: | | | | | | |
| 9505007 | Assessment District #7 for District Close Out | $ - | $ - | $ - | $ 62,800 | $ - | $ - |
| 9505007 | Assessment District #10 for District Close Out | - | - | - | 410 | - | - |
| | Total Other Uses | - | - | - | 63,210 | - | - |
| **ACTIVITY TOTAL** | | $ 1,604,767 | $ 1,681,878 | $ 3,105,450 | $ 2,034,620 | $ 3,113,450 | $ 2,969,400 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 309,920 | $ 311,630 |
| 5300000 | Overtime | Overtime costs | Estimated | 5,630 | 5,630 |
| 5400000 | Other Pay | Stand-by and call-out pay | Estimated | 13,600 | 13,600 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 170,880 | 177,740 |
| 6050000 | Office Expense | Printing costs for community educations materials for the Fats, Oils and Grease (FOG) Program | Estimated | 9,000 | 9,000 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 25,470 | 20,530 |
| 6200000 | Insurance | Allocated portion of liability coverage and property insurance for treatment facility | Allocated | 21,640 | 23,750 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 6,560 | 6,590 |
| 6300000 | Utilities | Water, electricity and natural gas for treatment plant and pump stations | Estimated | 226,500 | 226,500 |
| 6350000 | Communications | Telephones and cell phone services, radio repairs, batteries | Estimated | 6,340 | 6,340 |
| 6400000 | Operating Supplies | Line supplies, field tools, custodial supplies, building maintenance supplies, landscaping supplies, other operating supplies and permits | Estimated | 82,120 | 82,620 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle and equipment repair and maintenance costs, gasoline, diesel and oil costs | Estimated | 111,830 | 111,830 |
| 6500000 | Contract Services | Infiltration basin maintenance, routine pipeline maintenance/repair, electrician support services, lab and testing services, underground service alert services and other contract services | Estimated | 131,820 | 131,820 |
| 6600000 | Professional Development | California Water Environment Federation training and conferences, various safety, equipment and process training classes, memberships, subscriptions, books and other training materials | Estimated | 7,330 | 7,330 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6851010 | Franchise Fees | Franchise fees paid to the City's General Fund | Contract | $ 35,420 | $ 35,850 |
| 6900000 | Department Service Allocation | Allocation of services provided by Public Works Administration Department to this division | Allocated | 103,330 | 103,330 |
| 6910000 | Administrative Charges | Allocation of support services including legal services, finance services, personnel services, managerial services and legislative services | Allocated | 115,410 | 116,810 |
| 6990000 | Contingency | Reserve for unexpected expenditures which arise during the fiscal year | Estimated | 10,000 | 10,000 |
| 7401220 | Arc Flash Safety Study | Assessment of electrical arc flash hazards and implementation of safety plan to prevent injury and comply with national and state safety standards | Estimated | 35,000 | - |
| 7701237 | Lift Station Water Meter Relocation | Relocation of four water meters to more effectively facilitate operations and to comply with OSHA chemical wash regulations | Estimated | - | 12,500 |
| 7280950 | Manhole Repairs | Repair of manholes at various locations throughout the City | Estimated | 20,000 | 20,000 |
| 7280951 | Sewer Line Trench Settlement Repairs | Repair of failed sewer line trenches at various locations throughout the City | Estimated | 50,000 | 50,000 |
| 8104001 | Portable Generator | Purchase of a portable standby generator to maintain power at lift stations and the Treatment Plant during emergencies | Estimated | - | 47,000 |
| 8104005 | Aerator | Purchase of backup aerator for the Treatment Plant to ensure uninterrupted service of seven aerators as required by the Air Pollution Control District | Estimated | 16,000 | - |
| 8106011 | Treatment Plant Fencing | Installation of chain link fence and security gate at the treatment facility to limit access to potentially hazardous locations around the facility | Estimated | 27,000 | - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 527 | Public Works | 827 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 8107815 | Emergency Bypass Portable Pump | Purchase of one portable emergency bypass pump to be used at any of the City's 12 lift stations during events of lift station maintenance or emergencies | Estimated | $ 50,000 | $ - |
| 8107802 | Replacement Pumps | Replacement of 12 deteriorating submersible pumps within the City's collection and treatment facilities | Estimated | 135,000 | - |
| 8600145 | Treatment Plant Master Plan | Update to the Master Plan for the Treatment Plant including recognition of State Water Board regulations | Estimated | - | 125,000 |
| 8601258 | Collection System Master Plan | Development of Master Plan for the Collection System in accord with the City's Sewer System Management Plan | Estimated | 25,000 | - |
| 8601244 | Sewer Main Replacement-El Camino Real at Del Rio | Capacity expansion of under-sized section of sewer main on El Camino Real close to Del Rio | Estimated | 50,000 | 820,000 |
| 8600740 | Treatment Plant Road Repairs | Asphalt repairs and seal coat of certain roads at the treatment facility | Estimated | - | 54,000 |
| 8601016 | Treatment Plant Headworks/Barscreen | Installation of primary treatment screen to prevent inorganic debris from entering the Treatment Plant | Estimated | 852,650 | - |
| 8601022 | Salt and Nutrient Management Plan | Development of Plan to fulfill State Water Quality Control Board's mandates regarding salt and nutrient impacts on the regional water basin | Estimated | 25,000 | 50,000 |
| 8601261 | Lift Station Electronic Control Improvements | Electronic improvements to the City's 12 lift stations to complete the second phase of the Supervisory Control and Data Acquisition (SCADA) program for control, telemetry, and data collection | Estimated | 350,000 | - |
| 8601036 | Lift Station #6 Design and Build | Redesign lift station #6 to include a greater detention time to decrease the number of sanitary sewer overflows | Estimated | 40,000 | 350,000 |
| 8600816 | Lift Station #11 Wet Well Lining Project | Replacement of failing wet well at lift station #11 | Estimated | 35,000 | - |
| 8601147 | Lift Station #2 Redesign | Rehabilitate existing wet well including liner and pipe designs | Estimated | 10,000 | 40,000 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 529 | Public Works | 829 |

## DESCRIPTION

The City of Atascadero has been providing high quality, reliable transit service since 1979. Atascadero Transit provides both demand response door-to-door service and hourly fixed route service along the El Camino Real corridor including Twin Cities Hospital and medical facilities in Templeton.

## GOALS AND OBJECTIVES

* Increase ridership while maintaining the current high level of on-time performance
* Provide safe, reliable, high-quality transportation services to the citizens of Atascadero

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Fixed Route Service | $ 218,558 | $ 219,750 | $ 503,180 | $ 444,450 | $ 351,950 | $ 984,180 |
| Dial A Ride Service | 444,310 | 476,016 | 439,990 | 420,690 | 417,740 | 404,680 |
| Total | $ 662,868 | $ 695,766 | $ 943,170 | $ 865,140 | $ 769,690 | $ 1,388,860 |

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **PERFORMANCE/WORKLOAD MEASURES** | | | | | | |
| Passengers Served | 82,100 | 85,000 | 87,500 | 71,000 | 70,000 | 72,000 |
| Miles Traveled | 143,900 | 148,000 | 153,000 | 140,000 | 145,000 | 145,000 |
| Revenue Hours | 9,000 | 9,000 | 9,000 | 8,800 | 8,900 | 8,900 |
| Farebox Revenue | $ 111,290 | $ 125,000 | $ 130,000 | $ 102,130 | $ 111,860 | $ 111,860 |
| Passenger per Revenue Hour | 9.10 | 9.4 | 9.7 | 8.1 | 7.9 | 8.0 |
| Farebox Ratio | 20% | 20% | 20% | 19% | 20% | 20% |

## DEPARTMENT BUDGETS

### Transit

| FUND | FUNCTION | CODE |
|---|---|---|
| 529 | Public Works | 829 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5200000 | Wages | $ 35,161 | $ 35,821 | $ 36,440 | $ 37,310 | $ 36,430 | $ 36,430 |
| 5800000 | Benefits, Insurance & Taxes | 5,210 | 5,408 | 5,400 | 5,840 | 6,730 | 6,000 |
| | Total Employee Services | 40,371 | 41,229 | 41,840 | 43,150 | 43,160 | 42,430 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 1,525 | 521 | 2,550 | 2,200 | 2,200 | 2,120 |
| 6070000 | Advertising | 2,765 | 2,839 | 3,000 | 2,550 | 2,550 | 2,550 |
| 6100000 | Computer Maintenance & Replacement | 12,590 | 10,320 | 9,320 | 9,320 | 9,450 | 9,470 |
| 6200000 | Insurance | 12,653 | 15,381 | 21,580 | 15,390 | 9,370 | 10,290 |
| 6250000 | Occupancy | 2,670 | 990 | 1,030 | 1,030 | 670 | 670 |
| 6350000 | Communications | 1,569 | 1,092 | 1,910 | 1,470 | 1,470 | 1,470 |
| 6400000 | Operating Supplies | 335 | 728 | 510 | 400 | 390 | 390 |
| 6450000 | Vehicle & Equipment Operating Costs | 119,506 | 131,829 | 126,380 | 142,250 | 134,340 | 134,190 |
| 6500000 | Contract Services | 248,870 | 256,940 | 272,080 | 261,010 | 261,810 | 261,810 |
| 6600000 | Professional Development | 1,188 | 320 | 700 | 880 | 700 | 700 |
| 6900000 | Department Service Allocation | 72,150 | 65,530 | 66,220 | 66,220 | 69,810 | 70,580 |
| 6910000 | Administrative Charges | 47,410 | 57,350 | 58,690 | 58,690 | 51,580 | 52,190 |
| | Total Operations | 523,231 | 543,840 | 563,970 | 561,410 | 544,340 | 546,430 |

## DEPARTMENT BUDGETS

### Transit

| FUND | FUNCTION | CODE |
|---|---|---|
| 529 | Public Works | 829 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 7400701 | Transit Center Study | $ 32,963 | $ 1,203 | $ - | $ - | $ - | $ - |
| 7700761 | 5307 Bus Stop Improvements | 6,149 | 9,451 | 22,890 | 9,170 | 13,720 | - |
| 8901030 | Driver & Vehicle Safety and Security Project | - | 16,003 | 4,000 | 12,200 | - | - |
| 8103011 | Bus Replacement | 60,154 | 63,477 | 120,520 | 101,900 | 15,830 | - |
| 8901032 | ARRA Bus Stop Improvement Project | - | - | 70,000 | 69,200 | 800 | - |
| 8901035 | Bus Shelter/Paved Parking Area | - | 477 | 19,520 | 110 | 19,410 | - |
| 8901036 | Electronic Farebox-NCS | - | 14,866 | - | - | - | - |
| 8901090 | Transit Center Design & Construction | - | 5,220 | 100,430 | 68,000 | 132,430 | 800,000 |
| | Total Capital Outlay | 99,266 | 110,697 | 337,360 | 260,580 | 182,190 | 800,000 |
| **ACTIVITY TOTAL** | | $ 662,868 | $ 695,766 | $ 943,170 | $ 865,140 | $ 769,690 | $ 1,388,860 |

| FUND | FUNCTION | CODE |
|---|---|---|
| 529 | Public Works | 829 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5200000 | Wages | Salaries for part-time staff | Estimated | $ 36,430 | $ 36,430 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 6,730 | 6,000 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 2,200 | 2,120 |
| 6070000 | Advertising | Cost of advertising Transit services | Estimated | 2,550 | 2,550 |
| 6100000 | Computer Maintenance & Replacement | Allocated portion of computer and telephone support costs | Allocated | 9,450 | 9,470 |
| 6200000 | Insurance | Allocated portion of liability coverage | Allocated | 9,370 | 10,290 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 670 | 670 |
| 6350000 | Communications | Telephone and cell phone services and radio repairs | Estimated | 1,470 | 1,470 |
| 6400000 | Operating Supplies | Miscellaneous operating supplies | Allocated | 390 | 390 |
| 6450000 | Vehicle & Equipment Operating Costs | Vehicle repairs, parts, maintenance and inspections; gas and oil; bus washing services | Estimated | 134,340 | 134,190 |
| 6500000 | Contract Services | Transit driving services, audit services, and janitorial services for bus stops | Estimated | 261,810 | 261,810 |
| 6600000 | Professional Development | Conferences, books, memberships and subscriptions | Estimated | 700 | 700 |
| 6900000 | Department Service Allocation | Allocation of services provided by the Public Works Department to this division | Allocated | 69,810 | 70,580 |
| 6910000 | Administrative Charges | Allocation of support services including legal services, finance services, personnel services, managerial services and legislative services | Allocated | 51,580 | 52,190 |
| 7700761 | 5307 Bus Stop Improvements | Bus stop shelters, benches, and lighting | Estimated | 13,720 | - |
| 8103011 | Bus Replacement | Radios, graphics, etc. for North County Shuttle Bus purchased in 2010-11 | Estimated | 15,830 | - |
| 8901032 | ARRA Bus Stop Improvement Project | Bus stop shelters, benches, and lighting | Estimated | 800 | - |

| FUND | FUNCTION | CODE |
|---|---|---|
| 529 | Public Works | 829 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 8901035 | Bus Shelter/Paved Parking Area | Installation of bus shelter and paving under the shelter | Estimated | $ 19,410 | $ - |
| 8901090 | Transit Center Design & Construction | Design and construction of a Transit Center, to be located at the corner of Lewis and Capistrano Avenues. The design will include new streetscape sidewalks, lighting, trees, a decorative crosswalk, three accessible bus shelters with benches, illuminated signage, and bus turnouts | Estimated | 132,430 | 800,000 |

| FUND | CODE |
|---|---|
| 690 | 290 |

## DESCRIPTION

Information Technology provides for management, planning, service and support for all computers, servers, network systems, mobile data terminals and phones within the City. It also maintains the City's databases, geographic information system (GIS), and web site. This fund is also used to set aside money for the repair and replacement of the City's computers and software.

## GOALS AND OBJECTIVES

* Renovate the City's current web site and create an interactive economic development/business friendly internet portal
* Find ways to reduce operating costs by better utilizing technology
* Develop methods to store electronic data in ways that are scalable and cost effective
* Maintain service levels in an environment of rapid network growth
* Provide a reliable and secure computing environment
* Maintain and enhance the City's computer network
* Create partnerships with other agencies when it is advantageous to do so

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Technology Services | $ 577,908 | $ 453,600 | $ 543,390 | $ 489,430 | $ 615,790 | $ 502,230 |
| Geographic Information System (GIS) Services | 102,223 | 100,739 | 119,620 | 111,900 | 107,720 | 108,860 |
| Total | $ 680,131 | $ 554,339 | $ 663,010 | $ 601,330 | $ 723,510 | $ 611,090 |
| **SUMMARY OF POSITIONS** | | | | | | |
| Database Programmer | 1.00 | 0.50 | - | - | - | - |
| GIS Analyst I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Systems Administrator III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Technical Support Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 3.50 | 3.00 | 3.00 | 3.00 | 3.00 |

| FUND | CODE |
|---|---|
| 690 | 290 |

| PERFORMANCE/WORKLOAD MEASURES | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 ESTIMATED | 2012-2013 ESTIMATED |
|---|---|---|---|---|---|---|
| Servers and Desktop/Laptop Computers | 142 | 136 | 137 | 140 | 143 | 146 |
| Mobile Data Terminals/Devices | 16 | 16 | 17 | 17 | 22 | 26 |
| Total Number of Supported Computers | 160 | 155 | 154 | 154 | 152 | 154 |
| Number of Users | 211 | 202 | 201 | 201 | 196 | 197 |
| Number of Printers | 47 | 47 | 47 | 47 | 45 | 45 |
| Number of Work Requests | 648 | 542 | 519 | 519 | 571 | 657 |
| Number of Databases | 33 | 33 | 34 | 34 | 40 | 44 |
| File Storage in GB | 24000 | 27000 | 29000 | 30,000 | 34500 | 39675 |
| Web site Custom Components | 14 | 14 | 16 | 16 | 22 | 27 |
| Installed Network Components | 75 | 75 | 75 | 75 | 80 | 83 |
| Major Software Upgrades | 9 | 5 | 6 | 6 | 4 | 7 |
| Major Hardware Upgrades | 4 | 6 | 7 | 7 | 6 | 4 |

## DEPARTMENT BUDGETS
## Technology

| FUND | | | | | | | CODE |
|---|---|---|---|---|---|---|---|
| 690 | | | | | | | 290 |
| **OBJECT NUMBER** | **EXPENSE CLASSIFICATION** | **2008-2009 ACTUAL** | **2009-2010 ACTUAL** | **2010-2011 BUDGETED** | **2010-2011 ESTIMATED** | **2011-2012 REQUESTED** | **2012-2013 REQUESTED** |
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ 276,718 | $ 230,566 | $ 192,500 | $ 193,050 | $ 192,500 | $ 192,500 |
| 5200000 | Wages | 11,570 | 14,202 | 21,010 | 12,910 | 22,390 | 22,800 |
| 5300000 | Overtime | 16,308 | 12,240 | 18,240 | 19,750 | 18,240 | 18,240 |
| 5400000 | Other Pay | 19,674 | 20,808 | 12,780 | 14,920 | 12,780 | 12,780 |
| 5800000 | Benefits, Insurance & Taxes | 112,256 | 95,761 | 91,960 | 96,870 | 96,060 | 99,160 |
| | Total Employee Services | 436,526 | 373,577 | 336,490 | 337,500 | 341,970 | 345,480 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 670 | 682 | 720 | 680 | 650 | 650 |
| 6250000 | Occupancy | 46,720 | 17,360 | 17,810 | 17,810 | 11,630 | 11,670 |
| 6350000 | Communications | 6,839 | 6,592 | 7,630 | 6,300 | 6,050 | 6,050 |
| 6400000 | Operating Supplies | 15,582 | 16,995 | 23,100 | 15,530 | 14,330 | 13,080 |
| 6450000 | Vehicle & Equipment Operating Costs | 5,969 | 540 | 680 | 350 | 680 | 680 |
| 6500000 | Contract Services | 49,747 | 68,511 | 86,330 | 79,430 | 73,350 | 73,350 |
| 6600000 | Professional Development | 8,528 | 2,870 | 17,400 | 10,500 | 17,000 | 17,000 |
| 6650000 | Recruitment | 63 | 32 | - | 400 | - | - |
| 6900000 | Department Service Allocation | 32,110 | 32,220 | 32,030 | 32,030 | 31,850 | 32,130 |
| | Total Operations | 166,228 | 145,802 | 185,700 | 163,030 | 155,540 | 154,610 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7101028 | Safes | 1,990 | - | - | - | - | - |
| 7101077 | Software | 956 | - | - | - | - | - |
| 7400883 | Network Segmentation Study | 25,920 | - | - | - | - | - |
| 7401161 | Aerial Photo | - | - | - | 9,000 | - | - |
| 7700950 | Speaking Services | 16,405 | - | - | - | - | - |
| | Total Special Projects | 45,271 | - | - | 9,000 | - | - |

## DEPARTMENT BUDGETS
### Technology

| FUND | CODE |
|---|---|
| 690 | 290 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 8102013 | Computers- New | $ 3,890 | $ - | $ - | $ - | $ - | $ - |
| 8102013 | Computers- Replacement | 16,390 | 2,797 | 39,700 | 16,000 | 16,000 | 16,000 |
| 8104509 | Mobile Data Computers- Replacement | - | - | - | - | 71,000 | - |
| 8102023 | Printers- Replacement | 2,058 | - | 4,000 | - | - | - |
| 8102089 | Network Segmentation Equipment | 9,768 | - | - | - | - | - |
| 8102059 | Server Storage Capacity Upgrade | - | 23,685 | 21,320 | - | 20,000 | 10,000 |
| 8102017 | Server- Replacement | - | 8,478 | - | - | 4,000 | - |
| | Total Capital Outlay | 32,106 | 34,960 | 65,020 | 16,000 | 111,000 | 26,000 |
| **OTHER USES** | | | | | | | |
| 9404010 | Cash Contribution for General Fund- Return of Funds for Delayed Technology Purchases | - | - | - | - | 115,000 | 85,000 |
| 9404010 | Cash Contribution for General Fund- Return of Funds for Project Accounting and Receipting Software | - | - | 51,800 | 51,800 | - | - |
| 9404010 | Cash Contribution for General Fund- Return of Surplus Funds for Computer Replacement | - | - | 24,000 | 24,000 | - | - |
| | Total Other Uses | - | - | 75,800 | 75,800 | 115,000 | 85,000 |
| **ACTIVITY TOTAL** | | $ 680,131 | $ 554,339 | $ 663,010 | $ 601,330 | $ 723,510 | $ 611,090 |

| FUND | | | | | CODE |
|---|---|---|---|---|---|
| 690 | | | | | 290 |
| **OBJECT NUMBER** | **EXPENSE CLASSIFICATION** | **DESCRIPTION** | **BASIS** | **2011-2012 AMOUNT** | **2012-2013 AMOUNT** |
| 5100000 | Salaries | Salaries for permanent staff | Estimated | $ 192,500 | $ 192,500 |
| 5200000 | Wages | Wages for part-time (non-benefited) staff | Estimated | 22,390 | 22,800 |
| 5300000 | Overtime | Overtime | Estimated | 18,240 | 18,240 |
| 5400000 | Other Pay | Standby, call-outs and leave payoffs | Estimated | 12,780 | 12,780 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation insurance and fringe benefits | Estimated | 96,060 | 99,160 |
| 6050000 | Office Expense | Postage, printing, copying, office supplies, office equipment maintenance and small office equipment | Estimated | 650 | 650 |
| 6250000 | Occupancy | Allocated portion of building maintenance costs | Allocated | 11,630 | 11,670 |
| 6350000 | Communications | Internet service, phones, pager services and radio repairs | Estimated | 6,050 | 6,050 |
| 6400000 | Operating Supplies | Software, computer parts, cabling, small tools and other operating supplies | Estimated | 14,330 | 13,080 |
| 6450000 | Vehicle & Equipment Operating Costs | Gasoline, oil, vehicles repairs, vehicle replacement and car allowance | Estimated | 680 | 680 |
| 6500000 | Contract Services | Computer and network consulting services, Microsoft Software licensing fees, and software maintenance agreements | Estimated | 73,350 | 73,350 |
| 6600000 | Professional Development | Seminars, conferences, memberships, subscriptions, books and other training materials for Technology staff | Estimated | 17,000 | 17,000 |
| 6900000 | Department Service Allocation | Allocation of direct services to this division provided by the Assistant City Manager who serves as the Technology Director | Estimated | 31,850 | 32,130 |
| 8102013 | Computers- Replacement | Replacement of desktop and laptop computers as necessary | Estimated | 16,000 | 16,000 |
| 8104509 | Mobile Data Computers- Replacement | Replacement of Mobile Data Computers for the Fire and Police Departments | Estimated | 71,000 | - |

| FUND | CODE |
|---|---|
| 690 | 290 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 8102059 | Server Storage Capacity Upgrade | Purchase of additional network drives to accommodate electronic file growth | Estimated | $ 20,000 | $ 10,000 |
| 8102017 | Server- Replacement | Replacement of backup server | Estimated | 4,000 | - |
| 9404010 | Cash Contribution for General Fund- Return of Funds for Delayed Technology Purchases | Refund of contributions due to the delayed purchase of replacement technology equipment | Allocated | 115,000 | 85,000 |

| FUND | CODE |
|---|---|
| 680 | 890 |

## DESCRIPTION

The Vehicle and Equipment Replacement Fund is intended to eventually account for all vehicle and equipment replacement costs. Individual departments are charged an annual fee for vehicle replacement. The fee is based on the estimated replacement cost of the vehicles used by the department and the estimated useful life of the vehicles.

| SUMMARY OF SERVICE PROGRAMS | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Vehicle Replacement | $ 607,111 | $ - | $ 177,770 | $ 180,110 | $ 154,170 | $ 148,090 |
| Total | $ 607,111 | $ - | $ 177,770 | $ 180,110 | $ 154,170 | $ 148,090 |

| PERFORMANCE/WORKLOAD MEASURES | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| Vehicles Purchased | 5 | - | 4 | 4 | 3 | 5 |
| Number of Vehicles Being Reserved | 48 | 48 | 47 | 48 | 46 | 46 |

| FUND | | | | | | | CODE |
|---|---|---|---|---|---|---|---|
| 680 | | | | | | | 890 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 8103011 | Police Vehicles | $ 66,444 | $ - | $ 90,000 | $ 92,340 | $ 96,000 | $ 66,000 |
| 8103011 | Fire Vehicles | 271,349 | - | - | - | - | 43,560 |
| 8103011 | Community Development Vehicles | 18,751 | - | - | - | - | - |
| 8103011 | Community Center Vehicle | 392 | - | - | - | - | - |
| 8103011 | Streets Vehicles | 1,582 | - | - | - | 20,500 | - |
| 8103011 | Parks Vehicle | - | - | 27,680 | 27,680 | - | - |
| 8103011 | Zoo Vehicle | 14,230 | - | - | - | - | - |
| 8700418 | Paloma Park Field Lights | 234,363 | - | - | - | - | - |
| | Total Capital Outlay | 607,111 | - | 117,680 | 120,020 | 116,500 | 109,560 |
| **OTHER USES** | | | | | | | |
| 9404010 | Cash Contribution for General Fund-Return of Funds for Delayed Vehicle Purchases | - | - | 60,090 | 60,090 | 37,670 | 38,530 |
| | Total Other Uses | - | - | 60,090 | 60,090 | 37,670 | 38,530 |
| **ACTIVITY TOTAL** | | $ 607,111 | $ - | $ 177,770 | $ 180,110 | $ 154,170 | $ 148,090 |

## DEPARTMENT BUDGETS
## Vehicle and Equipment Replacement

| FUND | CODE |
|---|---|
| 680 | 890 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|
| 8103011 | Police Vehicles | Replacement of five-year-old vehicles that have exceeded their useful lives; three vehicles to be replaced in 2011-2012 and two vehicles to be replaced in 2012-2013 | Estimate | $ 96,000 | $ 66,000 |
| 8103011 | Fire Vehicles | Replacement of twelve-year-old Fire staff vehicle that has exceeded its useful life | Estimate | - | 43,560 |
| 8103011 | Streets Vehicles | Replacement of one 1982 Streets service truck that has exceeded its useful life; replacement vehicle is a used 1992 truck purchased from the Wastewater Fund | Estimate | 20,500 | - |
| 9404010 | Cash Contribution for General Fund-Return of Funds for Delayed Vehicle Purchases | Refund of surplus contributions due to the delayed purchase of vehicles | Estimate | 37,670 | 38,530 |

## DEPARTMENT BUDGETS
### Other Uses

| FUND | CODE |
|---|---|
| 100 | 080 |

**DESCRIPTION**

This department accounts for miscellaneous General Fund items that are not associated with any one Department. Earthquake recovery costs, including storage facility rental and temporary relocation cost,s are included in this department. Additionally, the General Fund contribution to the Gas Tax Fund for Streets Maintenance has historically come from this department budget.

| | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|
| **SUMMARY OF SERVICE PROGRAMS** | | | | | | |
| Other | $ 422,839 | $ 126,978 | $ 120,760 | $ 11,910 | $ 6,920 | $ 6,920 |
| | $ 422,839 | $ 126,978 | $ 120,760 | $ 11,910 | $ 6,920 | $ 6,920 |

## DEPARTMENT BUDGETS
### Other Uses

| FUND | | | | | | | CODE |
|---|---|---|---|---|---|---|---|
| 100 | | | | | | | 080 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700432 | Earthquake Recovery Costs | $ 6,912 | $ 9,898 | $ - | $ 11,910 | $ 6,920 | $ 6,920 |
| | Total Special Projects | 6,912 | 9,898 | - | 11,910 | 6,920 | 6,920 |
| **OTHER USES** | | | | | | | |
| | Transfers to: | | | | | | |
| 9505026 | Gas Tax Fund for street maintenance | 387,360 | 117,080 | 120,760 | - | - | - |
| 9505024 | CDBG Fund to clear out old negative fund balance | 621 | - | - | - | - | - |
| 9505027 | Historic City Hall Rehabilitation Fund for project administration | 27,946 | - | - | - | - | - |
| | Total Other Uses | 415,927 | 117,080 | 120,760 | - | - | - |
| **ACTIVITY TOTAL** | | $ 422,839 | $ 126,978 | $ 120,760 | $ 11,910 | $ 6,920 | $ 6,920 |

## DEPARTMENT BUDGETS
### Other Uses

| FUND | CODE |
|---|---|
| 100 | 080 |

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 7700432 | Earthquake Recovery Costs | Cost of storage units rental, a temporary relocation expense due to the San Simeon Earthquake | Estimated | $ 6,920 | $ 6,920 |

Section F

# CAPITAL PROJECTS

## PROGRAM DESCRIPTION

The capital projects section of the budget includes funding for all major construction, improvement and repair projects. The projects proposed in this budget are based on priorities established by the City's current Capital Improvement Plan and City staff. Through the Capital Improvement Plan, the City systematically plans, schedules, and finances capital projects to ensure cost-effectiveness and conformance with policy.

The total capital and special projects budget for fiscal years 2011-2013 is $42,694,180.

## CAPITAL PROJECTS NARRATIVE

The Capital Projects Narrative briefly describes each of the projects funded within this section of the budget.

## 2011-2013 CAPITAL PROJECTS SUMMARY

The Capital Projects Summary is intended to be a comprehensive list of all budgeted major capital projects within the City and Redevelopment Agency. As such, it includes projects funded not only within this section of the budget, but also includes projects budgeted solely within the Redevelopment Agency Budget or in funds such as the Wastewater or CDBG funds. (Reference pages for more information on the projects are provided in the Summary.)

The Summary lists each project proposed by title, its estimated total cost for the two-year budget period and its proposed funding source(s). All capital projects are categorized and identified by name down the left-hand side of the summary spreadsheet with the estimated total project cost shown in the column immediately to the right labeled "Budgeted." Some projects are funded from a number of different revenue sources. These various funding sources are identified horizontally across the top of each page of the summary spreadsheet. Miscellaneous funding sources are notated by a letter designation, for which a key is provided at the bottom of the last page of the summary.

For easy reference, the projects proposed in fiscal year 2011-2013 are categorized as follows:

**A.** Road Improvement Projects
**B.** Road Rehabilitation Projects
**C.** Bridge Projects
**D.** Drainage Projects
**E.** Facilities Projects
**F.** Parks Projects
**G.** Miscellaneous Projects
**H.** Wastewater Projects
**I.** Other Special Projects and Capital Outlay

## FIVE YEAR CAPITAL IMPROVEMENT PLAN

The Five Year Capital Improvement Plan details all capital projects for the 2011-2012 and 2012-2013 fiscal years and the subsequent three fiscal years.

## CAPITAL PROJECTS

This section includes detail budgets for all capital improvement funds, along with other dedicated funds such as the CDBG Fund. Detailed backup for each capital project is included in the narrative portion of this section.

The following pages give a brief description of the projects included in this section of the budget. It also includes a description for projects proposed for the Five Year Capital Improvement Plan. (Projects listed in *italics* are a part of the Five Year Capital Improvement Program, but do not have funding in fiscal years 2011-2013.)

## CATEGORY A: ROAD IMPROVEMENT PROJECTS

Projects identified in this category construct new roads or improve existing roads with widening or frontage improvements.

**Minor Interchange Improvements**: Minor improvements to increase capacity and level of service to the following roads crossing US 101 from El Camino Real to westerly connectors: Santa Barbara Road, Santa Rosa Road, Curbaril Avenue, San Anselmo Avenue and Del Rio Road.

## CATEGORY B: ROAD REHABILITATION PROJECTS

Projects identified in this category are intended to restore deteriorated paving surfaces.

**Annual Crack Fill Program:** An in-house pavement preservation program that will prioritize pavement preservation of overlay projects completed in the last ten years, arterial roads, collector roads and some local streets, respectively.

**Atascadero Avenue Road Rehabilitation:** Major road rehabilitation project for Atascadero Avenue from Santa Rosa Road to San Diego Road. This project will include road resurfacing, minor drainage improvements, pedestrian access improvements and re-striping.

***Del Rio Surface Treatment Project**: Road resurfacing, minor drainage improvements and replacement of pavement markings of approximately 9,000 linear feet of Del Rio Road from the eastern intersection of San Gregorio Road to the western intersection of San Gregorio Road.*

**East Front Overlay Project:** Road resurfacing, minor drainage improvements and replacement of pavement markings for East Front Road from San Gabriel Road to Santa Rosa Road.

**Lake View Overlay Project:** Road resurfacing, minor drainage improvements and replacement of pavement markings for Lake View Drive from Portola Avenue to Santa Rosa Road.

**Old Morro Road Slope Repair:** Rebuild a section of Old Morro Road that was damaged by a landslide.

**San Fernando Road Rehabilitation Project:** Major road rehabilitation project for San Fernando Road from Graves Creek Road to Balboa Road. This road rehabilitation project will include road reconstruction and resurfacing, minor drainage improvements, pedestrian access improvements and minor re-striping.

**San Luis Avenue Surface Treatment Project :** Road resurfacing, minor drainage improvements and replacement of pavement markings for San Luis Avenue from Curbaril Avenue to Pueblo Avenue.

## CATEGORY B: ROAD REHABILITATION PROJECTS (continued)

***Santa Barbara Road West Overlay Project:*** *Road surface rehabilitation project to improve the section of Santa Barbara Road West from Atascadero Avenue to US 101. This project will include an asphalt overlay, minor berm and drainage improvements, and re-striping.*

## CATEGORY C: BRIDGE PROJECTS

Projects identified in this category are for bridge construction, replacement and repair projects.

**Downtown Pedestrian Bridge:** Design and construction of a pedestrian bridge across Atascadero Creek that will link the Colony Square commercial development area with the downtown / Sunken Gardens area.

**Minor Bridge Repair Projects:** Project consists of minor repairs to bridges including railing, painting, crack sealing and epoxy concrete repair.

**Santa Rosa at Atascadero Lake Bridge Study:** Study aimed at widening Santa Rosa @ the Atascadero Lake Bridge for vehicular and bicycle access. Project will determine what type of bridge and permitting is needed to replace the existing vehicular bridge.

## CATEGORY D: DRAINAGE PROJECTS

Projects identified in this category are drainage improvement projects that are intended to reduce flooding potential or improve the existing drainage system.

**Marchant Avenue Drainage Project:** Design and construction of drainage project located at Marchant Avenue.

**2009/2011 Drainage Improvement Program:** Completion of drainage improvements on Portola Road and Santa Lucia Road.

**2011/2013 Drainage Improvement Program:** Design and construction of drainage projects located on Monita Road, San Gabriel Road, Casitas Road, Cenegal Road and Laurel Road.

**Atascadero Creek Corps of Engineers Study:** Finish flood plain map for the Atascadero Creek Drainage.

**Cenegal Road and Storm Drain Repair:** Repair of storm drain failure and road damage caused by corrugated metal pipe corrosion and undermining during the February 2011 storms.

**Drainage System Atlas:** Survey and map the entire City drainage system for the development of Drainage Atlas. The Atlas will be used to develop future drainage projects, track drainage facility condition, and provide drainage facility locations. The survey will include GPS coordinates of facility locations, dynamic - updateable maps of drainage facilities, drainage facility condition rating, and locations where drainage facilities are needed.

**San Jacinto at Traffic Way Drainage Project:** Design and construction of drainage enhancement project located at San Jacinto Avenue and Traffic Way.

## CATEGORY E: FACILITIES PROJECTS

Projects identified in this category are new construction or improvements to public facilities.

**Fire Station Repairs**: Repair of damaged concrete ramps and treatment for termite infestation at both Fire Stations.

**Historic City Hall Project – Repairs and Mitigation:** Repair of the Historic City Hall Building from the damages incurred by the San Simeon Earthquake, including structural stabilization, and code upgrades. Funding sources for this Project are primarily from the Federal Emergency Management Agency (FEMA), and the California Emergency Management Agency (CalEMA). Mitigation measures in excess of the $10.8 million grant from FEMA and CalEMA are funded by the California Cultural and Historical Endowment (CCHE), and the Community Redevelopment Agency of Atascadero.

**Historic City Hall Project – Rehabilitation:** Code required upgrades, programming changes and historical enhancements of the Historic City Hall Building. Code requirements are necessary to receive an occupancy permit for the building and include such items as installation of fire sprinklers, expansion of the elevator for ADA access, and improvements to safety exiting. In addition to work required by the code, this project will include reconfiguring offices to improve efficiency and historical enhancements such as replacement of the balusters and the entry doors with more period appropriate fixtures. Funding sources for this Project include a California Cultural and Historical Endowment Grant, and the Community Redevelopment Agency of Atascadero.

**Energy Efficiency Improvements**: Replacement of HVAC units at the Pavilion, Police Department and Fire Station #1, along with the purchase of other equipment that will result in energy savings and greenhouse gas emission reductions. This project is funded primarily (98%) through the American Recovery and Reinvestment Act Energy Resources Conservation Block Grant.

## CATEGORY F: PARKS PROJECTS

Parks projects identified in this category are for repair and enhancement projects.

**Centennial Plaza Master Plan & Construction:** Master plan design and construction of public spaces and walkways along Atascadero Creek and East Mall, to include a pedestrian area flanked by the Downtown Pedestrian Bridge and East Mall, and between Lewis Avenue bridge and El Camino Real; a public restroom; and reconstruction of the East Mall parking lot.

**Atascadero Creek Trail Enhancement Project:** Design and construction of a pedestrian trail from El Camino Real to the Colony Park Community Center. Finish construction of the existing Portola to San Gabriel portion.

**Lake Park Sign and Frontage Improvements:** Landscaping and other improvements along Highway 41 from the Lake Park driveway to the Veteran's Memorial, including signage for the Lake Park, and ornamental fencing along the pedestrian path.

**Zoo Green Parking Lot Project:** Parking lot improvements at the Zoo parking lot, adjacent to the Zoo frontage improvement project. The project will include storm water quality best management practices, and will serve as a demonstration project for future Low Impact Development techniques required by the Storm Water Management Plan.

## CATEGORY G: MISCELLANEOUS PROJECTS

Projects identified in this category support multi-modal transportation, routes to school, miscellaneous road repair and advanced studies for future projects.

**ARRA Bus Stop Improvement Project:** Completion in the budget cycle of the purchase and installation of 5 bus stop shelters, benches, and lighting.

**Barrier Removal Projects:** Reconstruction of existing sidewalks and walkways to comply with ADA standards.

**Downtown Property Purchase:** The purchase of property to create a seed project that will set the architectural and functional tone of the Downtown core.

**Downtown Streetscape Improvements Phase III**: Pedestrian and operational improvements for the Downtown, according to the Redevelopment Visioning Committee Plan. This includes bulb outs, landscaped medians, street furniture, lighting, widening of sidewalks and paving of El Camino Real from Rosario to San Jacinto.

**Maiden Statue Placement:** Re-placement of the restored historic statue in the Sunken Gardens.

**Transit Center Design and Construction:** Design and construction of a Transit Center to be located at the corner of Lewis and Capistrano Avenues. The design will include new streetscape sidewalks, lighting, trees, a decorative crosswalk, three accessible bus shelters with benches, illuminated signage, and a bus turn.

**Wayfinding Signage:** Plans and construction of the Wayfinding Program, including downtown pedestrian signs.

## CATEGORY H: WASTEWATER PROJECTS

**Arc Flash Safety Study:** Assessment of electrical arc flash hazards and implementation of a safety plan, to prevent injury and to comply with national and state safety standards.

**Aerator:** Purchase of backup aerator for the Treatment Plant to ensure uninterrupted service of seven aerators as required by the Air Pollution Control District.

***Biosolids Final Processing Area:*** *Construct paving and curbing in the area in which the City's biosolids are spread out to segregate the material.*

**Collection System Master Plan:** Development of a master plan for the collection system, in accord with the City's Sewer System Management Plan.

***Collection System Priority Projects****: These projects will be identified within the Collection System Master Plan.*

***Effluent Meter at Treatment Plant:*** *Install an effluent meter to measure the daily effluent discharge at the wastewater treatment plant, thereby gaining compliance with the treatment plant's waste discharge requirements.The Regional Water Control Board's Treatment Plant permit requires that the City to capture the daily total effluent discharge.*

**Emergency Bypass Portable Pump:** Purchase of one portable emergency bypass pump. This pump will be used during events of lift station maintenance and will aid in emergencies, minimizing sanitary sewer overflows within the City's infrastructure and facilities, including 12 sewage lift stations.

## CATEGORY H: WASTEWATER PROJECTS (continued)

***Jetter Truck Replacement:*** *The current Jetter Truck (1989) is in disrepair and is no longer reliable.The Jetter Truck helps the wastewater staff minimize sanitary sewer overflows caused by sewer main blockages.*

**Lift Station #2 Redesign:** Rehabilitate existing wet well including liner and pipe designs.

***Lift Station #5 Overflow Pond Replacement:*** *Replace the Lift Station #5 overflow pond with a new pond directly next to the plant. This frees up space for the Community Center, which will be used for various recreational activities.*

**Lift Station #6 Design and Build:** Redesign Lift Station #6 to include a greater detention time, thereby decreasing the number of sanitary sewer overflows incurred at the Lift Station. Make site improvements to Lift Station #6, due to recently expanded easement to create area for odor control devices.

**Lift Station #11 Wet Well Lining Project:** Replacement of failing wet well at lift station #11.

**Lift Station Electronic Control Improvements:** Electronic improvements to the City's 12 lift stations to complete the second phase of the Supervisory Control and Data Acquisition (SCADA) program for control, telemetry, and data collection.

**Lift Station Water Meter Relocation:** Relocation of four water meters to more effectively facilitate operations and to comply with OSHA chemical wash regulations.

***Loader Replacement:*** *The State Air Resources Board mandates that all off-road equipment conform to a higher level of emission standards. Due to the current loader's age (1987 Case), it has been determined to be more cost-effective for the City to replace the loader, rather than make modifications, in order to conform to emission standards.*

**Manhole Repairs:** Repair of manholes at various locations throughout the City.

***Pond Edge Stabilization Riprap:*** *In order to prevent additional bank erosion, riprap will be placed along the edge of the pond at the high water level.*

**Portable Generator:** Purchase of a portable standby generator to maintain power at lift stations and the Treatment Plant during emergencies.

**Replacement Pumps:** Replacement of 12 deteriorating submersible pumps within the City's collection and treatment facilities.

**Salt and Nutrient Management Plan:** Assessment of the condition of the Atascadero Groundwater Subbasin and development of a management plan to fulfill State Water Quality Control Board's mandates regarding salt and nutrient impacts on the regional water basin.

***Septage Receiving Facility Abandonment:*** *Abandonment of the large deteriorating Septage Receiving Facility and establishment of a new means of pumping the wastewater facility laterals, after the completion of the Treatment Plant Headworks/Barscreen Project.*

**Sewer Line Trench Settlement Repairs:** Repair of failed sewer line trenches at various locations throughout the City.

**Sewer Main Replacement – El Camino Real at Del Rio:** Capacity expansion of under-sized section of sewer main on El Camino Real close to Del Rio.

## CATEGORY H: WASTEWATER PROJECTS (continued)

**Treatment Plant Fencing Project:** Installation of chain link fence and security gate at the treatment facility, to limit access to potentially hazardous locations around the facility.

**Treatment Plant Headworks / Barscreen:** Construction of solids removal and handling facilities, to remove inorganic solids from entering the waste stream.

**Treatment Plant Master Plan:** Update to the Master Plan for the Treatment Plant including recognition of State Water Board regulations.

***Treatment Plant Priority Projects:*** *These projects will be identified within the Treatment Plant Master Plan.*

**Treatment Plant Road Repairs:** Construct asphalt repairs and seal coat certain roads around the Wastewater Treatment Plant Aeration Lagoon.

***Wastewater Fee Study:*** *Comprehensive evaluation of the costs associated with the City's wastewater infrastructure, in conjunction with an assessment of the current wastewater use fee, which has been in place since 1992.*

## CATEGORY I: OTHER SPECIAL PROJECTS AND CAPITAL OUTLAY

**Bus Shelter / Paved Parking Area:** Installation of bus shelter and paving under the shelter.

**Bus Stop Improvements:** Minor improvements to bus stop shelters, benches, and lighting.

**CDBG Grants:** Funding of community groups that provide services for low income families. These federal funds are awarded by the City, based on a competitive grant process.

**Creek Improvements:** Provides for creek clean up, bank stabilization and aesthetics to enhance downtown.

**Downtown Sidewalk Repair Stimulus Program:** Program to provide reimbursement funding to property owners for sidewalk repairs in the downtown area.

**FEMA Administration- Historic City Hall Project:** Costs associated with administering the FEMA and CalEMA processes for the Historic City Hall Project- Repairs and Mitigation.

**Native Tree Re-Planting:** Planting of 3,000 native oak tree seedlings throughout Atascadero on sites determined by the Native Tree Atlas.

**Vehicles & Equipment:** Various special projects and capital outlay have been funded including police and fire equipment, and new vehicles and equipment.

## CAPITAL PROJECTS
## List of Unfunded Projects

The City's capital needs far exceed the funds available, leaving many projects unfunded. State funding for projects are very low and there is heavy competition for these funds. We have been successful in obtaining funding for some circulation improvements like the US 101/SR 41 Interchange, Lewis Avenue Bridge and Downtown traffic calming and pedestrian access. It has been difficult to prioritize projects because the needs are so great and extend beyond transportation issues to improvements like the Youth Center and Public Safety. When evaluating projects, many factors are included, such as safety features, ongoing costs, liabilities created or removed, alternatives, number of people affected, environmental issues, etc. Below are Capital Improvements that have been identified in the General Plan and other City adopted plans. The proposed improvement is listed after the project title. These projects are currently unfunded at an approximate cost of $72,000,000.

**El Camino Real, Santa Barbara Road to Del Rio Road** - Widen road, turning improvements, install raised landscape medians and traffic calming
**Traffic Way** - Frontage improvements, bicycle and pedestrian facilities
**Morro Road (SR 41), San Gabriel to US 101** - Widen to 4 lanes
**Santa Barbara Road/US 101 Overpass** - Operational improvements
**Santa Rosa Road/US 101 Overpass** - Operational improvements
**Curbaril Avenue/US 101 Overpass** - Operational improvements
**Traffic Way/El Camino Real to US 101** - Operational improvements
**San Anselmo Avenue/US 101 Overpass** - Operational improvements
**Del Rio Road/US 101 Overpass** - Operational improvements
**Carmelita Avenue North to Morro Road (SR 41)** - Construct collector road to Morro Road and San Gabriel Road
**Balboa Road, Llano Road to Otero Road** - Construct collector road
**Llano Road, Balboa Road to Santa Lucia Road** - Construct collector road and bridge
**Santa Cruz Road, Garcia Road to San Ramon Road** - Construct collector road and bridge
**Santa Lucia Road at Graves Creek Road** - Bridge reconstruction
**Santa Rosa Road at Atascadero Lake** - Widen bridge
**Curbaril Avenue at Atascadero Creek** - New bridge
**Via Road and Mercedes Road** - Construct collector route and replace bridge
**Bicycle and Pedestrian Improvements** - Construct new bike routes and improve pedestrian access
**Culvert Replacement Project** - Remove and replace deteriorating drainage pipes throughout the City
**Atascadero Lake Park Baseball Field Sports Lighting Replacement** - Replace aging sports field lighting, support poles and electrical panel
**Atascadero Lake Shoreline Wall Replacement** - Remove and replace a deteriorating section of shoreline wall
**Atascadero Lake Park BBQ Area #3 Replacement** - Replace aging Group Picnic Area tables and BBQ Pit
**Atascadero Lake Park South End Turn-Around Paving** - Remove and repave deteriorating pavement near the south end of the lake
**Atascadero Lake Park Playground Structure Replacement** - Replace aging and non-compliant tot lot playground structure
**Paloma Creek Park Parking Lot Rehabilitation** - Re-pave the parking lot and replace damaged railing and wheel stops
**Paloma Creek Park Walkway and Pedestrian Access Improvements** - Improve pedestrian and wheelchair access throughout the park
**Paloma Creek Park Irrigation System Renovation** - Replace deteriorating irrigation pipe, valves, sprinklers and controllers

## CAPITAL PROJECTS
## List of Unfunded Projects

**Colony Park Parking Lot Rehabilitation** - Repave and re-stripe the parking lot at Colony Park
**Police Station Parking Lot Resurfacing** - Slurry coat and restripe the Police Station parking lot
**Fire Station #2 Parking Lot Resurfacing** - Slurry coat and restripe the Fire Station #2 parking lot
**Colony Park Playground Structure Replacement** - Replace aging and non-compliant tot lot playground structure

**Road Rehabilitation and Maintenance** - The following is a list of collectors and arterials that are in need of maintenance. The total cost is approximately $19,200,000.

| Road Rehabilitation and Maintenance Projects | |
|---|---|
| **Ardilla Road** | Atascadero Mall to Traffic Way |
| **Ardilla Road** | San Anselmo Avenue to Portola Road |
| **Ardilla Road** | Southerly terminus to Balboa Road |
| **Ardilla Road** | Balboa Road to northerly terminus |
| **Atascadero Avenue** | Curbaril Avenue to Morro Road |
| **Atascadero Avenue** | Morro Road to Atascadero Mall |
| **Atascadero Mall** | Atascadero Avenue to Ardilla Road |
| **Balboa Road** | Otero Road to San Fernando Road |
| **Capistrano Avenue** | West Mall to Sycamore Road |
| **Carmelita Avenue** | Barranco Road to Casanova Avenue |
| **Carmelita Avenue** | Southerly terminus to San Gabriel Road |
| **Carmelita Avenue** | San Gabriel Road to Portola Road |
| **Carmelita Avenue** | Portola Road to Curbaril Avenue |
| **Curbaril Avenue** | San Marcos Road to Carmelita Avenue |
| **Curbaril Avenue** | Carmelita Avenue to Morro Road |
| **Curbaril Avenue** | US 101 to El Camino Real |
| **Curbaril Avenue** | El Camino Real to Sycamore Road |
| **Del Rio Road** | Monterey Road to El Camino Real |
| **El Bordo Avenue** | El Camino Real to City Limits |
| **El Camino Real** | Viejo Camino to Santa Rosa Road |
| **El Camino Real** | Santa Rosa Road to Curbaril Avenue |
| **El Camino Real** | Curbaril Avenue to Morro Road |
| **El Camino Real** | San Anselmo Avenue to Del Rio Road |
| **El Camino Real** | Del Rio Road to San Ramon Road |
| **Garcia Road** | San Gregorio Road to Santa Cruz Road |
| **Graves Creek Road** | Santa Ana Road to Monterey Road |

| Road Rehabilitation and Maintenance Projects | |
|---|---|
| **Halcon Road** | Viejo Camino to City Limits |
| **Lewis Avenue** | Traffic Way to Atascadero Creek |
| **Los Altos Road** | Highway 41 to San Marcos Road |
| **Monterey Road** | San Anselmo Avenue to Monterey Road School |
| **Monterey Road** | Monterey Road School to Graves Creek Road |
| **Monterey Road** | Graves Creek Road to Campo Road |
| **Monterey Road** | Campo Road to San Fernando Road |
| **Monterey Road** | San Fernando Road to Del Rio Road |
| **Portola Road** | Ardilla Road to San Marcos Road |
| **Portola Road** | San Marcos Road to Morro Road |
| **Portola Road** | Morro Road to Atascadero Avenue |
| **Portola Road** | Atascadero Avenue to West Front |
| **San Anselmo Avenue** | Ardilla Road to Monterey Road |
| **San Anselmo Avenue** | Monterey Road to El Camino Real |
| **San Anselmo Avenue** | El Camino Real to Dolores Avenue |
| **San Anselmo Avenue** | Dolores Avenue to Del Rio Road |
| **San Benito Road** | El Camino Real to Del Rio Road |
| **San Gabriel Road** | Santa Lucia Road to San Marcos Road |
| **San Gabriel Road** | San Marcos Road to Morro Road |
| **San Gabriel Road** | Morro Road to Atascadero Avenue |
| **San Gabriel Road** | Atascadero Avenue to West Front |
| **San Jacinto Street** | Nogales Avenue to Traffic Way |
| **San Marcos Road** | Los Altos Road to Portal Road |
| **San Marcos Road** | Portal Road to Sierra Vista Road |
| **San Marcos Road** | San Gabriel Road to Portola Road |
| **San Marcos Road** | Portola Road to San Andres Avenue |

## CAPITAL PROJECTS
## List of Unfunded Projects

Road Rehabilitation and Maintenance Projects

| | |
|---|---|
| **San Ramon Road** | Del Rio toward US 101 |
| **Santa Ana Road** | San Fernando Road to Balboa Road |
| **Santa Ana Road** | Santa Lucia Road to Graves Creek Road |
| **Santa Barbara Road** | Atascadero Road to El Camino Real |
| **Santa Barbara Road** | El Camino Real to Viejo Camino |
| **Santa Cruz Road** | Garcia Road to Santa Ana Road |
| **Santa Lucia Road** | Santa Ana Road to Portola Road |
| **Santa Lucia Road** | Portola Road to Ardilla Road |
| **Santa Lucia Road** | El Monte Road to Santa Ana Road |
| **Santa Ysabel Avenue** | Curbaril Avenue to Pueblo Avenue |
| **Santa Ysabel Avenue** | Pueblo Avenue to Robles Avenue |
| **Santa Ysabel Avenue** | Robles Avenue to Highway 41 |

Road Rehabilitation and Maintenance Projects

| | |
|---|---|
| **Santa Ysabel Avenue** | Highway 41 to Capistrano Avenue |
| **Sycamore Road** | Curbaril Avenue to Capistrano Avenue |
| **Traffic Way** | Olmeda Street to Rosario Avenue |
| **Traffic Way** | Rosario Avenue to San Jacinto Street |
| **Traffic Way** | San Jacinto Street to Potrero Road |
| **Traffic Way** | Potrero Road to Carrizo Road |
| **Viejo Camino** | Santa Barbara Road to Halcon Road |
| **Viejo Camino** | Halcon Road to El Camino Real |
| **West Front** | Santa Rosa Road to US 101 |
| **West Mall** | El Camino Real to Lewis Avenue |
| **West Mall** | Lewis Avenue to Olmeda Street |
| **West Mall** | Olmeda Street to Capistrano Avenue |

## CAPITAL PROJECTS

### 2011-2013 Capital Projects Summary

| PROJECT TITLE | BUDGETED | FUND 282 DRAINAGE FEES | FUND 265 LTF FUNDS | GRANTS STATE & LOCAL GRANT FUNDS | GRANTS FEDERAL GRANT FUNDS | FUND 310 GENERAL CAPITAL FUNDS | FUND 312 BLIGHT ELIMINATION PROJECTS FUND | FUNDS 220 & 320 REDEVEL-OPMENT AGENCY FUNDS | FUND 527 WASTEWATER FUNDS | OTHER FUNDS | BUDGET PAGE REFERENCE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **CATEGORY A: ROAD IMPROVEMENT PROJECTS** | | | | | | | | | | | |
| Minor Interchange Improvements | **$ 100,000** | | | | | | | | | $ 100,000 [P] | F-25 |
| **CATEGORY B: ROAD REHABILITATION PROJECTS** | | | | | | | | | | | |
| Annual Crack Fill Program | **60,000** | | | | | 60,000 | | | | | F-18 |
| Atascadero Avenue Road Rehabilitation | **679,600** | | 446,600 | 233,000 [I] | | | | | | | F-22 |
| East Front Overlay Project | **245,760** | | 245,760 | | | | | | | | F-22 |
| Lake View Overlay Project | **64,000** | | | | | 64,000 | | | | | F-18 |
| Old Morro Road Slope Repair | **311,010** | | 311,010 | | | | | | | | F-22 |
| San Fernando Road Rehabilitation | **750,000** | | 305,840 | | | 444,160 | | | | | F-22 |
| San Luis Avenue Surface Treatment | **145,800** | | 145,800 | | | | | | | | F-22 |
| **CATEGORY C: BRIDGE PROJECTS** | | | | | | | | | | | |
| Downtown Pedestrian Bridge | **1,650,000** | | | | | | 1,650,000 | | | | F-29 |
| Minor Bridge Repair Projects | **50,000** | | 50,000 | | | | | | | | F-22 |
| Santa Rosa at Atascadero Lake Bridge Study | **40,000** | | 40,000 | | | | | | | | F-22 |
| **CATEGORY D: DRAINAGE PROJECTS** | | | | | | | | | | | |
| Marchant Avenue Drainage Project | **306,750** | 231,780 | | | | | | | | 74,970 [Q] | F-26 |
| 2009/2011 Drainage Improvement Program | **150,000** | 150,000 | | | | | | | | | F-26 |
| 2011/2013 Drainage Improvement Program | **100,000** | 100,000 | | | | | | | | | F-26 |
| Atascadero Creek Corps of Engineers Study | **30,000** | 30,000 | | | | | | | | | F-26 |
| Cenegal Road and Storm Drain Repair | **50,000** | 50,000 | | | | | | | | | F-26 |
| Drainage System Atlas | **23,040** | 23,040 | | | | | | | | | F-26 |
| San Jacinto at Traffic Way Drainage Project | **50,000** | 50,000 | | | | | | | | | F-26 |

CAPITAL PROJECTS

2011-2013 Capital Projects Summary

| PROJECT TITLE | BUDGETED | FUND 282 | FUND 265 | GRANTS | | FUND 310 | FUND 312 | FUNDS 220 & 320 | FUND 527 | | BUDGET PAGE REFERENCE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | DRAINAGE FEES | LTF FUNDS | STATE & LOCAL GRANT FUNDS | FEDERAL GRANT FUNDS | GENERAL CAPITAL FUNDS | BLIGHT ELIMINATION PROJECTS FUND | REDEVEL-OPMENT AGENCY FUNDS | WASTEWATER FUNDS | OTHER FUNDS | |
| **CATEGORY E: FACILITIES PROJECTS** | | | | | | | | | | | |
| Fire Station Repairs | **37,730** | | | | | | | | | 37,730 V | E-106 |
| Historic City Hall Project- Repairs and Mitigation | **18,698,610** | | | 4,073,490 E | 12,220,480 D | | | | | 2,404,640 S | F-32 |
| Historic City Hall Project- Rehabilitation | **9,722,320** | | | 349,130 F | | | | | | 9,373,190 S | F-32 |
| Energy Efficiency Improvements | **156,150** | | | | 152,640 C | | | | | 3,510 V | E-106 |
| **CATEGORY F: PARKS PROJECTS** | | | | | | | | | | | |
| Centennial Plaza Master Plan and Construction | **1,000,000** | | | | | | 1,000,000 | | | | F-29 |
| Atascadero Creek Trail Enhancement Project | **468,560** | | 50,000 | 418,560 G | | | | | | | F-18 |
| Lake Park Sign and Frontage Improvements | **425,810** | | | | | | | 425,810 | | | F-18 |
| Zoo Green Parking Lot Project | **564,000** | | | 564,000 H | | | | | | | F-18 |
| **CATEGORY G: MISCELLANEOUS PROJECTS** | | | | | | | | | | | |
| ARRA Bus Stop Improvement Project | **800** | | | | 800 B | | | | | | E-126 |
| Barrier Removal Projects | **352,380** | | | | 352,380 O | | | | | | G-18 |
| Downtown Property Purchase | **200,000** | | | | | | 200,000 | | | | F-29 |
| Downtown Streetscape Improvements Phase III | **935,130** | | 392,490 | | 386,930 A | | 155,710 | | | | F-18 |
| Maiden Statue Placement | **46,590** | | | | | | 46,590 | | | | F-29 |
| Transit Center Design & Construction | **932,430** | | | 900,000 K | 25,940 J | | | | | 6,490 X | E-126 |
| Wayfinding Signage | **100,000** | | | | | | 100,000 | | | | F-29 |

## CAPITAL PROJECTS

**2011-2013 Capital Projects Summary**

| PROJECT TITLE | BUDGETED | FUND 282 | FUND 265 | GRANTS | | FUND 310 | FUND 312 | FUNDS 220 & 320 | FUND 527 | | BUDGET PAGE REFERENCE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | DRAINAGE FEES | LTF FUNDS | STATE & LOCAL GRANT FUNDS | FEDERAL GRANT FUNDS | GENERAL CAPITAL FUNDS | BLIGHT ELIMINATION PROJECTS FUND | REDEVEL-OPMENT AGENCY FUNDS | WASTEWATER FUNDS | OTHER FUNDS | |
| **CATEGORY H: WASTEWATER PROJECTS** | | | | | | | | | | | |
| Arc Flash Safety Study | $ 35,000 | | | | | | | | $ 35,000 | | E-117 |
| Aerator | 16,000 | | | | | | | | 16,000 | | E-117 |
| Collection System Master Plan | 25,000 | | | | | | | | 25,000 | | E-118 |
| Emergency Bypass Portable Pump | 50,000 | | | | | | | | 50,000 | | E-117 |
| Lift Station #2 Redesign | 50,000 | | | | | | | | 50,000 | | E-118 |
| Lift Station #6 Design and Build | 390,000 | | | | | | | | 390,000 | | E-118 |
| Lift Station #11 Wet Well Lining | 35,000 | | | | | | | | 35,000 | | E-118 |
| Lift Station Electronic Control Improvements | 350,000 | | | | | | | | 350,000 | | E-118 |
| Lift Station Water Meter Relocation | 12,500 | | | | | | | | 12,500 | | E-117 |
| Manhole Repairs | 40,000 | | | | | | | | 40,000 | | E-117 |
| Portable Generator | 47,000 | | | | | | | | 47,000 | | E-117 |
| Replacement Pumps | 135,000 | | | | | | | | 135,000 | | E-117 |
| Salt and Nutrient Management Plan | 75,000 | | | | | | | | 75,000 | | E-118 |
| Sewer Line Trench Settlement Repairs | 100,000 | | | | | | | | 100,000 | | E-117 |
| Sewer Main Replacement - El Camino Real at Del Rio | 870,000 | | | | | | | | 870,000 | | E-118 |
| Treatment Plant Fencing | 27,000 | | | | | | | | 27,000 | | E-117 |
| Treatment Plant Headworks / Barscreen | 852,650 | | | | | | | | 852,650 | | E-118 |
| Treatment Plant Master Plan | 125,000 | | | | | | | | 125,000 | | E-118 |
| Treatment Plant Road Repairs | 54,000 | | | | | | | | 54,000 | | E-118 |

## CAPITAL PROJECTS

### 2011-2013 Capital Projects Summary

| PROJECT TITLE | BUDGETED | FUND 282 DRAINAGE FEES | FUND 265 LTF FUNDS | GRANTS STATE & LOCAL GRANT FUNDS | GRANTS FEDERAL GRANT FUNDS | FUND 310 GENERAL CAPITAL FUNDS | FUND 312 BLIGHT ELIMINATION PROJECTS FUND | FUNDS 220 & 320 REDEVEL-OPMENT AGENCY FUNDS | FUND 527 WASTEWATER FUNDS | OTHER FUNDS | BUDGET PAGE REFERENCE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **CATEGORY I: OTHER SPECIAL PROJECTS & CAPITAL OUTLAY** | | | | | | | | | | | |
| Bus Shelter / Paved Parking Area | **$ 19,410** | | | | $ 19,410 B | | | | | | E-126 |
| Bus Stop Improvements | **13,720** | | | | 10,970 J | | | | | 2,750 X | E-126 |
| CDBG Grants | **75,770** | | | | 75,770 O | | | | | | G-17 |
| Creek Improvements | **50,000** | | | | | | 50,000 | | | | F-29 |
| Downtown Sidewalk Repair Stimulus | **50,000** | | | | | | 50,000 | | | | F-29 |
| FEMA Administration- Historic City Hall Project | **93,100** | | | | | | | | | 93,100 S | F-32 |
| Native Tree Re-Planting | **63,330** | | | | | | | | | 63,330 R | G-22 |
| Vehicles & Equipment | **593,230** | | | 15,830 B<br>115,840 M | 2,000 L | | | | | 226,060 U<br>60,000 Z<br>14,500 Y<br>22,000 W<br>137,000 T | E-126, E-135<br>G-13, E-47<br>E-35, E-41<br>E-111<br>E-132 |
| TOTAL EXPENDITURES | **$ 42,694,180** | $634,820 | $1,987,500 | $6,669,850 | $13,247,320 | $568,160 | $3,252,300 | $ 425,810 | $ 3,289,150 | $12,619,270 | |

A American Recovery and Reinvestment Act Funds - Regional
B American Recovery and Reinvestment Act Funds - Transit
C American Recovery and Reinvestment Act Funds - California Energy Commission
D FEMA Earthquake Reimbursement
E CalEMA Earthquake Reimbursement
F California Cultural & Historical Endowment Grant
G State River Parkways Grant
H Urban Greening for Sustainable Communities Grant
I USHA Funds
J FTA Section 5307 Grant Funds
K PTMISEA (Public Transportation Modernization, Improvements and Service Enhancement Account)
L JAG Grant
M Supplemental Law Enforcement Services Fund
O Community Development Block Grant
P Circulation System Impact Fees
Q Amapoa Tecorida Development Fees
R Tree Planting Fund
S Redevelopment Funds Previously Transferred to Historic City Hall Fund
T Technology Replacement Funds
U Vehicle & Equipment Replacement Funds
V Building Replacement Funds
W Gas Tax Fund
X Transit Funds
Y General Funds
Z Donations and Interest

## CAPITAL PROJECTS
## Five Year Capital Improvement Plan

| Project Title | Proposed 2011-2012 | Proposed 2012-2013 | Estimated 2013-2014 | Estimated 2014-2015 | Estimated 2015-2016 | Estimated Total for Five Year Period |
|---|---|---|---|---|---|---|
| **CATEGORY A: ROAD IMPROVEMENT PROJECTS** | | | | | | |
| Minor Interchange Improvements | $ 35,000 | $ 65,000 | $ 25,000 | $ 25,000 | $ 25,000 | $ 175,000 |
| **CATEGORY B: ROAD REHABILITATION PROJECTS** | | | | | | |
| Annual Crack Fill Program | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| Atascadero Avenue Road Rehabilitation | 679,600 | | | | | 679,600 |
| Del Rio Surface Treatment Project | | | | 100,000 | 400,000 | 500,000 |
| East Front Overlay Project | 15,000 | 230,760 | | | | 245,760 |
| Lake View Overlay Project | | 64,000 | 256,000 | | | 320,000 |
| Old Morro Road Slope Repair | 311,010 | | | | | 311,010 |
| San Fernando Road Rehabilitation Project | 75,000 | 675,000 | | | | 750,000 |
| San Luis Avenue Surface Treatment Project | 145,800 | | | | | 145,800 |
| Santa Barbara Road West Overlay Project | | | 24,000 | 96,000 | | 120,000 |
| **CATEGORY C: BRIDGE PROJECTS** | | | | | | |
| Downtown Pedestrian Bridge | 895,000 | 755,000 | | | | 1,650,000 |
| Minor Bridge Repair Projects | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 125,000 |
| Santa Rosa at Atascadero Lake Bridge Study | 40,000 | | | | | 40,000 |
| **CATEGORY D: DRAINAGE PROJECTS** | | | | | | |
| Marchant Avenue Drainage Project | 306,750 | | | | | 306,750 |
| 2009/2011 Drainage Improvement Program | 150,000 | | | | | 150,000 |
| 2011/2013 Drainage Improvement Program | 50,000 | 50,000 | | | | 100,000 |
| Atascadero Creek Corps of Engineers Study | 30,000 | | | | | 30,000 |
| Cenegal Road and Storm Drain Repair | 50,000 | | | | | 50,000 |
| Drainage System Atlas | 23,040 | | | | | 23,040 |
| San Jacinto at Traffic Way Drainage Project | 50,000 | | | | | 50,000 |

## CAPITAL PROJECTS
## Five Year Capital Improvement Plan

| Project Title | Proposed 2011-2012 | Proposed 2012-2013 | Estimated 2013-2014 | Estimated 2014-2015 | Estimated 2015-2016 | Estimated Total for Five Year Period |
|---|---|---|---|---|---|---|
| **CATEGORY E: FACILITIES PROJECTS** | | | | | | |
| Fire Station Repairs | $ 17,880 | $ 19,850 | | | | $ 37,730 |
| Historic City Hall Project - Repairs and Mitigation | 13,794,510 | 4,904,100 | | | | 18,698,610 |
| Historic City Hall Project - Rehabilitation | 6,244,400 | 3,477,920 | | | | 9,722,320 |
| Energy Efficiency Improvements | 156,150 | | | | | 156,150 |
| **CATEGORY F: PARKS PROJECTS** | | | | | | |
| Centennial Plaza Master Plan & Construction | 100,000 | 900,000 | | | | 1,000,000 |
| Atascadero Creek Trail Enhancement Project | 259,280 | 209,280 | | | | 468,560 |
| Lake Park Sign and Frontage Improvements | 425,810 | | | | | 425,810 |
| Zoo Green Parking Lot Project | 282,000 | 282,000 | | | | 564,000 |
| **CATEGORY G: MISCELLANEOUS PROJECTS** | | | | | | |
| ARRA Bus Stop Improvement Project | 800 | | | | | 800 |
| Barrier Removal Projects | 352,380 | | | | | 352,380 |
| Downtown Property Purchase | 200,000 | | | | | 200,000 |
| Downtown Streetscape Improvements Phase III | 935,130 | | | | | 935,130 |
| Maiden Statue Placement | 46,590 | | | | | 46,590 |
| Transit Center Design and Construction | 132,430 | 800,000 | | | | 932,430 |
| Wayfinding Signage | 100,000 | | | | | 100,000 |
| **CATEGORY H: WASTEWATER PROJECTS** | | | | | | |
| Arc Flash Safety Study | 35,000 | | | | | 35,000 |
| Aerator | 16,000 | | | | | 16,000 |
| Biosolids Final Processing Area | | | | | 102,000 | 102,000 |
| Collection System Master Plan | 25,000 | | | | | 25,000 |
| Collection System Priority Projects | | | | 500,000 | | 500,000 |
| Effluent Meter at Treatment Plant | | | | 20,000 | | 20,000 |

## CAPITAL PROJECTS
## Five Year Capital Improvement Plan

| Project Title | Proposed 2011-2012 | Proposed 2012-2013 | Estimated 2013-2014 | Estimated 2014-2015 | Estimated 2015-2016 | Estimated Total for Five Year Period |
|---|---|---|---|---|---|---|
| **CATEGORY H: WASTEWATER PROJECTS (continued)** | | | | | | |
| Emergency Bypass Portable Pump | $ 50,000 | | | | | $ 50,000 |
| Jetter Truck Replacement | | | 75,000 | | | 75,000 |
| Lift Station #2 Redesign | 10,000 | 40,000 | 350,000 | | | 400,000 |
| Lift Station #5 Overflow Pond Replacement | | | | | 500,000 | 500,000 |
| Lift Station #6 Design and Build | 40,000 | 350,000 | | | | 390,000 |
| Lift Station #11 Wet Well Lining Project | 35,000 | | | | | 35,000 |
| Lift Station Electronic Control Improvements | 350,000 | | | | | 350,000 |
| Lift Station Water Meter Relocation | | 12,500 | | | | 12,500 |
| Loader Replacement | | | 75,000 | | | 75,000 |
| Manhole Repairs | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Pond Edge Stabilization Rip-Rap | | | | | 55,000 | 55,000 |
| Portable Generator | | 47,000 | | | | 47,000 |
| Replacement Pumps | 135,000 | | | | | 135,000 |
| Salt and Nutrient Management Plan | 25,000 | 50,000 | 50,000 | | | 125,000 |
| Septage Receiving Facility Abandonment | | | 110,000 | | | 110,000 |
| Sewer Line Trench Settlement Repairs | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Sewer Main Replacement-El Camino Real at Del Rio | 50,000 | 820,000 | | | | 870,000 |
| Treatment Plant Fencing Project | 27,000 | | | | | 27,000 |
| Treatment Plant Headworks/Barscreen | 852,650 | | | | | 852,650 |
| Treatment Plant Master Plan | | 125,000 | | | | 125,000 |
| Treatment Plant Priority Projects | | | | | 500,000 | 500,000 |
| Treatment Plant Road Repairs | | 54,000 | | | | 54,000 |
| Wastewater Fee Study | | | 50,000 | | | 50,000 |
| | $ 27,679,210 | $ 14,056,410 | $ 1,140,000 | $ 866,000 | $ 1,707,000 | $ 45,448,620 |

| FUND | TYPE |
|---|---|
| 310 | Capital Projects |

## DESCRIPTION

This fund is typically used to account for capital improvement projects with special funding such as grants or dedicated reimbursements. It is also used as a type of clearinghouse for projects with many different sources of funding.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700944 | Curbaril Park & Ride Improvements | $ 4,737 | $ 25,669 | $ 19,590 | $ - | $ - | $ - |
| | Total Special Projects | 4,737 | 25,669 | 19,590 | - | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8300654 | Downtown Streetscape Improvements II | 1,301,115 | 1,627,241 | - | - | - | - |
| 8301042 | Downtown Streetscape Improvements III | - | 86,429 | 1,285,130 | 350,000 | 935,130 | - |
| 8300940 | Santa Rosa Road Rehabilitation Project | 33,171 | 68,321 | 1,239,840 | 690,390 | - | - |
| 8900827 | Lake Park Sign and Frontage | - | 2,862 | 427,320 | 51,510 | 425,810 | - |
| 8900880 | Atascadero Creek Trail Enhancement Project | - | 5,870 | 562,690 | - | 259,280 | 209,280 |
| 8305199 | Annual Road Crack Fill Program | - | - | - | - | 30,000 | 30,000 |
| 8301304 | Lake View Overlay Project | - | - | - | - | - | 64,000 |
| 8901217 | Zoo Green Parking Lot Project | - | - | - | - | 282,000 | 282,000 |
| 8900543 | New Corporate Yard | 158,992 | - | - | - | - | - |
| 8700831 | Santa Rosa Pedestrian Bridge | 57,377 | - | - | - | - | - |
| 8700819 | Lake Park Parking Lot Renovations | 107,963 | - | - | - | - | - |
| 8700522 | Paloma Park Playground Equipment | 215,140 | - | - | - | - | - |
| | Total Capital Outlay | 1,873,758 | 1,790,723 | 3,514,980 | 1,091,900 | 1,932,220 | 585,280 |

| FUND | TYPE |
|---|---|
| 310 | Capital Projects |

**ACTIVITY DETAIL *(continued)***

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505025 | San Fernando Road Rehabilitation Project | $ - | $ - | $ - | $ - | $ - | $ 444,160 |
| 9505081 | Lewis Avenue Bridge | 4,748 | 3,589 | 4,100 | 390 | - | - |
| | Total Other Uses | 4,748 | 3,589 | 4,100 | 390 | - | 444,160 |
| **ACTIVITY TOTAL** | | $ 1,883,243 | $ 1,819,981 | $ 3,538,670 | $ 1,092,290 | $ 1,932,220 | $ 1,029,440 |

| FUND | TYPE |
|---|---|
| 262 | Special Revenue |

## DESCRIPTION

This fund accounts for State AB2928 "Traffic Congestion Relief Funds". These funds were established by Assembly Bill 2928 and were first allocated to cities and counties in October, 2000, based on population. These monies were to be used only for street or road maintenance and reconstruction. In March 2002, voters passed Proposition 42, which permanently dedicated a portion of the sales tax on gasoline to this program. In 2003-2004 and 2004-2005, the State "suspended" allocation of the Traffic Congestion Relief Funds to cities and "loaned" the money to the State General Fund. In 2006-2007 the State paid back these "loaned" funds; however, it was determined that no current allocation would be made for 2006-2007 or 2007-2008. Allocations of these funds resumed in 2008-2009 and 2009-2010.

The "Fuel Tax Swap of 2010" was passed by the Legislature in March 2010 and was effective beginning with fiscal year 2010-2011. This change swapped state sales tax on gasoline for a gasoline excise tax. The revenues that the City previously received under AB2928 for road maintenance and reconstruction are now received under Section 2103 of the Streets and Highways Code and are allocated on a per capita basis. These revenues can be found in Fund 260 Gas Tax Fund.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7161171 | San Fernando Road Repair Project | $ - | $ - | $ - | $ 27,600 | $ - | $ - |
| 7161131 | 2011 Pavement Marking Program | - | - | - | 58,200 | - | - |
| | Total Special Projects | - | - | - | 85,800 | - | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8301094 | San Luis Avenue Surface Treatment Project | 1,651 | - | 145,800 | - | - | - |
| 8301011 | San Ramon Overlay | 523 | 1,967 | 178,030 | 117,670 | - | - |
| 8301123 | Palomar Road Shoulder Repair | - | - | 26,400 | - | - | - |
| 8301304 | Lake View Overlay | 1,140 | - | - | - | - | - |
| 8300865 | Sinaloa Cross Gutter Project | 523 | 31,348 | - | - | - | - |
| 8300870 | El Verano Avenue Overlay | 122,658 | 11,559 | - | - | - | - |
| 8300871 | San Fernando Road Rehabilitation Project | 190 | - | - | - | - | - |
| | Total Capital Outlay | 126,685 | 44,874 | 350,230 | 117,670 | - | - |

| FUND | TYPE |
|---|---|
| 262 | Special Revenue |

**ACTIVITY DETAIL *(continued)***

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505026 | Streets maintenance | $ 5,052 | $ 125,000 | $ 125,000 | $ - | $ - | $ - |
| | Total Other Uses | 5,052 | 125,000 | 125,000 | - | - | - |
| **ACTIVITY TOTAL** | | $ 131,737 | $ 169,874 | $ 475,230 | $ 203,470 | $ - | $ - |

## CAPITAL PROJECTS
## Local Transportation Fund

| FUND | TYPE |
|---|---|
| 265 | Special Revenue |

### DESCRIPTION

This fund accounts for Local Transportation Funds that can be used for streets projects. Local Transportation Funds (LTF) must first be spent to meet any reasonable community transit need. The City uses the majority of LTF monies to run the City's bus system and to contribute to San Luis Obispo Regional Transit Authority. Any remaining funds are accounted for in this fund and must be used for bikepath projects and street projects.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7161053 | Minor Bridge Repair Projects | $ - | $ - | $ 25,000 | $ 20,000 | $ 25,000 | $ 25,000 |
| 7161076 | Santa Rosa @ Atascadero Lake Bridge Study | - | 141 | 24,860 | - | 40,000 | - |
| | Total Special Projects | - | 141 | 49,860 | 20,000 | 65,000 | 25,000 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8900948 | San Gabriel Routes to School Project | 56,376 | 335,137 | 77,080 | 30,200 | - | - |
| 8300924 | Atascadero Avenue Road Rehabilitation | 10,977 | 1,918 | 779,600 | - | 679,600 | - |
| 8301085 | Old Morro Road Slope Repair | 12,020 | 703 | 349,280 | 38,270 | 311,010 | - |
| 8301094 | San Luis Avenue Surface Treatment Project | - | - | - | - | 145,800 | - |
| 8301091 | East Front Overlay | 760 | 525 | 245,760 | - | 15,000 | 230,760 |
| 8300871 | San Fernando Road Rehabilitation Project | - | - | - | - | 75,000 | 675,000 |
| 8300957 | Solano Overlay | 980 | 51,469 | - | - | - | - |
| 8300952 | Plata / La Linea Overlay | 64,217 | 63 | - | - | - | - |
| 8300808 | Road Rehabilitation - 5 Year Maintenance | 113,060 | 10,071 | - | - | - | - |
| 8300816 | San Andres Road Rehabilitation | 17,207 | 238,049 | - | - | - | - |
| 8300650 | 2006/2007 Road Rehabilitation Project | 856,106 | - | - | - | - | - |
| 8300878 | Balboa Rd Emergency Access Project | 25,652 | - | - | - | - | - |
| | Total Capital Outlay | 1,157,355 | 637,935 | 1,451,720 | 68,470 | 1,226,410 | 905,760 |

| FUND | TYPE |
|---|---|
| 265 | Special Revenue |

**ACTIVITY DETAIL *(continued)***

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505031 | Atascadero Creek Trail Project | $ - | $ 5,870 | $ 144,130 | $ - | $ 50,000 | $ - |
| 9505031 | Downtown Streetscape III | - | - | 392,490 | - | 392,490 | - |
| 9505081 | Lewis Avenue Bridge | 4,748 | 3,589 | 4,100 | 390 | - | - |
| | Total Other Uses | 4,748 | 9,459 | 540,720 | 390 | 442,490 | - |
| **ACTIVITY TOTAL** | | $ 1,162,103 | $ 647,535 | $ 2,042,300 | $ 88,860 | $ 1,733,900 | $ 930,760 |

| FUND | TYPE |
|---|---|
| 267 | Special Revenue |

## DESCRIPTION

This program accounts for assessments collected to maintain various streets within the City.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 716516X | Street Maintenance Projects | $ - | $ - | $ - | $ - | $ 50,000 | $ - |
| | Total Special Projects | - | - | - | - | 50,000 | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ - | $ - | $ 50,000 | $ - |

| FUND | TYPE |
|---|---|
| 281 | Special Revenue |

## DESCRIPTION

The City currently has and maintains an extensive system of roadways available for transportation of goods and services as well as for educational, recreational and social purposes. Undeveloped parcels create few trips on this system other than the occasional visit to the site for weed abatement purposes. A developed parcel will, however, generate a statistically predictable amount of trips, depending on upon the specific land use of the development. Thus, it can be said that all new development contributes to traffic impacts which have significant and widespread cumulative impacts on the City's existing road system. Because of this, the City charges a *Circulation System Fee* in order to fund the creation of more lane miles or more efficient lane miles with which to accommodate the additional trips created by new development. These fees are deposited into this fund and then used for the construction of the new/increased/improved roadway and bridge facilities as listed in the *Atascadero Master Facilities Plan* updated in February 2006. (*"ST"* numbers refer to the Master Facilities Plan project number for this item.)

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7160761 | Minor Interchange Improvements *(ST-40)* | $ 20,796 | $ 6,007 | $ 245,070 | $ 5,000 | $ 35,000 | $ 65,000 |
| 7400943 | Rosario NB Auxiliary Lane Study *(ST-42)* | - | - | 120,000 | - | - | - |
| | Total Special Projects | 20,796 | 6,007 | 365,070 | 5,000 | 35,000 | 65,000 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8400266 | Lewis Avenue Bridge Project *(ST-31)* | 27,302 | 20,636 | 23,560 | 2,200 | - | - |
| | Total Capital Outlay | 27,302 | 20,636 | 23,560 | 2,200 | - | - |
| **ACTIVITY TOTAL** | | $ 48,098 | $ 26,643 | $ 388,630 | $ 7,200 | $ 35,000 | $ 65,000 |

| FUND | TYPE |
|---|---|
| 282 | Special Revenue |

## DESCRIPTION

The construction of flood control and storm drainage facilities is essential to the preservation of private property, public streets, curbs and other facilities. Water runoff increases as vacant land is developed and bare dirt or turf is replaced with impervious rooftop, parking lots, driveways, pools and sidewalks. The cumulative effects of the additional runoff is managed by constructing the appropriate capital facilities. Because the need for these capital facilities is directly related to new construction, a *Storm Drainage Facilities Fee* is charged on all new development. The fees are deposited into this fund and then used for the construction of the new/increased/improved capital facilities as listed in the *Atascadero Master Facilities Plan,* updated in February 2006. ("*SD*" numbers refer to the *Master Facilities Plan* project number for this item.)

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700807 | Drainage System Atlas *(SD-12)* | $ 6,902 | $ 66 | $ 23,040 | $ - | $ 23,040 | $ - |
| 7701034 | Atascadero Creek Corps of Engineers Study *(SD-12)* | - | - | 15,000 | 15,000 | 30,000 | - |
| 7701046 | Atascadero Creek Cleanout at Portola *(SD-07)* | - | 5,744 | 44,260 | 38,270 | - | - |
| | Total Special Projects | 6,902 | 5,810 | 82,300 | 53,270 | 53,040 | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8500602 | 2006 Marchant Avenue Drainage Project *(SD-04)* | - | 3,775 | 321,750 | 15,000 | 306,750 | - |
| 8500818 | San Jacinto at Traffic Way Drainage Project | 445 | 1,147 | 139,460 | 6,000 | 50,000 | - |
| 8501060 | 2009/2011 Drainage Improvement Program *(SD-10)* | - | 694 | 144,300 | 12,000 | 150,000 | - |
| 8501228 | 2011/2013 Drainage Improvement Program *(SD-10)* | - | - | - | - | 50,000 | 50,000 |
| 8501253 | Cenegal Road and Storm Drain Repair | - | - | - | - | 50,000 | - |
| | Total Capital Outlay | 445 | 5,616 | 605,510 | 33,000 | 606,750 | 50,000 |
| **ACTIVITY TOTAL** | | $ 7,347 | $ 11,426 | $ 687,810 | $ 86,270 | $ 659,790 | $ 50,000 |

| FUND | TYPE |
|---|---|
| 283 | Special Revenue |

## DESCRIPTION

This fund accounts for Amapoa Tecorida Drainage Fees collected on all development in the Amapoa Tecorida area. These fees were collected in addition to other fees for drainage improvements necessary in the Amapoa Tecorida area. In May 2003, the Council voted to rescind this fee and adopt one city-wide drainage fee. All remaining funds will be spent on drainage improvements in the Amapoa Tecorida area.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505082 | 2006/2007 Drainage Improvement Project | $ - | $ 3,775 | $ 88,570 | $ 15,000 | $ 74,970 | $ - |
| | Total Other Uses | - | 3,775 | 88,570 | 15,000 | 74,970 | - |
| **ACTIVITY TOTAL** | | $ - | $ 3,775 | $ 88,570 | $ 15,000 | $ 74,970 | $ - |

| FUND | TYPE |
|---|---|
| 287 | Special Revenue |

## DESCRIPTION

The provision of a well-planned park system with a variance in the size and nature of facilities offered is an important amenity to the residents of the City. Future residential development, by increasing the City's population, will necessarily impact the City's park system. Without future parkland and continued development of currently owned, but underutilized parkland, the City's parks will become overcrowded and overused with the ultimate result becoming a negative experience for park users. Because the need for these new facilities and land acquisitions is directly related to new construction, a *Parkland Facilities Fee* is charged on all new development. These fees are deposited into this fund and then used for expanded/new facilities and land acquisitions as listed in the *Atascadero Master Facilities Plan,* updated in February 2006. (*"PK"* numbers refer to the Master Facilities Plan project number for this item.)

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7401044 | Stadium Park Study | $ - | $ - | $ 37,000 | $ 30,000 | $ 7,000 | $ - |
| | Total Special Projects | - | - | 37,000 | 30,000 | 7,000 | - |
| **CAPITAL OUTLAY** | | | | | | | |
| 8207351 | Stadium Park Easement | 12,400 | 197,374 | - | - | - | - |
| | Total Capital Outlay | 12,400 | 197,374 | - | - | - | - |
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505097 | New Youth / Community Center Project *(PK-05)* | 8,592 | - | - | - | - | - |
| | Total Other Uses | 8,592 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 20,992 | $ 197,374 | $ 37,000 | $ 30,000 | $ 7,000 | $ - |

| FUND | TYPE |
|---|---|
| 312 | Special Revenue |

## DESCRIPTION

In June of 2010, the Atascadero Community Redevelopment Agency identified a priority list of projects to eliminate blight. These projects are key components of the revised Downtown Revitalization Plan, and will improve pedestrian, vehicle, and bicycle traffic; provide adequate parking; and improve the economic vitality of the downtown core.

In January 2011, the RDA entered into a contractual agreement with the City to complete the Identified Blight Elimination Projects. The Redevelopment Agency paid the City monies up front for these projects and these funds were deposited into this Blight Elimination Projects Fund. These funds will be used to complete the Identified Blight Elimination Projects and any remaining funds at the completion of the projects are to be paid back to the Redevelopment Agency.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700809 | Wayfinding Signage | $ - | $ - | $ - | $ - | $ 100,000 | $ - |
| 7701293 | Downtown Sidewalk Repair Stimulus | - | - | | - | 35,000 | 15,000 |
| 7130703 | Creek Improvements | - | - | | - | 25,000 | 25,000 |
| | Total Special Projects | - | - | - | - | 160,000 | 40,000 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8400432 | Downtown Pedestrian Bridge | - | - | - | 30,000 | 895,000 | 755,000 |
| 8801246 | Centennial Plaza Master Plan and Construction Project | - | - | - | - | 100,000 | 900,000 |
| 8700287 | Maiden Statue Placement | - | - | 51,590 | 5,000 | 46,590 | - |
| 8201249 | Downtown Property Purchase | - | - | - | 12,000 | 200,000 | - |
| 8801100 | Blight Elimination Projects | - | - | 7,960,130 | - | - | - |
| | Total Capital Outlay | - | - | 8,011,720 | 47,000 | 1,241,590 | 1,655,000 |

| FUND | TYPE |
|---|---|
| 312 | Special Revenue |

**ACTIVITY DETAIL *(continued)***

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505031 | Downtown Streetscape Improvements III | $ - | $ - | $ 165,100 | $ 9,390 | $ 155,710 | $ - |
| | Total Other Uses | - | - | 165,100 | 9,390 | 155,710 | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ 8,176,820 | $ 56,390 | $ 1,557,300 | $ 1,695,000 |

## Assessment District #8 Capital Projects Fund

| FUND | TYPE |
|---|---|
| 348 | Special Revenue |

### DESCRIPTION

The Assessment District was formed to fund costs of connecting sewer services to an area referred to as South San Gabriel Road pursuant to a Regional Water Quality Control Board Cease and Desist Order No. 81-60 prohibiting septic systems in the area. A sewer line fronting the properties in the Assessment District was installed by the Atascadero Unified School District for its San Gabriel School. The funds assessed in this district paid for reimbursements to the School District, annexation fees, and permit costs. The fund will be closed out in fiscal year 2010/2011, with all remaining funds reimbursing the City General Fund for reimbursement.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6503060 | District Administration | $ - | $ - | $ 1,100 | $ 1,100 | $ - | $ - |
| | Total Other Uses | - | - | 1,100 | 1,100 | - | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ 1,100 | $ 1,100 | $ - | $ - |

| FUND | TYPE |
|---|---|
| 370 | Special Revenue |

## DESCRIPTION

The Historic City Hall Building sustained severe damage as a result of the San Simeon Earthquake on December 22, 2003. Since that time, City staff have been working closely with its team of Architects and Engineers, Construction Management, and independent contractors, along with its parterners at the Federal Emergency Management Agency and California Emergency Management Agency to restore the building to its pre-earthquake condition. The historic and ornate natures of the building combine to make it an extremely complex Project. Progress to rehabilitate the structure has been moving steadily forward since 2003, and the bulk of the construction costs will be borne during this budget cycle. The Project completion date is expected to be June, 2013.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7700432 | FEMA Administration - Historic City Hall Repairs | $ 105,482 | $ 5,164 | $ 128,980 | $ 100,420 | $ 46,550 | $ 46,550 |
| 7700826 | Programming of City Hall | 6,489 | 5,250 | 14,560 | 7,000 | - | - |
| | Total Special Projects | 111,971 | 10,414 | 143,540 | 107,420 | 46,550 | 46,550 |
| **CAPITAL OUTLAY** | | | | | | | |
| 8900427 | Historic City Hall Project- Repairs & Mitigation | 2,100,798 | 1,145,547 | 16,777,440 | 1,603,570 | 13,794,510 | 4,904,100 |
| 8900627 | Historic City Hall Project- Rehabilitation | - | 35,592 | - | 905,130 | 6,244,400 | 3,477,920 |
| | Total Capital Outlay | 2,100,798 | 1,181,139 | 16,777,440 | 2,508,700 | 20,038,910 | 8,382,020 |
| **ACTIVITY TOTAL** | | $ 2,212,769 | $ 1,191,553 | $ 16,920,980 | $ 2,616,120 | $ 20,085,460 | $ 8,428,570 |

## CAPITAL PROJECTS
## Colony Park Community Center Construction Fund

| FUND | TYPE |
|---|---|
| 397 | Special Revenue |

### DESCRIPTION

This fund accounts for the planning, design, and construction of a 19,000 square foot, concrete and steel framed community center. The Colony Park Community Center includes a full-size gymnasium, teen center, dance room, arts and crafts room, computer lab, café, restrooms and kitchen. The Center opened to the public in December 2007.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 8900292 | Colony Park Community Center | $ 142,757 | $ - | $ 19,230 | $ - | $ - | $ - |
| | Total Capital Outlay | 142,757 | - | 19,230 | - | - | - |
| **ACTIVITY TOTAL** | | $ 142,757 | $ - | $ 19,230 | $ - | $ - | $ - |

Section G

# OTHER FUNDS

## SECTION INFORMATION

The Other Funds section of the budget includes budgeted expenditures for all other special revenue funds which do not fit neatly into another section of the budget. These special revenue funds do not have continuing ongoing operations (Section E), nor do they include a project in the current Capital Improvement Plan (Section F), nor are they intended for debt service (Section H).

As stated earlier, the financing activities of the City are broken up into funds based on legal restrictions that have been imposed on a revenue source by an outside agency/entity. These restricted revenue sources each have their own fund and their own set of balancing accounts. For example the enacting State legislation for the Supplemental Law Enforcement Services Fund (SLESF) requires that the City set up a separate fund and that all interest and ancillary revenues be spent only on approved SLESF expenditure items (front-line law enforcement expenditures approved by a community committee). This is typical of funds found in this section of the budget.

Although these funds are similar in that they all are restricted by law, they have little else in common. This section includes assessment funds for landscape and lighting maintenance and funds for street and storm drain maintenance. It includes various development impact fees funds for expansion of open space and police, fire, library and public facilities. It includes an assessment fund for downtown community promotions and a fund for the planting and preservation of native trees. It also includes grant funds such as the Community Development Block Grant Fund and the SLESF Fund.

Each Other Funds budget is broken into three sections:

**DESCRIPTION**- The description section describes the purpose and restrictions on the fund. It may also include a brief history and general information regarding budgeted expenditures.

**ACTIVITY DETAIL**- The activity detail section of the budget includes expenditure history, estimates and budgets.

**DETAIL BACKUP**- This section provides a brief description of each account and the basis for the budgeted amount.

## Community Facilities District 2005-1 Fund

| FUND | TYPE |
|---|---|
| 201 | Special Revenue |

### DESCRIPTION

In July 2004, as a key part of the adoption of the City's Comprehensive Financial Strategy, the Council addressed the need to recover all costs associated with new residential development by directing the formation of a Community Facilities District (CFD). California law allows the formation of such districts for the purpose of recovering the cost of such development. CFDs ensure that new homeowners pay in taxes an amount equal to the actual cost of the City services they are expected to receive. Without such taxes in place, new residential units have a negative impact on the General Fund. Community Facilities District 2005-1 was created for police, fire and parks services. The fees are deposited into this fund and then used for expanded/new public use facilities and to hire new employees and their related equipment, and cannot be used to support existing services.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6500000 | Contract Services | $ 4,755 | $ 4,757 | $ 5,250 | $ 5,200 | $ 5,290 | $ 5,400 |
| | Total Operations | 4,755 | 4,757 | 5,250 | 5,200 | 5,290 | 5,400 |
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505010 | Personnel Costs | 302,952 | 267,130 | 276,430 | 276,430 | 329,130 | 328,970 |
| | Total Other Uses | 302,952 | 267,130 | 276,430 | 276,430 | 329,130 | 328,970 |
| **ACTIVITY TOTAL** | | $ 307,707 | $ 271,887 | $ 281,680 | $ 281,630 | $ 334,420 | $ 334,370 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6500000 | Contract Services | District administration | Estimated | $ 5,290 | $ 5,400 |
| 9505010 | Personnel Costs | Transfer to the General Fund to reimburse costs of two Firefighters, a Records Technician, a Police Officer, and a Parks Maintenance Worker I | Estimated | 329,130 | 328,970 |

## Apple Valley Street & Storm Drain Maintenance District #1 Fund

| FUND | TYPE |
|---|---|
| 202 | Special Revenue |

### DESCRIPTION

The Colony at Apple Valley residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the Apple Valley District.

The taxes collected will be deposited into this fund and then used for the maintenance of street and storm drainage features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | $ 320 | $ 400 | $ - | $ 400 | $ 430 | $ 450 |
| 6500000 | Contract Services | 2,743 | 5,056 | 3,850 | 3,890 | 5,510 | 5,600 |
| 6900000 | District Management | 745 | 489 | 4,040 | 550 | 560 | 570 |
| | Total Operations | 3,808 | 5,945 | 7,890 | 4,840 | 6,500 | 6,620 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7165121 | Slurry Seal | - | - | - | - | - | 50,000 |
| | Total Special Projects | - | - | - | - | - | 50,000 |
| **ACTIVITY TOTAL** | | $ 3,808 | $ 5,945 | $ 7,890 | $ 4,840 | $ 6,500 | $ 56,620 |

## Apple Valley Street & Storm Drain Maintenance District #1 Fund

| FUND | TYPE |
|---|---|
| 202 | Special Revenue |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for the public hearing | Estimated | $ 430 | $ 450 |
| 6500000 | Contract Services | Inspection, maintenance, professional, county fees, and street sweeping | Estimated | 5,510 | 5,600 |
| 6900000 | District Management | District management performed by City staff | Allocated | 560 | 570 |
| 7165121 | Slurry Seal | Slurry seal in fiscal year 2012-2013 | Estimated | - | 50,000 |

## Apple Valley Landscaping & Lighting District #1 Fund

| FUND | TYPE |
|---|---|
| 203 | Special Revenue |

### DESCRIPTION

The Colony at Apple Valley residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the Apple Valley District.

The taxes collected will be deposited into this fund and then used for the maintenance of landscaping and lighting features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | $ 435 | $ 665 | $ - | $ 450 | $ 500 | $ 500 |
| 6300000 | Utilities | 4,971 | 11,187 | 9,770 | 11,320 | 11,550 | 11,780 |
| 6400000 | Operating Supplies | - | 786 | 900 | 2,280 | 1,500 | 2,000 |
| 6500000 | Contract Services | 43,131 | 51,144 | 48,610 | 67,820 | 62,470 | 65,520 |
| 6900000 | District Management | 845 | 761 | 10,820 | 1,500 | 1,550 | 1,600 |
| | Total Operations | 49,382 | 64,543 | 70,100 | 83,370 | 77,570 | 81,400 |
| **ACTIVITY TOTAL** | | $ 49,382 | $ 64,543 | $ 70,100 | $ 83,370 | $ 77,570 | $ 81,400 |

## Apple Valley Landscaping & Lighting District #1 Fund

| FUND | TYPE |
|---|---|
| 203 | Special Revenue |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for the public hearing | Estimated | $ 500 | $ 500 |
| 6300000 | Utilities | Water and electricity | Estimated | 11,550 | 11,780 |
| 6400000 | Operating Supplies | Miscellaneous materials and equipment | Estimated | 1,500 | 2,000 |
| 6500000 | Contract Services | Landscape maintenance, contract oversight and labor performed by City staff, street sweeping, inspections and engineer's report | Estimated | 62,470 | 65,520 |
| 6900000 | District Management | District administration | Allocated | 1,550 | 1,600 |

## Las Lomas Street & Storm Drain Maintenance District #2 Fund

| FUND | TYPE |
|---|---|
| 204 | Special Revenue |

### DESCRIPTION

The Las Lomas residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the Las Lomas District.

The taxes collected will be deposited into this fund and then used for the maintenance of street and storm drainage features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | $ 320 | $ 400 | $ - | $ 400 | $ 410 | $ 420 |
| 6500000 | Contract Services | 2,441 | 3,204 | 4,290 | 4,990 | 5,530 | 5,640 |
| 6900000 | District Management | 674 | 444 | 4,040 | 500 | 510 | 520 |
| | Total Operations | 3,435 | 4,048 | 8,330 | 5,890 | 6,450 | 6,580 |
| **ACTIVITY TOTAL** | | $ 3,435 | $ 4,048 | $ 8,330 | $ 5,890 | $ 6,450 | $ 6,580 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for the public hearing | Estimated | $ 410 | $ 420 |
| 6500000 | Contract Services | Inspection, maintenance, professional and county fees | Estimated | 5,530 | 5,640 |
| 6900000 | District Management | District management performed by City staff | Allocated | 510 | 520 |

## Las Lomas Landscaping & Lighting District #2 Fund

| FUND | TYPE |
|---|---|
| 205 | Special Revenue |

### DESCRIPTION

The Las Lomas residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the Las Lomas District.

The taxes collected will be deposited into this fund and then used for the maintenance of landscaping and lighting features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | $ - | $ 81 | $ - | $ 80 | $ - | $ - |
| 6070000 | Advertising | 420 | 642 | - | 650 | 480 | 480 |
| 6300000 | Utilities | 1,145 | 6,694 | 16,870 | 8,100 | 6,750 | 6,880 |
| 6400000 | Operating Supplies | 138 | 9,290 | 700 | 1,790 | 1,100 | 1,100 |
| 6500000 | Contract Services | 41,405 | 78,689 | 125,190 | 88,570 | 77,190 | 76,790 |
| 6900000 | District Management | 1,041 | 617 | 10,820 | 600 | 610 | 620 |
| | Total Operations | 44,149 | 96,013 | 153,580 | 99,790 | 86,130 | 85,870 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7131005 | Landscaping Improvements | - | 10,016 | - | 23,280 | 25,000 | - |
| | Total Special Projects | - | 10,016 | - | 23,280 | 25,000 | - |
| **ACTIVITY TOTAL** | | $ 44,149 | $ 106,029 | $ 153,580 | $ 123,070 | $ 111,130 | $ 85,870 |

## Las Lomas Landscaping & Lighting District #2 Fund

| FUND | TYPE |
|---|---|
| 205 | Special Revenue |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for Public Hearing | Estimated | $ 480 | $ 480 |
| 6300000 | Utilities | Water and electricity | Estimated | 6,750 | 6,880 |
| 6400000 | Operating Supplies | Miscellaneous materials and equipment | Estimated | 1,100 | 1,100 |
| 6500000 | Contract Services | Landscape maintenance, contract oversight and labor performed by City staff, engineer's report, and county fees | Estimated | 77,190 | 76,790 |
| 6900000 | District Management | District administration performed by City staff | Allocated | 610 | 620 |
| 7131005 | Landscaping Improvements | Landscaping enhancements including replacement of trees for the Community Park, enhancements to the Las Lomas entry planters, replanting the Calle Milano center median strip, and plantings at the Calle Milano south side basin fence line | Estimated | 25,000 | - |

## De Anza Estates Street & Storm Drain Maintenance District #3 Fund

| FUND | TYPE |
|---|---|
| 206 | Special Revenue |

### DESCRIPTION

The De Anza Estates residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the De Anza Estates District.

The taxes collected will be deposited into this fund and then used for the maintenance of street and storm drainage features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | $ 330 | $ 400 | $ - | $ 420 | $ 420 | $ 420 |
| 6500000 | Contract Services | 2,283 | 13,372 | 3,560 | 3,530 | 5,610 | 5,700 |
| 6900000 | District Management | 768 | 331 | 4,410 | 450 | 450 | 450 |
| | Total Operations | 3,381 | 14,103 | 7,970 | 4,400 | 6,480 | 6,570 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7165121 | Slurry Seal | - | - | - | - | 45,000 | - |
| | Total Special Projects | - | - | - | - | 45,000 | - |
| **ACTIVITY TOTAL** | | $ 3,381 | $ 14,103 | $ 7,970 | $ 4,400 | $ 51,480 | $ 6,570 |

## De Anza Estates Street & Storm Drain Maintenance District #3 Fund

| FUND | TYPE |
|---|---|
| 206 | Special Revenue |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for the public hearing | Estimated | $ 420 | $ 420 |
| 6500000 | Contract Services | Inspection, maintenance, professional services, county fees, and street sweeping | Estimated | 5,610 | 5,700 |
| 6900000 | District Management | District management performed by City staff | Allocated | 450 | 450 |
| 7165121 | Slurry Seal | Slurry seal in fiscal year 2011-2012 | Estimated | 45,000 | - |

## De Anza Estates Landscaping & Lighting District #3 Fund

| FUND | TYPE |
|---|---|
| 207 | Special Revenue |

### DESCRIPTION

The De Anza Estates residential development has been conditioned to include a funding mechanism for all streets, sidewalks, streetlights, street signs, roads, emergency access roads, emergency access gates within the project and all common landscape areas, medians, parkways, street trees, walkways, open space areas, drainage basins and similar features. The developers have met this condition through the formation of special districts, which allows the City to levy specific taxes upon each of the properties within the De Anza Estates District.

The taxes collected will be deposited into this fund and then used for the maintenance of landscaping and lighting features in the district.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6070000 | Advertising | $ 380 | $ 665 | $ - | $ 670 | $ 670 | $ 680 |
| 6300000 | Utilities | - | - | - | - | - | - |
| 6400000 | Operating Supplies | - | 260 | 150 | 140 | 240 | 140 |
| 6500000 | Contract Services | 15,500 | 20,294 | 29,760 | 28,890 | 28,900 | 28,940 |
| 6900000 | District Management | 1,613 | 562 | 10,820 | 580 | 550 | 560 |
| | Total Operations | 17,493 | 21,781 | 40,730 | 30,280 | 30,360 | 30,320 |
| **ACTIVITY TOTAL** | | $ 17,493 | $ 21,781 | $ 40,730 | $ 30,280 | $ 30,360 | $ 30,320 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6070000 | Advertising | Advertising for the Public Hearing | Estimated | $ 670 | $ 680 |
| 6400000 | Operating Supplies | Miscellaneous materials and equipment | Estimated | 240 | 140 |
| 6500000 | Contract Services | Landscape maintenance, contract oversight and labor performed by City staff, street sweeping, inspections and engineer's report | Estimated | 28,900 | 28,940 |
| 6900000 | District Management | District management performed by City staff | Allocated | 550 | 560 |

## Supplemental Law Enforcement Services Fund

| FUND | CODE |
|---|---|
| 214 | Special Revenue |

### DESCRIPTION

Supplemental Law Enforcement Services Fund (SLESF) grant funds are allocated for funding the cadet program, a program to increase patrols at the Sunken Gardens, replacement of critical equipment including the dispatch voice logger and in-car video systems for patrol cars, protective equipment including ballistic helmets and gas masks, and other necessary front-line supplies.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5200000 | Wages | $ 12,644 | $ 7,675 | $ 39,160 | $ 13,230 | $ 21,200 | $ - |
| 5800000 | Benefits, Insurance & Taxes | 708 | 455 | 2,450 | 3,490 | 3,680 | - |
| | Total Employee Services | 13,352 | 8,130 | 41,610 | 16,720 | 24,880 | - |
| **OPERATIONS** | | | | | | | |
| 6100000 | Computer Maintenance & Replacement | 7,686 | - | - | - | - | - |
| 6400000 | Operating Supplies | 13,888 | 4,596 | 5,410 | 1,480 | 5,630 | - |
| 6500000 | Contract Services | - | 1,344 | - | - | - | - |
| | Total Operations | 21,574 | 5,940 | 5,410 | 1,480 | 5,630 | - |
| **SPECIAL PROJECTS** | | | | | | | |
| 7102516 | Critical Response Equipment | - | 9,709 | 6,640 | 6,760 | - | - |
| 7102519 | Radar Equipment | 4,334 | - | - | - | - | - |
| 7102525 | Video Surveillance Equipment | 2,401 | - | - | - | - | - |
| 7104517 | Automatic External Defibrillators | 14,994 | 15,424 | - | - | - | - |
| 7401024 | Speed Survey | - | 13,269 | 5,930 | 5,930 | - | - |
| | Total Special Projects | 21,729 | 38,402 | 12,570 | 12,690 | - | - |

| FUND | CODE |
|---|---|
| 214 | Special Revenue |

**ACTIVITY DETAIL (continued)**

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 8102582 | Voice Logger/Recorder | $ - | $ - | $ 25,840 | $ - | $ 25,840 | $ - |
| 8102585 | In Car Video | - | - | 90,000 | - | 90,000 | - |
| 8901084 | EOC Upgrade | - | 5,759 | 52,450 | 52,450 | - | - |
| | Total Capital Outlay | - | 5,759 | 168,290 | 52,450 | 115,840 | - |
| **ACTIVITY TOTAL** | | $ 56,655 | $ 58,231 | $ 227,880 | $ 83,340 | $ 146,350 | $ - |

**DETAIL BACKUP**

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5200000 | Wages | Salaries for part-time staff | Estimated | $ 21,200 | $ - |
| 5300000 | Overtime | Medicare, workers' compensation insurance and fringe benefits | Estimated | 3,680 | - |
| 6400000 | Operating Supplies | Miscellaneous operating supplies | Estimated | 5,630 | - |
| 8102582 | Voice Logger/Recorder | Replacement of equipment that records all telephone conversations in the emergency dispatch center | Estimated | 25,840 | - |
| 8102585 | In Car Video | Replacement of the video systems in the patrol cars; audio and video data is used as evidence and in court proceedings | Estimated | 90,000 | - |

## In Lieu Low/Moderate Income Housing Fund

| FUND | CODE |
|---|---|
| 222 | Special Funds |

### DESCRIPTION

The City Council adopted a policy of inclusionary (affordable) housing requirements for projects requesting a legislative action (Zone Changes and General Plan Amendments). Inclusionary housing consists of deed restricted units that may not sell for more than the published limits for a 30-year period. Projects that propose ten or less residential units may build inclusionary housing on-site or pay "In Lieu" fees. The In Lieu Fees are to be expended on programs that provide and/or promote affordable housing within the City as determined by the City Council.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6500000 | Contract Services | $ 9,596 | $ 9,790 | $ 10,000 | $ - | $ 3,000 | $ 3,000 |
| 6900000 | Service Allocation | - | 17,730 | 18,460 | 18,460 | 12,720 | 12,990 |
| | Total Operations | 9,596 | 27,520 | 28,460 | 18,460 | 15,720 | 15,990 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7225025 | Closing Cost Program Expense | - | 5,110 | - | 2,460 | - | - |
| 7225094 | City Short Sale Program Losses | - | 10,100 | - | - | - | - |
| 7800421 | PSHHC Housing Education / Foreclosure Prevention | - | 2,020 | - | - | - | - |
| 7811277 | Housing Element Implementation | - | - | - | - | 34,550 | - |
| 7810949 | Revision of Inclusionary Documents | 10,000 | - | - | - | - | - |
| | Total Special Projects | 10,000 | 17,230 | - | 2,460 | 34,550 | - |
| **ACTIVITY TOTAL** | | $ 19,596 | $ 44,750 | $ 28,460 | $ 20,920 | $ 50,270 | $ 15,990 |

## In Lieu Low/Moderate Income Housing Fund

| FUND | CODE |
|---|---|
| 222 | Special Funds |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6500000 | Contract Services | Services to provide legal opinions and the creation/updating of legal documents | Estimate | $ 3,000 | $ 3,000 |
| 6900000 | Service Allocation | Allocation of services provided by the General Fund. All personnel costs associated with running the City's inclusionary housing program are provided by the General Fund and charged to the program here | Allocation | 12,720 | 12,990 |
| 7811277 | Housing Element Implementation | Adoption of ordinances to implement the 2011 General Plan Housing Element, including those related to density bonuses, emergency shelters, transitional housing, fair housing, and single-room occupancy units | Estimate | 34,550 | - |

| FUND | TYPE |
|---|---|
| 223 | Special Funds |

## DESCRIPTION

One of the fundamental purposes of redevelopment, as dictated by the State Health and Safety Code, is to increase and improve the community's supply of low and moderate income housing. In addition, the Redevelopment Agency Board has indicated, through past actions, that affordable housing is a priority. Since the Board's adoption of the Housing Production Plan, 183 market rate residential dwelling units have been constructed within the Redevelopment Agency Project Area, which requires that 28 low to moderate income units be provided (11 very low income units and 17 low / moderate income units). The Agency has thus far sponsored the production of four (4) very low income units within the Project Area, which leaves a remaining obligation to produce twenty-four (24) additional affordable housing units.

In January 2011, the RDA entered into a contractual agreement with the City to complete the production of the remaining 24 affordable housing units. The Redevelopment Agency paid the City monies up front for these Projects and these funds were deposited into this Production of Affordable Housing Units Fund. These funds will be used to complete the production of the units, and any remaining funds at the completion of the Project are to be paid back to the Redevelopment Agency.

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7811239 | Production Projects | $ - | $ - | $ - | $ - | $ 500,000 | $ - |
| | Total Special Projects | - | - | - | - | 500,000 | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ - | $ - | $ 500,000 | $ - |

## DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 7811239 | 2011/2013 Affordable Housing Units Production Projects | Purchase of, renovation of, and assistance for affordable housing units | Estimated | $ 500,000 | $ - |

## Business Improvement Association Fund

| FUND | TYPE |
|---|---|
| 230 | Special Revenue |

### DESCRIPTION

This fund accounts for the revenues and expenses associated with the BIA. The City established a Downtown Parking & Business Improvement Area (BIA) in 1986 for the purpose of acquisition, construction or maintenance of parking facilities, decoration of public places, promotion of public events and general promotion of business activities in the Downtown area. An annual assessment is placed on all businesses in the Downtown area. The Council has voted to set the assessment amount at $0 since July 1, 2009. It is expected that the assessment will remain at $0 through this budget period.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7803201 | Main Street Program | $ 10,500 | $ - | $ - | $ - | $ - | $ - |
| | Total Special Projects | 10,500 | - | - | - | - | - |
| **OTHER USES** | | | | | | | |
| | Transfers out to: | | | | | | |
| 9505062 | Redevelopment Agency General Fund for Tourism and Marketing | - | 3,210 | 5,030 | 5,030 | 1,150 | - |
| | Total Other Uses | - | 3,210 | 5,030 | 5,030 | 1,150 | - |
| **ACTIVITY TOTAL** | | $ 10,500 | $ 3,210 | $ 5,030 | $ 5,030 | $ 1,150 | $ - |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 9505062 | Redevelopment Agency General Fund for Tourism and Marketing | Transfer to the Redevelopment Agency General Fund for the Tourism contract. This last transfer will zero out the fund. | Contract | $ 1,150 | $ - |

## Community Development Block Grant (CDBG) Fund

| FUND | TYPE |
|---|---|
| 240 | Special Revenue |

### DESCRIPTION

This fund is used for Community Development Block Grant money received from the federal government. These funds must be used for low or moderate income projects or to eliminate blight in the community. The City receives an annual allocation from the federal government based on the number of qualified persons in the City. The City Council holds an annual hearing to determine how this money is to be spent.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OPERATIONS** | | | | | | | |
| 6900000 | Administration | $ 17,827 | $ 15,637 | $ 41,610 | $ 10,470 | $ 11,250 | $ 11,590 |
| | Total Operations | 17,827 | 15,637 | 41,610 | 10,470 | 11,250 | 11,590 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7800401 | North County Women's Shelter | 8,032 | 734 | 19,250 | 12,100 | 20,150 | - |
| 7800402 | ACSF Youth Scholarships | 3,592 | 2,519 | 3,250 | 3,250 | 2,300 | - |
| 7800403 | Big Brothers / Big Sisters | - | 1,960 | 1,620 | 1,620 | - | - |
| 7800404 | Court Appointed Special Advocates | 1,000 | - | - | - | - | - |
| 7800409 | Loaves and Fishes | 7,000 | 6,860 | 8,120 | 8,120 | 12,000 | - |
| 7800411 | Senior Volunteer Services | - | 1,960 | - | - | - | - |
| 7800412 | El Camino Homeless Organization | 15,000 | 12,750 | 16,240 | 16,240 | 15,000 | - |
| 7800419 | Escuela del Rio Training Facility | 6,100 | - | - | - | - | - |
| 7800420 | Operation School Bell | 1,000 | - | - | - | - | - |
| 7800422 | Literacy Council | - | 980 | 1,080 | 1,080 | 1,000 | - |
| 7804020 | People's Self Help Housing | - | 980 | 15,320 | - | 25,320 | - |
| | Total Special Projects | 41,724 | 28,743 | 64,880 | 42,410 | 75,770 | - |

| FUND | TYPE |
|---|---|
| 240 | Special Revenue |

**ACTIVITY DETAIL** *(continued)*

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL PROJECTS** | | | | | | | |
| 8700618 | Restroom Access at Lake Park | $ 6 | $ - | $ - | $ - | $ - | $ - |
| 8701015 | Paloma Park Barrier Removal | - | 3,195 | 14,630 | - | 14,630 | - |
| 8701020 | Lake Park Walkway Barrier Removal | - | 4,395 | 9,900 | - | 9,900 | - |
| 8900855 | San Andres Barrier Removal | 80,397 | 51,404 | - | - | - | - |
| 7706465 | Misc. Barrier Removal | - | - | 217,830 | - | 326,130 | - |
| 7706475 | South El Camino Real Barrier Removal | - | 7,394 | 94,090 | 94,090 | - | - |
| 8901047 | Lewis Avenue Barrier Removal - ARRA | - | 43,239 | 1,720 | - | 1,720 | - |
| | Total Capital Projects | 80,403 | 109,627 | 338,170 | 94,090 | 352,380 | - |
| **ACTIVITY TOTAL** | | $ 139,954 | $ 154,007 | $ 444,660 | $ 146,970 | $ 439,400 | $ 11,590 |

**DETAIL BACKUP**

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6900000 | Administration | Administration of grant program | Grant | $ 11,250 | $ 11,590 |
| 7800401 | North County Women's Shelter | Facilities improvements at the North County Women's Shelter | Grant | 20,150 | - |
| 7800402 | ACSF Youth Scholarships | Recreational scholarships for qualifying youth | Grant | 2,300 | - |
| 7800409 | Loaves and Fishes | Funding for the purchase of groceries for Loaves & Fishes emergency food pantry | Grant | 12,000 | - |
| 7800412 | El Camino Homeless Organization | Funding for intake workers and operational expenses | Grant | 15,000 | - |
| 7800422 | Literacy Council | Program to provide tutors for literacy in the written and spoken word, and in basic number skills | Grant | 1,000 | - |

| FUND | TYPE |
|---|---|
| 240 | Special Revenue |

**DETAIL BACKUP** *(continued)*

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 7804020 | People's Self Help Housing | Improvements to existing People's Self Help Housing facility | Grant | $ 25,320 | $ - |
| 8701015 | Paloma Park Barrier Removal | Reconstruction of existing walkways in Paloma Park to comply with ADA standards | Grant | 14,630 | - |
| 8701020 | Lake Park Walkway Barrier Removal | Reconstruction of existing walkways at Lake Park to comply with ADA standards | Grant | 9,900 | - |
| 7706465 | Misc. Barrier Removal | Future reconstruction of existing sidewalks to comply with ADA standards | Grant | 326,130 | - |
| 8901047 | Lewis Avenue Barrier Removal - ARRA | ARRA-funded reconstruction of existing sidewalks on Lewis Avenue to comply with ADA standards | Grant | 1,720 | - |

## Tree Planting Fund

| FUND | TYPE |
|---|---|
| 250 | Special Revenue |

### DESCRIPTION

This fund accounts for Tree Mitigation Fees and the expenditure thereof. These funds are used for the preservation and planting of native trees, in coordination with the Atascadero Native Tree Association (ANTA). The City is working with ANTA to plant and maintain 500 new native trees and shrubs, including site identification, planting plans, site preparation, tree planting with deer and gopher protection, water truck irrigation in dry months, and annual weed spraying. In addition, the City conducts an annual native tree seedling giveaway program, providing free Blue Oak and Valley Oak seedlings to residents living in habitat zones of the program.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE SERVICES** | | | | | | | |
| 5100000 | Salaries | $ - | $ 11,657 | $ 11,310 | $ 11,310 | $ 11,310 | $ 11,310 |
| 5400000 | Other Pay | - | 206 | - | 170 | 170 | 170 |
| 5800000 | Benefits, Insurance & Taxes | - | 5,287 | 4,580 | 5,400 | 5,690 | 5,850 |
| | Total Employee Services | - | 17,150 | 15,890 | 16,880 | 17,170 | 17,330 |
| **OPERATIONS** | | | | | | | |
| 6050000 | Office Expense | 687 | - | - | 560 | 600 | 600 |
| 6400000 | Operating Supplies | - | - | 10,000 | 100 | 200 | 200 |
| | Total Operations | 687 | - | 10,000 | 660 | 800 | 800 |
| **SPECIAL PROJECTS** | | | | | | | |
| 7700812 | Native Tree Replanting | 54,469 | 32,114 | 38,000 | 32,460 | 31,750 | 31,580 |
| | Total Special Projects | 54,469 | 32,114 | 38,000 | 32,460 | 31,750 | 31,580 |
| **ACTIVITY TOTAL** | | $ 55,156 | $ 49,264 | $ 63,890 | $ 50,000 | $ 49,720 | $ 49,710 |

## Tree Planting Fund

| FUND | TYPE |
|---|---|
| 250 | Special Revenue |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 5100000 | Salaries | Salary for permanent staff | Estimated | $ 11,310 | $ 11,310 |
| 5400000 | Other Pay | Other pay such as leave payoffs and accrued leave adjustments | Estimated | 170 | 170 |
| 5800000 | Benefits, Insurance & Taxes | Medicare, workers' compensation and fringe benefits | Estimated | 5,690 | 5,850 |
| 6050000 | Office Expense | Postage, printing, copies, office supplies | Estimated | 600 | 600 |
| 6400000 | Operating Supplies | Plant replacement, maintenance tools and native tree nursery items | Estimated | 200 | 200 |
| 7700812 | Native Tree Replanting | Plant 3,000 native oak tree seedlings throughout Atascadero on sites determined by the Native Tree Atlas | Estimated | 31,750 | 31,580 |

## General Government Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 280 | Special Revenue |

### DESCRIPTION

General Facilities are those limited to office or work buildings and equipment used by City staff to undertake their daily duties. As the City increases in both population and new businesses, City Hall and the City Corporate Yard will increasingly become overcrowded with growing staff. New facilities and equipment will be necessary to extend the current level of service to these new residents and businesses. Because the need for these new facilities and additional equipment is directly related to new construction, a *General Government Facilities Fee* is charged on all new development. These fees are deposited into this fund and then used for expanded/new facilities and equipment as listed in the *Atascadero Master Facilities Plan* updated in February 2006.

In fiscal year 2008-2009, funds were transferred to the Capital Projects fund to pay for the remainder of the relocation cost of the Corporate Yard to the Garbada site.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| 9505031 | Transfer to the Capital Projects Fund for Corporate Yard Relocation Project *(GF-01)* | $ 95,000 | $ - | $ - | $ - | $ - | $ - |
| | Total Other Uses | 95,000 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 95,000 | $ - | $ - | $ - | $ - | $ - |

## Law Enforcement Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 284 | Special Revenue |

### DESCRIPTION

Residents and businesses benefit from both direct (response to a call for service) and indirect (crime prevention programs, patrol, etc.) law enforcement services. The addition of new residential units and new businesses will increase the demand upon the law enforcement service level by creating more direct calls for service, more areas requiring preventative patrol and, in general, more opportunities for crimes to be committed. If law enforcement capabilities are not expanded, then the increasing number of calls for service will reduce the amount of "free" hours available for preventative patrol. Because the need for additional police officers and the need for these officers to be equipped and housed is directly related to new construction, a *Law Enforcement Facilities Fee* is charged on all new development. These fees are deposited into this fund and then used for the purchase/construction of equipment/stations for these additional officers as listed in the *Atascadero Master Facilities Plan* updated in February 2006. (*"LE"* numbers refer to the Atascadero Master Facilities Plan project number for this item.)

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505048 | Certificates of Participation *(LE-01)* | $ 70,260 | $ - | $ - | $ - | $ - | $ - |
| | Total Other Uses | 70,260 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 70,260 | $ - | $ - | $ - | $ - | $ - |

## Fire Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 285 | Special Revenue |

### DESCRIPTION

In addition to providing fire prevention programs, the Fire Department responds to calls for fire and medical service from two existing fire stations. Each new residential and business development will create, on average, more calls for service increasing the likelihood of simultaneous (and thus competing) calls for service. Additionally, as development spreads further from any existing station, the response times will increase, taking the existing engine companies out of service for greater periods of time. In order to continue to be able to respond to an ever increasing number of expected calls, and in order to maintain critical life saving response times, additional facilities and equipment will be needed. Because the need for these new facilities and additional equipment is directly related to new construction, a Fire Facilities Fee is charged on all new development. These fees are deposited into this fund and then used for the relocation/construction of fire stations and the purchase of additional equipment as listed in the Atascadero Master Facilities Plan updated in February 2006.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **SPECIAL PROJECTS** | | | | | | | |
| 7104536 | Positive Pressure Ventilation Fan *(FD-06)* | $ - | $ - | $ - | $ - | $ 2,600 | $ - |
| 7104513 | Bendix King Radios *(FD-06)* | - | - | - | - | - | 8,400 |
| | Total Special Projects | - | - | - | - | 2,600 | 8,400 |
| **ACTIVITY TOTAL** | | $ - | $ - | $ - | $ - | $ 2,600 | $ 8,400 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 7104536 | Positive Pressure Ventilation Fan | 27" Positive pressure ventilation fan (9 hp) for the ladder truck | Estimate | $ 2,600 | $ - |
| 7104513 | Bendix King Radios | Purchase of 4 Bendix King radios | Estimate | - | 8,400 |

## Open Space Acquisition Fees Fund

| FUND | TYPE |
|---|---|
| 286 | Special Revenue |

### DESCRIPTION

The preservation and maintenance of open-space is an important amenity to the residents of the City. Future residential development, by increasing the City's population, will by definition impact the City's available land and decrease open space. Without an open space acquisition, the City's available land will be developed and the City will lose much of its historic charm that is so valuable to residents. Because the need for these land acquisitions is directly related to new construction, an *Open Space Facilities Fee* is charged on all new development. These fees are deposited into this fund and then used for land acquisitions as listed in the *Atascadero Master Facilities Plan* updated in February 2006.

The City Council adopted the *General Facilities Fee* in August 2006.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505087 | Acquisition of Stadium Park Open Space Easement | $ 6,200 | $ 98,687 | $ - | $ - | $ - | $ - |
| | Total Other Uses | 6,200 | 98,687 | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 6,200 | $ 98,687 | $ - | $ - | $ - | $ - |

| FUND | TYPE |
|---|---|
| 288 | Special Revenue |

## DESCRIPTION

The City currently has existing community use facilities such as the Lake Pavilion and the Youth Center. Additional residential dwelling units will increase the population, placing greater demands for use of the existing community centers. New or expanded community center space will be necessary to extend the current level of service to new residents. Because the need for these new facilities is directly related to new dwelling units, a *Public Facilities Fee* is charged on all new residential development. These fees are deposited into this fund and then used for expanded/new public use facilities as listed in the *Atascadero Master Facilities Plan* revised in February 2006 and for expanded ownership of the Lake Pavilion (i.e. debt service).

## ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **OTHER USES** | | | | | | | |
| | Transfers out for: | | | | | | |
| 9505048 | Certificates of Participation | $ 47,905 | $ - | $ - | $ - | $ - | $ - |
| 9505097 | Youth / Community Center Construction | 52,956 | - | - | - | - | - |
| | Total Other Uses | 100,861 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 100,861 | $ - | $ - | $ - | $ - | $ - |

## Library Expansion Facilities Fees Fund

| FUND | TYPE |
|---|---|
| 289 | Special Revenue |

### DESCRIPTION

The County Public Library System currently owns a 7,000 square foot library facility within the City limit. While the City is not the library service provider, the City's residents and businesses have an interest in maintaining the library service levels. Additional development within the City will increase the demand on the square feet of library pad and the volume item collection. Because the need for additional volumes and the need for an expanded library is directly related to new construction, a Library Facilities Fee is charged on all new development. These fees were deposited into this fund to be used for the expansion of the library facility space and the expansion of the library collection, as listed in the Atascadero Master Facilities Plan updated in February 2006. The City Council updated the Library Expansion Fee in August 2006. These funds have been accumulated for several years in order to acquire the funds necessary to assist in the expansion of the existing library facility. In December 2010, the County purchased a new facility at 6555 Capistrano Avenue in lieu of expanding the existing facility, and these funds were used to assist with that purchase.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL OUTLAY** | | | | | | | |
| 7805089 | Library Expansion Contribution | $ - | $ - | $ 254,900 | $ 254,750 | $ - | $ - |
| | Total Capital Outlay | - | - | 254,900 | 254,750 | - | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ 254,900 | $ 254,750 | $ - | $ - |

## Aerial Fire Truck Fees Fund

| FUND | TYPE |
|---|---|
| 290 | Special Revenue |

### DESCRIPTION

The City of Atascadero continues to receive new applications to develop multiple-story buildings. It currently relies on a mutual aid agreement with the City of Paso Robles in the event of a three-story building fire. Recognizing that response times would be reduced if Atascadero owned its own Aerial Fire Truck (or Ladder Truck), the Council voted in August of 2006 to approve an Aerial Fire Truck Impact Fee. This assessment contributes to the purchase of an Aerial Truck and is imposed on commercial and multi-family residential developments. The fees are deposited into a restricted fund that may only be used to purchase the truck. The City used this fund to purchase the truck in fiscal year 2007-2008 as listed in the Atascadero Master Facilities Plan updated in February 2006, using revenues that will be levied and collected in the future.

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **CAPITAL PROJECTS** | | | | | | | |
| 8103014 | Aerial Fire Truck *(FD-08)* | $ 332 | $ - | $ - | $ - | $ - | $ - |
| | Total Capital Projects | 332 | - | - | - | - | - |
| **ACTIVITY TOTAL** | | $ 332 | $ - | $ - | $ - | $ - | $ - |

Section H

# DEBT REDEMPTION SCHEDULES

# DEBT REDEMPTION SCHEDULE SUMMARY
## Introduction

### DESCRIPTION

Debt Redemption is payment of principal and interest according to a pre-determined schedule to holders of City obligations resulting from the issuance of bonds, notes, or certificates of participation for particular infrastructure projects.

### CAPITAL FINANCING AND DEBT MANAGEMENT

The City uses debt financing only for one-time capital improvements whose life will exceed the term of the financing and where expected revenues are sufficient to cover the long-term debt. The City does not use long-term debt financing for any recurring purpose such as current operating and maintenance expenditures.

### LEASE REVENUE BONDS

In September 2010, the City issued Lease Revenue Bonds to be used for various Redevelopment public improvement projects in the downtown area, including the Historic City Hall Project. The Redevelopment Agency was able to achieve a lower interest rate through the City, so the bonds were issued by the City, to be paid by means of a reimbursement agreement with the Redevelopment Agency. This agreement provides for the reimbursement in full of the City's debt service payments by Redevelopment Agency funds. The City, as well as the Redevelopment Agency, has a vested interest in seeing these projects carried out.

### ASSESSMENT DISTRICTS

The 1992 Street Improvement Assessment and the 1993 Camino Real Improvement Bonds are bond-backed assessment districts created to improve street conditions in the area of specific new developments.

Assessment Districts 3, 7, 9, and 10 have been loaned funds from the City's Wastewater Fund in lieu of a bond issuance. The proceeds from the loan were used to construct the sewer improvements. A special tax, or assessment, is levied on those individuals and businesses that benefit from the improvements in order to repay the Wastewater fund.

Assessment Districts 4 and 5 were bond-backed districts established to construct sewer improvements. The assessment has been used to repay the holders of the bonds according to a pre-determined schedule.

## DEBT REDEMPTION SCHEDULES
## 2010 Bond Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 461 | Debt Service | 961 |

### DESCRIPTION

On September 1, 2010, the City issued $16,010,000 in Lease Revenue Bonds to be used for various Redevelopment public improvement projects within the downtown area. These projects include Historic City Hall, the Downtown Pedestrian Bridge and Centennial Plaza, continued Downtown Streetscape Improvements, and Wayfinding Signage, to name just a few.

The bonds were issued by the City, rather than by the Redevelopment Agency, in order to achieve the most favorable interest rate. As part of the bond issuance, the City entered into a lease revenue financing agreement with the Redevelopment Agency. This agreement provides for full reimbursement of debt service payments to the City by the Redevelopment Agency. In other words, although principal and interest payments will be made by the City, Redevelopment Agency funds will be transferred to the City in advance, for the purpose of making those debt service payments.

These bonds will mature between fiscal years 2015 and 2041, at interest rates ranging from 3.00% to 5.00%.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **2010 Lease Revenue Bonds** |
| Type of Debt: | Lease Revenue Bonds |
| Dated: | September 1, 2010 |
| Principal Issued: | $16,010,000 |
| Interest Rates: | 3.00% to 5.00% |
| Maturity Dates: | October 1, 2014 to October 1, 2040 |
| Obligated Funds: | General Fund, to be reimbursed by Redevelopment Agency Fund |

| FISCAL YEAR ENDING JUNE 30, | PRINCIPAL | INTEREST | TOTAL |
|---|---|---|---|
| 2012 | $ - | $ 764,513 | $ 764,513 |
| 2013 | - | 764,513 | 764,513 |
| 2014 | - | 764,513 | 764,513 |
| 2015 | 210,000 | 761,363 | 971,363 |
| 2016 | 215,000 | 754,450 | 969,450 |
| 2017 | 225,000 | 747,313 | 972,313 |
| 2018 | 235,000 | 743,825 | 978,825 |
| 2019 | 245,000 | 730,813 | 975,813 |
| 2020 | 250,000 | 721,538 | 971,538 |
| 2021 | 260,000 | 712,288 | 972,288 |
| 2022 | 270,000 | 702,013 | 972,013 |
| 2023 | 275,000 | 689,738 | 964,738 |
| 2024 | 295,000 | 676,963 | 971,963 |
| 2025 | 305,000 | 664,581 | 969,581 |
| 2026 | 315,000 | 651,800 | 966,800 |
| 2027 | 330,000 | 637,250 | 967,250 |

## DEBT REDEMPTION SCHEDULES
## 2010 Bond Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 461 | Debt Service | 961 |

**DEBT SERVICE SCHEDULE *(continued)***

| FISCAL YEAR ENDING JUNE 30, | PRINCIPAL | INTEREST | TOTAL |
|---|---|---|---|
| 2028 | $ 350,000 | $ 620,250 | $ 970,250 |
| 2029 | 365,000 | 602,375 | 967,375 |
| 2030 | 380,000 | 583,750 | 963,750 |
| 2031 | 405,000 | 564,125 | 969,125 |
| 2032 | 420,000 | 543,500 | 963,500 |
| 2033 | 440,000 | 522,000 | 962,000 |
| 2034 | 465,000 | 499,375 | 964,375 |
| 2035 | 490,000 | 475,500 | 965,500 |
| 2036 | 1,365,000 | 429,125 | 1,794,125 |
| 2037 | 1,430,000 | 359,250 | 1,789,250 |
| 2038 | 1,500,000 | 286,000 | 1,786,000 |
| 2039 | 1,575,000 | 209,125 | 1,784,125 |
| 2040 | 1,655,000 | 128,375 | 1,783,375 |
| 2041 | 1,740,000 | 43,500 | 1,783,500 |
| | $ 16,010,000 | $ 17,353,724 | $ 33,363,724 |

## DEBT REDEMPTION SCHEDULES
## 2010 Bond Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 461 | Debt Service | 961 |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 6503055 | Trustee Fees | $ - | $ - | $ - | $ - | $ 2,200 | $ 2,200 |
| 9101012 | Cost of Bond Issuance | - | - | 135,240 | 122,510 | - | - |
| 9101025 | Underwriter's Discount | - | - | 160,100 | 160,100 | - | - |
| 9106565 | Interest | - | - | 445,970 | 445,970 | 764,510 | 764,510 |
| | Total Debt Service | - | - | 741,310 | 728,580 | 766,710 | 766,710 |
| **OTHER USES** | | | | | | | |
| 9505041 | Transfer of Bond Proceeds to 2010 Redevelopment Bond Project Fund | - | - | 14,400,280 | 14,400,280 | - | - |
| | Total Other Uses | - | - | 14,400,280 | 14,400,280 | - | - |
| **ACTIVITY TOTAL** | | $ - | $ - | $ 15,141,590 | $ 15,128,860 | $ 766,710 | $ 766,710 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 9106565 | Interest | Current year interest on debt | Agreement | $ 764,510 | $ 764,510 |
| 6503055 | Trustee Fees | Payment to Bank of New York for trustee services provided in accordance with original debt agreement | Estimate | 2,200 | 2,200 |

## DEBT REDEMPTION SCHEDULES
## 1989 Certificates of Participation Fund

| FUND | TYPE | CODE |
|---|---|---|
| 489 | Debt Service | 989 |

### DESCRIPTION

In 1989, the City issued $2,000,000 in Certificates of Participation in order to purchase property for the Lake Park and to help fund construction of Police Headquarters and the Lake Park Pavilion. The original certificates were issued at 6.3% to 7.8%. On September 23, 1997, the City refinanced this issue by executing a private placement lease. The lease was issued for a total principal amount of $1,374,000 and carried a 5.75% interest rate. The City made the final payment on the debt service for this lease in fiscal year 2008-2009.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **1989 Certificates of Participation** |
| Type of Debt: | Lease |
| Dated: | September 23,1997 |
| Principal Issued: | $1,374,000 |
| Interest Rates: | 5.75% |
| Maturity Dates: | July 1, 1999 - July 1, 2009 |
| Obligated Funds: | Police Impact Fees Fund, Park & Recreation Impact Fees and the General Fund |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106060 | Principal | $ 151,000 | $ - | $ - | $ - | $ - | $ - |
| 9106565 | Interest | 8,682 | - | - | - | - | - |
| | Total Debt Service | $ 159,682 | $ - | $ - | $ - | $ - | $ - |

## DEBT REDEMPTION SCHEDULES
## 1992 Street Improvement Assessment Fund

| FUND | TYPE | CODE |
|---|---|---|
| 492 | Debt Service | 992 |

### DESCRIPTION

This fund is used to account for fees assessed in the 1992 Street Improvement Assessment District and the related debt service payments. This assessment district was formed in 1992 in order to construct street improvements in two non-contiguous sections of the City: the Las Encinas area and the 3F Meadows area. The City made the final payment on the debt service for bond issue in fiscal year 2008-2009.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **Las Encinas & 3F Meadows Improvement Bonds** |
| | **(1992 Street Improvement Bonds)** |
| Type of Debt: | 1915/1913 Act Assessment Bonds |
| Dated: | August 19, 1993 |
| Principal Issued: | $903,356 |
| Interest Rates: | 3.00% to 6.20% |
| Maturity Dates: | September 2, 1994 to September 2, 2008 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106060 | Principal | $ 65,000 | $ - | $ - | $ - | $ - | $ - |
| 9106565 | Interest | 2,015 | - | - | - | - | - |
| 6503055 | Trustee Fees | 2,159 | - | - | - | - | - |
| 6503090 | Arbitrage Calculation | 2,000 | - | - | - | - | - |
| | Total Debt Service | $ 71,174 | $ - | $ - | $ - | $ - | $ - |

## DEBT REDEMPTION SCHEDULES
## 1993 Camino Real Improvement Bond Fund

| FUND | TYPE | CODE |
|---|---|---|
| 493 | Debt Service | 993 |

### DESCRIPTION

The Assessment District was formed to construct and dedicate off-site improvements and utility services to serve the Factory Outlet Center development. On July 8, 1993, the City issued $2,100,000 in 1915/1913 Act Assessment Bonds at interest rates of 4.50% to 7.25%. Proceeds from these assessment bonds were used to construct street improvements, sewer lines, water mains, electrical and telephone utility extensions, street lighting, traffic signalization, landscaping, and storm drains in and around the Factory Outlet Mall.

On February 17, 1999, the City defeased the outstanding bonds and issued new lower interest bonds. (Prior to the refinancing there was $1,700,000 in bonds outstanding at 5.75% to 7.25%.) The schedule below reflects debt service on the 1999 (new) bonds.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **1993 Camino Real Improvement Bonds** |
| Type of Debt: | 1915/1913 Act Assessment Bonds |
| Dated: | January 26, 1999 |
| Principal Issued: | $1,590,000 |
| Interest Rates: | 4.40% to 5.75% |
| Maturity Dates: | September 2, 2000 to September 2, 2013 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. |

| FISCAL YEAR ENDING JUNE 30, | PRINCIPAL | INTEREST | TOTAL |
|---|---|---|---|
| 2012 | $ 145,000 | $ 21,846 | $ 166,846 |
| 2013 | 150,000 | 13,475 | 163,475 |
| 2014 | 160,000 | 4,600 | 164,600 |
| | $ 455,000 | $ 39,921 | $ 494,921 |

## DEBT REDEMPTION SCHEDULES
## 1993 Camino Real Improvement Bonds Fund

| FUND | TYPE | CODE |
|---|---|---|
| 493 | Debt Service | 493 |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106060 | Principal | $ 125,000 | $ 130,000 | $ 135,000 | $ 135,000 | $ 145,000 | $ 150,000 |
| 9106565 | Interest | 44,028 | 37,078 | 29,730 | 29,730 | 21,850 | 13,480 |
| 6503055 | Trustee Fees | 2,385 | 2,385 | 2,990 | 2,120 | 2,300 | 2,400 |
| 6503060 | District Administration | 50 | 49 | 300 | 50 | 100 | 200 |
| | Total Debt Service | $ 171,463 | $ 169,512 | $ 168,020 | $ 166,900 | $ 169,250 | $ 166,080 |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 9106060 | Principal | Scheduled repayment of principal | Agreement | $ 145,000 | $ 150,000 |
| 9106565 | Interest | Current year interest on debt | Agreement | 21,850 | 13,480 |
| 6503055 | Trustee Fees | Payment to Bank of New York for trustee services provided in accordance with original debt agreement | Estimate | 2,300 | 2,400 |
| 6503060 | District Administration | Services provided for assessment district administration | Estimate | 100 | 200 |

## DEBT REDEMPTION SCHEDULES
## Assessment District #3 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 403 | Debt Service | 903 |

### DESCRIPTION

This fund was used to account for fees assessed in Assessment District #3 and the related debt service payments. This assessment district was formed to construct sewer improvements in the Marchant Avenue area. Rather than issue bonds to construct the necessary sewer improvements, the Assessment District received a loan from the City's Wastewater Fund. The proceeds from this loan were used to construct the necessary sewer improvements.

This loan was paid back and the fund was closed out in fiscal year 2009/2010.

### DEBT SERVICE SCHEDULE

The terms are as follows:

Issue: **Marchant Avenue Sewer Improvement Loan (Assessment District #3)**
Type of Debt: Loan from the City's Wastewater Fund
Dated: July 28, 1986
Obligated Funds: Assessments levied within the Assessment District for this purpose. (No City funds are obligated.)

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 6500000 | Contract Services | $ - | $ 748 | $ - | $ - | $ - | $ - |
| | Total Debt Service | $ - | $ 748 | $ - | $ - | $ - | $ - |

## DEBT REDEMPTION SCHEDULES
## Assessment District #4 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 404 | Debt Service | 904 |

### DESCRIPTION

This fund is used to account for fees assessed in Assessment District #4 and the related debt service payments. This assessment district was established in 1986 in order to construct sewer improvements in the areas known as Seperado/Cayucos. The City made the final payment on the debt service for bond issue in fiscal year 2007-2008 and is expecting to refund taxpayers remaining funds in fiscal year 2011-2012.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **Seperado/Cayucos Assessment Bonds (Assessment District #4)** |
| Type of Debt: | 1915 Act Assessment Bonds |
| Dated: | December 2, 1986 |
| Principal Issued: | $1,070,227 |
| Interest Rate: | 5.00% to 7.50% |
| Maturity Dates: | September 2, 1988 to September 2, 2007 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. (No City funds are obligated.) |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 6503060 | District Administration | $ - | $ - | $ - | $ - | $ 5,200 | $ - |
| | Total Debt Service | $ - | $ - | $ - | $ - | $ 5,200 | $ - |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 6503060 | District Administration | Contract services to refund remaining fund balance to taxpayers in the District | Estimate | $ 5,200 | $ - |

## DEBT REDEMPTION SCHEDULES
## Assessment District #5 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 405 | Debt Service | 905 |

### DESCRIPTION

This fund is used to account for fees assessed in Assessment District #5 and the related debt service payments. This assessment district was established in 1988 in order to construct sewer improvements in the area known as Chandler Ranch. The District paid off the debt and the fund was closed out in fiscal year 2009-2010.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **Chandler Ranch Assessment Bonds (Assessment District #5)** |
| Type of Debt: | 1915 Act Assessment Bonds |
| Dated: | December 2, 1988 |
| Principal Issued: | $166,515 |
| Interest Rate: | 8.40% |
| Maturity Dates: | September 2, 1990 to September 2, 1994 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. (No City funds are obligated.) |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 6503060 | District Administration | $ - | $ 4,269 | $ - | $ - | $ - | $ - |
| | Total Debt Service | $ - | $ 4,269 | $ - | $ - | $ - | $ - |

## DEBT REDEMPTION SCHEDULES
## Assessment District #7 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 407 | Debt Service | 907 |

### DESCRIPTION

The Assessment District was formed to bring sewer services to an area referred to as East Santa Rosa Road pursuant to a Regional Water Quality Control Board Cease and Desist Order prohibiting septic systems in the area.

Rather than issue bonds to construct the necessary sewer improvements, the Assessment District received a loan from the City's Wastewater Fund. The proceeds from this loan were used to construct a sewer main extension and the related necessary sewer improvements needed to comply with the Cease and Desist Order.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **East Santa Rosa Road Sewer Improvement Loan (Assessment District #7)** |
| Type of Debt: | Loan from the City's Wastewater Fund |
| Dated: | September 2, 1994 |
| Principal Issued: | $220,728 |
| Interest Rate: | 5.00% |
| Maturity Dates: | March 2, 1996 to March 2, 2010 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106565 | Interest | $ 1,471 | $ 736 | $ - | $ - | $ - | $ - |
| 6503060 | District Administration | 555 | 543 | - | 460 | - | - |
| | Total Debt Service | $ 2,026 | $ 1,279 | $ - | $ 460 | $ - | $ - |

## DEBT REDEMPTION SCHEDULES
**Assessment District #9 Debt Service Fund**

| FUND | TYPE | CODE |
|---|---|---|
| 409 | Debt Service | 909 |

### DESCRIPTION

The Assessment District was formed to bring sewer services to an area referred to as North San Gabriel Road pursuant to a Regional Water Quality Control Board Cease and Desist Order prohibiting septic systems in the area.

Rather than issue bonds to construct the necessary sewer improvements, the Assessment District received a loan from the City's Wastewater Fund. The proceeds from this loan were used to construct a sewer main extension and the related necessary sewer improvements needed to comply with the Cease and Desist Order.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| FISCAL YEAR ENDING JUNE 30, | PRINCIPAL | INTEREST | TOTAL |
|---|---|---|---|
| 2012 | $ 21,385 | $ 535 | $ 21,920 |
| | $ 21,385 | $ 535 | $ 21,920 |

| | |
|---|---|
| Issue: | **North San Gabriel Road Sewer Improvement Loan (Assessment District # 9)** |
| Type of Debt: | Loan from the City's Wastewater Fund |
| Dated: | September 2, 1996 |
| Principal Issued: | $320,761 |
| Interest Rates: | 5.00% |
| Maturity Dates: | September 2, 1997 to September 2, 2011 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. (No City funds are obligated.) |

## DEBT REDEMPTION SCHEDULES
## Assessment District #9 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 409 | Debt Service | 909 |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106565 | Interest | $ 3,742 | $ 2,673 | $ 1,600 | $ 1,610 | $ 540 | $ - |
| 6503060 | District Administration | 731 | 716 | 950 | 480 | - | - |
| 6901020 | Allocation of Direct Administration | - | - | - | - | 4,270 | - |
| | Total Debt Service | $ 4,473 | $ 3,389 | $ 2,550 | $ 2,090 | $ 4,810 | $ - |

### DETAIL BACKUP

| OBJECT NUMBER | EXPENSE CLASSIFICATION | DESCRIPTION | BASIS | 2011-2012 AMOUNT | 2012-2013 AMOUNT |
|---|---|---|---|---|---|
| 9106565 | Interest | Current year interest on debt | Agreement | $ 540 | $ - |
| 6901020 | Allocation of Direct Administration | Administrative support provided by the City for the District through the life of the District | Estimate | 4,270 | - |

## DEBT REDEMPTION SCHEDULES
## Assessment District #10 Debt Service Fund

| FUND | TYPE | CODE |
|---|---|---|
| 410 | Debt Service | 910 |

### DESCRIPTION

The Assessment District was formed to bring sewer services to an area referred to as West Santa Rosa Road pursuant to a Regional Water Quality Control Board Cease and Desist Order prohibiting septic systems in the area. Rather than issue bonds to construct the necessary sewer improvements, the Assessment District received a loan from the City's Wastewater Fund. The proceeds from this loan were used to construct a sewer main extension and the related necessary sewer improvements needed to comply with the Cease and Desist Order. The loan is expected to be paid off in full as of June 30, 2011 and the fund will be closed.

### DEBT SERVICE SCHEDULE

The terms are as follows:

| | |
|---|---|
| Issue: | **West Santa Rosa Road Sewer Improvement Loan (Assessment District #10)** |
| Type of Debt: | Loan from the City's Wastewater Fund |
| Dated: | February 13, 1996 |
| Principal Issued: | $38,280 |
| Interest Rate: | 5.00% |
| Maturity Dates: | June 30, 1996 to June 30, 2011 |
| Obligated Funds: | Assessments levied within the Assessment District for this purpose. |

### ACTIVITY DETAIL

| OBJECT NUMBER | EXPENSE CLASSIFICATION | 2008-2009 ACTUAL | 2009-2010 ACTUAL | 2010-2011 BUDGETED | 2010-2011 ESTIMATED | 2011-2012 REQUESTED | 2012-2013 REQUESTED |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| 9106565 | Interest | $ 508 | $ 336 | $ 180 | $ 180 | $ - | $ - |
| | Total Debt Service | $ 508 | $ 336 | $ 180 | $ 180 | $ - | $ - |

Section I

# CITY INFORMATION

# CITY PROFILE

## GENERAL INFORMATION

Atascadero is ideally situated on the stunning California Central Coast, offering a blend of natural beauty and rural lifestyle. It is located 18 miles inland from the Pacific Coast, midway between Los Angeles and San Francisco on Highway 101, and approximately 20 miles north of San Luis Obispo. The elevation at City Hall in the downtown area is 850 feet. Atascadero is the third largest city in San Luis Obispo County with about 28,310 residents, and is close to all methods of transportation. The City's rural environment, with significant open space, trees, hillsides, and large lot sizes, is protected by its General Plan.

## GOVERNMENT

The City of Atascadero is a General Law city operating within rules established by the State Legislature. The organizational structure of the government is of City Council-City Manager form.

The City Council-City Manager form of local government offers a unique blend, consisting of an elected City Council of citizens responsible for policy making, and a team of professional administrators under the supervision of a City Manager. The City Manager is hired by and is responsible to the City Council. From its inception, the City Council-City Manager plan of municipal government has emphasized the unification of powers in a single legislative body-the City Council. In recent years, the importance of the City Council has increased significantly in reviewing proposals, judging what the community wants and needs, and in representing policy after adoption. Research and fact finding are assumed by the City Manager and the management team in order to provide the City Council more time to study, determine, review, revise, and promote community policy.

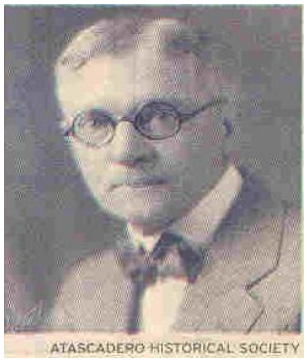
Police and Fire Services

## CITY SERVICES

Atascadero provides a full range of services including Police, Fire, Wastewater Collection and Treatment, Building Services, Streets and Parks Maintenance, Transit, Engineering, Zoo and Recreation services for its citizens. Water is provided by Atascadero Mutual Water Company. Garbage collection is provided by Waste Alternatives. The County of San Luis Obispo maintains the local library.

Transit Service Bus (top left)
Stadium Park (top right)
Streets Crew (left)

## HISTORY

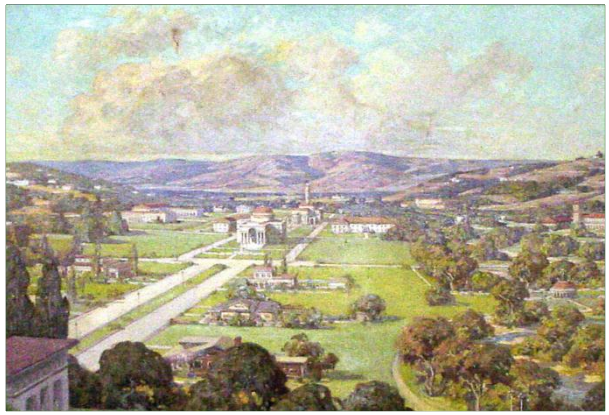



Edward Gardner Lewis, *photo courtesy of Atascadero Historical Society*

### *One Man's Vision*

Edward Gardner Lewis founded the Colony of Atascadero in 1913 as California's first planned community. As a successful eastern magazine publisher, he had previously created a similar utopian community at University City, Missouri. Lewis purchased the Atascadero Ranch for $37.50 an acre and celebrated the acquisition on July 4, 1913. Shortly after, investors came to homestead with tents and the area was transformed into a "tent city".

Tent City Offices



Lewis' vision of Atascadero

Lewis employed the services of experts in agriculture, engineering and city planning to develop his dream colony for the anticipated 30,000 residents. In 1914, the land was surveyed and subdivided. Thousands of acres of orchards were planted, a water system was installed and construction began on an 18 mile road (now Highway 41 west) through the rugged Santa Lucia Mountains to the ocean, where Lewis built cottages and a beach front hotel called The Cloisters. The first civic building in Atascadero, The Printery, had the first rotogravure presses west of Chicago. Lewis then published the Atascadero News newspaper and the Illustrated Review, a photo/news magazine. The centerpiece of his planned community was an Italian Renaissance-style building, which was built between 1914 and 1918 with bricks made from local clay. Shortly after incorporation in 1979, City operations moved into this unique and beautiful building, and it became known as Historic City Hall. The building is listed on the National Register of Historic Places and is also a California Registered Historic Landmark.

Historic City Hall

Historic City Hall during rehabilitation

## EARTHQUAKE DAMAGES HISTORIC CITY HALL

On December 22, 2003, the San Simeon Earthquake shook this iconic building. The quake registered 6.5 on the Richter scale and caused significant damage to the structure. All City Hall functions were temporarily relocated due to the extensive damage. Since the earthquake, the City has been in the process of repairing the historic landmark. The repair project is quite detailed and includes substantial planning and research. The repairs are being funded in part by the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA). Additional funding will come from the California Cultural and Historic Endowment (CCHE) and the Community Redevelopment Agency of Atascadero. The restoration is estimated to cost about $35 million and will be completed for the centennial celebration of the Colony of Atascadero in July 2013.

## RESIDENTIAL AREAS

Atascadero's residential landscape is defined by rural tree-lined streets winding through quiet, family-oriented neighborhoods with working farms, ranchettes, stately Colony Homes, custom-built estates, well-appointed town homes, condominiums, and affordable apartments. One of the most distinguishing characteristics of Atascadero is the preservation of open space, protection of trees and hillsides, the keeping of domestic animals, and large lot sizes. Atascadero was founded as an "utopian city" offering residents a peaceful rural community.

Old Morro Road, residential area

## DEMOGRAPHICS

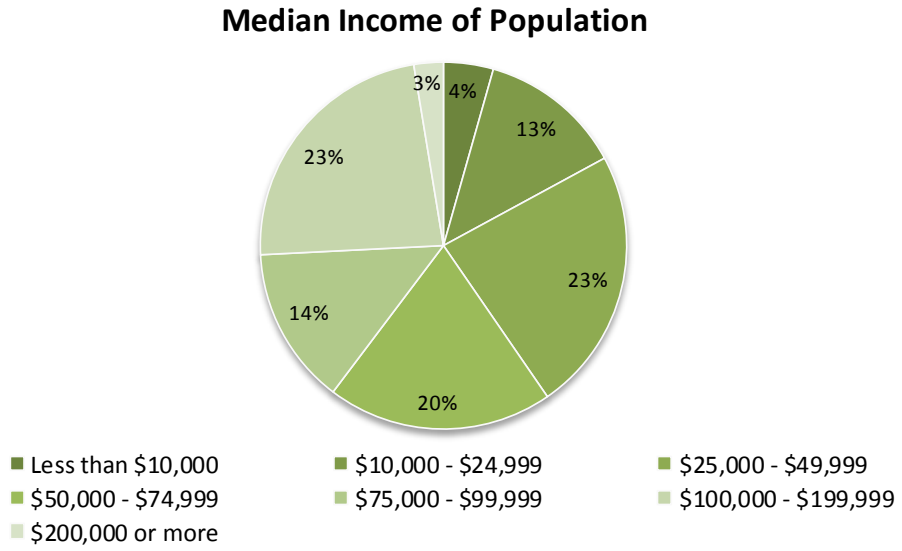
### *Atascadero at a Glance*

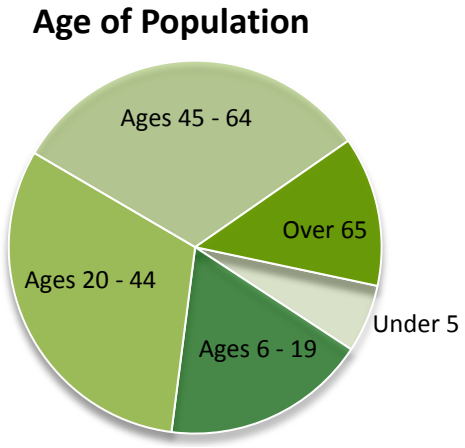
| | **Atascadero** | San Luis Obispo County | California |
|---|---|---|---|
| Population (2010) | **28,310** | 269,637 | 37,253,956 |
| Percent population change (from 2000 to 2010) | **7.2%** | 9.3% | 10.0% |
| Household size (2005-2009) | **2.45** | 2.39 | 2.91 |
| Median home price (2005-2009, owner occupied) | **$ 455,500** | $ 534,300 | $ 479,200 |
| Median Household income (2005-2009) | **$ 63,515** | $ 55,638 | $ 58,925 |
| Percent of persons below poverty level (2009) | **8.5%** | 13.2% | 14.2% |
| Persons per square mile (2010) | **1104.1** | 81.7 | 239.1 |
| Retail sales per capita (2007) | **$ 12,774** | $ 13,559 | $ 12,561 |
| Mean travel time to work (in minutes, ages 16+, 2005-2009) | **20.9** | 19.9 | 27 |

Source: U.S. Census Bureau

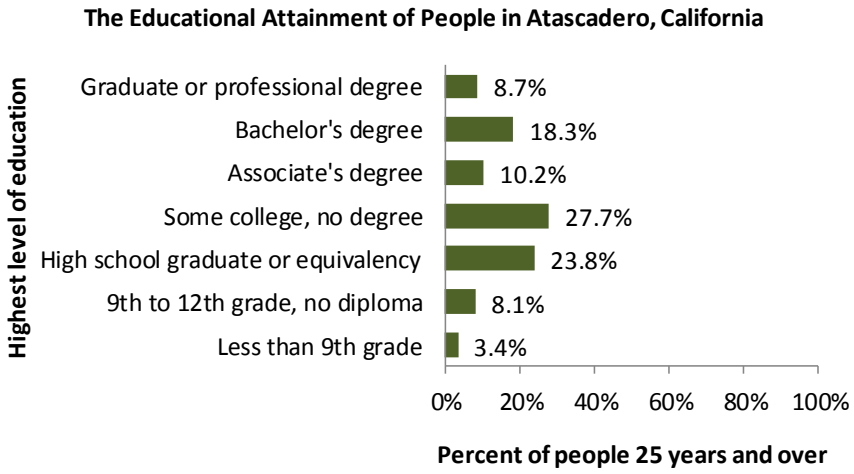
The 2010 U.S. Census indicates that Atascadero's population is 28,310, 49.2% of which are females. About 53% of households are husband-wife families. The average family size is 2.94, and the average household size is 2.45. The median age of the population is 41.

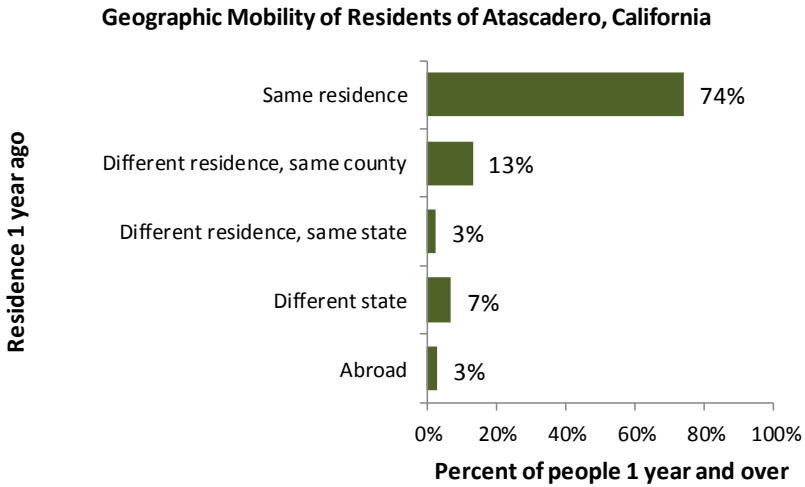
Approximately 67% of the 10,688 occupied housing units are owner-occupied, and the remaining 33% are renter-occupied. Individuals with incomes below the poverty line make up 8.5% of the population, compared to 13.2% county-wide.




According to the U.S. Census American Community Survey 2005-2009, almost 89% of individuals over age 25 have graduated from high school and 27% have a bachelor's degree or higher. The same Survey indicated that about 74% of residents lived in the same home as they had the year before. The charts below provide further details.



## ECONOMY

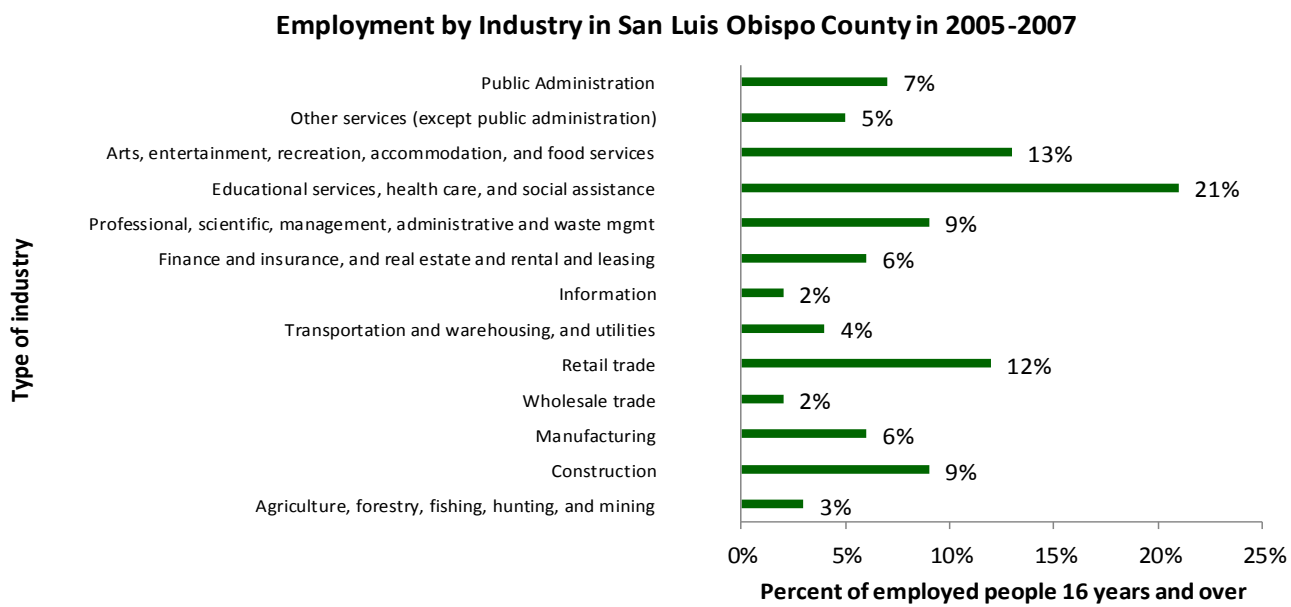
According to the 2010 U.S. Census, 63.9% of the City's population over age 16 is in the workforce, compared to 64.4% nationwide.

The American Community Survey, 2005-2009 (U.S. Census), found the most common occupations for residents of Atascadero were:

| | |
|---|---|
| Management, professional, and related occupations | 34% |
| Service occupations | 20% |
| Sales and office occupations | 27% |
| Construction, extraction, and maintenance occupations | 11% |
| Production, transportation, and material moving occupations | 8% |

Sixty-six percent of the City residents that were employed were private wage and salary workers; 22% were Federal, state, or local government workers; and 12% were self-employed.

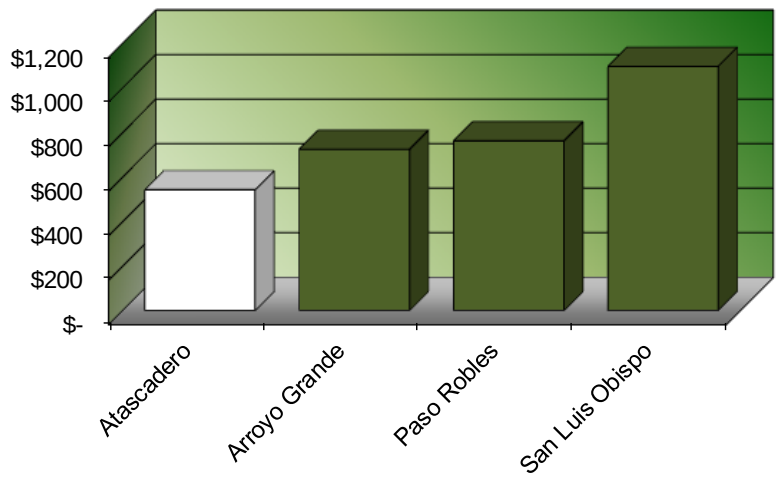
The chart below indicates County-wide employment by industry as reported by the American Community Survey 2005-2007.



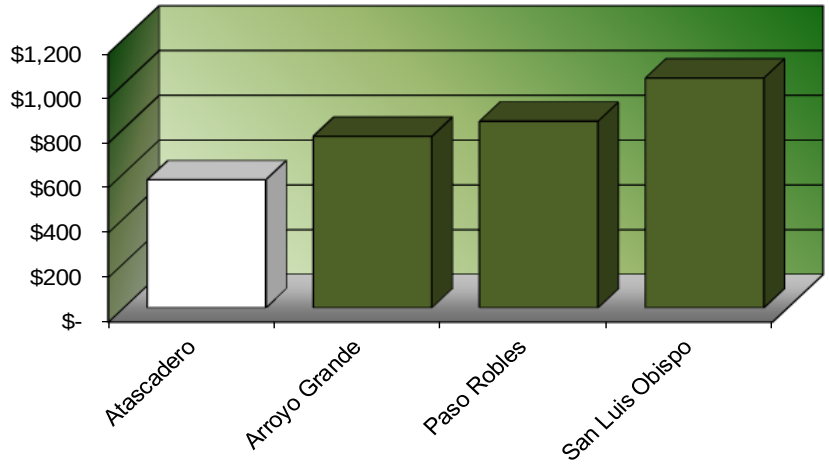
## COMPARISONS WITH OTHER CITIES

Using 2009-2010 fiscal data, the City performed a study to compile information from selected cities in the County for comparison purposes. As shown here, Atascadero ranks lowest in both Revenue per Capita and Expenditures per Capita as compared to other cities.

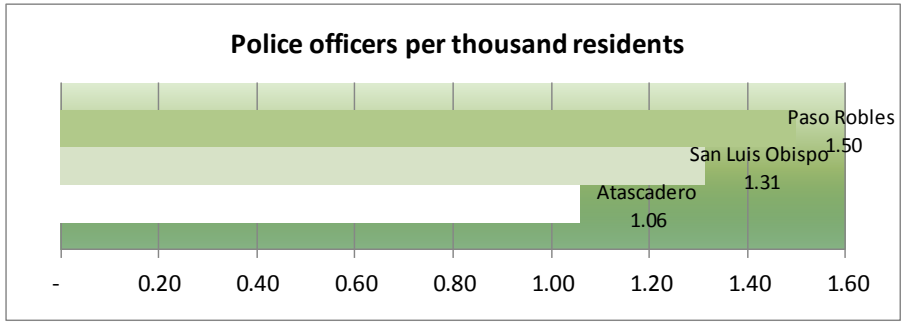
Comparative General Revenue per Capita

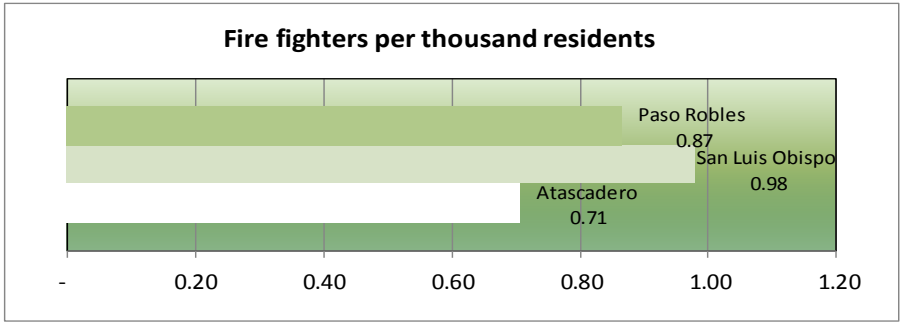



Comparative General Fund Expenditures per Capita




The study also showed that both Police Officers and Fire Fighters per thousand residents were below other cities in the County. Enhancing Public Safety is one of the three priorities of the City Council.



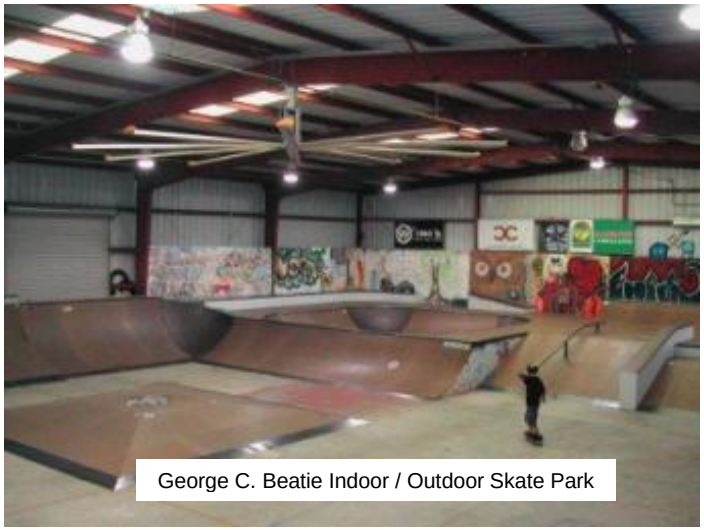
## CULTURE, SERVICES, AND RECREATION

Atascadero is rich with recreational opportunities. It boasts the fully accredited Charles Paddock Zoo, the beautiful Pavilion on the Lake, an 18-hole golf course, five large parks, George C. Beatie Indoor/Outdoor Skate Park, and the newly constructed Colony Park Community Center.

Pavilion on the Lake

CHARLES PADDOCK ZOO

Colony Park Community Center



George C. Beatie Indoor / Outdoor Skate Park

Hot El Camino Cruise Nite

Atascadero hosts a weekly Farmer's Market and fun annual events like Hot El Camino Cruise Nite, the Wine Festival, Concerts in the Park, and Colony Days. Beaches and three local recreational lakes are only minutes away and host surfing, fishing, swimming, boating, hiking, biking or simply sightseeing.

The Central Coast is home to the California Midstate Fair, two California Missions, Hearst Castle, thousands of acres of vineyards, prestigious wineries, historical museums, a County Symphony, a Performing Arts Center, and the cultural offerings of Cal Poly, Cuesta Community College, and surrounding communities.

Colony Days

Movies in the Park

Lake Park

## EDUCATION

Monterey Road Elementary

Atascadero Junior High

The Atascadero Unified School District is a progressive organization in a rural and supportive community that upholds a tradition of distinguished and high-performing programs. Its mission statement is, "Empower students to be critical thinkers, life long learners, responsible citizens, and effective communicators by providing challenging and innovative educational opportunities adapted to the students' unique needs and abilities in a safe and enriching environment under the guidance of a professional and nurturing staff."

Recognized nationally for its excellence, Atascadero Unified School District is highly rated for student achievement as measured by the California Department of Education's Academic Performance Index (API). This means that all Atascadero schools continue to meet and exceed state and local standards for student achievement and growth. Of the ten schools eligible for an API score, five schools achieved scores of over 800, placing them at the state's highest level of expectation. Approximately 75% of the district's students go to college upon graduation from high school.

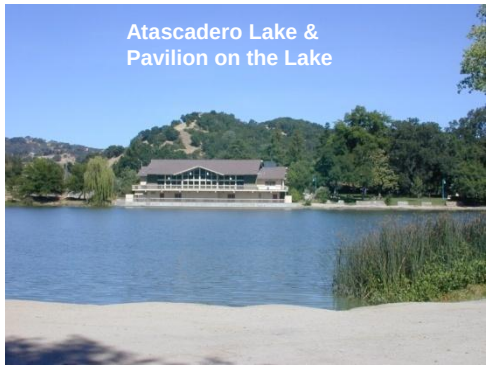
Downtown Atascadero

## SHOPPING

Atascadero offers unique boutiques, a revitalized downtown, and Mission Oaks retail area, all with friendly people who are happy to greet and be of service in the generous, hospitable style for which Atascaderans are known.

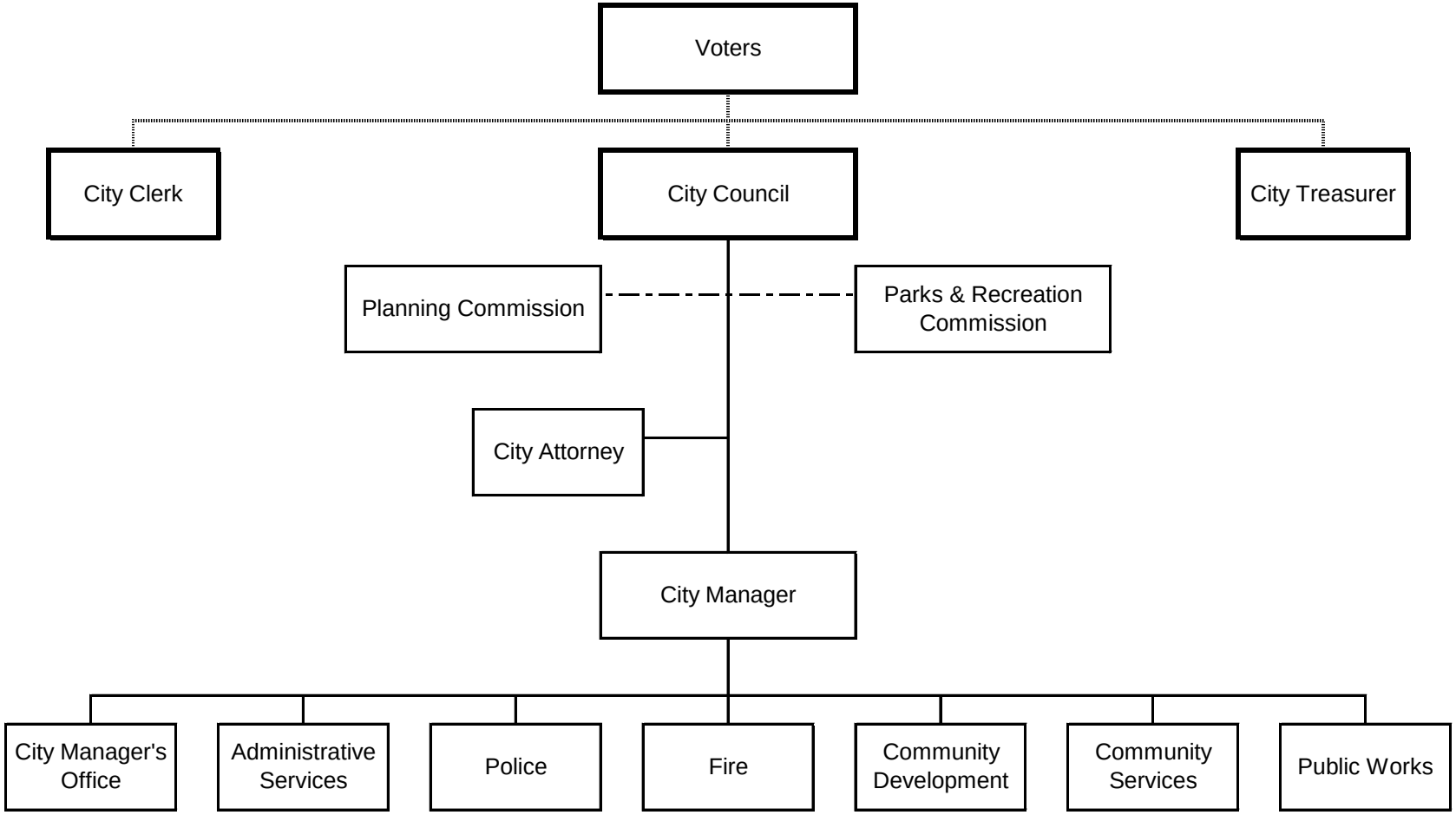
## WEATHER

Sunny and dry is the best description for the weather in Atascadero. What makes the summer climate attractive is the 40 or 50-degree difference between night and morning. An afternoon high of 95 – 100 degrees will typically be followed by late night and dawn temperatures in the 50's, making Atascadero famous for its beautiful summer evenings. The average high in July to September is 94 degrees, with an average low of 50 degrees. Average winter temperatures are 61 degrees high and 33 degrees low. Early morning and late evening coastal fog often comes over the Santa Lucia range of mountains, but rarely advances across the entire city; if it does, it burns off by mid-morning, and is followed by the sea breeze. The principal contrast with nearby coastal communities is greater dryness and longer periods of sunshine. The average rainfall is 17 – 18 inches per year, primarily from October to March.


Atascadero Lake &
Pavilion on the Lake

*Sources: US Census Bureau, UCSB Economic Forecast, Atascadero Unified School District, California Department of Education, and Atascadero Chamber of Commerce.*

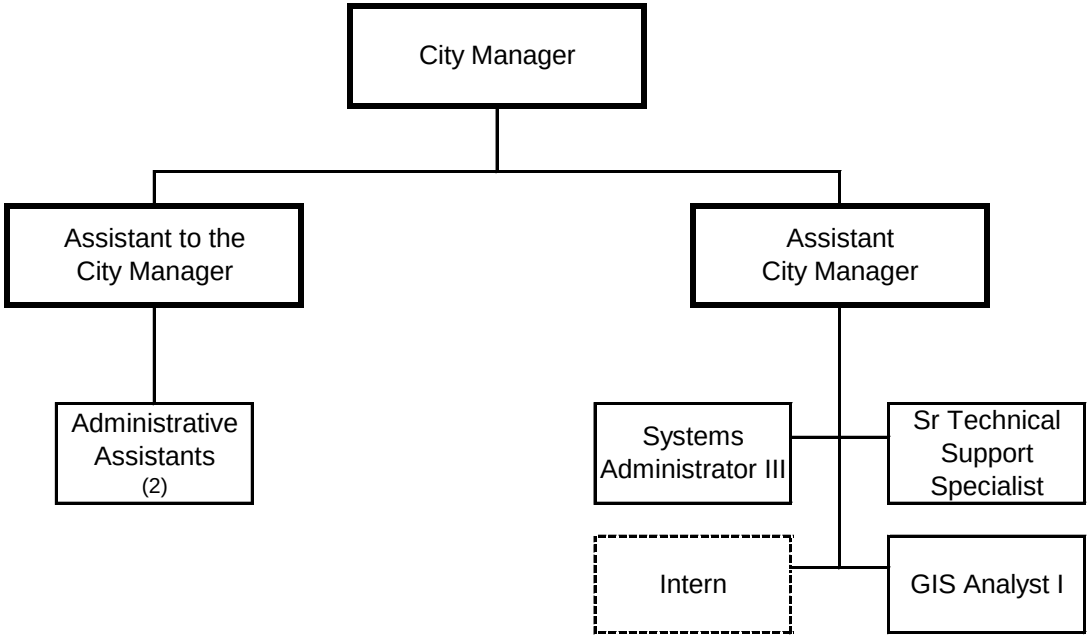
## Citywide



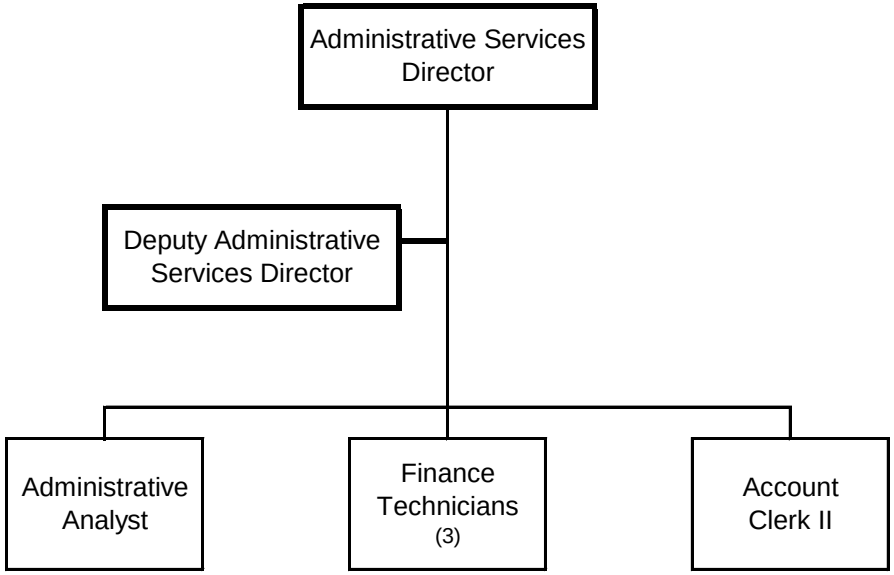

Elected by Voters

Commissioners Appointed by City Council Members

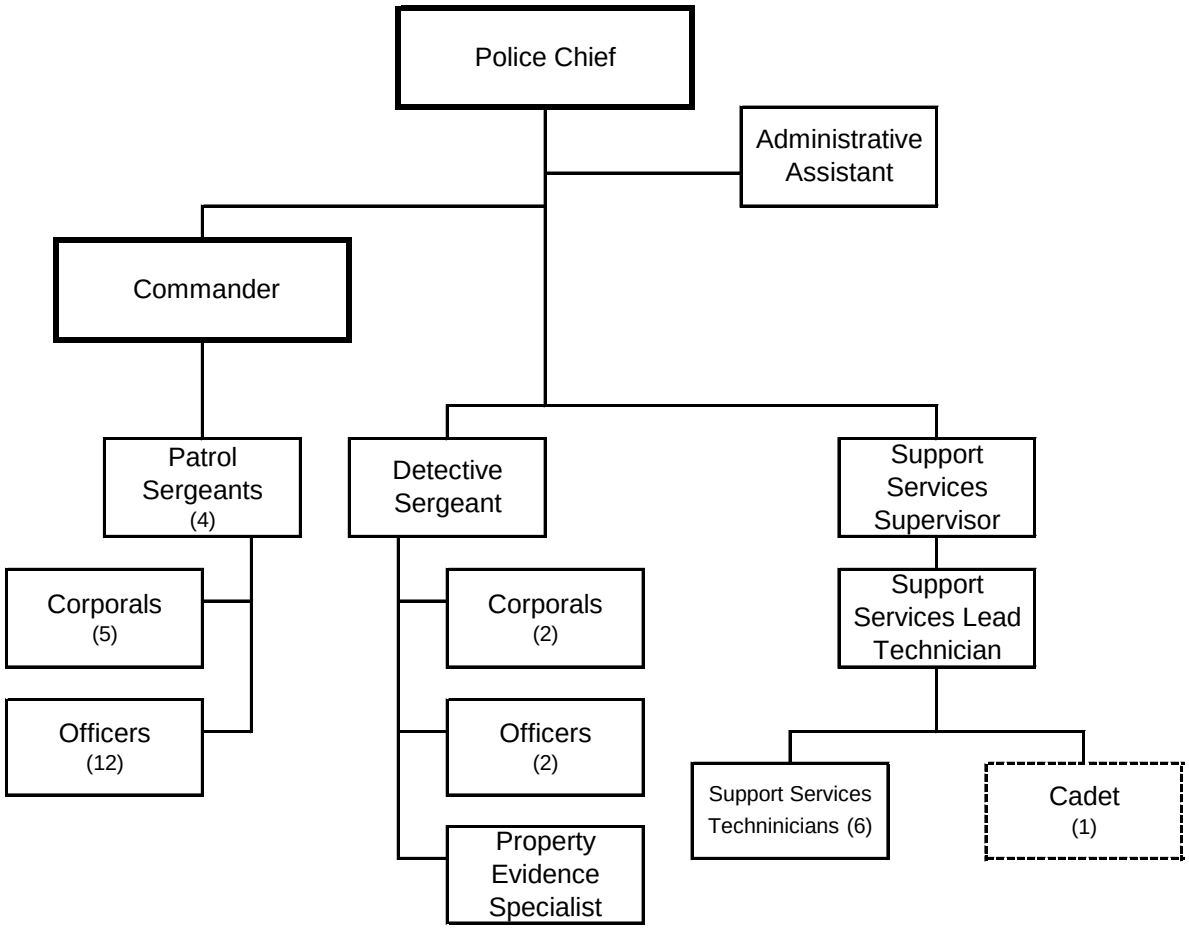
**City Manager** **Full Time Personnel: 8**



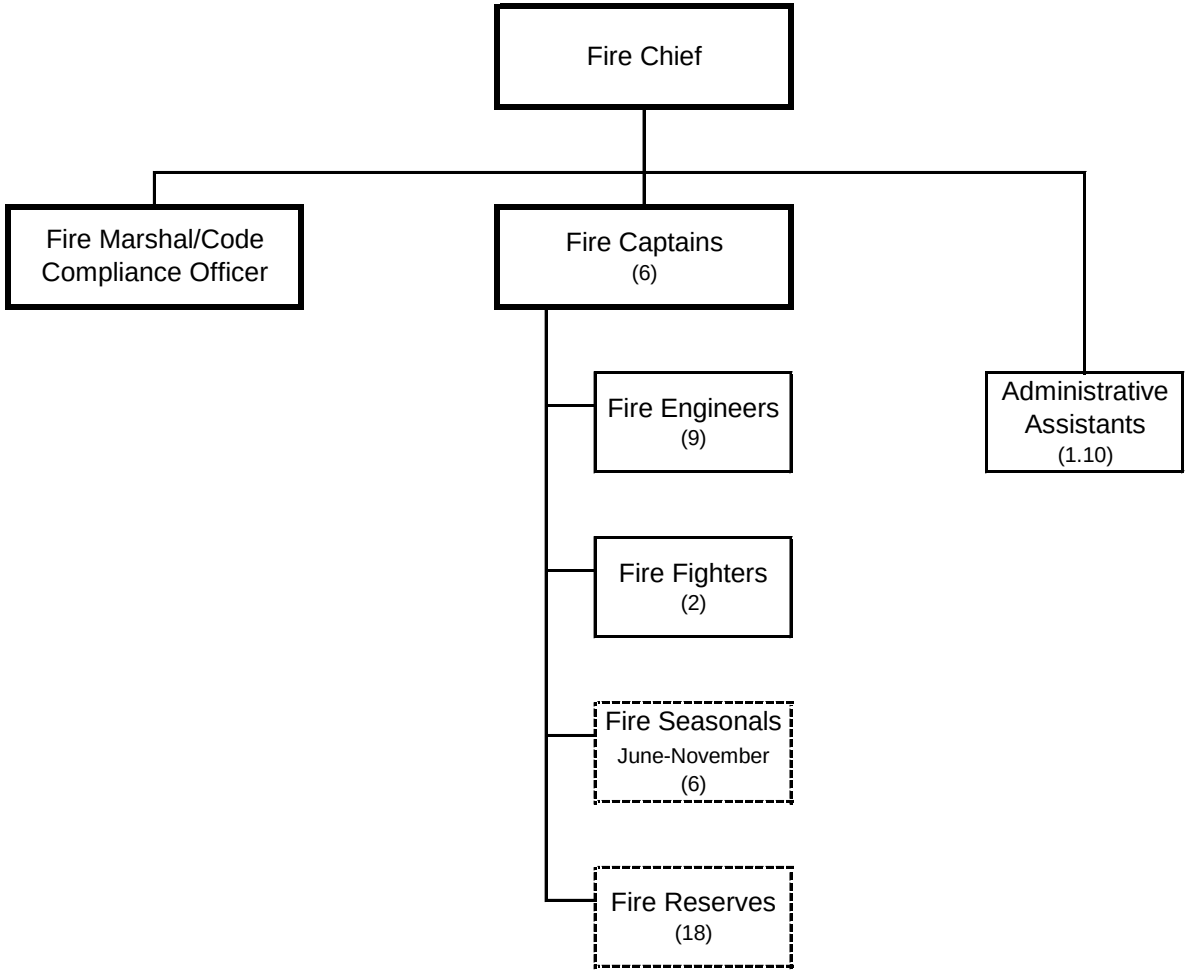
**Administrative Services** **Full Time Personnel: 7**



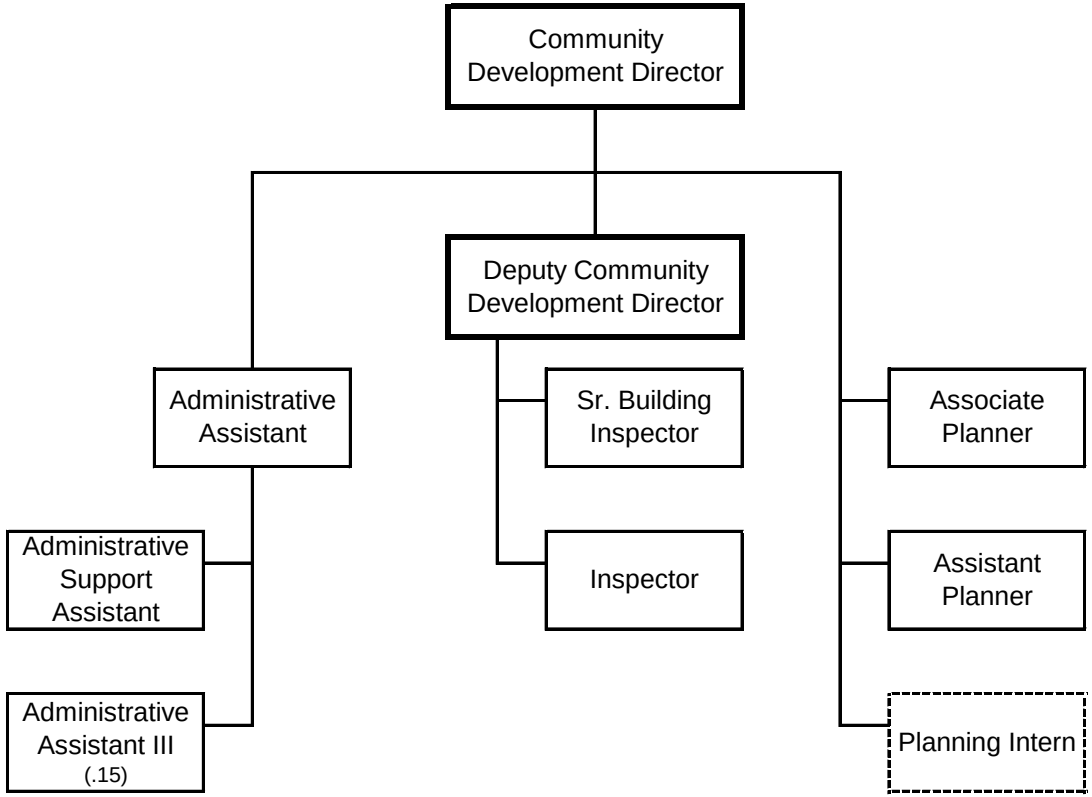
**Police** **Full Time Personnel: 38**



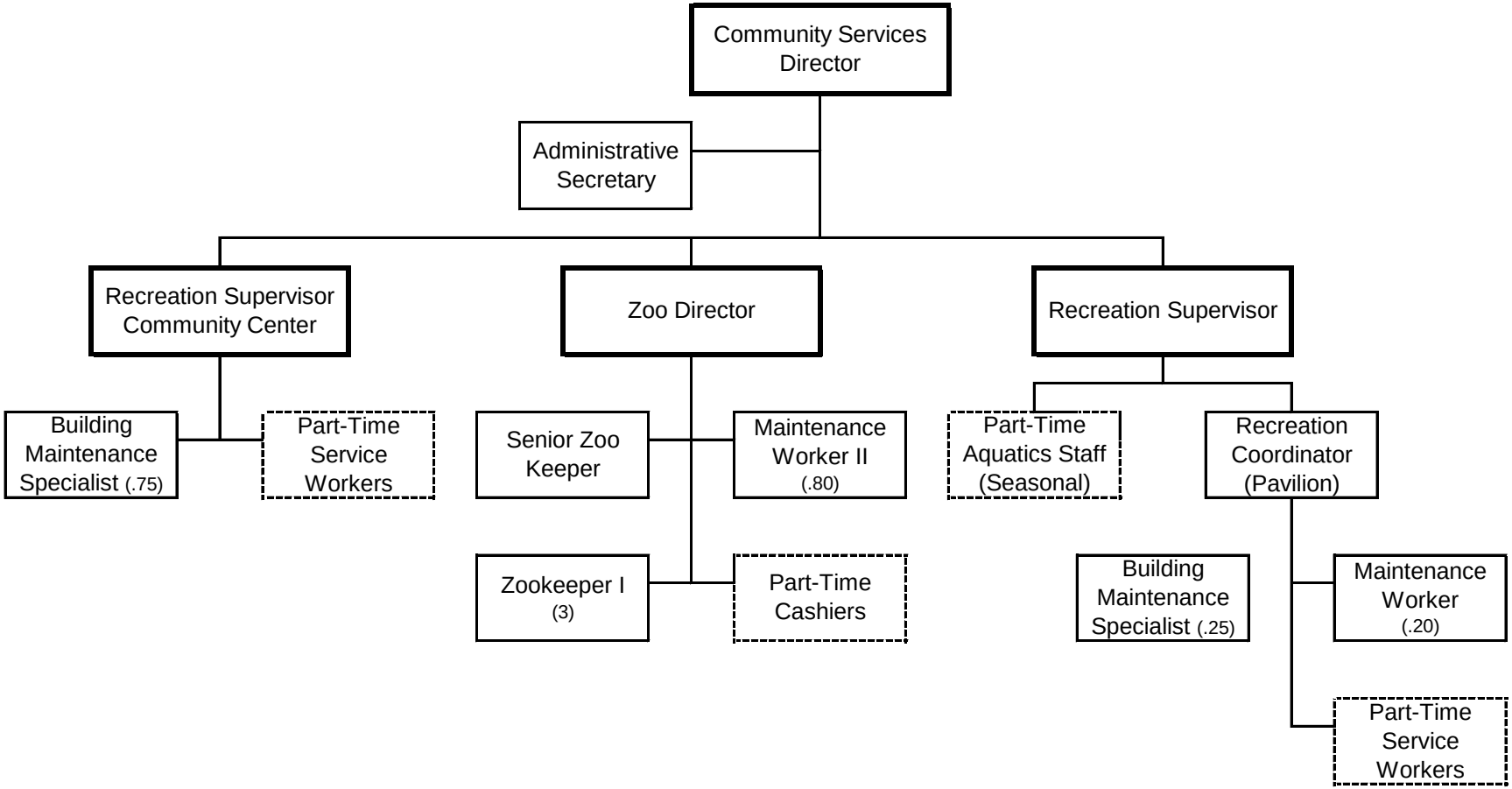
**Fire** **Full Time Personnel: 20.10**



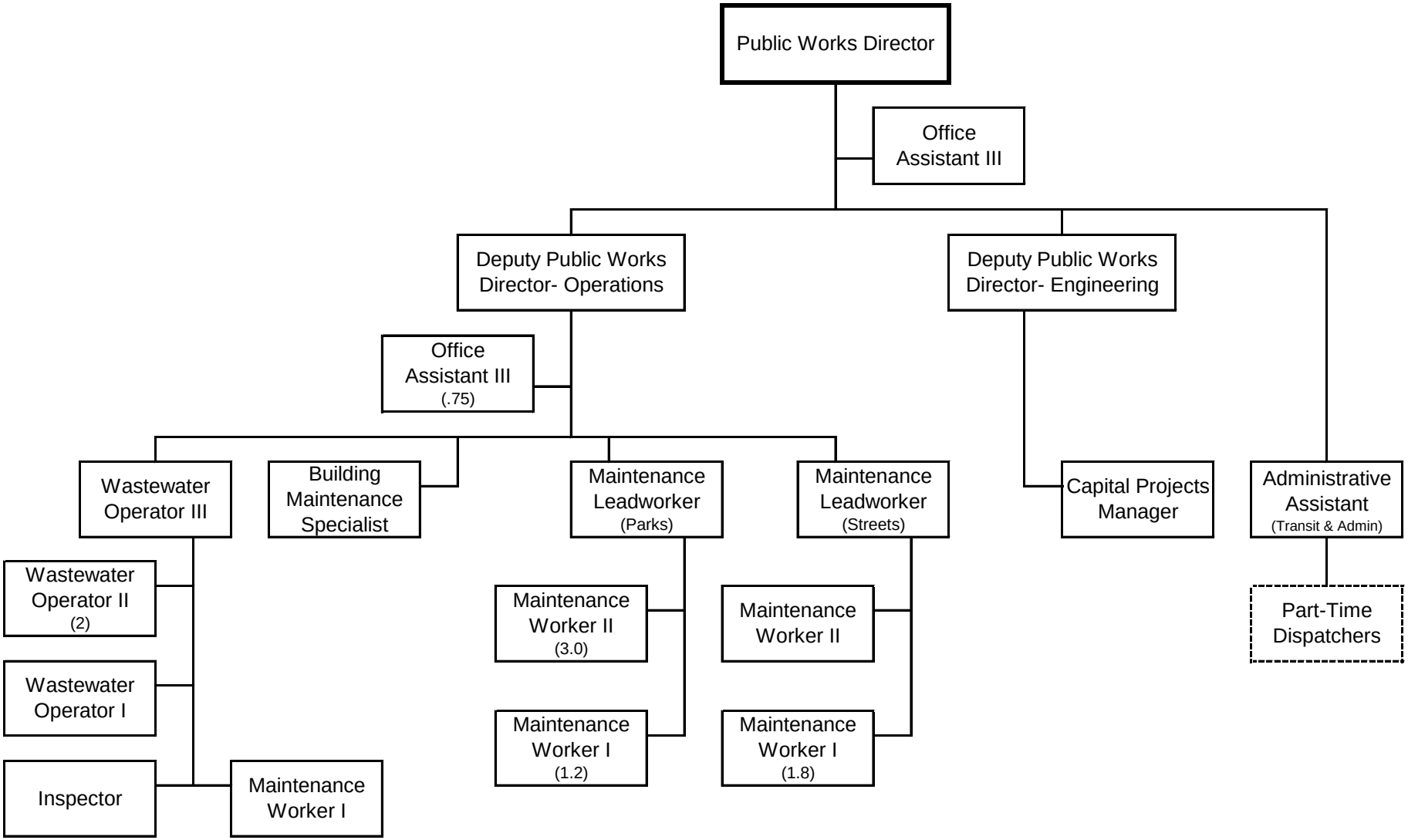
**Community Development** **Full Time Personnel: 8.15**



**Community Services** **Full Time Personnel: 12**



**Public Works** **Full Time Personnel: 22.75**



## CITY INFORMATION
**Staffing History**

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CITY MANAGER'S OFFICE (Includes Redevelopment)** | | | | | | | | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Manager | 0.5 | 0.5 | 0.5 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant to the City Manager | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 0.8 | 1.0 | 1.0 | 1.0 | 1.0 |
| Executive Assistant | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Deputy Executive Director of Redevelopment / Redevelopment Specialist | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.5 | - | - | - | - |
| Personnel Analyst | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Administrative Assistant | - | - | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Office Assistant I/II/III | 2.0 | 2.0 | 2.0 | - | - | - | - | - | - | - | - | - |
| Total City Manager's Office | 4.5 | 5.5 | 6.5 | 7.0 | 7.0 | 7.0 | 7.0 | 6.3 | 5.0 | 5.0 | 5.0 | 5.0 |
| **TECHNOLOGY** | | | | | | | | | | | | |
| Information Services Director | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Database Programmer | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.5 | - | - | - |
| Systems Administrator III | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Technical Assistant II | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Technical Support Specialist | - | - | - | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - |
| Senior Support Specialist | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Information Services Supervisor | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - | - |
| GIS Analyst I | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total Information Technology | 3.0 | 3.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 3.5 | 3.0 | 3.0 | 3.0 |

## CITY INFORMATION
**Staffing History**

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **ADMINISTRATIVE SERVICES** | | | | | | | | | | | | |
| Administrative Services Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Administrative Services | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Accountant | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - | - |
| Accounting Specialist/ Administrative Analyst | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Finance Technician | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Account Clerk II | - | - | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Account Clerk I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Total Administrative Services | 5.0 | 5.0 | 6.0 | 6.0 | 6.0 | 6.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| **POLICE** | | | | | | | | | | | | |
| Police Chief | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Lieutenant / Commander | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Sergeant | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Senior Officer / Corporal | 7.0 | 6.0 | 7.0 | 7.0 | 7.0 | 8.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 |
| Police Officer | 15.0 | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | 17.0 | 17.0 | 16.0 | 14.0 | 14.0 | 14.0 |
| Support Services Manager | - | - | - | - | - | - | - | - | - | - | - | - |
| Support Services Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Support Services Lead Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Support Services Technician | 7.0 | 7.0 | 7.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| Property Evidence Technician / Specialist | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Records Technician | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Administrative Assistant | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant III | - | - | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - |
| Total Police | 39.0 | 39.0 | 41.0 | 41.0 | 42.0 | 43.0 | 43.0 | 43.0 | 40.0 | 38.0 | 38.0 | 38.0 |

## CITY INFORMATION
### Staffing History

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **FIRE** | | | | | | | | | | | | |
| Fire Chief | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Fire Captain | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| Fire Marshal / Code Complaince Officer | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Fire Engineer | 8.0 | 8.0 | 8.0 | 8.0 | 9.0 | 9.0 | 10.0 | 10.0 | 9.0 | 9.0 | 9.0 | 9.0 |
| Fire Fighter | 2.0 | 2.0 | 2.0 | 2.0 | 3.0 | 4.0 | 3.0 | 3.0 | 3.0 | 2.0 | 2.0 | 2.0 |
| Administrative Assistant / Secretary | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.1 | 1.1 | 1.1 |
| Total Fire | 18.0 | 19.0 | 19.0 | 19.0 | 21.0 | 22.0 | 22.0 | 22.0 | 21.0 | 20.1 | 20.1 | 20.1 |

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **COMMUNITY DEVELOPMENT** | | | | | | | | | | | | |
| Director of Community Development | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Director of Community Development / Planning Services Mgr | 1.0 | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - |
| City Planner | - | - | - | - | - | - | - | - | - | - | - | - |
| Senior Planner | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | - | - | - |
| Associate Planner | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Planner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | 1.0 | 1.0 | 1.0 |
| Senior Building Inspector | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Plans Examiner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Building Inspector II | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - |
| Building Inspector I | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - |
| Inspector | - | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Technician | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - |
| Permit Coordinator | 1.0 | 1.0 | 1.0 | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Administrative Assistant / Secretary | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Support Assistant | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I/II/III | 1.0 | 1.0 | - | 2.0 | 1.0 | 1.0 | 1.0 | 2.0 | 0.2 | 0.2 | 0.2 | 0.2 |
| Total Community Development | 10.0 | 10.0 | 12.0 | 13.0 | 13.0 | 12.0 | 12.0 | 13.0 | 8.2 | 8.2 | 8.2 | 8.2 |

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **COMMUNITY SERVICES** | | | | | | | | | | | | |
| Director of Community Services / Assistant City Manager | 0.5 | 0.5 | 0.5 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Community Services Director / Community Services Manager | 0.5 | 0.5 | 0.5 | - | - | - | - | - | - | - | - | - |
| Recreation Supervisor | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Recreation Coordinator | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | - | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - |
| Administrative Secretary | - | - | - | - | - | - | - | - | - | - | - | - |
| Office Assistant I/II | - | - | - | 0.5 | 0.5 | - | - | - | - | - | - | - |
| Zoo Director / Zoo Curator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Zoo Collections Manager | - | - | - | - | - | - | 1.0 | - | - | - | - | - |
| Senior Zookeeper | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Leadworker (Zoo) | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Zookeeper II / Maintenance Worker II | 1.0 | 1.0 | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | 0.8 | 0.8 |
| Zookeeper I / Maintenance Worker I | 1.5 | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Registered Veterinary Technician | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Education Curator | - | 1.0 | 1.0 | 1.0 | - | 1.0 | 1.0 | - | - | - | - | - |
| Zoo Facilities Maintenance Technician | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Building Maintenance Specialist (CPCC) | - | - | - | - | - | - | 1.0 | 1.0 | 0.8 | 0.8 | 0.8 | 0.8 |
| Building Maintenance Specialist (Pavilion) | - | - | - | - | - | - | - | - | 0.2 | 0.2 | 0.2 | 0.2 |
| Maintenance Worker I (Pavilion) | - | - | - | - | 0.8 | 0.8 | 0.8 | 0.8 | - | - | - | - |
| Maintenance Worker II (Pavilion) | - | - | - | - | - | - | - | - | - | - | 0.2 | 0.2 |
| Recreation Coordinator (Pavilion) | 0.8 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total Community Services | 11.3 | 13.0 | 13.0 | 12.5 | 12.3 | 13.8 | 14.8 | 13.8 | 12.0 | 11.0 | 11.0 | 11.0 |
| **CENTRAL RECEPTION** | | | | | | | | | | | | |
| Central Receptionist | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - |
| Administrative Secretary | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I/II | - | 1.0 | 1.0 | 0.5 | 0.5 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Total Central Reception | - | 2.0 | 2.0 | 1.5 | 1.5 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 |

| | 2001-2002 | 2002-2003 | 2003-2004 | 2004-2005 | 2005-2006 | 2006-2007 | 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **PUBLIC WORKS** | | | | | | | | | | | | |
| Public Works Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Public Works Director / Deputy Community Services Director | 0.5 | 0.5 | 1.5 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Associate Civil Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - |
| Capital Projects Manager | - | - | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Engineering Technician II | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - |
| Administrative Assistant / Public Works Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant III | - | - | - | - | - | - | - | - | 0.8 | 1.8 | 1.8 | 1.8 |
| Public Works Superintendent | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - |
| Building Maintenance Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | - |
| Building Maintenance Specialist | - | - | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker II (Bldg) | 1.0 | 1.0 | - | - | - | - | - | 0.3 | - | - | - | - |
| Maintenance Worker I (Bldg) | 1.0 | 1.0 | 1.0 | 1.0 | 0.2 | 0.2 | 0.2 | - | - | - | - | - |
| Maintenance Leadworker (Parks) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker II (Parks) | 2.0 | 2.0 | 2.0 | 2.5 | 3.0 | 3.0 | 3.0 | 2.8 | 2.8 | 2.8 | 1.8 | 1.8 |
| Maintenance Worker I (Parks) | 0.5 | 0.5 | 0.5 | - | 0.5 | 0.5 | 1.5 | 0.9 | 1.2 | 1.2 | 1.2 | 1.2 |
| Maintenance Worker II (Trees) | - | - | - | - | - | - | - | - | 0.2 | 0.2 | 0.2 | 0.2 |
| Maintenance Leadworker (Streets) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker II (Streets) | 2.0 | 2.0 | 2.0 | 2.5 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker I (Streets) | 1.5 | 1.5 | 1.5 | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 1.8 | 1.8 | 2.8 | 2.8 |
| Chief of Wastewater Operations | 1.0 | 1.0 | 1.0 | - | - | - | - | - | - | - | - | - |
| Wastewater Operator III | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Wastewater Operator II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Wastewater Operator I | 1.0 | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Wastewater Operator in Training | 1.0 | 1.0 | 1.0 | 1.0 | - | - | 1.0 | - | - | - | - | - |
| Inspector (Wastewater) | - | - | - | - | - | - | - | - | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker I (Wastewater) | - | - | - | - | 0.5 | 0.5 | 0.5 | 0.5 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total Public Works | 20.5 | 20.5 | 21.5 | 22.0 | 21.2 | 21.2 | 23.2 | 21.5 | 23.8 | 22.8 | 22.8 | 22.8 |
| Grand Total City Employees | 111.3 | 117.0 | 125.0 | 126.0 | 128.0 | 131.0 | 135.0 | 132.5 | 121.5 | 116.1 | 116.1 | 116.1 |

Section J

# GLOSSARY

# GLOSSARY OF TERMS

***AB-*** Assembly Bill

***Account Number-*** A system of numbering or otherwise designating accounts, entries, invoices, etc. in such a manner that the symbol used quickly reveals certain required information.

***Accrual Basis of Accounting-*** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

***ADA-*** Americans with Disabilities Act

***Adopted Expenditure-*** The amount of expenditures approved by the City Council to be spent during the fiscal year.

***Adopted Revenue-*** The amount of revenues approved by the City Council to be collected during the fiscal year.

***Agency-*** Community Redevelopment Agency of Atascadero

***Allocation-*** A distribution of calculated amounts for specific purposes.

***Appropriation-*** An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

***ARRA-*** American Recovery and Reinvestment Act of 2009. A federal economic stimulus package intended to enhance the local and national economies in the wake of the economic downturn.

***BAD-*** Benefit Assessment District, also known as Street and Storm Drain Assessment District.

***Bond-*** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity dates(s), together with periodic interest at a specified rate.

***Bonded Debt-*** That portion of indebtedness represented by outstanding bonds.

***Budget-*** A financial plan, for a specified period, of operations that matches all planned revenues and expenditures with the services provided the residents of the City of Atascadero.

***Budget Calendar-*** The schedule of key dates that the City follows in the preparation and adoption of the budget.

***Budget Document-*** The instrument used by the City to present a comprehensive financial plan of operations to the City Council.

***Budget Message-*** The opening section of the budget from the City Manager, which provides the City Council and the public with a general summary of the most important aspects of the budget.

***Budget Resolution-*** The official enactment by the City Council to legally authorize City staff to obligate and expend City resources.

***CalEMA-*** California Emergency Services Management Agency; a department of the State of California Governor's Office.

***Capital Projects Fund-*** A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

***CDBG-*** Community Development Block Grant. These are funds granted by the U.S. Department of Housing and Urban Development for the purpose of developing viable urban communities by providing, principally for persons of low and moderate incomes, decent housing, suitable living environments, and expanded economic opportunities.

***Charges for Service-*** Revenue from charges for all service activities of the City of Atascadero.

***City Council-*** Made up of five elected officials, one of which holds the position of Mayor, collectively acting as the legislative and policy-making body of the City of Atascadero.

***CJPIA-*** California Joint Powers Insurance Authority

***Community Facilities District-*** A special district formed to mitigate the impact to the City of providing police services, fire protection and suppression services, and park services to new developments in various areas of the City.

***Contract Services-*** The costs related to services performed for the City by individuals or businesses.

***Debt Service Fund-*** A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

***Department-*** A major administrative organizational unit of the City that indicates overall management responsibility for one or more divisions.

***Depreciation-*** The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

***Division-*** A major administrative organizational unit of the City that indicates overall management responsibility for one or more activities.

***DUI-*** Driving Under the Influence

***Encumbrance-*** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expense.

***Enterprise Fund-*** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

***Expenditures-*** A decrease in the net financial resources of the City due to the acquisition of goods and services.

***FEMA-*** Federal Emergency Management Agency

***Fines and Forfeitures-*** Revenues earned from fines or penalties imposed for misdemeanor crimes and infractions committed within City boundaries or other Municipal Code penalties.

***Fiscal Year-*** A 12-month period to which the annual operating budget applies. The City of Atascadero has specified July 1 through June 30 as its fiscal year.

***FMLA-*** Family Medical Leave Act

***Franchise Fee-*** A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including cable television, electricity, and garbage disposal, among others.

***Fund-*** An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or a government function.

***Fund Balance-*** The excess of assets over liabilities.

***Gas Tax-*** A portion of gasoline taxes collected by the State and allocated to the City on a per capita basis; it must be used exclusively to maintain or improve the City's streets and roads.

***GASB 34-*** Governmental Accounting Standards Board Statement 34

***General Fund-*** The fund used to account for all financial resources except those required to be accounted for in another fund.

***GIS-*** Geographic Implementation System

***Goals-*** Broad, general statements of each division's desired social or organizational outcomes.

***Grant-*** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

***HBRR-*** Highway Bridge Replacement and Rehabilitation

***Infrastructure-*** The underlying permanent foundation or basic framework; examples include streets, storm drain systems and sidewalks.

***Interest Earnings-*** The earnings from available funds invested during the year in Local Agency Investment Fund (LAIF), government agencies, and Certificates of Deposit.

***Intergovernmental Revenues-*** Revenue from other governments, primarily federal, state, and county grants, but also payments from other agencies.

***Internal Service Fund-*** This fund is used to account for the financing of goods and services provided by one department of the City to other departments of the City.

***LLD-*** Landscape and Lighting District

***LTF-*** Local Transportation Fund

***Maintenance-*** All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems and land.

***Modified Accrual Accounting-*** A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

***NPDES-*** National Pollutant Discharge Elimination System

***Objectives-*** Specific statements of desired ends that can be measured.

***Operating Transfer-*** A transfer of revenues from one fund to another fund.

***Ordinance-*** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law such as state statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

***OSHA-*** Occupational Safety and Health Administration

***Payments-in-Lieu of VLF-*** Payments from the County of San Luis Obispo in an amount equal to the City's estimated lost VLF revenue.

***Permits and Fees-*** Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

***PERS-*** Public Employees Retirement System

***POST-*** Peace Officer Standards and Training

***Program-*** An activity or set of activities that provides a particular service to the citizens.

***Property Tax-in-Lieu of VLF-*** Beginning in fiscal year 2006, the Payments-in-Lieu of VLF became part of the City's property tax base and grow at the same rate as property taxes. As of July 1, 2005, these revenues had no connection to VLF.

***Property Tax-*** Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties and interest on delinquent taxes. Property taxes are levied on both real and personal properties according to the property's valuation and tax rate.

***Proprietary Funds-*** Sometimes referred to as "commercial-type" funds. They are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). Revenues and expenses (not expenditures) are accounted for on the full-accrual basis.

***RDA-*** Community Redevelopment Agency of Atascadero

***Resolution-*** An order of a legislative body requiring less formality than an ordinance or statute.

***Restricted Funds-*** These funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

***Revenue-*** Funds that the government receives as income.

***RSHA-*** Regional State Highway Account

***RSTP-*** Regional Surface Transportation Program

***Sales Tax-*** The tax placed on the value of goods sold within the City. The California State Legislature and a majority vote of the people of the state set the rate. The tax is collected by the state and is distributed to local taxing authorities.

***SLESF-*** Supplemental Law Enforcement Services Fund

***SLOCOG-*** San Luis Obispo Council of Governments

***SLORTA-*** San Luis Obispo Regional Transit Authority

***STA-*** State Transit Authority

***STIP-*** State Transportation Improvement Program

***STP-*** Surface Transportation Program

***SWOT-*** Strengths, Weaknesses, Opportunities, and Threats analysis. An annual planning session/analysis/document performed by the City management team.

***TCSP-*** Transportation Community and System Preservation

***TDA-*** Transportation Development Act

***TEA-*** Transportation Enhancement Activity

***UPRR-*** Union Pacific Rail Road

***USHA-*** Urban State Highway Account

***USTP-*** Urban State Transit Assistance

***VIN-*** Vehicle Identification Number

***VIPS-*** Volunteers in Police Service

***VLF-*** Motor Vehicle License Fee, also called “Motor Vehicle in Lieu Tax”; a tax on the ownership of a registered vehicle.